

SUMMARY OF DUTIES AND VACANCIES FOR COMMITTEES

Updated 09/24/20

COMMITTEE	SUMMARY OF DUTIES	VACANCIES
ABC	The ABC Board has all the powers and duties prescribed for County Boards of Alcoholic Beverage Control by G.S. 18B-701 and is subject to the powers and authority of the State Board of Alcoholic Beverage Control.	None
Board of Adjustment	Hearing and deciding all appeals where it is alleged there is an error in any order, requirement, decision, or determination made by the Zoning Officer in the enforcement of Chapter 156: Zoning Code of the City of Monroe Code of Ordinances as provided by law; Hearing and deciding applications for variances from the provisions of this chapter; Hearing applications to replace one nonconforming use with another or replacing a nonconforming use which has been destroyed, etc.	Two Regular Four Alternates One ETJ
Charlotte-Monroe Executive Airport	Investigating, studying and making recommendations to the City Council pertaining to the construction, enlargement, improvement, maintenance, equipment, operation and regulation for the Airport.	None
Citizens Appointment *	Recommend appointments to various Boards and Commissions for City Council consideration.	
Downtown Advisory	Advise, deliberate and make recommendations to the City Council to help facilitate the implementation of the Downtown Master Plan; support economic development efforts, and the marketing and promotion of downtown; Identify appropriate uses for downtown and identify developers/investors for downtown development; Recommend to City Council an overall policy for the continued development and sustainability of downtown, etc.	None
General Services *	Review, evaluate and make recommendations on policy and/or practice to City Council regarding: Community Development: outside agency funding requests; pursuing opportunities for community development initiatives targeting low and moderate income areas/individuals, partnerships with other agencies and contractors to accomplish housing and community development goals, etc. a. Customer Services: evaluate customer requests and issues and improvements to the Customer Service Policy; b. Employee Benefits: matters related to the City's comprehensive insurance programs which include: medical/hospitalization; workers' compensation; and, property, casualty, and liability. c. Facilities: existing facilities, renovations/ additions and new facilities as needed to provide support for City employees and citizens; the naming of facilities and/or other City assets in honor or memory of deserving individuals or organizations. d. Financial: existing City financial and budgeting policies and practices; advocate for strong financial and budgeting policies and practices. e. Technology Services: matters related to information and technology requirements;	None
Monroe Historic District Commission	To recommend to the Planning Board, districts or areas to be designated by ordinance as "historic districts."; designation of any district or area as a historic district be revoked or removed; consider and grant or deny applications for certificates of appropriateness in accordance with § 156.164., etc.	One Regular One Alternate
Monroe Housing Authority	The Monroe Housing Authority was established in April, 1966. The Authority is made up of five members who serve five year terms. The Authority is governed by the provisions of the "Housing Authorities Law" of the state.	None
Monroe Tourism Development Authority	To promote travel, tourism, and conventions, sponsor tourist-related events and activities in the City of Monroe, etc. and carry out the duties and purposes set out in North Carolina Session Law.	Restaurant Rep. At-Large Rep.
Monroe-Union County Economic Development	Seeks to improve the overall quality of life of every citizen in Union County through the recruitment and retention of industry that will increase the per capita income, provide new opportunities, and reduce the overall tax burden; while strengthening the local economy through the diversification and broadening of the tax base.	One
Parks and Recreation	To investigate the recreational needs of the City and make recommendations to the City Council and City Manager relative to all phases of recreation.	Three

Planning	Identify needs and problems growing out of those needs; Determine objectives to be sought in development of the area; Establish principles and policies for guiding action in development of the area; Prepare and from time to time amend and revise a comprehensive and coordinated plan for the physical, social, and economic development of the area; Prepare and recommend to the City Council policies, ordinances, administrative procedures and other means for promotion orderly development along lines indicated in the comprehensive plan and advise it concerning proposed amendments of such ordinances, etc.	One ETJ
Public Enterprise *	Advise Staff and City Council on matters related to solid waste policy; recommend solid waste contracts and subsequent amendments to City Council; stay informed and advise City Council on matters related to stormwater management, water/wastewater, water quality/supply issues, air quality, and other environmental matters.	
Public Safety *	Review and advise the City Council on matters related to policy, procedures, and service delivery of the City's Police and Fire Departments.	
Union County Historic Preservation	Undertake an inventory of properties of historical, pre-historical, architectural, and/or cultural significance; Recommend to the Union County Board of Commissioners, the Monroe City Council, and the Town Councils of Marshville and Wingate, areas to be designated by ordinance as "historic districts"; and individual structures, buildings, sites, areas or objects to be designated by ordinance as "landmarks"; and restore, preserve and operate historic properties, etc.	One

*Mayoral Committee – Although not required, each Mayoral Committee may have up to nine other citizen members appointed by City Council