



Downtown Monroe

Facade Rehab Grant

Application



Owner's Name: _____ **Date:** ____/____/____
Owner's Mailing Address: _____ **Phone:** _____

Building Name: _____
Building Address: _____
Building's Physical Address: _____
 _____ **Project Start:** ____/____/____
 _____ **Project End:** ____/____/____

Project Description:

 _____ **Project Cost: \$** _____

- Please attach the following:**
- | | |
|---|---|
| 1) Color photographs of existing conditions of proposed improvement area/historic photos (if available) | 4) Written specifications outlining scope of work |
| 2) Samples of paint and wall coverings and floor coverings | 5) Drawings of proposed renovations |
| 3) Description of appliances, light fixtures, etc. to be installed | 6) Contractors estimate and NC License Number |
- INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED**

Tenant's Name: _____ **Phone:** _____
Business Name: _____

By providing this **Grant Application** to the City of Monroe, I hereby certify for the company that all the information provided is true and correct. I also agree to cooperate with the City of Monroe by providing such information and such access to our records as may be necessary to verify the enclosed information. I also understand that any facts found to be incorrect or false, will be grounds for termination of the incentive grant agreement.

Authorized Corporate Signature: _____ **Date:** ____/____/____

Please Print Name and Title: _____

CITY OF MONROE FAÇADE REHABILITATION GRANT PROGRAM

Historic Preservation of Commercial Structures

The City of Monroe Façade Rehabilitation Grant Program is designed to improve the appearance of historic buildings, stimulate private investment in these structures, and make downtown Monroe more attractive to business activity. The program makes available grants to rehabilitate or restore the facades of qualifying historic structures with a commercial use. Owners may receive up to 25% of the cost of façade renovations not to exceed \$15,000. Corner buildings or buildings with rear facades are eligible to apply for up to 25% of the cost of the additional renovations not to exceed \$10,000 to rehabilitate or restore qualifying additional facades on a first come first serve basis. For buildings or properties that request funding for improvements that will exceed the outlined guidelines the Monroe City Council may, at its sole discretion, appropriate additional funding on a case by case basis.

Selection Criteria

- The structure must be within the boundaries of the “downtown core” (bound by Crowell St., Church St., Talleyrand St., Stewart St.). Priority will be given to properties on Franklin Street and key properties on Main Street and Hayne Street which is where private investment is currently focused, and which have not received FIG, RIG, DIG funds within the past three (3) years.
- The structure must be a contributing structure to the Downtown National Register Historic District (it is the responsibility of the applicant to substantiate).
- Façade grant renovation can be used on an exterior portion of the building that is visible to the public. This can include the front, back and sides of the building. **Façade grant money may not be used for interior renovations or roof repairs.**

Owner’s Requirements

- Agree to the removal and replacement of any non-conforming signs on the structure.
- Grant the City a 10-year easement on the façade.
- Façade design must be approved by a Review Committee and fit in with the historic character and overall design concept per the Downtown Master Plan.

Guidelines

- Façade grant renovation can be used on an exterior portion of the building that is visible to the public.
- Grant applications shall be reviewed by City staff, Finance Committee and City Council for approval.
- The proposed design and renovation work must be approved by the City of Monroe (including the Historic District Commission, if the property is part of a designated historic district) before work commences and will be subject to review and approval by the appropriate City of Monroe Departments during the renovation process.