



**APPLICATION FOR OUTSIDE AGENCY FUNDS
FISCAL YEAR 2020-2021**

Please return one original of this form
by 5:00 p.m. on January 24, 2020

to

City of Monroe

Finance & Administration Office

(P.O. Box 69, Monroe, NC 28111-0069)

300 W. Crowell Street, Monroe, NC 28112

Request Submitted By:

Agency

Address

Funding Received from City FY 2019-2020 \$ _____

Amount of Funding Requested FY 2020-2021 \$ _____

By signing this application, I am attesting that the information provided is true and complete to the best of my knowledge. I also guarantee that any funding awarded will be utilized for the purpose provided in this application. If not used for the purpose as defined, funding must be returned to the City.

By: _____
Name Telephone #

Title Email Address

Date Request Submitted: _____

- a. Number of persons to be served by the program and the percentage of those who are City of Monroe residents.

 - b. Geographical area served by the requesting agency.

 - c. Number of service units to be provided, the cost of each unit, and the number of units that will serve citizens of the City of Monroe.

 - d. Other funding sources and amounts of funding provided (or requested).

 - e. History (past five years) of all funding sources. Indicate if public or private.

 - f. Whether the City of Monroe currently provides any in-kind assistance to the agency, and if so, what.
4. Attach to this application:
- a. One copy of the list of the Board of Directors, permanent staff members, and volunteers.

- b. One copy of the tax status determination letter from the IRS.
- c. One copy of the most recent independent audit of the agency.

PLEASE NOTE: Applications submitted to the City without all requested information will not be considered.