



**City of Monroe
Annual Inspection
SCM Maintenance and Inspection Check List
Wet Pond**

[Note: A separate form must be used for each SCM]

Project Name: _____
 Project Address: _____
 Owner's Name: _____
 SCM Name: _____
 Inspection Date: _____
 Inspector: _____
 Inspector Address/Phone Number: _____

Maintenance Item	Satisfactory	Unsatisfactory	Comments/Actions Required
1. Debris Cleanout			
Clear of trash and debris			
2. Vegetation Management			
Banks / surrounding areas mowed			
Unwanted vegetation present			
Condition of wetland plants			
3. Erosion			
Evidence of soil erosion on banks or contributing drainage areas and outlet			
4. Sedimentation			
Forebay sediment inspection (cleanout every 7 years or when 50% full)			
Pond volume measurement (dredge every 20 years or when 25% of permanent pool volume lost)			
5. Energy dissipaters			
Condition of dissipater at inlets			
Condition of dissipater at outfall			
6. Inlet			
Condition of pipe and / or swale (cracks, leaks, sedimentation, woody vegetation)			
7. Outlet			
Condition of orifice (drawdown device)			
Condition of riser outlet and trash rack			
8. Emergency spillway and dam			
Condition of spillway			

Condition of dam (i.e. leaks, holes, woody vegetation)			
9. Mechanical devices			
Inspection of all valves, etc. (should be exercised yearly)			
10. Visual Inspection			
Appearance of water (i.e. sheen, muddy, oily, clear, algae, etc)			
Mosquito larvae			
11. Forebay embankment			
Condition of forebay embankment (breached?)			
12. Water elevation			
Is pond at normal pool elevation?			

Attach to this form documentation of SCM maintenance escrow account activity. This may be provided in the form of a bank statement which includes the current balance, as well as deposits and withdraws for the previous 12 months.

Maintenance Actions Taken: [If any of the above items were marked “U” for unsatisfactory, explain the actions taken and time table for correction. Attach additional pages as necessary.]

Additional Comments:

I do hereby certify that I conducted an inspection of the SCM described herein. I further certify that at the time of my inspection said SCM was performing properly and was in compliance with the terms and conditions of the approved maintenance agreement required by the Phase II Post-Construction Stormwater Ordinance.

Certification:

Inspector’s Signature

Date

(PE Seal, if applicable)

Inspector’s SCM Stormwater Certification Number: _____

Note: An annual inspection of each SCM must be performed by a qualified professional in accordance with the City of Monroe’s Phase II Stormwater Ordinance. All such inspections shall be documented and submitted on this form. The annual inspection shall occur before the first and each subsequent anniversary of the as-built certification. The inspection report along with 1-4 photos for each SCM shall be submitted on/or before the anniversary date to the City of Monroe’s Engineering Department at 300 W. Crowell Street, Monroe, NC 28112 or mailed to the City’s Stormwater Department at PO Box 69, Monroe, NC 28111-0069.