

CITY OF MONROE BUILDING CODE SUMMARY

FOR COMMERCIAL BUILDINGS

Name of Project: _____

Address: _____

☐ New Construction ☐ Addition ☐ Alteration ☐ Repair
_____ SF _____ SF _____ SF _____ SF

Briefly describe the proposed work: _____

Proposed use of the space: _____ Previous use of the space? _____

Are there other tenants in the building? ☐ Yes ☐ No

BUILDING DATA

Number of Stories: _____ Total square feet of existing building: _____

Fire Sprinkler System: ☐ Yes ☐ No ☐ Will Install

Construction Type: _____

☐ IA ☐ IB ☐ IIA ☐ IIB ☐ IIIA ☐ IIIB ☐ IV ☐ VA ☐ VB

Occupancy Type: _____

<input type="checkbox"/> Assembly	<input type="checkbox"/> Institutional
<input type="checkbox"/> Business	<input type="checkbox"/> Mercantile
<input type="checkbox"/> Educational	<input type="checkbox"/> Residential
<input type="checkbox"/> Factory and Industrial	<input type="checkbox"/> Storage
<input type="checkbox"/> High Hazard	<input type="checkbox"/> Utility, Miscellaneous

Are all ceilings, columns, and walls covered with sheet rock or non-combustible materials? ☐ Yes ☐ No

Are your walls, ceilings, or other parts of the structure fire rated construction? ☐ Yes ☐ No ☐ Don't know

If "yes" to the last question, then please list fire ratings if known:

Bearing walls: _____ Tenant Separation: _____ Drop Ceiling: _____

Floor/Ceiling Assemblies: _____ Corridor Walls: _____

LIFE SAFETY PROVISIONS

How many exits are provided from the space? _____

Where do the exits lead?

- ☐ Directly to the exterior of the building
- ☐ To an exit passageway or an exit stairway
- ☐ To another unit or space

Where is the electrical panel serving the space located? _____ *Indicate on the floor plan*

Does the building have or do you intend to install the following:

Emergency Lighting	YES	NO	WILL INSTALL
Exit Signs	YES	NO	WILL INSTALL
Fire Alarm System	YES	NO	WILL INSTALL
Smoke Detection System	YES	NO	WILL INSTALL
Panic Hardware	YES	NO	WILL INSTALL

ACCESSIBILITY AND HEALTH PROVISIONS

Does the building have or do you intend to install the following"

Is there accessible parking with signage?	YES	NO	WILL INSTALL
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How many spaces? _____

Is there an accessible route to the main entrance?	YES	NO	WILL INSTALL
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Are accessible doors with 32" clear passage and Lever type handles provided throughout?	YES	NO	WILL INSTALL
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Are there toilet rooms?	YES	NO	WILL INSTALL
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Are they handicap accessible?	YES	NO	WILL INSTALL
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Is there a drinking fountain?	YES	NO	WILL INSTALL
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Is there a handicap accessible drinking fountain?	YES	NO	WILL INSTALL
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