



**City of Monroe**  
**Annual Inspection**  
**SCM Maintenance and Inspection Check List**  
***Dry Pond***

[Note: A separate form must be used for each SCM]

Project Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_  
 SCM Name: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_  
 Inspector Address/Phone Number: \_\_\_\_\_

Maintenance Item	Satisfactory	Unsatisfactory	Comments/Actions Required
<b>1. Debris Cleanout</b>			
Clear of trash and debris			
<b>2. Vegetation Management</b>			
Banks / surrounding areas mowed			
Unwanted vegetation present			
<b>3. Erosion</b>			
Evidence of soil erosion on banks, contributing drainage areas or bottom of pond			
<b>4. Sedimentation</b>			
Forebay (if present) sediment inspection (cleanout every 7 years or when 50% full)			
Sediment level in pond			
<b>5. Energy dissipaters</b>			
Condition of dissipater at inlets			
Condition of dissipater at outfall			
<b>6. Outlet / Inlet</b>			

Condition of orifice (drawdown device) / trash rack			
Condition of outlet			
Condition of inlet			
<b>7. Mechanical devices</b>			
Inspection of all valves, etc. (exercise yearly)			
<b>8. Dewatering</b>			
Evidence of standing water			
<b>9. Structural Integrity</b>			
Evidence of structural damage (leaks, cracks, etc)			
<b>10. Emergency Spillway &amp; Dam</b>			
Condition of spillway			
Condition of dam			
<b>11. Miscellaneous:</b>			

Attach to this form documentation of SCM maintenance escrow account activity. This may be provided in the form of a bank statement which includes the current balance, as well as deposits and withdraws for the previous 12 months.

**Maintenance Actions Taken:** [If any of the above items were marked “U” for unsatisfactory, explain the actions taken and time table for correction. Attach additional pages as necessary.]

---



---



---



---



---

**Additional Comments:**

---

---

---

---

I do hereby certify that I conducted an inspection of the SCM described herein. I further certify that at the time of my inspection said SCM was performing properly and was in compliance with the terms and conditions of the approved maintenance agreement required by the Phase II Post-Construction Stormwater Ordinance.

Certification:

\_\_\_\_\_  
Inspector's Signature

\_\_\_\_\_  
Date

Inspector's SCM Stormwater Certification Number:

\_\_\_\_\_

(PE Seal, if applicable)

Note: An annual inspection of each SCM must be performed by a qualified professional in accordance with the City of Monroe's Phase II Stormwater Ordinance. All such inspections shall be documented and submitted on this form. The annual inspection shall occur before the first and each subsequent anniversary of the as-built certification. The inspection report along with 1-4 photos for each SCM shall be submitted on/or before the anniversary date to the City of Monroe's Engineering Department at 300 W. Crowell Street, Monroe, NC 28112 or mailed to the City's Stormwater Department at PO Box 69, Monroe, NC 28111-0069.