

# **City of Monroe**

## **Water Resources Department**

### **Lake Access or Dock Permit Agreement Process**

Permitting of private docks and lake access is governed by the City's Lake Ordinance. The City offers two options for lake front property to access the lakes. The first option is a private dock for motorized craft (see application packet for size restrictions). The second option is an access marker for non-motorized craft such as kayaks and canoes. Docks and access points are subject to annual inspections and invoiced by letter of the annual fee.

The structure of docks, including materials, design and construction must meet all drinking water regulations and all engineering standards for safety and structural integrity. No materials restricted by N.C. regulations from contact with drinking water supplies are permitted on any part of the dock in contact with or below the water surface.

- Contact Water Resources at 704-282-4601 to discuss lake access and to receive an application packet, which includes an application, copy of the Lake Ordinance, details of typical dock construction showing maximum dimensions, FAQ Lake and Boating Activities, Lake and Stream Vegetative Buffer Policy WR-02, and example of the City Lake Access or Boat Dock User Agreement.
- When you are ready to proceed, contact Water Resources at 704-282-4601 to schedule a meeting with a Water Resources Department representative to review access or dock location. For meetings regarding a new dock you will need to provide a lot layout indicating the planned dock location, sketch of the planned dock, including dimensions and a list of materials.
- Once preliminary site review is completed and you are ready to proceed you will receive a City Lake Access or Boat Dock User Agreement for execution. Once the signed and notarized Lake Access or Boat Dock User Agreement is returned to the Water Resources Department the administrative staff will explain the annual access fee process and, if applicable, prorate the initial fee.
- When the agreement and payment has been received for new docks, the Water Resources representative will schedule a meeting to confirm the final dock location and issue a Notice to Proceed for construction. For access points, the Water Resources representative will install the access marker.
- Once construction of a new dock is complete contact the Water Resources representative for a final dock inspection and installation of the dock access marker.

Those customers whose dock is out of compliance will be notified of the need to make necessary repairs, and a timely inspection will follow to ensure that repairs have been made. If dock remains out of compliance, the City will take steps necessary to remove dock at owner's expense per Access Agreement terms.