

**ORDINANCE AMENDING TITLE V: PUBLIC WORKS
OF THE CITY OF MONROE CODE OF ORDINANCES
CHAPTER 51: PUBLIC WORKS - CEMETERIES
O-2009-19**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONROE THAT TITLE V: PUBLIC WORKS, CHAPTER 51: PUBLIC WORKS – CEMETERIES, OF THE CITY OF MONROE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

§51.30 DEED FOR LOT; APPLICATION TO ENGINEERING DEPARTMENT.

- (A) All persons desiring to purchase a grave space in the city cemeteries shall apply to the City Engineering Department, which upon payment of the fixed price for each space and the deed recording fee shall cause a deed to be issued and recorded in the Union County Registry. Once recorded, the deed shall be given to the purchaser.
- (B) In the case of loss or destruction of a municipal cemetery deed issued by the City of Monroe, satisfactory proof of such loss or destruction must be provided to the City of Monroe. If satisfactory proof has been provided and the deed recording fee received, a duplicate deed will be executed as set out to the original holder or to any transferee of him.

§51.31 ERECTION OF MONUMENTS; SPECIFICATIONS AND STANDARDS.

- (A) No person shall erect or cause or permit to be erected upon any cemetery space located in any of the cemeteries maintained and owned by the city any columbarium, monument, gravestone or marker, unless such columbarium, monument, gravestone, or marker shall be provided with a sufficient, secure, and permanent foundation to the end that such columbarium, gravestone, monument or marker may not topple or lean from its foundation. Depending upon the location and size, Columbariums or any above ground monument, gravestone may be required to have a foundation or support that extends a minimum of 4 ½ feet into the ground. This section shall not apply to plaques or markers which are embedded in the cemetery upon a grave or graves, when such plaque or marker is flush with the surface of the lot whereon it is placed.
- (B) The location of all columbariums, markers, monuments, and/or plantings is subject to approval of the designated city staff members. The addition of copings, gravel or fences and other obstructions above the ground are typically not allowed and require city approval prior to installation. An agreement must be signed by both the gravesite owners and the city before any plantings can be planted. Failure to obtain proper approval may and can result in removal of the plantings, coping, fence or obstruction at the owner's expense. All funeral flowers placed on the grave immediately after an interment will be removed by City of Monroe personnel no less than five days and no more than thirty days after the service. Should any columbarium, marker, monument, memorial, and/or planting become unsightly, dilapidated or a safety hazard, after notice to the owner, if the owner can be contacted and failure for the owner to comply within 30 days, the city shall have the right, at the expense of the owner, to correct the condition or remove the same.

- (C) No more than two markers per gravesite for two individual cremains/infant burials or one marker for both cremains/infant burials will be allowed.

§51.32 USE OF CEMETERY.

- (A) No person shall be interred or disinterred in the city cemeteries without lawful authority and the permission of the City. Only one adult vault/casket burial or up to two cremains/infant burials are permitted per grave space. Each cremains/infant burial is limited to one half of the grave space. Columbariums for private use shall be limited to one grave plot in size 4 feet by 10 feet and 5 feet in height and shall provide a minimum of four feet of open space on the access side(s) of the columbarium. Open space may be provided by acquiring adjacent vacant grave spaces. Niches shall be restricted to family members.

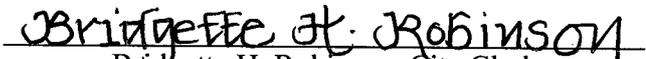
Vertical columbariums shall be free standing with capstones of granite, limestone, slate, or cast stone. Opening side of Columbarium shall have cast bronze face with rear and side construction of granite, limestone, slate, cast stone, or similar materials. Horizontal columbariums may have brick sides with a cast bronze face. Only low maintenance materials which provide a pleasing appearance are allowed for columbarium construction with wood, cinder blocks, stucco applied finishes and other similar materials prohibited. The design and material selection is subject to the approval of the appropriate City staff.

- (B) It shall be unlawful for any person to trespass upon private cemetery lots or to go across cemeteries or cemeteries lots belonging to the city, between 9:00 p.m. and 6.00 a.m. the next morning, except for the purpose of burials, attending funerals, or for other governmentally authorized cemetery business or maintenance.
- (C) All pets must be on a leash and owners of pets must clean up after their pets.
- (D) All funeral arrangements must be made during regular office hours. To guarantee a weekend burial, funeral arrangements must be made by noon on the Friday prior to the burial. All graves shall be dug under the supervision of a duly authorized agent or employee of the city. All grave space charges and other charges shall be imposed according to a cemetery fee schedule established by the City Council, which schedule is set out in the City Customer Service Policy Manual.

Adopted this 2nd day of June, 2009.




Bobby G. Kilgore, Mayor
Attest:


Bridgette H. Robinson, City Clerk