



**City of Monroe**  
**Annual Inspection**  
**SCM Maintenance and Inspection Check List**  
***Disconnected Impervious Surface***

[Note: A separate form must be used for each SCM]

Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
SCM Name: \_\_\_\_\_  
Inspection Date: \_\_\_\_\_  
Inspector: \_\_\_\_\_  
Inspector Address/Phone Number: \_\_\_\_\_

<b>Maintenance Item</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Comments/Actions Required</b>
<b>1. General</b>			
Clear of trash and debris			
Evidence of stocking of soil, mulch, sand, or other material in vegetated area			
Evidence of soil erosion in vegetated area			
Unwanted vegetation present			
Condition of vegetation thickness			
<b>2. Disconnected Roof</b>			
Excess debris or sediment on rooftop			
Gutter system is clear of blockage			
Outlet properly connected downspout			
<b>3. Disconnected Paved Area</b>			

Excess debris or sediment on impervious surface		
Gravel transition area is free of sediment and vegetation		
Cracking, settling, undercutting or other damage at edge of impervious area		

Attach to this form documentation of SCM maintenance escrow account activity. This may be provided in the form of a bank statement which includes the current balance, as well as deposits and withdraws for the previous 12 months.

**Maintenance Actions Taken:** [If any of the above items were marked "U" for unsatisfactory, explain the actions taken and time table for correction. Attach additional pages as necessary.]

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**Additional Comments:**

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I do hereby certify that I conducted an inspection of the SCM described herein. I further certify that at the time of my inspection said SCM was performing properly and was in compliance with the terms and conditions of the approved maintenance agreement required by the Phase II Post-Construction Stormwater Ordinance.

Certification:

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Inspector's Signature

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Date

Inspector's SCM Stormwater Certification Number:

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(PE Seal, if applicable)

Note: An annual inspection of each SCM must be performed by a qualified professional in accordance with the City of Monroe's Phase II Stormwater Ordinance. All such inspections shall be documented and submitted on this form. The annual inspection shall occur before the first and each subsequent anniversary of the as-built certification. The inspection report along with 1-4 photos for each SCM shall be submitted on/or before the anniversary date to the City of Monroe's Engineering Department at 300 W. Crowell Street, Monroe, NC 28112 or mailed to the City's Stormwater Department at PO Box 69, Monroe, NC 28111-0069.