



**CITY OF MONROE**  
**SUMMARY OF DUTIES AND VACANCIES FOR COMMITTEES**

COMMITTEE	SUMMARY OF DUTIES	VACANCIES
ABC Board	The ABC Board has all the powers and duties prescribed for County Boards of Alcoholic Beverage Control by G.S. 18B-701 and is subject to the powers and authority of the State Board of Alcoholic Beverage Control.	None
Animal Welfare Committee	Directed to investigate the status of the animal population in the City and the human treatment of animals, especially dogs and cats, in the City and make recommendations to the Monroe City Council regarding services needed, adequacy of the City's animal control ordinance, and make recommendations for changes to the ordinance or animal welfare services provided by the City, and any other matters that Committee deems relevant.	None
Board of Adjustment	Hearing and deciding all appeals where it is alleged there is an error in any order, requirement, decision, or determination made by the Zoning Officer in the enforcement of Chapter 156: Zoning Code of the City of Monroe Code of Ordinances as provided by law; hearing and deciding applications for variances from the provisions of this chapter; hearing applications to replace one nonconforming use with another or replacing a nonconforming use which has been destroyed, etc.	Two Regular (one of which may be an ETJ member appointed by Union County) Two Alternates
Charlotte-Monroe Executive Airport Commission	Investigating, studying and making recommendations to the City Council pertaining to the construction, enlargement, improvement, maintenance, equipment, operation and regulation for the Airport.	Two
Committee on Disabilities	Directed to investigate the status and adequacy of services by public and private agencies to residents with disabilities and special needs and make recommendations to the Monroe City Council regarding additional services needed, and to investigate whether the City currently provides adequate open access and	None

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	accommodation for facilities and services, and any other matters the Committee deems relevant.	
Downtown Advisory Board	Advise, deliberate and make recommendations to the City Council to help facilitate the implementation of the Downtown Master Plan; support economic development efforts, and the marketing and promotion of downtown; Identify appropriate uses for downtown and identify developers/investors for downtown development; Recommend to City Council an overall policy for the continued development and sustainability of downtown, etc.	None
Economic Development Advisory Board	<p>The purpose of the Economic Development Advisory Board is to advise and make recommendations to City Council regarding economic development activities within the City of Monroe, serve as a liaison between the City of Monroe and businesses and industries in the City, and promote economic development in the greater City of Monroe.</p> <p>All members of the Economic Development Advisory Board shall have their primary residence located within the City Limits of the City of Monroe or shall be employed by a business or industry with its place of business located within the City Limits of the City of Monroe.</p>	Six
Historic District Commission	To recommend to the Planning Board, districts or areas to be designated by ordinance as historic districts; designation of any district or area as a historic district be revoked or removed; consider and grant or deny applications for certificates of appropriateness in accordance with §156.164., etc.	None
Homeless and Addiction Committee	Directed to investigate the status and impact of homelessness on the residents of the City and make recommendations to the Monroe city Council regarding services needed, coordination of public and private assistance to the homeless, the role of drug and alcohol addiction in homelessness, the City of Monroe's role in providing assistance, how to address the perceived increase in vagrancy and panhandling in the downtown area, how to address homeless camps in the City, and any other matters the Committee deems relevant.	One

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Monroe Housing Authority	The Monroe Housing Authority (MHA) was established in April, 1966. The Authority is made up of seven members who serve five year terms. The Authority is governed by the provisions of the Housing Authorities Law of the state.	One MHA Resident One Regular
Monroe Tourism Development Authority	To promote travel, tourism, and conventions, sponsor tourist-related events and activities in the City of Monroe, etc. and carry out the duties and purposes set out in North Carolina Session Law.	Three - At-Large Rep - Hotel Rep - Restaurant Rep
Parks and Recreation Commission	To investigate the recreational needs of the City and make recommendations to the City Council and City Manager relative to all phases of recreation.	Three
Planning Board	Identify needs and problems growing out of those needs; determine objectives to be sought in development of the area; establish principles and policies for guiding action in development of the area; prepare and from time to time amend and revise a comprehensive and coordinated plan for the physical, social, and economic development of the area; and, prepare and recommend to the City Council policies, ordinances, administrative procedures and other means for promotion orderly development along lines indicated in the comprehensive plan and advise it concerning proposed amendments of such ordinances, etc.	One Regular One Alternate One Youth Council
Union County Historic Preservation Commission	Undertake an inventory of properties of historical, pre-historical, architectural, and/or cultural significance; recommend to the Union County Board of Commissioners, the Monroe City Council, and the Town Councils of Marshville and Wingate areas to be designated by ordinance as historic districts and individual structures, buildings, sites, areas or objects to be designated by ordinance as landmarks; and,	None

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	restore, preserve and operate historic properties, etc.	
Winchester Advisory Committee	The purpose of the Committee is to investigate and make recommendations to the Monroe City Council regarding redevelopment plans for the Winchester Community in keeping with its rich history and cultural heritage, and any other matters the Committee deems relevant.	None