



BUDGET BOOK
Fiscal Year 2017 - 2018



**FISCAL YEAR 2017 - 2018
BUDGET BOOK**

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CITY OF MONROE

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May 2, 2017

Dear Honorable Mayor and City Council:

This letter hereby transmits the proposed Budget for the Fiscal Year Ending **2018** to the Mayor and City Council of the City of Monroe.

The preparation of the annual budget is one of the major responsibilities conferred by law upon city managers in North Carolina. City staff has thoughtfully sought to assist in this responsibility of quantifying the cost of service delivery focusing on the most urgent of those requirements.

In developing the City's spending plan to affect services and operations a number of principles were used during the conceptualization of this Recommended Budget:

- ❖ Realistic assumptions for revenue and expenditure estimates that matched reoccurring revenues with expenditures, as a basis of budget recommendations;
- ❖ Strategies sought to balance citizen interests for public safety, staff views on facility sustainment, and employee wellbeing without placing additional financial burdens on our citizenry, merchants, and industry;
- ❖ Preserving Fund Balance for future capital outlays, improvements, and contingencies.

The major resourcing challenges driving this budget planning and expenditure reconciliation process were:

- ⌘ Improving the competitive elements of employee compensation, in terms of wages and benefits;
- ⌘ Capital Outlays;
- ⌘ Sequencing of major facility projects or acquisitions related to Public Safety, Downtown, Airport and for Industrial recruitment;

The Manager's Recommended Budget increases by approximately **4.2%**, with *General Fund budget (including subsidized funds) decreasing by 4.6%* and *Enterprise Funds budget increasing by 7.7%* over their current year budgets. This spending plan does include maintaining the current

ad valorem tax rate of \$0.5863 cents and the municipal tax district's tax rate of \$0.219 cents. Other fee and rate revisions are summarized in the respective sections of this Message.

The Governing Body possesses the significant responsibility of being stewards of City funds as well as ensuring policies are implemented that foster a vibrant and healthy community. Your direction sets the tone for how the City may progress and in collaboration with our management team and your feedback, a clear set of priorities that can be fulfilled. The budget encompasses a number of recommendations that will foster work force stability, address the more prolific deferred maintenance challenges, and deploy projects that enhance our community.

GENERAL FUND

The City is enthusiastically pursuing all avenues to beautify our community. Beautification plans provided in this budget include the purchase of the sixth segment of U.S. 74 tree and flower plantings. Also included is continuing funding for greenway capital improvements. Funding is included to provide matching funds for a community development block grant in conjunction with Union County to install sidewalks in the Concord Avenue revitalization area. A new initiative to reduce the number of homes that become dilapidated is beginning in fiscal year 2018 with the funding of programs designed to promote home ownership and housing rehabilitation.

Improving existing facilities is priority and the proposed FY 2018 budget continues to address many deferred maintenance issues. The replacement of ball field lights at Don Griffin Park, soccer field renovations and erosion repairs at Park Williams and the replacement of the roof at the Downtown offices are included in the proposed budget. Funding has also been included for sidewalk maintenance to continue needed repairs of unsafe areas.

The proposed budget will provide funding for the purchase of software to enhance and improve customer service in the day to day operation of the City's permitting process. The software will also streamline the plan review process and land management planning. This year will mark the final of four years of cart path resurfacing at the City's golf course. Funding is also included to replace the entire golf cart fleet, add a generator at the Street Department facility and add a picnic shelter at the Dickerson Center. The City is taking advantage of an opportunity to partner with Union County for the purchase of a new Fire Safety House to aide in fire safety education for children.

City employees continue to remain our single greatest asset. The second of three phases of implementation of the City's Classification and Compensation Study is included in the proposed budget. This option places emphasis on an employee's years of service and recognizes the value of length of service and the development of skills and abilities in regard to performing the tasks of the position. The employee is provided a 0.167% increase for each year of service. Also included is funding for the City's merit program on a sliding scale of 0-2% based on performance.

New General Fund positions include the following part-time positions:

- Police Officer
- Administrative Assistant – Fire
- Fire Department Analyst

Funding is also included to increase the cell phone stipend and increase the part-time Accountant II hours from 20 to 30 hours per week.

The total General Fund budget is \$36,806,638. This proposed FY 2018 budget includes all of the proposals mentioned above without an increase in the ad valorem property tax rate. A 10% increase to permit fees is proposed to offset the annual maintenance cost of the new permit software being purchased this year. The budget being recommended has been balanced through the strategic use of unassigned fund balance, current revenues and an installment financing to fund the replacement of fire apparatus.

MONROE AQUATICS AND FITNESS CENTER FUND

The proposed budget for the Aquatics and Fitness Center Fund for FY 2018 is \$4,093,200. The Center was added to enhance the quality of life in Monroe by offering activities that can be enjoyed by families in our community and will celebrate its 19th anniversary in May. In an effort to keep this building looking fresh and inviting, ongoing maintenance is a priority and has been programmed. Plans to resurface the indoor pool deck and replace the fire alarm system panel are included in this fiscal year budget. Also included is an increase in marketing by using a directional sign and a new indoor pool jungle gym system to increase programming options indoors when the water park is not open. Other items include replacement of the fitness room floor covering and routine replacement of fitness equipment.

WATER AND SEWER FUND

The proposed budget for the Water and Sewer Fund for FY 2018 is \$24,395,998. The City has committed to a financial plan that allows for small increases in the water and sewer rates to accumulate adequate funding for future capital projects to maintain adequate capacity for its current and future customers. This year a resolution was adopted for the establishment of a water and sewer capital reserve fund to be used to accumulate funds for the construction of a new wastewater treatment plant in the year 2030 time frame. The engineering and construction cost is estimated to be \$135,000,000 and the City believes it is prudent to accumulate enough cash reserves to fund 40% of the total project cost and finance the remaining 60% with revenue bonds. The FY 2018 budget includes a 3.2% water and sewer rate increase as part of this financial plan.

A new part-time Administrative Assistant position is proposed in the budget to handle increasing work load and provide coverage of the operations center emergency call center. This position will also allow proactive efforts in public outreach and public education.

Water Capital Improvements: The City's John Glen Water Treatment Plant has a current capacity of 11.0 MGD. This combined with the Catawba Water Supply of 1.99 MGD (via Union County Contract), is expected to meet anticipated demands until 2037, assuming a 1.5 percent annual growth rate. The City is evaluating options for future water supplies needed after 2037.

In order to ensure continued reliable operation of the existing water plant treatment, improvements are planned at the John Glen Water Treatment Plant to upgrade the solids handling facilities, improve chlorine safety, and add a redundant finished water storage tank to improve water supply reliability. The project cost estimate including engineering is \$5.65 million and will be funded by

revenue bonds that will be issued during the fiscal year. Phase I of improvements for the portion of the Union County Catawba Water Treatment Plant improvements to increase reliability are also underway. The City has budgeted debt service to cover our share of the cost of these improvements.

Sewer Capital Improvements: The City's Wastewater Treatment Plant capacity is projected to serve the City's needs until 2030 at an annual 1.5 percent growth rate. An expansion plan is in place as previously mentioned to ensure that added capacity can be made available prior to 2030. Additional improvements are proposed for the Wastewater Treatment Plant including the purchase of a chlorine gas scrubber to increase safety to City staff and surrounding residents in the event of a chlorine gas leak and the replacement of the influent pumps and the 1600 kW generator.

Infrastructure Renewal: Significant efforts are underway to renew our existing infrastructure. A strategic plan was launched in FY 2014 to repair and replace old and deteriorated segments of the water distribution and sewer collection system to ensure system viability. The proposed budget includes funding to continue this program.

ELECTRIC FUND

The proposed budget for the Electric Fund for FY 2018 is \$66,955,581. Electric rates for the FY 2018 budget year are proposed to remain the same. Line extension projects are proposed to be funded to extend electric facilities to new areas of the Corporate Center as needed, to new service territories in the area of Highway 601 North, from Airport Substation to Rocky River Road and from Stafford Street to the Camp Sutton substation. These extensions not only allow the City to serve future load growth, but in some cases provide redundancy by improving the power transfer capability between substations. Replacement of aging underground vault switches is planned in the downtown area as well as the replacement of existing wires along Walkup Avenue to accommodate more electric load. The proposed budget includes the addition of a part-time Engineering Technician II and provides funding for an external firm to provide a contract employee to fill the vacant Design Engineering Manager position.

NATURAL GAS FUND

The proposed budget for the Natural Gas Fund for FY 2018 is \$18,532,300. Natural gas rates are adjusted monthly to reflect the increases/decreases in the actual cost of natural gas. The margin is budgeted to remain the same in FY 2018. The natural gas system continues to expand to serve new commercial and residential customers resulting in increased sales volume which may offset future rate increases. Proposed capital improvements include system reinforcement projects to resolve weak portions of the natural gas system and increase the operating pressures in the lines as required by federal regulations. A Gas Pipeline Inspector position has been added to ensure compliance with new federal regulations that require inspection of work that is completed by contract crews.

The proposed budget includes financing proceeds and debt service to pay for the new liquefied natural gas (LNG) peak shaving plant. The project was previously approved and including design, land acquisition and construction totals \$6,555,000. Two positions have been added to operate the

plant which include a Gas Technician II (LNG) and a Gas Technician III (LNG). A reclassification of an existing employee to Gas Measurement/LNG Crew Leader is also included.

STORMWATER FUND

The proposed budget for the Stormwater Fund for FY 2018 is \$2,190,255. Stormwater Services is a part of the Engineering Department and has two primary functions - (1) maintain and revitalize the stormwater drainage conveyances on both public and private property in Monroe, and (2) provide a response to the City's NPDES Phase II permit which focuses on maintaining and improving the quality of stormwater runoff. The City's Phase II requirements include public education programs that reach out to our schools and neighborhoods as well as our industries and employees in all City departments. As recommended by the City's stormwater master plan, drainage improvements within the 800 block of South Johnson and South Bragg Streets are proposed to be funded for FY 2018. Also included is funding for contract labor to complete various projects as needed throughout the fiscal year. There are no stormwater rate increases proposed in this budget.

AIRPORT FUND

The proposed budget for the Airport Fund for FY 2018 is \$3,389,509. The continued focus is to expand operations of the airport and reduce the operating deficit by increasing efficiency in the operations and attracting more aircraft traffic, both based and transient. The major new purchase for Fiscal Year 2018 funding is the proposed replacement of one of the airport's tugs that are used to move aircraft, which supports the Airport's focus. Additionally, the Airport will continue with further airfield enhancements such as apron and airfield lighting rehabilitations that are currently approved or will be grant funded.

SOLID WASTE FUND

The proposed budget for the Solid Waste Fund for FY 2018 is \$2,542,097. The solid waste fund covers the cost of trash pickup both downtown and along the City's right-of-ways. A rate increase was approved on November 15th to fund the new community maintenance crew goes into effect on July 1st. The rate increase changes the residential collection fee from \$18.25 per month to \$18.75 per month.

SELF-INSURANCE FUNDS

The City maintains three self-insurance funds: Worker's Compensation, Property & Casualty and Health & Dental. The proposed budget for the Health & Dental Insurance Fund recommends no increase to either the employer or employee premium contributions for the upcoming year.

The proposed budget for the Workers' Compensation Fund for FY 2018 includes funding contributions of \$200,000 that has been allocated to all departments. This contribution level is down from the \$500,000 in funding from last fiscal year. Funding for the Property & Casualty fund totals \$715,536 that has been allocated to all departments. This level is the same as the prior fiscal year.

The City has also been funding post-employment benefit costs for retirees as the expenses have been incurred. The annual required contribution, as calculated by an actuary, represents the projected amount required to fund normal costs each year. At this time, no funding is recommended for GASB 45 post-employment benefits.

CONCLUSION

I look forward to continuing our dialogue on this fiscal plan. I along with our staff will work diligently throughout the remainder of the budget process to achieve the Mayor and City Council's priorities for the upcoming fiscal year.

Respectfully,



E.L. Faison, City Manager

**CITY OF MONROE
SUMMARY OF FY 2018 RECOMMENDED BUDGET
BY FUND**

FUND	FY17	FY18	INC / (DEC)
General	\$ 29,098,696	\$ 30,443,881	\$ 1,345,185
Parks & Recreation	4,466,651	4,674,222	207,571
Golf Course	1,141,810	1,388,535	246,725
GF Capital Reserve	-	100,000	100,000
GF Capital Projects	3,640,000	200,000	(3,440,000)
Subtotal General Fund	38,347,157	36,806,638	(1,540,519)
Aquatics Center	3,799,325	4,093,200	293,875
Occupancy Tax Projects	172,983	206,933	33,950
Downtown Monroe	215,947	168,543	(47,404)
Monroe-Union Co. Econ. Dev.	717,000	724,000	7,000
Water & Sewer	15,821,390	17,545,998	1,724,608
Water & Sewer Cap Projects	946,000	6,850,000	5,904,000
Subtotal Water & Sewer	16,767,390	24,395,998	7,628,608
Stormwater	2,091,658	2,190,255	98,597
Stormwater Capital Projects	245,000	-	(245,000)
Subtotal Stormwater	2,336,658	2,190,255	(146,403)
Electric	64,838,098	65,775,581	937,483
Electric Capital Projects	1,480,000	1,180,000	(300,000)
Subtotal Electric	66,318,098	66,955,581	637,483
Natural Gas	17,394,300	17,617,300	223,000
Natural Gas Capital Projects	1,125,000	915,000	(210,000)
Subtotal Natural Gas	18,519,300	18,532,300	13,000
Airport	3,769,116	3,389,509	(379,607)
Solid Waste	2,440,437	2,542,097	101,660
Total Budget	\$ 153,403,411	\$ 160,005,054	\$ 6,601,643

SUMMARY OF FY 2018 INTERNAL SERVICE FUNDS - FINANCIAL PLANS

FUND	FY17	FY18	INC / (DEC)
Workers' Compensation	\$ 504,530	\$ 544,838	\$ 40,308
Property & Liability	745,969	784,527	38,558
Health and Dental	7,299,879	7,404,403	104,524
Total Internal Service Funds	\$ 8,550,378	\$ 8,733,768	\$ 183,390
Total FY18 Expenditures	\$ 161,953,789	\$ 168,738,822	\$ 6,785,033

**CITY OF MONROE
SUMMARY OF FY 2018 RECOMMENDED BUDGET
GENERAL FUND BY DEPARTMENT**

DEPARTMENT	FY17	FY18	INC / (DEC)
Legislative	\$ 302,867	\$ 308,481	\$ 5,614
City Administrative	1,400,769	2,039,426	638,657
Finance	1,288,845	1,497,115	208,270
Human Resources	275,176	196,517	(78,659)
Engineering & Streets	4,591,441	4,286,429	(305,012)
Building Standards	851,525	1,067,252	215,727
Planning	822,040	971,408	149,368
Police	9,838,113	10,070,127	232,014
Fire	8,653,920	9,125,757	471,837
Info Technology	1,074,000	881,369	(192,631)
Total	\$ 29,098,696	\$ 30,443,881	\$ 1,345,185

LEGISLATIVE

City Council, Boards, & Commissions

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 143,668	\$ 134,467	\$ 136,807
Operations	133,312	166,431	153,805
Capital	-	-	-
Outside Agencies	246,108	201,833	208,287
Subtotal	\$ 523,088	\$ 502,731	\$ 498,899
Allocations	(162,657)	(199,864)	(190,418)
Total Budget	\$ 360,431	\$ 302,867	\$ 308,481

ELECTED PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	7	7	7

GENERAL ADMINISTRATION

City Manager Division

E.L. Faison, City Manager

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 603,045	\$ 601,193	\$ 1,120,567
Operations	469,825	600,934	896,903
Capital	326,843	-	-
Subtotal	\$ 1,399,713	\$ 1,202,127	\$ 2,017,470
Allocations	(447,878)	(442,745)	(401,830)
Total Budget	\$ 951,835	\$ 759,382	\$ 1,615,640

Notes:

FY18 personnel cost includes General Fund merit up to 2% and phase 2 of pay plan implementation, \$526K.

FY18 operations cost includes funding for new Public Education Security Initiative, \$375K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

City Attorney Division

Mujeeb Shah-Khan., City Attorney

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 281,586	\$ 316,108	\$ 303,875
Operations	56,941	85,035	83,363
Capital	-	-	-
Subtotal	\$ 338,527	\$ 401,143	\$ 387,238
Allocations	(211,474)	(227,915)	(261,139)
Total Budget	\$ 127,053	\$ 173,228	\$ 126,099

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	2	2

Notes:

In FY18 personnel expenditures decreased due to benefit choices requested by employees.

Public Information Division

E.L. Faison, City Manager

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 32,570	\$ 31,790	\$ 30,882
Operations	187,514	294,767	254,150
Subtotal	\$ 220,084	\$ 326,557	\$ 285,032
Allocations	(35,177)	(36,071)	(44,708)
Total Budget	\$ 184,907	\$ 290,486	\$ 240,324

Notes:

Personnel - The Communications & Tourism Officer's personnel expense is shared with Monroe Tourism Development Authority (MTDA).

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	1	1

Economic Development Division

Chris Platé, Executive Director of Economic Development

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ -	\$ 82,214	\$ 74,603
Operations	1,501	43,833	40,287
Economic Incentives	1,319,206	359,344	310,098
Capital	-	-	-
Subtotal	\$ 1,320,706	\$ 485,391	\$ 424,988
Allocations	(324,179)	(307,718)	(367,625)
Total Budget	\$ 996,527	\$ 177,673	\$ 57,363

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	0	1	1

Notes:

In FY17, a new Retail Development Specialist is proposed. Funding for this position includes contributions from the Town of Indian Trail, \$50K and other local municipalities, \$15K. An in-kind contribution from Waxhaw will be received in FY18. Indian Trail City Council agreed to participate on March 28, 2017.

FINANCE

Administration Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 311,417	\$ 322,673	\$ 325,122
Operations	19,653	36,754	18,209
Capital	-	-	-
Debt Service	1,018,838	1,195,056	1,538,723
Subtotal	\$ 1,349,908	\$ 1,554,483	\$ 1,882,054
Allocations	(250,549)	(227,205)	(233,131)
Total Budget	\$ 1,099,359	\$ 1,327,278	\$ 1,648,923

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	3	3	3

Notes:

FY18 Debt Service includes a placeholder for future General Fund capital initiatives, \$300K.

FINANCE

Accounting Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 327,729	\$ 338,561	\$ 369,433
Operations	52,434	80,302	80,894
Capital	-	-	-
Subtotal	\$ 380,163	\$ 418,863	\$ 450,327
Allocations	(269,378)	(237,845)	(259,669)
Total Budget	\$ 110,785	\$ 181,018	\$ 190,658

Notes:

FY18 includes increasing part-time Accountant II position from less than 20 hours to 30 hours.

The net cost after allocations to other funds is \$9K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

FINANCE

Utility Billing Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 542,277	\$ 558,123	\$ 515,676
Operations	149,719	184,291	175,027
Capital	-	26,000	5,035
Subtotal	\$ 691,996	\$ 768,414	\$ 695,738
Allocations	(859,552)	(902,026)	(919,600)
Total Budget	\$ (167,556)	\$ (133,612)	\$ (223,862)

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	8	8	8

Notes:

FY18 Personnel expenditures reflect savings due to turnover.

CAPITAL IMPROVEMENT SUMMARY-BILLING

Item Description	Department Request	City Manager Recommendation	Funding Source
New Itron Hand Held	\$5,035	\$5,035	Fund Balance
Total Capital	\$5,035	\$5,035	

FINANCE

Purchasing Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 146,222	\$ 149,643	\$ 149,201
Operations	15,806	40,425	41,710
Capital	-	-	-
Subtotal	\$ 162,028	\$ 190,068	\$ 190,911
Allocations	(140,070)	(142,937)	(109,427)
Total Budget	\$ 21,958	\$ 47,131	\$ 81,484

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	2	2	2

FINANCE

Fleet Division

Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 232,169	\$ 242,990	\$ 241,562
Operations	43,848	46,804	43,769
Capital	-	11,500	9,500
Subtotal	\$ 276,016	\$ 301,294	\$ 294,831
Allocations	(271,836)	(263,003)	(251,215)
Total Budget	\$ 4,181	\$ 38,291	\$ 43,616

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

CAPITAL IMPROVEMENT SUMMARY-FLEET

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace / upgrade Tire Changer	\$9,500	\$9,500	Fund Balance
Total Capital	\$9,500	\$9,500	

FINANCE

Warehouse Division

Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 178,198	\$ 214,812	\$ 218,969
Operations	47,116	62,049	61,722
Capital	-	-	-
Subtotal	\$ 225,314	\$ 276,861	\$ 280,691
Allocations	(327,166)	(369,235)	(392,586)
Total Budget	\$ (101,852)	\$ (92,374)	\$ (111,895)

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	3	3	3

FINANCE

Payment Center Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 320,542	\$ 341,483	\$ 355,368
Operations	82,893	111,799	104,909
Capital	-	-	-
Subtotal	\$ 403,435	\$ 453,282	\$ 460,277
Allocations	(457,108)	(428,211)	(480,373)
Total Budget	\$ (53,673)	\$ 25,071	\$ (20,096)

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	5	5	5

FINANCE

Customer Service Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 385,871	\$ 414,077	\$ 426,979
Operations	76,307	89,226	80,408
Capital	-	-	-
Subtotal	\$ 462,178	\$ 503,303	\$ 507,387
Allocations	(578,930)	(607,261)	(619,100)
Total Budget	\$ (116,752)	\$ (103,958)	\$ (111,713)

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	6	6	6

HUMAN RESOURCES

Human Resources Division
Debra C. Reed, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$404,296	\$421,527	\$417,879
Operations	69,823	45,119	44,320
Capital	-	-	-
Subtotal	\$474,119	\$466,646	\$462,199
Allocations	(218,519)	(231,922)	(309,186)
Total Budget	\$255,600	\$234,724	\$153,013

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

HUMAN RESOURCES

Risk Management Division
Debra C. Reed, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$94,486	\$93,937	\$94,234
Operations	39,238	28,955	32,071
Capital	-	-	-
Subtotal	\$133,724	\$122,892	\$126,305
Allocations	(90,079)	(82,440)	(82,801)
Total Budget	\$43,645	\$40,452	\$43,504

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	1	1

ENGINEERING

Engineering Division
Jim Loyd, Engineering Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 846,544	\$ 877,486	\$ 903,826
Operations	47,728	65,884	71,055
Capital	-	29,700	-
Subtotal	\$ 894,272	\$ 973,070	\$ 974,881
Allocations	(375,249)	(387,662)	(379,923)
Total Budget	\$ 519,023	\$ 585,408	\$ 594,958

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	9	9	9

ENGINEERING

Street Division/Powell Bill
Jim Loyd, Engineering Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,114,546	\$ 1,138,121	\$ 1,089,782
Operations	1,447,436	1,870,858	1,601,280
Capital	379,274	282,000	311,000
Construction	638,982	1,153,920	1,335,770
Subtotal	\$ 3,580,237	\$ 4,444,899	\$ 4,337,832
Allocations	(464,937)	(438,866)	(446,361)
Total Budget	\$ 3,115,300	\$ 4,006,033	\$ 3,891,471

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	19	19	19

CAPITAL IMPROVEMENT SUMMARY-STREET

Item Description	Department Request	City Manager Recommendation	Funding Source
Parking Lot Resurfacing (Church St/RR Depot)	\$160,000	Delay	
Pave Parking at Community Shelter	\$20,000	Delay	
Generator for Street Div. Bldg.	\$31,000	\$31,000	Operating Revenue
Sand/Salt Storage Shed	\$75,000	Delay	
Two Equipment Shelters	\$16,000	Delay	
Total Capital	\$302,000	\$0	

CAPITAL IMPROVEMENT SUMMARY – POWELL BILL

Item Description	Department Request	City Manager Recommendation	Funding Source
Bucket truck (replacement)	\$100,000	\$100,000	Grants
Asphalt patching truck (replacement)	\$180,000	\$180,000	Grants
Total Capital	\$280,000	\$280,000	

Building Standards
Code Enforcement Division
Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 169,332	\$ 171,975	\$ 168,410
Operations	77,464	154,503	102,259
Capital	-	-	-
Total Budget	\$ 246,796	\$ 326,478	\$ 270,669

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	3	3	3

Notes:

FY18 includes repurposing demolition funds for new Public Nuisance & Demolition Grant Assistance Program, (\$50K). See offsetting increase in the Community Development division of the Planning Department.

Building Standards
Building Standards Division
Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$382,573	\$456,916	\$454,836
Operations	30,894	33,131	39,043
Capital	27,220	35,000	302,704
Total Budget	\$440,687	\$525,047	\$796,583

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	5	5

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager	Funding Source
New Permitting Software	\$302,704	\$302,704	Bldg. Permit Revenue

PLANNING

Planning
Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 567,294	\$ 571,405	\$ 567,096
Operations	101,161	55,002	59,351
Capital Projects	-	300,000	-
Subtotal	\$ 668,455	\$ 926,407	\$ 626,447
Allocations	(36,736)	(36,862)	(36,862)
Total Budget	\$ 631,719	\$ 889,545	\$ 589,585

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	7	7	7

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Implementation Concord Ave Master Plan ⁽¹⁾	\$ 300,000	Delay	
Total Capital	\$ 300,000	\$ -	

Notes:

⁽¹⁾ Current balance in Concord Avenue Redevelopment project is \$500,000.

PLANNING

Community Development Division
Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ -	\$ 73,545	\$ 94,023
Operations	-	158,950	287,800
Subtotal	\$ -	\$ 232,495	\$ 381,823
Allocations	-	-	-
Total Budget	\$ -	\$ 232,495	\$ 381,823

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	0	1	1

Notes:

FY18 includes Union County CDBG infrastructure leveraging request, \$85K.

FY18 includes repurposing demolition funds for new Public Nuisance and Demolition Grant Assistance Program, \$50K. An offsetting reduction is in Code Enforcement operations.

POLICE DEPARTMENT

Bryan Gilliard, Police Chief

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 8,059,328	\$ 8,153,645	\$ 8,355,337
Operations	1,145,856	1,187,468	1,186,790
Capital	461,448	497,000	528,000
Total Budget	\$ 9,666,632	\$ 9,838,113	\$ 10,070,127

Notes:

FY18 personnel costs include increase in overtime, additional hours for Public Information Clerks and 2 new part-time officers previously working as temporary labor in current fiscal year. Increase year over year also due to impact of adding 4 police officers through the COPS Hiring Grant.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	99	99	103

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace 11 Pursuit Vehicles	\$ 528,000	\$ 528,000	Operating Revenue
New Police Department Building	\$ 8,750,000	Delay	
Total Capital	\$ 9,278,000	\$ 528,000	

FIRE DEPARTMENT

Ron Fowler, Fire Chief

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 6,045,315	\$ 6,517,076	\$ 6,415,946
Operations	789,170	854,444	940,811
Capital	220,806	1,282,400	1,769,000
Total Budget	\$ 7,055,291	\$ 8,653,920	\$ 9,125,757

Notes:

In FY18, personnel expenditures include an increase in overtime, a new part-time Administrative Assistant I and a new part-time Fire Department Analyst position, \$61.

FY18 operations include increases for travel and training, \$32.7K, vehicle maintenance, \$30K, and replacing safety equipment, \$19K. Also included is a cost share with Union County to replace the Fire Safety House, \$40K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	81	81	81

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace # 5478-2007 Pierce Fire Engine 1	\$ 600,000	\$ 600,000	Installment Financing
Replace # 2033-2002 KME Aerial	\$ 1,000,000	\$ 1,000,000	Installment Financing
Replace # 4879-2004 Ford Pick-Up - Medic 2	\$ 85,000	\$ 85,000	Fund Balance
Replace # 005290-2005 Chevy Suburban Chief 2	\$ 60,000	\$ 60,000	Fund Balance
Replace thermal imaging cameras (2 per year)	\$ 24,000	\$ 24,000	Fund Balance
Replace Robotic Educational Device	\$ 11,500	Delay	
Replace Portable Fire Extinguisher Training Simulator	\$ 10,000	Delay	
Fire Administration Renovation	\$ 2,000,000	Delay	
Live fire training, burn building	\$ 1,000,000	Delay	
New Fire Station 6	\$ 360,000	Delay	
Total Capital	\$ 5,150,500	\$ 1,769,000	

INFORMATION TECHNOLOGY

Management Information Services

Bruce Bounds, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 406,271	\$ 424,849	\$ 422,575
Operations	296,522	509,318	500,332
Capital	114,014	238,500	215,000
Subtotal	\$ 816,807	\$ 1,172,667	\$ 1,137,907
Allocations	(234,369)	(196,819)	(418,353)
Total Budget	\$ 582,438	\$ 975,848	\$ 719,554

Notes:

Increase in allocations due to one-time capital purchases and methodology change on annual Microsoft and Windows licenses and access .

FY18 includes new network enclosures, \$10.8K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Blade Server Refresh	\$ 50,000	\$ 50,000	Fund Balance / Allocations to Other Funds
Core switch replacements	50,000	50,000	Fund Balance / Allocations to Other Funds
Replace vehicle #2104 '03 Chevy Tahoe	40,000	40,000	Fund Balance
Mail Archival System	40,000	40,000	Fund Balance / Allocations to Other Funds
800 MHz HandHeld Radios	15,000	15,000	Fund Balance
Fluke OTDR Fiber Tester	20,000	20,000	Fund Balance
Total	\$ 215,000	\$ 215,000	

INFORMATION TECHNOLOGY

GIS

Bruce Bounds, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 99,958	\$ 101,904	\$ 101,329
Operations	46,280	81,543	79,304
Capital			
Subtotal	\$ 146,238	\$ 183,447	\$ 180,633
Allocations	(78,510)	(85,295)	(18,818)
Total Budget	\$ 67,728	\$ 98,152	\$ 161,815

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	1	1

PARKS & RECREATION

Administration Division

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Projected	FY 2018 Proposed
Personnel	\$ 188,311	\$ 197,051	\$ 268,899
Operations	5,816	18,793	18,056
Debt Service	347,896	338,404	328,912
Subtotal	\$ 542,023	\$ 554,248	\$ 615,867
Allocations	(2,592)	(56,392)	(68,878)
Total Budget	\$ 539,431	\$ 497,856	\$ 546,989

Note :

FY18 personnel cost includes total merit up to 2% and phase 2 of pay plan implementation, \$54K for the Parks & Recreation Fund.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	2	2	2

PARKS & RECREATION

Recreation

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Projected	FY 2018 Proposed
Personnel	\$ 842,584	\$ 993,604	\$ 986,727
Operations	369,699	482,491	538,365
Capital	-	60,000	-
Capital Reserves	100,000	100,000	100,000
Capital Projects	-	140,000	
Total Budget	\$ 1,312,283	\$ 1,776,095	\$ 1,625,092

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	10	10	9

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Annual Greenway Reserve Funding	\$ 100,000	\$ 100,000	Operating Revenue
Phase III Parks Williams Athletic Complex (PARTF match)	\$ 250,000	DELAY	
Total Capital	\$ 350,000	\$ 100,000	

Notes:

In FY18 funding for downtown events was moved from Downtown fund.

FY18 reduces the position count by one to cover additional funds for PT Building Attendants.

PARKS & RECREATION

Parks Maintenance

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Projected	FY 2018 Proposed
Personnel	\$ 1,097,615	\$ 1,130,622	\$ 1,099,644
Operations	368,648	352,426	418,385
Capital	205,997	152,500	385,000
Subtotal	\$ 1,672,260	\$ 1,635,548	\$ 1,903,029
Allocations	(74,757)	(77,880)	(66,516)
Total Budget	\$ 1,597,503	\$ 1,557,668	\$ 1,836,513

Notes:

FY18 operations budget includes renovations and erosion repairs at Parks Williams, \$42K.

Also included are contracted services for entry signage for the City's parks, \$12K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	18	17	17

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Replace ball field lights-Don Griffin Park (with control link)	\$ 180,000	\$ 180,000	Fund Balance
Replace '04 Toro mower #4915	\$ 60,000	\$ 60,000	Fund Balance
Replace '97 Ford F250 #925	\$ 45,000	\$ 45,000	Fund Balance
Fencing replacements	\$ 50,000	\$ 50,000	Fund Balance
Picnic Shelter-Dickerson Center	\$ 50,000	\$ 50,000	Fund Balance
Total Capital	\$ 385,000	\$ 385,000	

PARKS & RECREATION

Facilities Maintenance

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Projected	FY 2018 Proposed
Personnel	\$ 99,742	\$ 169,086	\$ 178,752
Operations	414,930	591,046	565,254
Capital	27,294	200,000	120,000
Subtotal	\$ 541,966	\$ 960,132	\$ 864,006
Allocations	(94,908)	(85,100)	(98,378)
Total Budget	\$ 447,058	\$ 875,032	\$ 765,628

Notes:

FY18 operations budget includes painting recreation centers, \$13.8K.

The proposed budget also includes a control link for bathrooms at Park Williams, \$17.2K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	2	3	3

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Replace roof at Downtown offices	\$ 20,000	\$ 20,000	Fund Balance
HVAC (annual replacements)	\$ 100,000	\$ 100,000	Operating Revenue
Total Capital	\$ 120,000	\$ 120,000	

PARKS & RECREATION

Golf Course

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 488,769	\$ 510,691	\$ 520,095
Operations	298,413	446,003	716,321
Capital	140,975	81,000	50,500
Debt Service	80,685	24,098	13,682
Total Budget	\$ 1,008,842	\$ 1,061,792	\$ 1,300,598

Notes:

FY18 personnel cost includes Golf Course Fund merit up to 2% and phase 2 of pay plan implementation, \$10.2K.

FY18 includes replacing all golf carts, \$277K. A trade-in allowance will be received to help offset the cost, (\$137K).

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	6	6	6

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Toro Multi-Pro Sprayer #1959	\$ 35,000	Delay	
Replace EZ-Go ST-400 Serial #2724682	\$ 6,901	\$ 6,901	Fund Balance & Operating Revenue
Replace EZ-Go ST-400 Serial #2724679	\$ 8,599	\$ 8,599	Fund Balance & Operating Revenue
Single Wash Bay	\$ 35,000	\$ 35,000	Fund Balance
Total Capital	\$ 85,500	\$ 50,500	

PARKS & RECREATION

Ballroom

Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 25,631	\$ 44,780	\$ 43,595
Operations	29,083	35,238	44,342
Total Budget	\$ 54,715	\$ 80,018	\$ 87,937

Notes:

Staff is part-time.

PARKS & RECREATION
 Monroe Aquatics and Fitness Center
 Tonya Edwards, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,905,609	\$ 1,978,049	\$ 2,111,046
Operations	1,282,887	1,353,605	1,396,554
Capital	92,632	143,500	241,500
Debt Service	-	-	-
Unreserved	-	78,805	46,277
Subtotal	\$ 3,281,128	\$ 3,553,959	\$ 3,795,377
Allocations	247,191	245,366	297,823
Total Budget	\$ 3,528,319	\$ 3,799,325	\$ 4,093,200

Notes:

FY18 personnel cost includes Aquatic Center Fund merit up to 2% and phase 2 of pay plan implementation, \$35.4K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	11	11	11

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager	Fund Source
Treadmill replacements (updated to full cost)	\$ 142,500	\$ 142,500	Operating Revenue
Fitness room floor (weight room) replacement	\$ 45,000	\$ 45,000	Operating Revenue
HVAC replacements	\$ 33,000	\$ 33,000	Operating Revenue
Security camera storage	\$ 12,000	\$ 12,000	Operating Revenue
Pool Indoor Jungle Gym System	\$ 9,000	\$ 9,000	Operating Revenue
Total Capital	\$ 241,500	\$ 241,500	

DOWNTOWN

Brian J. Borne, Assistant City Manager / Downtown Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 63,028	\$ 64,874	\$ 81,834
Operations	141,451	151,073	86,709
Capital	67,180	-	-
Capital Projects	-	3,100,000	
Subtotal	\$ 271,659	\$ 3,315,947	\$ 168,543
Allocations	-	-	-
Total Budget	\$ 271,659	\$ 3,315,947	\$ 168,543

Notes:

In FY18 funding for downtown events was moved to the Recreation division.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	1	1

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Roundabout @ Charlotte Avenue & Lancaster Avenue	\$ 2,191,440	Delay	
One Way Street conversion	\$ 1,200,000	Delay	
Morgan-Windsor Alley: Demo of 113 W. Morgan	\$ 850,000	Delay	
Five Points Gateway	\$ 500,000	Delay	
Wayfinding Phase 2	\$ 100,000	Delay	
Total Capital	\$ 4,841,440	\$ -	

MONROE - UNION COUNTY ECONOMIC DEVELOPMENT

Chris Platé, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 398,770	\$ 395,936	\$ 414,250
Operations	349,651	319,246	309,750
Unreserved	-	1,818	-
Total Budget	\$ 748,421	\$ 717,000	\$ 724,000

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	4	4	4

OCCUPANCY TAX PROJECT FUND

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Operations	\$ -	\$ 40,000	\$ -
Capital	958,813	-	-
Unreserved	-	132,983	206,933
Total Budget	\$ 958,813	\$ 172,983	\$ 206,933

WATER RESOURCES

Russ Colbath, Director
Administration and Engineering Division

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 788,647	\$ 827,456	\$ 951,382
Operations	228,474	259,545	238,805
Capital	49,275	-	35,000
Unreserved	-	821,004	633,633
Debt Service	2,063,503	1,846,202	2,574,053
Subtotal	\$ 3,129,899	\$ 3,754,207	\$ 4,432,873
Allocations	504,879	522,711	857,306
Total Budget	\$ 3,634,778	\$ 4,276,918	\$ 5,290,179

Notes:

FY18 personnel cost includes Water Resources Fund merit up to 2% and phase 2 of pay plan implementation, \$95.5K.

In FY18, a part-time Administrative Assistant is added.

Debt Service payments will increase due to issuance of revenue bonds in FY17.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	9	9	9

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace #2145 Ford Explorer	\$ 35,000	\$ 35,000	Operating Revenue
Total Capital	\$ 35,000	\$ 35,000	

WATER RESOURCES

Water/Sewer Maintenance Division

Russ Colbath, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,195,831	\$ 1,222,831	\$ 1,291,326
Operations	762,618	848,536	818,995
Capital	111,080	245,000	57,000
Construction	453,718	550,000	600,000
Subtotal	\$ 2,523,247	\$ 2,866,367	\$ 2,767,321
Allocations	357,130	355,212	366,834
Total Budget	\$ 2,880,377	\$ 3,221,579	\$ 3,134,155

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	17	17	17

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager	Funding Source
Replace #2307 F250 Utility	\$ 50,000	\$ 50,000	Operating Revenue
Replace ice maker-Operations Center	7,000	7,000	Operating Revenue
Total Capital	\$ 57,000	\$ 57,000	

WATER RESOURCES
 Water/Sewer Construction Division
 Russ Colbath, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 519,160	\$ 531,471	\$ 531,083
Operations	257,098	316,450	330,291
Capital	261,929	66,051	147,000
Construction	241,091	446,350	446,350
Capital Projects	450,000	946,000	6,850,000
Subtotal	\$ 1,729,278	\$ 2,306,322	\$ 8,304,724
Allocations	153,429	144,887	148,001
Total Budget	\$ 1,882,707	\$ 2,451,209	\$ 8,452,725

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	9	9	9

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace#4913 2004 Chevy Flat Bed Dump	\$ 92,000	\$ 92,000	Operating Revenue
Replace #2050 2000 Wacker Roller Compactor	\$ 30,000	\$ 30,000	Operating Revenue
Replace #551 '95 Ingersoll R& Compressor	\$ 25,000	\$ 25,000	Operating Revenue
Total Capital	\$ 147,000	\$ 147,000	

CAPITAL PROJECT SUMMARY

Water Treatment Plant Improvements Project	\$ 5,650,000	\$ 5,650,000	Revenue Bond Proceeds
Wastewater Plant Chlorine gas scrubber with building enclosure	\$ 1,200,000	\$ 1,200,000	Revenue Bond Proceeds
Total Capital	\$ 6,850,000	\$ 6,850,000	

WATER RESOURCES

Russ Colbath, Director

Water Treatment Plant Division

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 779,989	\$ 839,095	\$ 832,248
Operations	1,828,730	2,263,656	2,166,382
Capital	245,498	53,000	65,000
Subtotal	\$ 2,854,217	\$ 3,155,751	\$ 3,063,630
Allocations	167,700	170,286	176,949
Total Budget	\$ 3,021,917	\$ 3,326,037	\$ 3,240,579

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	12	12	12

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Dry polymer system	\$ 65,000	\$ 65,000	Operating Revenue
Total Capital	\$ 65,000	\$ 65,000	

WATER RESOURCES
Wastewater Treatment Plant Division
Russ Colbath, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 967,385	\$ 982,038	\$ 1,036,033
Operations	1,161,741	1,511,253	1,517,368
Capital	274,452	735,000	1,453,500
Subtotal	\$ 2,403,578	\$ 3,228,291	\$ 4,006,901
Allocations	237,772	263,356	271,459
Total Budget	\$ 2,641,350	\$ 3,491,647	\$ 4,278,360

Notes

FY18 increase in personnel cost is due to error in prior year's budgeted amount.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	14	15	15

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Wastewater Plant 1600kW generator Replacement	\$ 1,000,000	\$ 1,000,000	Operating Revenue
Replace IPS Influent Pumps #5 & 6	\$ 400,000	\$ 400,000	Operating Revenue
Replace #2279 1/2 Ton pickup with 3/4 ton with work body	\$ 40,000	\$ 40,000	Operating Revenue
Replace Operator utility vehicle	\$ 13,500	\$ 13,500	Operating Revenue
Total Capital	\$ 1,453,500	\$ 1,453,500	

STORMWATER
Stormwater Division
Jim Loyd, Engineering Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 721,603	\$ 731,804	\$ 733,557
Operations	280,964	498,754	456,672
Capital	-	100,000	37,000
Capital Projects	170,000	245,000	60,000
Construction (Operating)	-	-	75,000
Debt Service	97,457	-	-
Unreserved	-	9,579	37,919
Subtotal	\$ 1,270,024	\$ 1,585,137	\$ 1,400,148
Allocations	737,815	751,521	790,107
Total Budget	\$ 2,007,839	\$ 2,336,658	\$ 2,190,255

Notes:

FY18 personnel cost includes Stormwater Fund merit up to 2% and phase 2 of pay plan implementation, \$13.3K.

FY18 construction expenditures include hiring contractors on certain projects due to their scope.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	11	11	11

CAPITAL PROJECTS SUMMARY – STORMWATER

Item Description	Department Request	City Manager Recommendation	Funding Source
Drainage system improvements - 800 block South Johnson/South Bragg St.	\$ 60,000	\$ 60,000	Fund Balance
Mid-Size Pickup Truck (Engineering)	\$ 37,000	\$ 37,000	Operating Revenue
Total Capital	\$ 97,000	\$ 97,000	

ENERGY SERVICES
Energy Services Administration
Don Mitchell, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,202,377	\$ 1,340,826	\$ 1,363,808
Operations	361,839	519,026	814,236
Land	100,203	-	-
Capital Equipment	-	-	-
Subtotal	\$ 1,664,419	\$ 1,859,852	\$ 2,178,044
Allocations	696,959	695,069	590,932
Total Budget	\$ 2,361,378	\$ 2,554,921	\$ 2,768,976

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	12	13	13

Notes:

FY18 personnel cost includes Electric Fund merit up to 2% and phase 2 of pay plan implementation, \$44.8K.

In FY18, a part-time Engineering Tech II position has been added, \$37K..

FY18 proposed operations budget includes contracted services to fill in for vacant Design Engineering Manager position and contracted services to update substation schematic drawings in AutoCAD software, \$266K.

ENERGY SERVICES
Electric Maintenance Divisions
Don Mitchell, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,647,755	\$ 1,781,822	\$ 1,794,336
Operations	1,257,957	1,141,481	1,820,427
Capital Equipment	240,242	464,995	140,000
Capital Projects	3,275,173	1,480,000	1,180,000
Energy Purchases	50,199,593	52,389,000	54,748,624
Debt Service	1,848,759	1,853,238	1,743,578
Construction (Operating)	674,869	700,000	775,000
Unreserved	-	3,120,712	1,614,048
Subtotal	\$ 59,144,348	\$ 62,931,248	\$ 63,816,013
Payment in Lieu of Taxes	\$ 464,087	\$ 462,000	\$ 455,000
Allocations	334,109	369,929	370,592
Total Budget	\$ 59,942,544	\$ 63,763,177	\$ 64,641,605

Notes:

FY18 proposed operating budget includes:

Additional funding to maintain and operate substations, \$195K.

Funds to continue studying the option of providing supplemental power at a reduced cost, \$75K.

Funding for Economic Development Rate Rider for eligible customers, \$390K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	19	19	19

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace vehicle # 2212 '01 trailer, 10-ton Beavertail	\$ 40,000	\$ 40,000	Operating Revenue
Replace vehicle # 2042 '92	\$ 40,000	\$ 40,000	Operating Revenue
Replace vehicle # 2082 '90 equipment trailer	\$ 40,000	\$ 40,000	Operating Revenue
New Trench Shoring	\$ 20,000	\$ 20,000	Operating Revenue
Total Capital	\$ 140,000	\$ 140,000	

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Ext. 35 kV Ckt from Stafford St to Camp Sutton	\$ 300,000	\$ 300,000	Operating Revenue
601 North Territory line extensions	\$ 150,000	\$ 150,000	Operating Revenue
Goldmine add'l Exit Circuit on 13.2 kV	\$ 150,000	\$ 150,000	Operating Revenue
Reconductor 13.2 kV Ckt #3:601S Sub to Cindy Dr	\$ 125,000	\$ 125,000	Operating Revenue
Repl/retire uptown vault switches & cables	\$ 100,000	\$ 100,000	Operating Revenue
Ext. 35 kV Ckt Airport sub to Rocky River Rd	\$ 100,000	\$ 100,000	Operating Revenue
Reconductor 13.2 kV Ckt #1 from Walkup & McIntyre	\$ 100,000	\$ 100,000	Operating Revenue
Replace/retire old underground primary	\$ 60,000	\$ 60,000	Operating Revenue
AMI Metering Solutions	\$ 25,000	\$ 25,000	Operating Revenue
Substation Wildlife Protection & Security	\$ 25,000	\$ 25,000	Operating Revenue
Reconductor 13.2 kV Ckt # 2: White Store to End	\$ 25,000	\$ 25,000	Operating Revenue
Add add'l Rock to Substation Yards	\$ 20,000	\$ 20,000	Operating Revenue
Total Capital Projects	\$ 1,180,000	\$ 1,180,000	

ENERGY SERVICES
 Natural Gas Division
 Don Mitchell, Energy Services Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 1,044,397	\$ 1,188,501	\$ 1,402,507
Operations	792,757	1,024,169	1,061,648
Land	100,203	-	-
Capital Equipment	59,150	116,000	129,000
Capital Projects	1,392,025	1,125,000	915,000
Gas Purchases	4,945,682	9,079,000	9,195,000
Debt Service	32,484,868	2,399,269	2,818,464
Construction (Operating)	308,326	400,000	425,000
Unreserved	-	1,312,818	960,962
Subtotal	\$ 41,127,408	\$ 16,644,757	\$ 16,907,581
Payment in Lieu of Taxes	\$ 105,848	\$ 103,000	\$ 118,000
Allocations	1,739,700	1,771,543	1,624,719
Total Budget	\$ 42,972,956	\$ 18,519,300	\$ 18,650,300

Notes:

FY18 personnel cost includes Gas Fund merit up to 2% and phase 2 of pay plan implementation, \$28.5K. Increase also includes 3 new full-time positions.

FY18 proposed operating budget includes:

Payment to construction contractor for small main extensions, \$26K.

Funding for LNG debt service \$442K, and operations and maintenance, \$31K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	15	15	18

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
2008 Ford F-150 Pickup Replacement, # 2379	\$ 47,000	\$ 47,000	Operating Revenue
Replace Hawk 46 Leak Detector	\$ 15,000	\$ 15,000	Operating Revenue
New Truck for Gas Pipeline Inspector position	\$ 47,000	\$ 47,000	Operating Revenue
New Shoring Equipment	\$ 20,000	\$ 20,000	Operating Revenue
Total Capital	\$ 129,000	\$ 129,000	

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Distribution Integrity Management Program	\$ 200,000	\$ 200,000	Operating Revenue
System Uprate Projects	\$ 200,000	\$ 200,000	Operating Revenue
Cathodic Protection Remediation / Replacement	\$ 130,000	\$ 130,000	Operating Revenue
Pipeline Replacement	\$ 125,000	\$ 125,000	Operating Revenue
Revenue Based Expansions	\$ 125,000	\$ 125,000	Operating Revenue
System Reinforcement Projects-Miscellaneous	\$ 50,000	\$ 50,000	Operating Revenue
Transmission Pipeline Integrity Management Assessment	\$ 35,000	\$ 35,000	Operating Revenue
Subdivision Fund	\$ 25,000	\$ 25,000	Operating Revenue
Industrial Meter Rebuilds / Upgrades	\$ 25,000	\$ 25,000	Operating Revenue
Total Capital Projects	\$ 915,000	\$ 915,000	

AIRPORT

E. L. Faison, City Manager

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 586,972	\$ 557,246	\$ 592,691
Operations	1,084,202	1,762,732	1,240,374
Capital	42,014	20,000	87,000
Capital Projects	2,340,841	-	-
Debt Service	1,004,233	1,051,465	1,046,166
Airport Customs	162,775	174,342	173,164
Subtotal	\$ 5,221,037	\$ 3,565,785	\$ 3,139,395
Allocations	199,225	203,331	250,114
Total Budget	\$ 5,420,262	\$ 3,769,116	\$ 3,389,509

Notes:

FY18 personnel cost includes merit up to 2% and phase 2 of pay plan implementation, \$13.7K.

The FY18 proposed budget decrease is mainly due to lower anticipated fuel sales, (\$396K).

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	7	7	7

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace 1980 Clark Tug #2285	\$ 55,000	\$ 55,000	General Fund Balance
Replace # 2280 '06 Chevy Silverado	\$ 32,000	\$ 32,000	General Fund Balance
Aircraft Support Equipment - Ground Power Unit	\$ 10,000	Delay	
Aircraft Support Equipment - Lavatory Service Cart	\$ 8,000	Delay	
Awning cover for mobile fuelers	\$ 30,000	Delay	
Total Capital	\$ 135,000	\$ 87,000	\$ -

SOLID WASTE OPERATIONS

Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ 79,601	\$ 83,387	\$ 86,236
Operations	1,924,812	2,059,505	2,131,027
Capital	19,370	-	-
Debt Service	104,075	104,074	52,038
Unreserved	-	91,001	14,815
Subtotal	\$ 2,127,858	\$ 2,337,967	\$ 2,284,116
Allocations	103,581	102,470	151,708
Total Budget	\$ 2,231,439	\$ 2,440,437	\$ 2,435,824

Notes:

FY18 personnel cost includes merit up to 2% and phase 2 of pay plan implementation, \$2.5K.

FY18 includes funding to purchase additional load of garbage carts for anticipated customer growth, \$35K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	1	1	1

COMMUNITY MAINTENANCE

Lisa Stiwinter, Director

FISCAL SUMMARY

Item	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
Personnel	\$ -	\$ -	\$ 93,474
Operations	-	-	12,799
Capital	-	-	-
Subtotal	\$ -	\$ -	\$ 106,273
Allocations	-	-	-
Total Budget	\$ -	\$ -	\$ 106,273

Notes:

New program was approved during the current fiscal year.

FY18 proposed budget includes rate increase on household customers to cover cost, \$62K.

FULL-TIME PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Proposed
Positions	0	2	2

INTERNAL SERVICE FUNDS - FINANCIAL PLANS

SIF HEALTH & DENTAL

Revenues

Contributions
Investment Earnings
Miscellaneous
Appropriations Fund Balance
Total Revenues

	FY 2016 Actual	FY 2017 Financial Plan	FY 2018 Proposed Financial Plan
	\$ 7,308,534	\$ 7,291,879	\$ 7,199,230
	90,997	8,000	8,000
	683,112	-	-
	-	-	197,173
	\$ 8,082,643	\$ 7,299,879	\$ 7,404,403
	\$ 7,176,883	\$ 7,191,646	\$ 7,238,740
	-	-	51,535
	110,135	108,233	114,128
	\$ 7,287,018	\$ 7,299,879	\$ 7,404,403
Net Revenues/ (Exp.)	\$ 795,625	\$ -	\$ -

SIF PROPERTY CASUALTY

Revenues

Contributions
Investment Earnings
Miscellaneous
Appropriations Fund Balance
Total Revenues

	FY 2016 Actual	FY 2017 Financial Plan	FY 2018 Proposed Financial Plan
	\$ 710,300	\$ 710,300	\$ 715,536
	22,088	3,000	3,000
	70,265	1,500	1,500
	-	31,169	64,491
	\$ 802,653	\$ 745,969	\$ 784,527
	\$ 609,583	\$ 697,500	\$ 697,500
	-	-	-
	52,238	48,469	87,027
	\$ 661,821	\$ 745,969	\$ 784,527
Net Revenues/ (Exp.)	\$ 140,832	\$ -	\$ -

SIF WORKERS' COMP.

Revenues

Contributions
Investment Earnings
Appropriations Fund Balance
Total Revenues

	FY 2016 Actual	FY 2017 Financial Plan	FY 2018 Proposed Financial Plan
	\$ 650,441	\$ 500,000	\$ 200,000
	35,529	4,530	4,530
	-	-	340,308
	\$ 685,970	\$ 504,530	\$ 544,838
	\$ 283,637	\$ 440,639	\$ 440,640
	67,544	63,891	104,198
	\$ 351,181	\$ 504,530	\$ 544,838
Net Revenues/ (Exp.)	\$ 334,789	\$ -	\$ -

CITY OF MONROE
DEPARTMENT POSITION SUMMARY

DEPARTMENT/DIVISION	FY17 Authorized		
	FT	PT 30+	PT 20+
CITY MANAGER DIVISION	4		
CITY ATTORNEY	2		
ECONOMIC DEVELOPMENT	1		
PUBLIC INFORMATION DIVISION	1		
FINANCE			
ADMINISTRATION	3		
ACCOUNTING	4		1
UTILITY BILLING DIVISION	8		
PURCHASING DIVISION	2		
FLEET DIVISION	4		
WAREHOUSE	3	1	
PAYMENT CENTER	5		
CUSTOMER SERVICE	6		1
HUMAN RESOURCES			
HUMAN RESOURCES DIVISION	4		
RISK MANAGEMENT	1		
ENGINEERING			
ENGINEERING DIVISION	9		
STREET/POWELL BILL	19		
BUILDING STANDARDS			
CODE ENFORCEMENT	3		
BUILDING STANDARDS	5		
PLANNING	8		
POLICE DEPARTMENT	99		4
FIRE DEPARTMENT	81		
INFORMATION TECHNOLOGY	5		
PARKS & RECREATION			
ADMINISTRATION DIVISION	2		
RECREATION	10		2
PARKS MAINTENANCE	17		
FACILITIES MAINTENANCE	3		
General Fund Positions	309	1	8

FY18 Projected		
FT	PT 30+	PT 20+
4		
2		
1		
1		
3		
4	1	
8		
2		
4		
3	1	
5		
6		1
4		
1		
9		
19		
3		
5		
8		
103		4
81		
5		
2		
9		2
17		
3		
312	2	7

DEPARTMENT/DIVISION	FY17 Authorized		
	FT	PT 30+	PT 20+
PARKS & RECREATION- GOLF COURSE	6		1
DOWNTOWN MONROE	1		
AIRPORT	7	1	1
Subsidized Positions	14	1	2

FY18 Projected		
FT	PT 30+	PT 20+
6		1
1		
7	1	1
14	1	2

DEPARTMENT/DIVISION	FY17 Authorized			FY18 Projected		
	FT	PT 30+	PT 20+	FT	PT 30+	PT 20+
PARKS & RECREATION – MAFC	11	1	4	11	1	6
WATER RESOURCES						
ADMINISTRATION & ENGINEERING	9	1		9	2	
WATER/SEWER MAINTENANCE	17			17		
WATER/SEWER CONSTRUCTION	9			9		
WATER TREATMENT PLANT	12			12		
WASTEWATER TREATMENT PLANT	15	1		15	1	
STORMWATER DIVISION	11			11		
ENERGY SERVICES						
ADMINISTRATION	13			13		1
ELECTRIC MAINTENANCE	19			19		
NATURAL GAS DIVISION	15			18		
SOLID WASTE	1			3		
Enterprise Fund Positions	132	3	4	137	4	7

DEPARTMENT/DIVISION	FY17 Authorized			FY18 Projected		
	FT	PT 30+	PT 20+	FT	PT 30+	PT 20+
MONROE-UNION COUNTY ECON DEV	4			4		
Special Revenue Fund Positions	4	-	-	4		

	FY17 Authorized			FY18 Projected		
Total Positions	459	5	14	467	7	16

CITY OF MONROE
 FY 2018 CAPITAL IMPROVEMENT BUDGET AND
 5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

<i>Item Description</i>	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<u>Economic Development</u>								
Replace Tahoe 4x4 #2550	19		\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Total Economic Development			\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
<u>Finance & Administration - Finance Admin</u>								
Replace '09 Highlander 4WD #2426			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<u>Finance & Administration - Utility Billing</u>								
Replace truck #2576 '12 Chevrolet Colorado	17		\$ -	\$ 30,800	\$ -	\$ -	\$ -	\$ -
Replace truck #2588 '12 Nissan Frontier	18		-	30,800	-	-	-	-
Replace Printronix printer			-	8,000	-	-	-	-
			\$ -	\$ 69,600	\$ -	\$ -	\$ -	\$ -
<u>Finance & Administration - Administrative Services</u>								
Replace #2401 '09 Toyota Prius			\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
<u>Finance & Administration - Garage</u>								
Replace / upgrade Tire Changer		ESSENTIAL	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Finance & Administration - Warehouse</u>								
Replace truck #1442			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Finance			\$ 9,500	\$ 124,600	\$ 35,000	\$ -	\$ -	\$ -
<u>Human Resources</u>								
Replace 2008 Honda Civic Hybrid # 2385	16		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<u>Engineering</u>								
Hybrid to replace # 4430 '02 Chevrolet Malibu			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<u>Engineering - Powell Bill</u>								
Asphalt patching truck to replace # 2076 (2003)	33		\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -
Bucket truck to replace #2024 (2002)	38		100,000	-	-	-	-	-
Asphalt patching truck to replace # 2271 (2006)			-	200,000	-	-	-	-

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions

IMPERATIVE - (must do) postponement may result in harmful or undesirable consequences
 ESSENTIAL - (should do) addresses demonstrated need or objective
 IMPORTANT - (could do) beneficial but can be delayed without detrimental effects to basic services
 DESIRABLE - (other) desirable but can be delayed due to funding limitations

<i>Item Description</i>	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Tandem dump truck to replace #2186 (2004)			-	-	140,000	-	-	-
Motor grader to replace #2329 (2006)			-	-	150,000	-	-	-
Tandem truck to replace # 2216 (2005)			-	-	-	140,000	-	-
Gradall to replace #2272 (2006)			-	-	-	-	250,000	-
Tandem truck to replace # 2217 (2005)			-	-	-	-	-	160,000
Flusher Truck to replace #2362 (2008)			-	-	-	-	-	140,000
			\$ 280,000	\$ 200,000	\$ 290,000	\$ 140,000	\$ 250,000	\$ 300,000
Total Engineering			\$ 280,000	\$ 230,000	\$ 290,000	\$ 140,000	\$ 250,000	\$ 300,000
Building Standards - Code Enforcement								
Replace vehicle #2430 '09 Toyota Highlander			\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Replace vehicle #2431 '09 Toyota Highlander			-	35,000	-	-	-	-
			\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Total Building Standards			\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Planning & Development								
Replace vehicle # 2665 '13 Toyota Highlander (pool)			\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Replace Vehicle #2363 F150 (Pool)			-	-	38,000	-	-	-
Total Planning			\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -
Police								
Replace 2006 Crown Victoria 2287	33		\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2005 Crown Victoria 2222	25		48,000	-	-	-	-	-
Replace 2007 Crown Victoria 2337	30		48,000	-	-	-	-	-
Replace 2007 Crown Victoria 2366	26		48,000	-	-	-	-	-
Replace 2009 Crown Victoria 2443	33		48,000	-	-	-	-	-
Replace 2007 Dodge Nitro 2545	42		48,000	-	-	-	-	-
Replace 2009 Crown Victoria 2444	30		48,000	-	-	-	-	-
Replace 2009 Crown Victoria 2447	34		48,000	-	-	-	-	-
Replace 2009 Crown Victoria 2450	35		48,000	-	-	-	-	-
Replace 2009 Crown Victoria 2451	33		48,000	-	-	-	-	-
Replace 2009 Toyota Camry 2474	31		48,000	-	-	-	-	-
Annual replacement schedule			-	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000
Total Police			\$ 528,000	\$ 576,000				

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Score ⁽¹⁾							
Fire								
Replace # 2033 - 2002 KME Aerial - Ladder 1		IMPERATIVE	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace thermal imaging cameras (2 per year at \$12,000 each)		IMPERATIVE	24,000	24,000	24,000	-	-	-
Replace # 5478 - 2007 Pierce Fire Engine - Engine 1	28		600,000	-	-	-	-	-
Replace # 4879 - 2004 Ford Pick-Up - Medic 2	27		85,000	-	-	-	-	-
Replace Vehicle # 005290 - 2005 Chevy Suburban Chief 2	36		60,000	-	-	-	-	-
Replace # 5766 - 2008 Pierce Fire Engine - Engine 5			-	625,000	-	-	-	-
Replace self-contained breathing apparatus (50 every 10 yrs @ \$7.5K)			-	500,000	-	-	-	-
Replace / repair driver training pad at Training Center			-	230,000	-	-	-	-
Replace # 5492 - Ford F-450 - Medic 1			-	100,000	-	-	-	-
Replace Electronic Personnel Accountability System			-	75,000	-	-	-	-
Replace # 4808 - 2005 Ford F-550 - Medic 4			-	65,000	-	-	-	-
Replace / Repair / Asphalt Main Drive to Fire Training Center			-	60,000	-	-	-	-
Replace # 5750 - 2008 Chevy Tahoe - Fire Marshal 1			-	60,000	-	-	-	-
Replace # 5752 - 2008 Chevy Tahoe - Fire Marshal 2			-	60,000	-	-	-	-
Replace #4878 Ford F-350			-	50,000	-	-	-	-
Replace emergency shelter for mass decon (Zumro) 1 per yr.@ \$15K			-	15,000	15,000	15,000	-	-
Replace Robotic Educational Device			-	11,500	-	-	-	-
Replace Portable Fire Extinguisher Training Simulator			-	10,000	-	-	-	-
Replace # 2029 - Oshkosh Airport Blaze Unit (Blaze 4)			-	-	800,000	-	-	-
Replace # 4847 - 2003 International Tractor - Hazmat 5			-	-	500,000	-	-	-
Replace # 1757- 2009 Ford F-450- Medic 3			-	-	65,000	-	-	-
Replace # 6003- 2012 Heavy Rescue Truck			-	-	-	-	950,000	-
Total Fire			\$ 1,769,000	\$ 1,885,500	\$ 1,404,000	\$ 15,000	\$ 950,000	\$ -

Information Technology

Blade Server Refresh		IMPERATIVE	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Core switch replacements		IMPERATIVE	50,000	-	-	-	50,000	50,000
Mail Archival System		IMPERATIVE	40,000	-	-	-	40,000	-
Replace vehicle # Chevy Tahoe	37		40,000	-	-	-	-	-
800 MHz Handheld Radios		ESSENTIAL	15,000	-	-	-	-	-
Datacenter Backup Power (UPS)			-	160,000	-	-	-	-
Tier 2 Storage			-	50,000	-	-	-	50,000
Replace vehicle # C05297 2003 Chrysler Pacifica			-	30,000	-	-	-	-

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Score ⁽¹⁾							
SQL Refresh			-	15,000	15,000	-	15,000	15,000
Tier 4 Storage (Security Cameras)			-	15,000	-	-	30,000	-
iSeries HTE Servers			-	-	75,000	-	-	-
Backup Infrastructure			-	-	40,000	-	-	40,000
Tier 3 Storage			-	-	40,000	-	-	-
Firewall Refresh (hardware)			-	-	17,000	-	-	17,000
Firewalls Refresh			-	-	15,000	15,000	-	-
Tier 1 Storage			-	-	-	120,000	-	-
Remote Access Appliances			-	-	-	-	30,000	-
Lightspeed Content Filter appliance and subscription			-	-	-	-	22,000	-
Total IS			\$ 195,000	\$ 320,000	\$ 202,000	\$ 135,000	\$ 187,000	\$ 222,000

Total General Fund 110

\$ 2,781,500	\$ 3,281,100	\$ 2,575,000	\$ 866,000	\$ 1,963,000	\$ 1,098,000
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Parks & Recreation - Recreation

Replace #2276 2006 Ford Escape (w/ larger used SUV)	22		\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -
Replace # 1937 '90 Bus (with used bus)			-	10,000	-	-	-	-
Replace #2158 2003 Chevy. Athletic Dir. Truck			-	32,000	-	-	-	-
Replace #2356 Ford Elkhart Bus 2008 (Senior Center)			-	-	65,000	-	-	-
Replace #2578 2012 Chevy Mini Bus			-	-	-	60,000	-	-
Replace #2579 2013 Chevy Mini Bus			-	-	-	-	60,000	-
Total P&R Recreation			\$ -	\$ 79,000	\$ 65,000	\$ 60,000	\$ 60,000	\$ -

Parks & Recreation - Parks Maintenance

Replace ball field lights at Don Griffin Park with control link		IMPERATIVE	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2004 Toro mower # 2189	28		60,000	-	-	-	-	-
Replace 1997 Ford F250 Truck #925	35		45,000	-	-	-	-	-
Replace Creft Park Ball field lighting			-	150,000	-	-	-	-
Replace mower #5282			-	60,000	-	-	-	-
Replace mowers #1726 & 1728			-	50,000	-	-	-	-
Replace leaf box #5738			-	-	55,000	-	-	-
Replace mower #2829			-	-	50,000	-	-	-
Replace 15' Bush Hog			-	-	18,000	-	-	-
Replace Slope Mower			-	-	-	65,000	-	-
Replace loader #1362			-	-	-	-	75,000	-
Replace tractor TS90			-	-	-	-	65,000	-
Replace mowers # 1924 & 1926			-	-	-	-	26,000	-
Replace turf tractor #32			-	-	-	-	-	40,000
Replace 7' Bush Hog			-	-	-	-	-	10,000

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
			\$	\$	\$	\$	\$	\$
Parks & Recreation - Facilities Maintenance								
HVAC replacements/HVAC inventory		IMPERATIVE	\$ 100,000	\$ 100,000	\$ 49,900	\$ 126,500	\$ 44,000	\$ 52,000
Replace roof at DMI offices		ESSENTIAL	20,000	-	-	-	-	-
Replace Dickerson Gym roof			-	160,000	-	-	-	-
Replace roof at Winchester gym			-	-	80,000	-	-	-
Replace City Hall chiller			-	-	-	400,000	-	-
Replace roof at Old city Hall			-	-	-	-	12,000	-
Replace hot water circulation pump City Hall			-	-	-	-	-	16,000
Total P&R Facilities Maintenance			\$ 120,000	\$ 260,000	\$ 129,900	\$ 526,500	\$ 56,000	\$ 68,000
Total Parks and Recreation 130			\$ 405,000	\$ 599,000	\$ 317,900	\$ 651,500	\$ 282,000	\$ 118,000
Total Funds 110 & 130			\$ 3,186,500	\$ 3,880,100	\$ 2,892,900	\$ 1,517,500	\$ 2,245,000	\$ 1,216,000

GF Funding Sources:	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Operating Revenue (annual)	\$ 628,000	\$ 2,955,100	\$ 1,302,900	\$ 1,377,500	\$ 1,045,000	\$ 916,000
Grants / Oth External Funding	280,000	200,000	290,000	140,000	250,000	300,000
Fund Balance Appropriation	638,074	-	-	-	-	-
Allocations to Other Funds	40,426	-	-	-	-	-
Installment Financing	1,600,000	725,000	1,300,000	-	950,000	-
TOTAL AVAILABLE	\$ 3,186,500	\$ 3,880,100	\$ 2,892,900	\$ 1,517,500	\$ 2,245,000	\$ 1,216,000
TOTAL REQUESTED	\$ 3,186,500	\$ 3,880,100	\$ 2,892,900	\$ 1,517,500	\$ 2,245,000	\$ 1,216,000
Net Overage/ (Shortage)	\$ -					

Parks & Recreation - Golf Course								
Replace EZ-Go ST-400 Serial #2724679		IMPERATIVE	\$ 8,599	\$ -	\$ -	\$ -	\$ -	\$ -
Replace EZ-Go ST-400 Serial #2724682		IMPERATIVE	6,901	-	-	-	-	-
Replace 2005 Toro 5500 Fairway Mower #5322			-	75,000	-	-	-	-
Replace Toro 3250 D Triplex Serial # 04383-20001210			-	50,000	-	-	-	-
Replace Toro 3500 Rough Mower #1745			-	40,000	-	-	-	-
Replace Toro Multi-Pro Sprayer #1959			-	35,000	-	-	-	-
Replace 2002 Terratopper Topdresser #1716			-	30,000	-	-	-	-
Replace 1997 John Deere 5310 Tractor #1958			-	20,000	-	-	-	-

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Score ⁽¹⁾							
Replace 2007 Toro 4700 Rough Mower #9153			-	-	70,000	-	-	-
Replace Toro 3100 D Trim Mower #1972			-	-	35,000	-	-	-
Replace Toro Sand Pro 5040 #1733			-	-	25,000	-	-	-
Replace 1993 Bedknife Grinder #1975			-	-	21,000	-	-	-
Replace Toro 5510 Fairway Mower #2231			-	-	-	75,000	-	-
Replace 2002 Chevy Pickup Truck # 1994			-	-	-	-	35,000	-
Replace 2015 Toro 4500 D Rough Mower #6051			-	-	-	-	-	75,000
Total Golf Course			\$ 15,500	\$ 250,000	\$ 151,000	\$ 75,000	\$ 35,000	\$ 75,000

MCC Funding Sources:	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22
Operating Revenue (annual)	\$ -	\$ 200,000	\$ 81,000	\$ -	\$ -	\$ -
Oth External Funding	3,500	-	-	-	-	-
General Fund Balance Appropriation	12,000	-	-	-	-	-
Installment Financing	-	50,000	70,000	75,000	35,000	75,000
TOTAL AVAILABLE	\$ 15,500	\$ 250,000	\$ 151,000	\$ 75,000	\$ 35,000	\$ 75,000
TOTAL REQUESTED	\$ 15,500	\$ 250,000	\$ 151,000	\$ 75,000	\$ 35,000	\$ 75,000
Net Overage/ (Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Aquatics & Fitness Center

Treadmill replacements	IMPERATIVE	\$ 142,500	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 125,000
Fitness room floor (weight room) replacement	IMPORTANT	45,000	-	-	45,000	-	-
HVAC replacements	ESSENTIAL	33,000	20,000	25,000	25,000	25,000	25,000
Security camera storage	ESSENTIAL	12,000	-	-	-	-	-
Pool Indoor Jungle Gym System	IMPORTANT	9,000	-	-	-	-	-
Walking Track Railing Replacement		-	45,000	-	-	-	-
Fitness room lighting replacement		-	35,000	-	-	-	-
Indoor Pool Noise Baffles		-	25,000	-	-	-	-
Pool strainer pod replacement		-	7,500	7,500	-	-	-
Replace walking track floor		-	-	50,000	-	-	-
Replace waterpark grates		-	-	23,000	-	-	-
Pool pump replacement		-	-	20,000	9,000	-	-
Aerobic room floor replacement		-	-	14,000	-	-	-
Replace Industrial dryers		-	-	7,000	-	-	-
Pool vacuum		-	-	7,000	-	-	-
Pool chairlift replacement		-	-	6,500	-	-	-
Fitness Room Floor Replacement Cardio room		-	-	-	45,000	45,000	-
Total Aquatics & Fitness Center		\$ 241,500	\$ 192,500	\$ 220,000	\$ 184,000	\$ 130,000	\$ 150,000

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
MAFC Funding Sources:			FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Operating Revenue (annual)			\$ 241,500	\$ 192,500	\$ 220,000	\$ 184,000	\$ 130,000	\$ 150,000
Fund Balance Appropriation			-	-	-	-	-	-
TOTAL AVAILABLE			\$ 241,500	\$ 192,500	\$ 220,000	\$ 184,000	\$ 130,000	\$ 150,000
TOTAL REQUESTED			\$ 241,500	\$ 192,500	\$ 220,000	\$ 184,000	\$ 130,000	\$ 150,000
Net Overage/ (Shortage)			\$ -					

Water Resources - Administration & Engineering

Replace #2145 Ford Explorer	25		\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -

Water Resources - Maintenance

Replace #2307 F250 Utility Truck	32		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Ice Machine		DESIRABLE	7,000	-	-	-	-	-
Replace #2000 Freightliner Jet Truck			-	400,000	-	-	-	-
Replace #2052 F550 Utility Truck			-	45,000	-	-	-	-
Replace #936 Hudson Trailer			-	20,000	-	-	-	-
Replace #1701 New Holland Back hoe			-	-	80,000	-	-	-
Replace CCTV Camera System and Software			-	-	65,000	-	-	-
Replace #1489 Jet Sreco Trailer			-	-	40,000	-	-	-
Replace #2279, 2WD Truck			-	-	25,000	-	-	-
Replace Air Compressor 103			-	-	25,000	-	-	-
Replace #923 97 Thompson Trash Pump			-	-	20,000	-	-	-
Replace #2359 Bobcat all terrain vehicle			-	-	20,000	-	-	-
Replace #1846 pipebursting winch			-	-	-	80,000	-	-
Replace # 2153 Case backhoe			-	-	-	-	90,000	-
Replace # 2548 F150 Pickup			-	-	-	-	30,000	-
Replace # 2521 2 WD Pickup			-	-	-	-	-	30,000
Replace # 2520 2WD Pickup			-	-	-	-	-	30,000
Replace # 5249 Hustler mower			-	-	-	-	-	7,500
			\$ 57,000	\$ 465,000	\$ 275,000	\$ 80,000	\$ 120,000	\$ 67,500

Water Resources - Construction

Replace # 2188 2004 Chevy Flat Bed Dump	23		\$ 92,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace #2050 2000 Wacker Roller Compactor	30		30,000	-	-	-	-	-
Replace #177 '95 Ingersoll Rand Compressor	31		25,000	-	-	-	-	-
Replace #2204 Case 160 Excavator			-	185,000	-	-	-	-

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Garage Class	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Score ⁽¹⁾							
Replace#4412 2001 Sterling Street Flusher			-	110,000	-	-	-	-
Replace #2243 Utility Truck			-	-	120,000	-	-	-
Rebuild #720 '91 Low Boy Tractor			-	-	30,000	-	-	-
Rebuild #720-2 '96 Low Boy Trailer			-	-	20,000	-	-	-
Replace 2005 GMC Dump Truck			-	-	-	90,000	-	-
Replace 2007 Freightliner Utility Truck			-	-	-	-	120,000	-
Replace 2011 Kubota 80 Excavator			-	-	-	-	120,000	-
Replace #1241 '98 Tandem Axle Dump Truck			-	-	-	165,000	-	-
Replace #1240 '98 Tandem Axle Dump Truck			-	-	165,000	-	-	-
Replace #2210 Hudson brothers 12 ton trailer			-	-	-	20,000	-	-
Replace #2549 4wd Pickup			-	-	-	-	-	30,000
Replace shoring boxes			-	-	-	-	-	20,000
			\$ 147,000	\$ 295,000	\$ 335,000	\$ 275,000	\$ 240,000	\$ 50,000
Water Resources - Water Treatment Plant								
Replace Dry polymer system		ESSENTIAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Coating on Sedimentation Basins			-	350,000	-	-	-	-
Remodel Control Building			-	50,000	-	-	-	-
Replace fluoride dry feeder			-	40,000	-	-	-	-
Replace Asphalt at WTP			-	-	100,000	-	-	-
Replace Operator Utility Vehicle			-	-	-	13,000	-	-
			\$ 65,000	\$ 440,000	\$ 100,000	\$ 13,000	\$ -	\$ -
Water Resources - Wastewater Treatment Plant								
Wastewater Plant 1600kW generator Replacement		ESSENTIAL	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace IPS Influent Pumps #5 and 6		ESSENTIAL	400,000	-	-	-	-	-
Replace #2279 '06 Chevy Silverado with 3/4 ton with work body	31		40,000	-	-	-	-	-
Replace #2355 Kubota UTV	30		13,500	-	-	-	-	-
Replace/Rebuild Filter Blowers			-	150,000	-	-	-	-
Replace Effluent and Drain valves filters 1,2,3 and 4			-	140,000	-	-	-	-
Repair Conduit/Settlement at IPS #2			-	100,000	-	-	-	-
Repair Filter Building Drainage			-	75,000	-	-	-	-
Replace skid steer loader			-	65,000	-	-	-	-
Replace #2251 3/4 Ton 4wd pickup			-	30,000	-	-	-	-
Replace Belt Press			-	-	350,000	-	-	-
Replace membrane diffusers in basins 1-5			-	-	125,000	-	-	-
Replace Filter Media			-	-	120,000	-	-	-
			\$ 1,453,500	\$ 560,000	\$ 595,000	\$ -	\$ -	\$ -
Total Water Resources			\$ 1,757,500	\$ 1,760,000	\$ 1,305,000	\$ 368,000	\$ 360,000	\$ 117,500

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
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Item Description	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
			WR Funding Sources:					
Operating Revenue (annual)			\$ 1,757,500	\$ 1,760,000	\$ 1,305,000	\$ 368,000	\$ 360,000	\$ 117,500
Oth External Funding			-	-	-	-	-	-
Fund Balance Appropriation			-	-	-	-	-	-
Installment Financing			-	-	-	-	-	-
TOTAL AVAILABLE			\$ 1,757,500	\$ 1,760,000	\$ 1,305,000	\$ 368,000	\$ 360,000	\$ 117,500
TOTAL REQUESTED			\$ 1,757,500	\$ 1,760,000	\$ 1,305,000	\$ 368,000	\$ 360,000	\$ 117,500
Net Overage/ (Shortage)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Stormwater

Street Sweeper to replace #2524 (2011)			\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -
Street Sweeper to replace #2525 (2011)			-	275,000	-	-	-	-
Crew Cab 4x4 Utility Truck to replace #2425 (2009)			-	-	75,000	-	-	-
2 Ton Flat-bed Truck to replace #2423 (2009)			-	-	-	95,000	-	-
Tandem Truck to replace #2185 (2004) Powell Bill			-	-	-	-	140,000	-
SUV to replace #2428 (2009)			-	-	-	-	-	35,000
Total Stormwater			\$ -	\$ 550,000	\$ 75,000	\$ 95,000	\$ 140,000	\$ 35,000

SU Funding Sources:

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Operating Revenue (annual)	\$ -	\$ -	\$ 75,000	\$ 95,000	\$ 140,000	\$ 35,000
Oth External Funding	-	-	-	-	-	-
Fund Balance Appropriation	-	-	-	-	-	-
Installment Financing	-	550,000	-	-	-	-
TOTAL AVAILABLE	\$ -	\$ 550,000	\$ 75,000	\$ 95,000	\$ 140,000	\$ 35,000
TOTAL REQUESTED	\$ -	\$ 550,000	\$ 75,000	\$ 95,000	\$ 140,000	\$ 35,000
Net Overage/ (Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Electrical

Replace vehicle # 2212 '01 Hudson trailer, 10-ton Beavertail	23	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Replace vehicle # 2042 '92 Butler equipment trailer	32	40,000	-	-	-	-
Replace vehicle # 2082 '90 Butler equipment trailer	34	40,000	-	-	-	-
Replace Vehicle # 2464 '09 100 Ft. Bucket Truck		-	350,000	-	-	-
Replace vehicle # 2454 '09 bucket truck		-	200,000	-	-	-
Replace vehicle # 2424 '09 Toyota Highlander Hybrid		-	50,000	-	-	-
Replace vehicle # 2432 '09 Toyota Highlander Hybrid		-	50,000	-	-	-
Replace vehicle # 2434 '09 Toyota Highlander Hybrid		-	50,000	-	-	-
Replace vehicle # 2353 '07 Chevy utility van		-	40,000	-	-	-
Replace vehicle # 2463 '10 85 Ft. Bucket Truck		-	-	300,000	-	-

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
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Item Description	Garage Class	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Score ⁽¹⁾							
Replace vehicle # 2466 '10 Mini Skid Loader w/Attachments			-	-	75,000	-	-	-
Replace vehicle #2504 '10 Cable Pusher			-	-	75,000	-	-	-
Replace Vehicle # 2502, '11 Knuckle Boom Crane			-	-	-	225,000	-	-
Replace Vehicle # 2559, '11 Mini Excavator			-	-	-	100,000	-	-
Replace Vehicle # 2529, '11 Backhoe			-	-	-	100,000	-	-
Replace Vehicle # 2532, '11 4WD Pickup Truck w/Service Body			-	-	-	50,000	-	-
Replace Vehicle # 2499, '11 Digger Derrick			-	-	-	-	275,000	-
Replace Vehicle # 1643, '12 Lift Truck			-	-	-	-	90,000	-
Replace Vehicle # 1602, '12 Mini Excavator			-	-	-	-	50,000	-
Replace Vehicle # 1599, '12 4WD Pickup Truck w/Service Body			-	-	-	-	40,000	-
Replace Vehicle # 1600, '12 4WD Pickup Truck w/Service Body			-	-	-	-	40,000	-
Total Electric			\$ 120,000	\$ 740,000	\$ 450,000	\$ 475,000	\$ 495,000	\$ -
Total Electric Fund			\$ 120,000	\$ 740,000	\$ 450,000	\$ 475,000	\$ 495,000	\$ -

EL Funding Sources:

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Operating Revenue (annual)	\$ 120,000	\$ 740,000	\$ 450,000	\$ 475,000	\$ 495,000	\$ -
Oth External Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Installment Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE	\$ 120,000	\$ 740,000	\$ 450,000	\$ 475,000	\$ 495,000	\$ -
TOTAL REQUESTED	\$ 120,000	\$ 740,000	\$ 450,000	\$ 475,000	\$ 495,000	\$ -
Net Overage/ (Shortage)	\$ -	\$ -				

Natural Gas

2008 Ford F-150 Pickup Replacement, # 2379	34		\$ 47,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Hawk 46 Leak Detector,S/N # 0805220		IMPERATIVE	15,000	-	-	-	-	-
1997 Ford F-800 Service Truck Replacement, #1149			-	150,000	-	-	-	-
2011 Ford F-350 Standby Van Replacement, #2513			-	-	80,000	-	-	-
2008 Ford F-350 Pickup Replacement, #2380			-	-	65,000	-	-	-
Ditch Witch RT55 Trencher Replacement, #2348			-	-	-	95,000	-	-
2013 Ford F-350 4x4 Pickup Replacement, #2630			-	-	-	65,000	-	-
2011 Ford F-250 Pickup Replacement, #2943			-	-	-	-	80,000	-
2011 Ford F-250 Pickup Replacement, #2494			-	-	-	-	80,000	-
2016 Ford F-350 Standby Truck Replacement, #2719			-	-	-	-	-	90,000
Replace Hawk 46 Leak Detector			-	-	-	-	-	17,000
Total Gas			\$ 62,000	\$ 150,000	\$ 145,000	\$ 160,000	\$ 160,000	\$ 107,000

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
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Item Description	Garage Class Score ⁽¹⁾	Priority	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
			FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-22	FY 2020-22
NG Funding Sources:								
Operating Revenue (annual)			\$ 62,000	\$ 150,000	\$ 145,000	\$ 160,000	\$ 160,000	\$ 107,000
Oth External Funding			-	-	-	-	-	-
Fund Balance Appropriation			-	-	-	-	-	-
Installment Financing			-	-	-	-	-	-
TOTAL AVAILABLE			\$ 62,000	\$ 150,000	\$ 145,000	\$ 160,000	\$ 160,000	\$ 107,000
TOTAL REQUESTED			\$ 62,000	\$ 150,000	\$ 145,000	\$ 160,000	\$ 160,000	\$ 107,000
Net Overage/ (Shortage)			\$ -					
Airport								
Replace 1980 Clark Tug #2285	54		\$ 55,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Replace # 2280 '06 Chevy Silverado	40		32,000	-	-	-	-	-
Aircraft Support Equipment - Ground Power Unit		ESSENTIAL	-	10,000	-	-	-	-
Aircraft Support Equipment - Lavatory Service Cart		ESSENTIAL	-	8,000	-	-	-	-
Total Airport			\$ 87,000	\$ 18,000	\$ -	\$ -	\$ 15,000	\$ -
AP Funding Sources:								
Operating Revenue (annual)			\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Grants / Oth External Funding			-	-	-	-	-	-
Subsidy from General Fund			87,000	18,000	-	-	-	-
Fund Balance Appropriation (General Fund)			-	-	-	-	-	-
Installment Financing			-	-	-	-	-	-
TOTAL AVAILABLE			\$ 87,000	\$ 18,000	\$ -	\$ -	\$ 15,000	\$ -
TOTAL REQUESTED			\$ 87,000	\$ 18,000	\$ -	\$ -	\$ 15,000	\$ -
Net Overage/ (Shortage)			\$ -					
Grand Total - All Funds			\$ 5,470,000	\$ 7,540,600	\$ 5,238,900	\$ 2,874,500	\$ 3,580,000	\$ 1,700,500

⁽¹⁾ Garage evaluation score and class descriptions:

- <18 Points Class 1: Excellent
- 18-22 Points Class 2: Good
- 23-27 Points Class 3: Qualifies for Replacement
- 28-30 Points Class 4: Needs Immediate Consideration
- > 30 Points Class 5: Unsafe and/or functionally obsolete.
Subject to removal from City Fleet by Purchasing and Garage

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC PLAN / CAPITAL PROJECTS

New Priority Descriptions	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
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DESIRABLE	- (other) desirable but can be delayed due to funding limitations

Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
City Manager							
Downtown parking structure*		\$ -	\$ -	\$ 5,800,000	\$ -	\$ -	\$ -
* Contingent upon participation by Union County		\$ -	\$ -	\$ 5,800,000	\$ -	\$ -	\$ -
Total City Administration		\$ -	\$ -	\$ 5,800,000	\$ -	\$ -	\$ -
Economic Development							
Speculative Bldg. #5 100,000 SF-Monroe Corp. Ctr		\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -
Industrial Park #3 planning/infrastructure development		-	2,000,000	2,000,000	2,000,000	-	-
Sutton Park Master Planning		-	400,000	-	-	-	-
Monroe Corp. Ctr Phs I-II Sidewalk/Landscape Completion		-	180,000	-	-	-	-
Land options future industrial area(s)-Industrial Park #3		-	150,000	150,000	150,000	150,000	-
Corporate Center Sign - South Entrance		-	18,000	-	-	-	-
Speculative building #6 100,000 SF-Monroe Corp. Ctr		-	-	3,500,000	-	-	-
Speculative Building #7 100,000 SF-Monroe Corp.Ctr		-	-	3,500,000	-	-	-
Speculative Building #8 100,000 SF-Location TBD		-	-	-	-	4,000,000	-
Total Economic Development		\$ -	\$ 6,248,000	\$ 9,150,000	\$ 2,150,000	\$ 4,150,000	\$ -
Finance & Administration - Billing							
New Itron Hand Held	ESSENTIAL	\$ 5,035	\$ -	-	-	-	\$ -
		\$ 5,035	\$ -	-	-	-	\$ -
Total Finance		\$ 5,035	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering - Engineering Services							
Parking lot resurfacing (Church St at RR Depot)		\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -
Pave parking lot at Community Shelter		-	20,000	-	-	-	-
		\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -
Engineering - Street							
Contract Resurfacing (FB assignment)	COMMITTED	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
Contract Resurfacing \$30 Vehicle Tax		853,920	853,920	853,920	853,920	853,920	-
Generator for Street Division Building		-	31,000	-	-	-	-
2- 31 ft. x 28 ft. x 14 ft. tall equipment shelters		-	16,000	-	-	-	-
Salt/sand storage shed		-	75,000	-	-	-	-
		\$ 1,153,920	\$ 1,275,920	\$ 1,153,920	\$ 1,153,920	\$ 1,153,920	\$ -
Total Engineering		\$ 1,153,920	\$ 1,455,920	\$ 1,153,920	\$ 1,153,920	\$ 1,153,920	\$ -

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC PLAN / CAPITAL PROJECTS

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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Building Standards - Code Enforcement							
Non-hybrid 4 wheel drive SUV (new position)		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Building Standards - Inspections							
New Permitting Software		\$ 302,704	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 302,704	\$ -	\$ -	\$ -	\$ -	\$ -
Total Building Standards		\$ 302,704	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Fire							
Fire Administration Renovation		\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
Live fire training, burn building at Fire Training Center (possible cost share w/Union Co)		-	1,000,000	-	-	-	-
Fire Station 6 (additional station in northwest area)		-	360,000	3,600,000	-	-	-
Fire Station renovations (Station 3) dorms, kitchen, dayroom and locker area alarm and sprinkler		-	500,000	-	-	-	-
New Fire Station 1		-	450,000	4,500,000	-	-	-
Fire Station renovations (station 5) upfit kitchen, dorms, dayroom, locker area, alarm and sprinkler system		-	250,000	-	-	-	-
All Hazards Educational Unit		-	80,000	-	-	-	-
New Opticom Traffic Control Devices (3 intersections @ \$6K ea.)		-	45,000	45,000	45,000	-	-
Storage Building for Fire Department Trailers		-	20,000	-	-	-	-
Fire Fighting Skid Unit		-	6,700	-	-	-	-
Fire Engine for Station 6		-	-	625,000	-	-	-
Fire Station renovations (station 2) upfit kitchen, dorms, dayroom, and locker area,		-	-	200,000	-	-	-
Medic Unit for Station 6		-	-	75,000	-	-	-
Breathing apparatus-new staff station 6 (4)		-	-	30,000	-	-	-
Total Fire		\$ -	\$ 4,711,700	\$ 9,075,000	\$ 45,000	\$ -	\$ -
Information Technology (Division)							
Fluke OTDR Fiber Tester	IMPORTANT	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Data Center Expansion		-	250,000	-	-	-	-
Department Building		-	-	-	-	-	2,300,000
Total IT (Division)		\$ 20,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 2,300,000
Total IS		\$ 20,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 2,300,000
Total General Fund		\$ 1,481,659	\$ 12,700,620	\$ 25,178,920	\$ 3,348,920	\$ 5,303,920	\$ 2,300,000

CITY OF MONROE
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5 YEAR CAPITAL IMPROVEMENT PLAN
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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
General Fund Funding Sources:							
Operating Revenue (annual)		\$ 82,000	\$ 10,736,700	\$ 13,100,000	\$ 2,195,000	\$ 4,150,000	\$ -
\$30 Vehicle Tax		853,920	853,920	853,920	853,920	853,920	-
Fund Balance Appropriation		25,035	-	-	-	-	-
Fund Balance - Restricted for Building Inspections		215,669					
Fund Balance - Formal Assignment for Streets		300,000	300,000	300,000	300,000	300,000	-
Allocation to Enterprise Funds		5,035	-	-	-	-	-
Installment Financing		-	810,000	10,925,000	-	-	2,300,000
TOTAL AVAILABLE		\$ 1,481,659	\$ 12,700,620	\$ 25,178,920	\$ 3,348,920	\$ 5,303,920	\$ 2,300,000
TOTAL REQUESTED		\$ 1,481,659	\$ 12,700,620	\$ 25,178,920	\$ 3,348,920	\$ 5,303,920	\$ 2,300,000
Net Overage/(Shortage)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks & Recreation - Recreation

Greenway Capital Reserve Fund	COMMITMENT	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Winchester Teen Center (GB1501)		-	TBD	-	-	-	-
New Senior Center (sell existing bldg.)		-	3,300,000	-	-	-	-
Dog Park		-	40,000	-	-	-	-
Crefft Park-Don Griffin Greenway Phase II ⁽¹⁾		-	-	-	GW Reserves	-	-
Phase IV Parks Williams Athl. Cmplx (Miracle Field)		-	-	-	1,000,000	-	-
PARTF Match							
Phase III Historic Greenway ⁽¹⁾		-	-	-	-	GW Reserves	-
Phase II Historic Greenway ⁽¹⁾		-	-	-	-	GW Reserves	-
Crefft Park-Don Griffin Greenway Phase I ⁽¹⁾		-	-	-	-	GW Reserves	-
Don Griffin-Winchester Greenway Phase II ⁽¹⁾		-	-	GW Reserves	-	-	-
Don Griffin-Winchester Greenway Phase I ⁽¹⁾		-	GW Reserves	-	-	-	-
Construct new entrance for Belk Tonawanda Park ⁽²⁾		-	400,000	-	-	-	-
Total P&R Recreation		\$ 100,000	\$ 3,840,000	\$ -	\$ 1,000,000	\$ -	\$ -

See Park's Williams Phase III request for \$500K grant match in General Government Capital Project fund below.

⁽¹⁾ To be paid for with funds accumulated in the Greenways Reserve Fund and grants.

⁽²⁾ Charlotte Ave. (Contingent upon acquisition of Sike's property)

Parks & Recreation - Parks Maintenance

Fencing Replacements	ESSENTIAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
Picnic Shelter Dickerson Center	ESSENTIAL	50,000	-	-	-	-	-
Total Park Maintenance		\$ 100,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -

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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Parks & Recreation - Facilities Maintenance							
New vehicle for Facilities Manager position (new)		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Total Facilities Maintenance		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

Total Parks and Recreation

\$ 200,000	\$ 3,925,000	\$ 50,000	\$ 1,000,000	\$ -	\$ -
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Parks & Recreation	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Operating Revenue	\$ 100,000	\$ 125,000	\$ 50,000	\$ 500,000	\$ -	\$ -
Grants / Oth External Funding	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Sale or Trade-in	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Installment Financing	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -
Transfer from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gen Fund Balance Appropriation	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE	\$ 200,000	\$ 3,925,000	\$ 50,000	\$ 1,000,000	\$ -	\$ -
TOTAL REQUESTED	\$ 200,000	\$ 3,925,000	\$ 50,000	\$ 1,000,000	\$ -	\$ -
Net Overage/(Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks & Recreation - Golf Course

Single Wash Bay	IMPERATIVE	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
New Pump Station for irrigation system		-	180,000	-	-	-	-
Pave Equipment Storage area and Parking area at Maint. Shop		-	60,000	-	-	-	-
3 Bay Landscape Material Storage Bin with Privacy fence		-	20,000	-	-	-	-
Add Greens Roller		-	20,000	-	-	-	-
New Irrigation System Front 9		-	-	265,000	-	-	-
New irrigation System Back 9		-	-	-	320,000	-	-
Enclose Two Outdoor Bays at Shop and add Garage Doors		-	-	-	-	35,000	-
Replace Fertilizer, Chemical and Tool Sheds		-	-	-	-	-	50,000
Total Golf Course		\$ 35,000	\$ 280,000	\$ 265,000	\$ 320,000	\$ 35,000	\$ 50,000

MCC (Golf Course)	FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20	FY 2021-22	BEYOND
Subsidy from the General Fund	\$ -	\$ 280,000	\$ 265,000	\$ 320,000	\$ 35,000	\$ 50,000
Gen Fund Balance Appropriation	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE	\$ 35,000	\$ 280,000	\$ 265,000	\$ 320,000	\$ 35,000	\$ 50,000
TOTAL REQUESTED	\$ 35,000	\$ 280,000	\$ 265,000	\$ 320,000	\$ 35,000	\$ 50,000
Net Overage/(Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF MONROE
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<i>Item Description</i>	<i>Priority Ranking</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>BEYOND</i>
General Gov't Capital Projects							
<u>Parks & Rec</u>							
Phase III Parks Williams Athletic Complex-PARTF Match		\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<u>Planning</u>							
Implementation of Concord Ave Area Master Plan (Planning)		-	300,000	-	-	-	-
<u>Public Safety</u>							
New Police Dept Bldg.		-	8,750,000	-	-	-	-
<u>City Wide (MTDA, P&R, Downtown)</u>							
Wayfinding Phs 2 (design/location plan only/city wide)		-	100,000	-	-	-	-
<u>Downtown</u>							
Roundabout @ Charlotte Ave & Lancaster Ave (design/engineering plans & construction)		-	2,191,440	-	-	-	-
<i>Morgan-Windsor Alley:</i>							
Demo of 113 W. Morgan (asbestos & utilities)		-	300,000	-	-	-	-
Acquisition/donation of Terrell portion behind Hi-Lites		-	50,000	-	-	-	-
Design/construction plans for hardscape/plaza area		-	50,000	-	-	-	-
Construction		-	500,000	-	-	-	-
<i>Five Points Gateway</i>							
320/322 E Franklin, demo		-	250,000	-	-	-	-
320/322 E Franklin, environmental		-	250,000	-	-	-	-
<i>One Way Street conversion elements:</i>							
One Way Street conversion (design/construction plans) (project fund)		-	1,200,000	-	-	-	-
Jefferson & Franklin Two Way Traffic conversion		-	-	-	-	3,000,000	-
Jefferson & Franklin Roundabout (Peanut, w/conversion)		-	-	-	-	2,600,000	-
Main Street Sidewalk improvements per Master Plan		-	-	-	-	2,200,000	-
Charlotte Avenue Road Diet		-	-	-	-	1,050,000	-
Five Points Improvements, eliminates 2 traffic signals		-	-	-	-	970,000	-
Jefferson Connector (alternative)		-	-	-	-	830,000	-
		\$ -	\$ 14,441,440	\$ -	\$ -	\$ 10,650,000	\$ -

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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Aquatics & Fitness Center							
Water Park resurfacing		\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
major landscaping replacement		-	15,000	-	-	-	-
parking lot resurfacing		-	-	45,000	45,000	-	-
Replacement roof sections		-	-	-	-	40,000	140,000
Waterpark renovation		-	-	-	-	-	1,500,000
Total Aquatics & Fitness Center		\$ -	\$ 90,000	\$ 45,000	\$ 45,000	\$ 40,000	\$ 1,640,000

MAFC (Aquatic Center)	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Operating Revenue	\$ -	\$ 90,000	\$ 45,000	\$ 45,000	\$ 40,000	\$ 140,000
Fund Balance Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL AVAILABLE	\$ -	\$ 90,000	\$ 45,000	\$ 45,000	\$ 40,000	\$ 1,640,000
TOTAL REQUESTED	\$ -	\$ 90,000	\$ 45,000	\$ 45,000	\$ 40,000	\$ 1,640,000
Net Overage/(Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Water Resources - Water Capital Projects

WTP Imp. Project, Solids Handling, chlorine safety, & new 1 MG clearwell, w/ construction inspection.	ESSENTIAL	\$ 5,650,000	\$ -	\$ -	\$ -	\$ -	\$ -
WTP Basin Coatings		-	500,000	-	-	-	-
Highway 74 12-Inch Water Main Replacement (Hospital to Tyson)		-	100,000	1,250,000	-	-	-
Lagoon cleaning		-	100,000	-	-	-	-
Goldmine Pumps Upgrade		-	-	250,000	-	-	-
Distribution system water quality & security monitoring sites		-	-	100,000	-	-	-
Water Master Plan		-	-	-	-	400,000	-
WTP Filter #4 Addition + repl. Raw Water Pumps		-	-	-	-	-	1,500,000
		\$ 5,650,000	\$ 700,000	\$ 1,600,000	\$ -	\$ 400,000	\$ 1,500,000

Water Resources - Wastewater Capital Projects

Wastewater Plant Chlorine gas scrubber with building enclosure	ESSENTIAL	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Richardson Creek Outfall Rehab		-	1,000,000	-	-	-	-
Bearskin Creek Outfall Upgrade		-	-	-	-	-	14,000,000
		\$ 1,200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 14,000,000
Total Water Resources		\$ 6,850,000	\$ 1,700,000	\$ 1,600,000	\$ -	\$ 400,000	\$ 15,500,000

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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Water Res. Funding Sources:		FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Operating Revenue (annual)		\$ -	\$ 700,000	\$ 100,000	\$ -	\$ 400,000	\$ -
Fund Balance Appropriation		\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Fund Balance Reimbursement		\$ (1,700,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Bonds		\$ 8,550,000	\$ -	\$ -	\$ -	\$ -	\$ 15,500,000
Installment Financing (SRF)		\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE		\$ 6,850,000	\$ 1,700,000	\$ 1,600,000	\$ -	\$ 400,000	\$ 15,500,000
TOTAL REQUESTED		\$ 6,850,000	\$ 1,700,000	\$ 1,600,000	\$ -	\$ 400,000	\$ 15,500,000
Net Overage/(Shortage)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: In FY18, proceeds from revenue bond will be returned to fund balance. This is a reimbursement for a project initiated in FY17.

Stormwater - New

Mid-Size Pickup Truck (Engineering)	ESSENTIAL	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station No. 1 Stormwater BMP's		-	30,000	-	-	-	-
		37,000	30,000	-	-	-	-

Stormwater - Capital Projects

800 block of South Johnson/South Bragg Street	IMPERATIVE	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Stewarts Creek Watershed		-	100,000	-	-	-	-
Pinedell Road Culvert Replacement Project		-	-	520,000	-	-	-
Church Street drainage improvement project		-	-	-	91,000	-	-
Brookgreen Drive Drainage Improvement Project		-	-	-	-	90,000	-
CIP Projects (from small drainage study)		-	-	-	-	-	500,000
James Hamilton Road Culvert Replacement Project		-	-	-	-	-	417,000
Davenport drainage improvement project		-	-	-	-	-	67,000
		\$ 60,000	\$ 100,000	\$ 520,000	\$ 91,000	\$ 90,000	\$ 984,000
Total Stormwater		\$ 97,000	\$ 130,000	\$ 520,000	\$ 91,000	\$ 90,000	\$ 984,000

Stormwater	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Operating Revenue (annual)	\$ 97,000	\$ 130,000	\$ -	\$ 91,000	\$ (584,000)	\$ 984,000
Fund Balance Appropriation	-	-	520,000	-	674,000	-
Installment Financing	-	-	-	-	-	-
TOTAL AVAILABLE	\$ 97,000	\$ 130,000	\$ 520,000	\$ 91,000	\$ 90,000	\$ 984,000
TOTAL REQUESTED	\$ 97,000	\$ 130,000	\$ 520,000	\$ 91,000	\$ 90,000	\$ 984,000
Net Overage/(Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Electric - New Equipment

Purchase New Trench Shoring Equipment	IMPERATIVE	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -

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Item Description	Priority Ranking	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Electrical Capital Projects							
Extend 35 kV Ckt from Stafford St to Camp Sutton	ESSENTIAL	\$ 300,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -
601 North Territory line extensions	ESSENTIAL	150,000	-	-	-	-	-
Goldmine Additional Exit Circuit on 13.2 kV	ESSENTIAL	150,000	-	-	-	-	-
Reconductor 13.2 kV Ckt #3:601S Sub to Cindy Dr	ESSENTIAL	125,000	100,000	-	-	-	-
Replace/retire uptown vault switches and cables	IMPERATIVE	100,000	100,000	100,000	100,000	100,000	100,000
Extend 35 kV Ckt from Airport sub to Rocky River Rd	ESSENTIAL	100,000	-	150,000	-	-	-
Reconductor 13.2 kV Ckt #1 from Walkup & McIntyre	IMPERATIVE	100,000	-	-	-	-	-
Replace/retire old underground primary	ESSENTIAL	60,000	60,000	60,000	60,000	60,000	60,000
AMI Metering Solutions	IMPORTANT	25,000	100,000	100,000	100,000	100,000	100,000
Substation Wildlife Protection & Security	IMPERATIVE	25,000	25,000	25,000	25,000	25,000	25,000
Reconductor 13.2 kV Ckt # 2: White Store to End	ESSENTIAL	25,000	-	-	-	-	-
Add Additional Rock to Substation Yards	IMPERATIVE	20,000	20,000	20,000	20,000	20,000	20,000
Subdivision Construction		-	250,000	-	250,000	250,000	-
Telecommunications		-	200,000	200,000	-	-	200,000
Corporate Center Expansion		-	-	250,000	-	-	250,000
601 North Industrial Park		-	-	-	500,000	500,000	-
		\$ 1,180,000	\$ 1,105,000	\$ 1,155,000	\$ 1,055,000	\$ 1,055,000	\$ 755,000
Total Electric		\$ 1,200,000	\$ 1,105,000	\$ 1,155,000	\$ 1,055,000	\$ 1,055,000	\$ 755,000

Electric	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Operating Revenue (annual)	\$ 1,200,000	\$ 1,105,000	\$ 1,155,000	\$ 1,055,000	\$ 1,055,000	\$ 755,000
Fund Balance Appropriation	\$ -	\$ -	-	-	-	\$ -
TOTAL AVAILABLE	\$ 1,200,000	\$ 1,105,000	\$ 1,155,000	\$ 1,055,000	\$ 1,055,000	\$ 755,000
TOTAL REQUESTED	\$ 1,200,000	\$ 1,105,000	\$ 1,155,000	\$ 1,055,000	\$ 1,055,000	\$ 755,000
Net Overage/(Shortage)	\$ -	\$ -				

Natural Gas	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	BEYOND
Purchase New F-150, Extended cab, 4x4 pickup	\$ 47,000	\$ -	\$ -	\$ -	\$ -	\$ -
Purchase New Shoring Equipment	20,000	-	-	-	-	-
Purchase New Ethane Detector	-	35,000	-	-	-	-
Purchase Tracking & Traceability Equip. and Software	-	30,000	-	-	-	-
Purchase New Hudson Trailer for Excavator	-	15,000	-	-	-	-
Transportation	-	-	-	-	-	-
Purchase New Compact Excavator (45 HP - 50 HP)	-	-	70,000	-	-	-
	\$ 67,000	\$ 80,000	\$ 70,000	\$ -	\$ -	\$ -

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC PLAN / CAPITAL PROJECTS

<u>New Priority Descriptions</u>	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

<i>Item Description</i>	<i>Priority Ranking</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>BEYOND</i>
Natural Gas Capital Projects							
Distribution Integrity Management Program	IMPERATIVE	\$ 200,000	\$ 175,000	\$ 150,000	\$ 150,000	\$ 125,000	\$ -
System Uprate Projects	ESSENTIAL	200,000	100,000	75,000	50,000	25,000	-
Cathodic Protection Remediation / Replacement	IMPERATIVE	130,000	50,000	65,000	85,000	50,000	-
Pipeline Replacement	ESSENTIAL	125,000	175,000	150,000	150,000	175,000	-
Revenue Based Expansions	ESSENTIAL	125,000	150,000	125,000	125,000	125,000	-
System Reinforcement Projects-Miscellaneous	IMPORTANT	50,000	100,000	100,000	125,000	150,000	-
Transmission Pipeline Integrity Mngt Assessment	IMPORTANT	35,000	35,000	35,000	35,000	35,000	-
Subdivision Fund	DESIRABLE	25,000	100,000	125,000	125,000	125,000	-
Industrial Meter Rebuilds / Upgrades	IMPORTANT	25,000	15,000	10,000	10,000	20,000	-
AMI Metering Solutions		-	50,000	75,000	75,000	100,000	-
LNG Facility Upgrades / Additional Storage		-	-	50,000	100,000	100,000	-
601 North Industrial Park		-	-	-	100,000	100,000	-
		\$ 915,000	\$ 950,000	\$ 960,000	\$ 1,130,000	\$ 1,130,000	\$ -

Total Gas \$ 982,000 \$ 1,030,000 \$ 1,030,000 \$ 1,130,000 \$ 1,130,000 \$ -

N Gas	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>BEYOND</i>
Operating Revenue (annual)	\$ 982,000	\$ 1,030,000	\$ 1,030,000	\$ 1,130,000	\$ 1,130,000	\$ -
Revenue Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE	\$ 982,000	\$ 1,030,000	\$ 1,030,000	\$ 1,130,000	\$ 1,130,000	\$ -
TOTAL REQUESTED	\$ 982,000	\$ 1,030,000	\$ 1,030,000	\$ 1,130,000	\$ 1,130,000	\$ -
Net Overage/(Shortage)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Airport							
Awning cover for mobile fuelers	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Tractor/ multipurpose maintenance equipment	-	60,000	-	-	-	-	-
6-passager golf cart with side curtains (for customers)	-	7,305	-	-	-	-	-
Aircraft Support Equipment - Forklift (5,000 lbs, cap)	-	-	15,000	-	-	-	-
Total	\$ -	\$ 97,305	\$ 15,000	\$ -	\$ -	\$ -	\$ -

Airport Capital Projects							
Runway Strengthening Project	\$ -	\$ 5,268,200	\$ -	\$ -	\$ -	\$ -	\$ -
Quonset Building demolition	-	-	1,000,000	-	-	-	-
Control Tower (contract)	-	-	-	1,000,000	1,000,000	-	-
Hangar construction - Condo Hangar	-	-	-	100,000	-	-	-
Taxiway Strengthening/Fillet Widening Project	-	-	5,805,200	-	-	-	-
Total Airport	\$ -	\$ 5,365,505	\$ 6,820,200	\$ 1,100,000	\$ 1,000,000	\$ -	\$ -

CITY OF MONROE
FY 2018 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC PLAN / CAPITAL PROJECTS

<u>New Priority Descriptions</u>	
IMPERATIVE	- (must do) postponement may result in harmful or undesirable consequences
ESSENTIAL	- (should do) addresses demonstrated need or objective
IMPORTANT	- (could do) beneficial but can be delayed without detrimental effects to basic services
DESIRABLE	- (other) desirable but can be delayed due to funding limitations

<i>Item Description</i>	<i>Priority Ranking</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>BEYOND</i>
CMEA (Airport) Funding Sources		<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>BEYOND</i>
Operating Revenue (annual)		\$ -	\$ -	\$ 1,015,000	\$ 1,100,000	\$ 1,000,000	\$ -
Subsidy from General Fund		\$ -	\$ 97,305	\$ -	\$ -	\$ -	\$ -
Grants / Oth External Funding		\$ -	\$ 5,268,200	\$ 5,805,200			\$ -
Fund Balance Appropriation		\$ -	\$ -				\$ -
TOTAL AVAILABLE		\$ -	\$ 5,365,505	\$ 6,820,200	\$ 1,100,000	\$ 1,000,000	\$ -
TOTAL REQUESTED		\$ -	\$ 5,365,505	\$ 6,820,200	\$ 1,100,000	\$ 1,000,000	\$ -
Net Overage/(Shortage)		\$ -	\$ -				
Grand Total - All Funds		\$ 10,845,659	\$ 40,767,565	\$ 36,664,120	\$ 8,089,920	\$ 19,703,920	\$ 21,229,000

**CITY OF MONROE
OUTSIDE AGENCY FUNDING HISTORY
2015 - 2018**

ORGANIZATION NAME	2015 Actual OSA Funding	2015 In-Kind Funding	2016 Actual OSA Funding	2016 In-Kind Funding	2017 Adj Budget OSA Funding	2017 Estimated In-Kind	2018 Requested	2018 Estimated In-Kind	2018 Approved
Alliance for Children (U Smart Start/ UC Partnership for Children)	\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000
American Red Cross- Union County Chapter	5,000		5,000		5,000		5,000		5,000
Arc of Union County Inc	1,500		1,500		1,500		1,650		1,500
Artists Music Guild					5,000		10,000		5,000
Central Academy of Technology and Art (Band Boosters)	3,000		3,000		1,500		4,000		1,500
Central Academy of Technology and Art (Theater Dept)					1,500				-
Community Health Services of Union County, Inc.	3,000		5,000		5,000		7,500		5,000
Council on Aging of Union County	4,000		4,000		4,000		5,000		4,000
HealthQuest	200		400		400		600		400
HealthQuest- (Utility Subsidy)	2,642		2,648		2,750		2,750		2,750
Humane Society of Union County, Inc							6,500		2,500
Literacy Council of Union County	2,000		2,000		2,000		2,500		2,000
Monroe Athletic Foundation (Monroe High Boosters Club)	15,600		8,100		5,000		5,000		5,000
Monroe High School Band	5,000		-		-		-		-
Monroe-Union County CDC – Administration	15,000		17,000		17,000		17,500		17,000
Monroe-Union County CDC – Down payment Assistance	7,500		20,000		24,800		15,000		-
Police Athletic League	7,000		7,000		7,000		7,000		7,000
Turning Point, Inc. – Operating	12,000		12,000		12,000		15,000		15,000
Union County Community Action, Inc.	25,000		25,000		25,000		25,000		25,000
Union County Community Action Inc / Head Start (Utility Sub)	4,206		3,479		4,095		3,480		4,095
Union County Community Arts Council	32,500	11,960	32,500	11,960	30,000	11,960	32,500	11,960	30,000
Union County Community Arts Council (Utility Subsidy)	3,453		2,984		3,133		3,154		3,154
Union County Community Shelter		19,416		19,416		19,416		19,416	-
Union County Community Shelter/ (Utility Subsidy)	24,243		25,491		27,955		25,500		28,388
Union County Crisis Assistance Ministry	25,000		25,000		25,000		30,000		25,000
Union County District Court Judge's Office- Special Services	500								-
Union County Education Foundation							1,500		-
Union County Historic Preservation Commission	12,000		12,000		12,000		13,000		12,000
Union County Public Schools		11,520		11,520		11,520		11,520	-
Union County Youth Ballet							5,000		2,000
TOTAL ANNUAL AGENCY REQUESTS	\$ 215,344	\$ 42,896	\$ 219,102	\$ 42,896	\$ 226,633	\$ 42,896	\$ 249,134	\$ 42,896	\$ 208,287
Utility Fees Waived/ Habitat for Humanity			15,002		14,280				
Utility Fees Waived/ Monroe-Union County CDC	10,092		10,092		24,800				
Utility Fees Waived/Various One Time			8,375						
Winchester Children's Center		421,346		421,346		421,346		421,346	
TOTAL ANNUAL REQUEST	\$ 225,436	\$ 464,242	\$ 252,571	\$ 464,242	\$ 265,713	\$ 464,242	\$ 249,134	\$ 464,242	\$ 208,287
Balance of Funding Allocated For:									
East Village Subdivision					\$ 8,409				
Utility Fees Waived-Various					17,805				
Monroe-Union County CDC – Down payment Assistance					24,016				
TOTAL BALANCE OF FUNDING ALLOCATED					\$ 50,230				
Total Funding:	\$ 225,436	\$ 464,242	\$ 252,571	\$ 464,242	\$ 315,943	\$ 464,242	\$ 249,134	\$ 464,242	\$ 208,287

Items not requested- calculated estimates

March 30, 2017

**Summary of Proposed Changes to the
2017 – 2018 Fees Schedule**



Chapter II. Building Standards

Article A. Building Standards

City Staff recommends a permit fee increase of 10% to support technology development and implementation. Funds from the increase will serve to provide increased customer service for permitting, plan review, inspections and planning.

	FY2016-2017	FY2017-2018	Effects on Revenue
<i>NOTE: Minor changes were made to text within this Chapter for clarity.</i>			
Article A. BUILDING STANDARDS	\$337,523	\$371,223	\$33,700

Note: Effective July 1, 2017, a permit fee increase of 10% shall be assessed to support technology development and implementation. Funds from the increase will serve to provide increased customer service for permitting, plan review, inspections and planning.

Section 3. Electrical Schedule

Other Electrical Service

Staff recommends adding the following statement for clarification purposes to Temporary Saw Pole – New Commercial / Residential (existing buildings and farm buildings)

**This is a separate fee from the main structural electrical fee.*

A solar farm has recently been established within Union County. Since the City currently has no provision for Solar Farms, Staff recommends adding a Solar Farms table to designate appropriate fees per megawatt.

	FY2016-2017	FY2017-2018	Effects on Revenue
<u>Section 3. Electrical Schedule</u>			
OTHER ELECTRICAL SERVICE -			
Temporary Saw Pole - New Commercial/Residential (existing buildings and farm buildings)*			
Text added for clarification – *This is a separate fee from the main structural electrical fees			
SOLAR FARMS			
Per megawatt up to 5MW		\$1,000	
Per megawatt over 5MW to 10MW		\$850	
Per megawatt greater than 10MW		\$775	

Section 6. Schedule of Permit Fees

Staff recommends the separate listing of *ABC License Inspection Fee*. Previously this was listed as Minimum Commercial Fee & included under Section 4. Mechanical Schedule.

For clarification purposes for the After Hours Inspection Fee, Staff recommends changing *per inspection* to *per trip*; notating a *trip* equals three hours.

	FY2016-2017	FY2017-2018	Effects on Revenue
<u>Section 6. Schedule of Permit Fees</u>			
ABC License Inspection	\$85	\$85	
After Hours Inspection (when available)			
Text change for clarification			
\$250 per *trip (*Trip equals 3 hrs)			

Chapter V. Electric

Article C. Electrical Rate Riders

We collect the Renewable Energy Portfolio Standards (REPS) charge to comply with NC General Statutes. The General Assembly passed the REPS legislation a number of years back that requires us to currently supply 6% of our energy from renewable sources. NCMPA obtains the renewable energy for us and charges us the same REPS charges that we bill our customers. Our REPS charges are a pass through of the NCMPA charges to us. NCMPA has raised the REPS fee so in turn City Staff recommends the increase in rates below.

ARTICLE C. ELECTRIC RATE RIDERS

Renewable Energy Portfolio

Standards Charge:	FY2016-2017	FY2017-2018	Effects on Revenue
Residential Accounts	\$0.61	\$0.62	\$1,056.00
Commercial Account	\$2.95	\$3.39	\$830.00
Industrial Account	\$30.41	\$34.92	\$108.00

Chapter VIII. Natural Gas

Article A. Natural Gas Connection Fees

City Staff recommends editing the heading for Article A. from *Natural Gas Connection Fees* to *Natural Gas Service Fees*. This change clarifies that Article A. addresses service rather than connection fees.

Federal regulations now require that we inform all existing customers that Excess Flow Valves(EFV) are available and can be installed on each customer’s service line. An existing customer desiring an EFV will pay the actual cost of installation for the EFV. City Staff recommends adding the Section below to address this option.

	FY2016-2017	FY2017-2018	Effects on Revenue
<u>Section 8. Excess Flow Valve or Curb Valve Installation Policy</u>			
New Residential Service	N/A	No Charge	None
Installation on Existing Residential Service	N/A	Estimated Cost*	None
New Commercial Service	N/A	No Charge	None
Installation on Existing Commercial Service	N/A	Estimated Cost*	None

*Charge for this type of installation will be the actual labor, equipment, and materials cost to the City of Monroe. Special consideration will be given to waive charges if determined that installation of the Excess Flow Valve, Curb Valve, or conversion of existing service line to new PE service line will benefit the City of Monroe.

Effective for service on and after July 1, 2017

Chapter IX. Parks and Recreation

Article C. Athletic Team Fees

Due to the disbandment of the Monroe Youth Soccer Association we plan to offer Fall Youth Soccer in 2017. The proposed fees are projected to recover a minimum of 65% of the direct operating cost of this program.

<u>Article C. Athletic Team Fees</u>	FY2016-2017 Res./Non. Res. Current Rate	FY2017-2018 Res./Non. Res. Proposed Rate	Effects on Revenue
Fall Youth Soccer	\$0	\$60 / \$120	\$2,400

Article E. Aquatics and Fitness Center

City staff recommends adding the following disclaimer below the Aquatics and Fitness Center Fee Schedule: **Miscellaneous fees for programs, services, guests and rentals may be charged in accordance with the Parks and Recreation Customer Service Policy.*

Chapter X. Planning and Zoning

Article A. Fee Schedule

Section 1. Charges and Fees

Rezoning:

Planning staff is requesting to remove *Special Meeting Request (Fast Track)* because it's something that is not possible with the limited amount of plan reviewers we have in the departments that deal with development.

Permit Fees:

City Staff recommends a permit fee increase of 10% to support technology development and implementation.

Publications:

The Planning Department recently had a small area plan adopted by City Council. Staff recommends the addition of the *Concord Avenue Area Master Plan* fee to charge if someone wishes to purchase a copy of the plan.

	FY2016-2017	FY2017-2018	Effects on Revenue
Rezoning:			
Remove-Special Meeting Request (Fast Track)			
Residential Permits:			
Note: Effective July 1, 2017, a permit fee increase of 10% shall be assessed to support technology development and implementation.			
Industrial/Commercial Permits:			
Note: Effective July 1, 2017, a permit fee increase of 10% shall be assessed to support technology development and implementation.			
Other Permits:			
Note: Effective July 1, 2017, a permit fee increase of 10% shall be assessed to support technology development and implementation.			
TOTAL PERMIT FEE & ESTIMATED EFFECT ON REVENUE:	\$38,160.00	\$41,976.00	\$3,816.00
Publications:			
Concord Avenue Area Master Plan		\$20.00	

Article B. Sanitation Service

Section 2. Customer Charges – Residential and Small Commercial Business

On November 15, 2016, City Council approved an Ordinance to amend the fee schedule to provide funding for the Two Men and a Truck Program in an effort to keep city streets clean. Funding is provided through a 50¢ increase in Residential Service.

	FY2016-2017	FY2017-2018	Effects on Revenue
<u>Article B. Sanitation Service</u>			
Section 2. Customer Charges:			
Residential	\$18.25	\$18.75	\$62,028

Chapter XII. Water & Sewer

City Staff recommends:

- Water rate increase = 3.2% pursuant to 15 year rate model.
- Sewer rate increase = 3.2% pursuant to 15 year rate model.
- Consumer Price Index - increase for administrative and non-construction fees = 1.91% (based on US Bureau of Labor, South Urban region)

<u>Chapter XII. Water & Sewer</u>	<u>FY2016- 2017</u>	<u>FY2017 - 2018</u>	<u>Effect on Revenue</u>
Article A. Water Connection Fees	FY2017	FY2018	Article A - Section 1
Section 1. New Water connection Fees			\$0.00
Inside City Limits			
Complete Service Connection Installation (Potable or Irrigation)			
¾" Tap and Service Connection	\$ 1,276.00	\$ 1,276.00	
1" Tap and Service Connection	\$ 1,694.00	\$ 1,694.00	
Meter Only Installation for Developer or Contractor Installed Service Connections			
¾" Tap and Service Connection	\$ 300.00	\$ 300.00	
1" Tap and Service Connection	\$ 417.00	\$ 417.00	
1½" Inch Tap and Service Connection	\$ 723.00	\$ 723.00	
2" Inch Tap and Service Connection	\$ 989.00	\$ 989.00	
Live Tap / Contractor	\$ 380.00	\$ 380.00	
Section 2. Renewal/Replacement Water Connection Fees	\$ 1,276.00	\$ 1,276.00	Article A – Section 2
Deposit with 6-month Financing	\$ 154.50	\$ 157.50	\$0.00
ARTICLE B. WATER RATES			
Section 1. Water Rates			Article B –Section 1
Usage Charge Per 1,000 Gallons	\$ 2.49	\$ 2.57	Increase Revenue
Customer Charge Per Month			\$216,293 per year
Meter Size			
¾ inch meter	\$ 10.67	\$ 11.02	
1 inch meter	\$ 20.17	\$ 20.82	
1½ inch meter	\$ 45.39	\$ 46.85	
2 inch meter	\$ 95.81	\$ 98.88	
3 inch meter	\$ 151.27	\$ 156.11	
4 inch meter	\$ 216.84	\$ 223.78	
6 inch meter	\$ 388.30	\$ 400.72	
8 inch meter	\$ 570.07	\$ 588.31	
Customer Charge Per Month			
Meter Size			
¾ inch meter	\$ 21.35	\$ 22.03	

1 inch meter	\$ 40.35	\$ 41.64	
1½ inch meter	\$ 90.79	\$ 93.69	
2 inch meter	\$ 191.62	\$ 197.75	
3 inch meter	\$ 302.55	\$ 312.23	
4 inch meter	\$ 433.68	\$ 447.56	
6 inch meter	\$ 776.60	\$ 801.45	
8 inch meter	\$ 1,140.13	\$ 1,176.62	
Fire Hydrant Bulk Rate per 1,000 gallons	\$ 2.98	\$ 3.08	
Reclaimed Water Bulk Rate per 1,000 gallons	\$ 2.49	\$ 2.57	
Section 2. Resale Water Rate - Union County			Article B –Section 2
Resale Water Rate per 1,000 gallons	\$ 2.49	\$ 2.57	\$0.00
No Customer Charge Per Month			
Section 3. Fire-Line Availability Charges			Article B –Section 3
Size of Connection	Inside City		\$1,204.00
2 inch or 3 inch	\$ 4.59	\$ 4.74	
4 inch	\$ 7.83	\$ 8.08	
6 inch	\$ 17.92	\$ 18.49	
8 inch	\$ 35.83	\$ 36.98	
10 inch	\$ 69.98	\$ 72.22	
12 inch	\$ 104.13	\$ 107.47	
Size of Connection	Outside City		
2 inch or 3 inch	\$ 9.18	\$ 9.48	
4 inch	\$ 15.67	\$ 16.17	
6 inch	\$ 35.83	\$ 36.98	
8 inch	\$ 71.66	\$ 73.96	
10 inch	\$ 139.95	\$ 144.43	
12 inch	\$ 208.27	\$ 214.93	
Section 4. Temporary Water Connection from a Fire Hydrant			Article B –Section 4
Deposit	\$ 653.00	\$ 665.50	Increase Revenue
Refund	\$ 62.00	\$ 63.00	\$250.00 per year
ARTICLE C. SEWER CONNECTION FEES.			
Section 1. New Sewer Connection Fees.			Article C –Section 1
4 Inch Tap and Service Connection	\$ 1,128.00	\$ 1,128.00	\$0.00 per year
Section 2. Renewal/Replacement Sewer Connection Fees			Article C –Section 2
Deposit with 6-month Financing	\$ 152.50	\$ 157.50	\$0.00
ARTICLE D. SEWER RATES			
Section 1. Sewer Rates			Article D –Section 1
Usage Charge			Increase Revenue
Usage Charge Per 1,000 Gallons	\$ 3.56	\$ 3.67	\$252,497 per year
Customer Charge Per Month			
Water Meter Size	Inside City		

¾ inch meter	\$ 14.23	\$ 14.69
1 inch meter	\$ 23.76	\$ 24.52
1½ inch meter	\$ 47.37	\$ 48.89
2 inch meter	\$ 92.95	\$ 95.92
3 inch meter	\$ 151.80	\$ 156.66
4 inch meter	\$ 237.18	\$ 244.77
6 inch meter	\$ 474.18	\$ 489.36
8 inch meter	\$ 759.02	\$ 783.31
Water Meter Size	Outside City	
¾ inch meter	\$ 28.47	\$ 29.38
1 inch meter	\$ 47.53	\$ 49.05
1½ inch meter	\$ 94.74	\$ 97.77
2 inch meter	\$ 185.90	\$ 191.85
3 inch meter	\$ 303.61	\$ 313.33
4 inch meter	\$ 474.36	\$ 489.54
6 inch meter	\$ 948.37	\$ 978.71
8 inch meter	\$ 1,518.05	\$ 1,566.63
Customer Charge per Month for Metered Sewer Accounts		
Meter Capacity @ Required Accuracy**		
¾ inch meter equivalent	\$ 14.23	\$ 14.69
1 inch meter equivalent	\$ 23.76	\$ 24.52
1 ½ inch meter equivalent	\$ 47.37	\$ 48.89
2 inch meter equivalent	\$ 92.95	\$ 95.92
3 inch meter equivalent	\$ 151.80	\$ 156.66
4 inch meter equivalent	\$ 237.18	\$ 244.77
6 inch meter equivalent	\$ 474.18	\$ 489.36
8 inch meter equivalent	\$ 759.02	\$ 783.31
10 inch meter equivalent	\$ 1,091.09	\$ 1,126.00
12 inch meter equivalent	\$ 1,518.04	\$ 1,566.61
Meter Capacity @ Required Accuracy**	Outside City	
¾ inch meter equivalent	\$ 28.47	\$ 29.38
1 inch meter equivalent	\$ 47.53	\$ 49.05
1 ½ inch meter equivalent	\$ 94.74	\$ 97.77
2 inch meter equivalent	\$ 185.90	\$ 191.85
3 inch meter equivalent	\$ 303.61	\$ 313.33
4 inch meter equivalent	\$ 474.36	\$ 489.54
6 inch meter equivalent	\$ 948.37	\$ 978.71
8 inch meter equivalent	\$ 1,518.05	\$ 1,566.63
10 inch meter equivalent	\$ 2,182.18	\$ 2,252.01
12 inch meter equivalent	\$ 3,036.07	\$ 3,133.23
Flat Rate Sewer Service Charge (no water service)		
Inside City Limits	\$ 34.11	\$ 35.20

Outside City Limits	\$	68.23	\$	70.41	
Section 2. Union County East Side Sewer System Treatment Rate/Established by Annual Contract					
Section 3. Sewer High Strength Surcharges					
Minimum Surcharge per calendar quarter	\$	11.50	\$	11.50	Article D –Section 3 \$0.00
STANDARD STRENGTH – Upper Limit (milligrams/liter)					
5-Day Biochemical Oxygen Demand - 250	\$	289.50	\$	289.50	
Total Suspended Solids - 200	\$	104.50	\$	104.50	
Total Ammonia-Nitrogen - 18	\$	1,540.00	\$	1,540.00	
STANDARD STRENGTH – Lower Limit (milligrams/liter)					
5-Day Biochemical Oxygen Demand - 180	\$	289.50	\$	289.50	
Total Suspended Solids - 150	\$	104.50	\$	104.50	
Total Ammonia-Nitrogen - 14	\$	627.00	\$	627.00	
Section 4. Discharge of Residential Septic Tank Wastes and Domestic Portable Toilet Waste					
Hauled residential septic tank wastes or domestic portable toilet wastes per 1,000 gallons	\$	82.11	\$	84.74	Article D –Section 4 \$860.00
Section 1: Capacity Fee Schedule for New or Expanded Development					
Water Capacity Fees					Article E –Section 1 \$0.00 per year
Meter Size	Inside City				
¾ inch meter	\$	2,525.00	\$	2,525.00	
1 inch meter	\$	4,217.00	\$	4,217.00	
1½ inch meter	\$	8,409.00	\$	8,409.00	
2 inch meter	\$	13,460.00	\$	13,460.00	
3 inch meter	\$	26,941.00	\$	26,941.00	
4 inch meter	\$	42,094.00	\$	42,094.00	
6 inch meter	\$	87,238.00	\$	87,238.00	
8 inch meter	\$	134,708.00	\$	134,708.00	
Meter Size	Outside City				
¾ inch meter	\$	5,050.00	\$	5,050.00	
1 inch meter	\$	8,434.00	\$	8,434.00	
1½ inch meter	\$	16,818.00	\$	16,818.00	
2 inch meter	\$	26,920.00	\$	26,920.00	
3 inch meter	\$	53,882.00	\$	53,882.00	
4 inch meter	\$	84,188.00	\$	84,188.00	
6 inch meter	\$	174,476.00	\$	174,476.00	
8 inch meter	\$	269,416.00	\$	269,416.00	

Wastewater Capacity Fees

Meter Size	Inside City	
¾ inch meter	\$ 2,211.00	\$ 2,211.00
1 inch meter	\$ 3,689.00	\$ 3,689.00
1½ inch meter	\$ 7,359.00	\$ 7,359.00
2 inch meter	\$ 11,779.00	\$ 11,779.00
3 inch meter	\$ 23,580.00	\$ 23,580.00
4 inch meter	\$ 36,843.00	\$ 36,843.00
6 inch meter	\$ 73,658.00	\$ 73,658.00
8 inch meter	\$ 117,902.00	\$ 117,902.00
Meter Size	Outside City	
¾ inch meter	\$ 4,422.00	\$ 4,422.00
1 inch meter	\$ 7,378.00	\$ 7,378.00
1½ inch meter	\$ 14,718.00	\$ 14,718.00
2 inch meter	\$ 23,558.00	\$ 23,558.00
3 inch meter	\$ 47,160.00	\$ 47,160.00
4 inch meter	\$ 73,686.00	\$ 73,686.00
6 inch meter	\$ 147,316.00	\$ 147,316.00
8 inch meter	\$ 235,804.00	\$ 235,804.00
Sewer per gallon	\$ 5.75	\$ 5.75
Water per gallon	\$ 4.50	\$ 4.50

ARTICLE F. MISCELLANEOUS CHARGES

Section 1. Pretreatment Program Administration Charges

Article F –Section 1 and 2
Increase Revenue \$377 per year

PERMITTED FLOW (million gallons per day)

0 - 0.1	\$ 873.50	\$ 890.00
0.1 - 0.5	\$ 1,734.50	\$ 1,767.50
Greater than 0.5	\$ 2,585.00	\$ 2,634.50
Annual Inspection	\$ 132.00	\$ 134.50

Section 2. Application Fees for Industrial User Permit or Domestic Septage Discharge Permit

Industrial User Permit Application Fee	\$ 420.50	\$ 428.50
Discharge domestic septic Application Fee	\$ 89.00	\$ 90.50

Section 3. Fees for Water Meter Re-reads or Water Meter Testing

Article F –Section 3
\$0.00

second or subsequent tests	\$ 61.00	\$ 62.00
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Section 4. Fees for Authorized Recreational Use of City Lakes

Article F –Section 4
\$3,875.00

Fishing per person, per day

From Shore	\$ 2.00	\$ 2.00
From Boat	\$ 2.00	\$ 2.00
Boat Launching	\$ 3.00	\$ 3.00

Annual Dock and/or Access Permit

Inside City	\$	77.00	\$	78.50	
Outside City	\$	154.00	\$	157.00	
Section 5. Charges for Reproduction of Documents					Article F –Section 5 \$0.00
Specifications for Water Main Construction per copy	\$	10.45	\$	10.65	
Specifications for Sewer Main Construction per copy	\$	10.45	\$	10.65	
Section 6. Charges for Sewer Television Inspections					Article F –Section 6 \$0.00
Hourly Rate	\$	77.00	\$	78.50	
Section 7. Water and Sewer Extension Permits					
Water Main Extensions	\$	275.00	\$	280.50	Article F –Section 7
Sewer Main Extensions	\$	275.00	\$	280.50	Increase Revenue \$55.00 per year

2018 PROPOSED BUDGET
General Fund Balance Activity

	Formal Assignment	Unassigned	Total Above Policy
As of April 04, 2017			
Unassigned		\$3,030,436	
Airport Grant Acceptance	\$588,868		
Airport Operations 5 Year Subsidy	\$1,000,000		
Street Resurfacing 5 Year Program	\$1,200,000		
Total	\$2,788,868	\$3,030,436	\$5,819,304
Projected Activity Remainder of Fiscal Year 2017			
Addition at Fiscal Year End - Ad Valorem Taxes		\$396,711	
Addition at Fiscal Year End - Revenue Sales Tax		\$223,896	
Addition at Fiscal Year End - Savings Personnel Cost		\$612,490	
As of June 30, 2017	\$2,788,868	\$4,263,533	\$7,052,401
Proposed Activity for Fiscal Year 2018 - to be used in budget			
Funding for Street Resurfacing (Year 2 of 5)	(\$300,000)		
Funding for Airport Operational Subsidy (Year 2 of 5)	(\$250,000)		
Repl / Upgrade Tire Changer		(\$9,500)	
Repl 800 Mhz Radios		(\$75,000)	
Repl #4879-2004 Ford Pick-Up-Medic 2		(\$85,000)	
Repl #005290-2005 Chevy Suburban Chief 2		(\$60,000)	
Repl Thermal Imaging Cameras (2/Yr)		(\$24,000)	
Blade Server Refresh(City Wide) Gen Fund		(\$35,957)	
Core Switch Replacemnt(City Wide) Gen Fund		(\$35,957)	
Replace Veh#2104 '03 Chevy Tahoe		(\$40,000)	
Mail Archival System (City Wide) Gen Fund		(\$27,660)	
800 Mhz Handheld Radios		(\$15,000)	
Fluke Otdr Fiber Tester		(\$20,000)	
Purchase Security Cameras (Winchester)		(\$6,000)	
Rplc Ball Field Lights-Don Griffin Park W/ Control		(\$180,000)	
Replace 2004 Toro Mower #4915		(\$60,000)	
Replace 1997 Ford F250 #925		(\$45,000)	
Fencing Replacements		(\$50,000)	
Picnic Shelter Dickerson Center		(\$50,000)	
Bleachers At Dickerson Tennis Courts		(\$6,900)	
Replace Roof At Downtown Monroe Offices		(\$20,000)	
Replace Ez-Go St-400 Serial #2724682		(\$5,151)	
Replace Ez-Go St-400 Serial #2724679		(\$6,849)	
Single Wash Bay		(\$35,000)	
Golf Pos Syst /Reservation Server		(\$2,500)	
Replace Golf Cart Fleet		(\$140,000)	
Installation Fire Alarm Sys- Ballroom		(\$4,400)	
Repaint Exterior Of Ballroom		(\$6,900)	
Replace 1980 Clark Tug #2285		(\$55,000)	
Replace # 2280 '06 Chevy Silverado		(\$32,000)	
New iphones For Police Dept (16)		(\$5,120)	
Union County CDBG Infrastructure Leveraging		(\$85,000)	
Total	(\$550,000)	(\$1,223,894)	(\$1,773,894)
Projected Total as of July 1, 2017	\$2,238,868	\$3,124,639	\$5,363,507