

**QUICK REFERENCE**  
**MECHANICAL**  
**CONTRACTORS**

**Contact Numbers**

*City Of Monroe  
Customer Service  
(to apply for service)  
704-282-4511*

*City of Monroe  
Permit Center  
(to apply for permit or  
inspection)  
704-282-4524*



*(Please note: Any licensed mechanical contractor can perform the pressure test. This list is provided as a courtesy, but not limited to.)*

Bobby Mills Heating & Air  
704-764-3806

Byrum Heating & Air  
704-624-2351

Hinson Mechanical  
704-289-4283

Jerry's Mechanical  
704-289-3807

Love Plumbing Heating & A/C  
704-289-4528

Ricky Medlin Heating & Air  
704-385-9977

Union Mechanical Service, Inc.  
704-283-4701

Hinson Services, Inc.  
704-219-2256

Air Care Heating & Cooling  
704-469-5833

Steele Mechanical Services  
980-269-5344

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**REQUIRED  
INSPECTIONS  
FOR  
UTILITY  
RECONNECTIONS**

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## Electrical Reconnect Only

When you apply for electrical service with the City Of Monroe and the service has been off for 6 months or more, an inspection will be required before the Energy Services will activate the meter.

- To schedule the inspection, the property owner or tenant will obtain an electrical permit at the Permit Center located in the City Hall Building.
- A safety inspection of the electrical system may be scheduled at time of permit issuance.

*\*\*The electrical inspector will be checking for exposed wiring, panel labeling and exposed knock-out, and general safety requirements.*

- Upon approval by the City Of Monroe Electrical Inspector, the Customer Service Division will be informed that the property has passed the required inspection and a work order will be generated to restore service.

**\*\*This process can take 2 to 3 business days.**

## City Of Monroe Ordinance

### 150.10 (C) (1)

*Every residential dwelling shall contain at least one operable carbon monoxide (CO) alarm installed in accordance with the manufacturer's recommendations. This provision shall apply to existing residential dwellings in addition to the construction of new residential dwellings.*

### Carbon Monoxide Information

Carbon monoxide (CO) is the No. 1 cause of poisoning deaths in the United States. Carbon monoxide is a lethal poison that is produced when fuels are burned. It is colorless, tasteless, odorless, and non-irritating.

Early symptoms of exposure include headache, dizziness and nausea. CO poisoning should be suspected when the entire family is sick at the same time with flu like symptoms that decrease while away from the house.

Choose an alarm listed with the Underwriters Laboratory (UL) or Canadian Approval Services (CAS). The alarm sounds a shrill warning before the levels of CO become immediately dangerous.

## Mechanical (Gas) Reconnect

When you apply for City of Monroe natural gas service and the meter has been off for 6 months or more, an inspection of the mechanical system and gas line (with a pressure test applied) will be required before the Energy Services will re-activate the meter. Following is the process for requesting the inspection:

- A licensed mechanical contractor or the homeowner-resident will obtain a mechanical permit at the Permit Center located in the City Hall Building.
- A pressure test must be applied to the gas line to check for leaks and an inspection will be requested.
- A safety inspection will be done of the interior and exterior mechanical system, including the check of the pressure gauge. (An inspection can be done at the same time, for no additional charge, if required for electrical re-connect).
- Upon approval by the City Of Monroe Mechanical/Electrical Inspector, the Customer Service Division will be notified that the property has passed the required inspections and a work order will be generated to restore the gas service.

*This process can take 3 to 5 business days.*