



**Annual Budget
Fiscal Year 2024-2025**

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CITY OF MONROE

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May 14, 2024

Dear Honorable Mayor and City Council:

This letter hereby transmits the proposed budget for the fiscal year ending **2025** to the Mayor and City Council of the City of Monroe.

The preparation of the annual budget is one of the major responsibilities conferred by law upon city managers in North Carolina. City staff has thoughtfully sought to assist in this responsibility of quantifying the cost of service delivery focusing on the most urgent of those requirements.

In developing the City's spending plan to affect services and operations, a number of principles were used during the conceptualization of this recommended budget:

- **Fiscal Sustainability:** Realistic assumptions for revenue and expenditure estimates that matched reoccurring revenues with expenditures, as a basis of budget recommendations;
- **Balanced:** Strategies seek to address residents' interest in public safety, provide sustainable services, improve facility care and maintenance, and provide for employee wellbeing without placing additional financial burdens on our residents, merchants, and industry;
- **Stewardship:** Preserving Fund Balance for future capital outlays, improvements, and contingencies.

The major initiatives driving this budget planning and expenditure reconciliation process were:

- **Maintaining fiscal discipline:** Addresses the need to adjust competitive compensation and benefits within the parameters of current revenue streams to retain and attract a skilled, specialty-trained, professional workforce, adjusts service fees and rates to reflect the appropriate funding level necessary to cover the cost of providing regulatory, utility, and transportation-related services.
- **Investing in CORE services:** Properly managing and caring for city facilities through the consolidation of service divisions and contracted services previously providing uncoordinated facility maintenance into a Property Management Department with a unified purpose; Investing in the rehabilitation of physical structures and core elements of the Parks and Recreation Community Centers.
- **Strengthening internal business processes:** Investing in Information Technology (IT) with funding for a new primary data center and associated hardware, reorganization of IT personnel and adding application support, and help desk personnel; Investing in Automated Metering Infrastructure (AMI) to improve the delivery of utility customer service, billing, and customer engagement.

The Manager's recommended budget increases by approximately 17.2%, with the *total General Fund budget (including subsidized funds) increasing by 16.7%* and *Enterprise Funds budget increasing by 17.4%* over their current year budgets. Excluding capital projects, the operating budget increased by 5.1%, with the General Fund operating budget increasing 16.6% and the enterprise funds increasing 0.62%. This spending plan proposes maintaining the current general fund ad valorem tax rate of 50.25 cents and downtown municipal tax district's tax rate of 19.50 cents. Other fee and rate revisions are summarized in the respective sections of this Message.

The Governing Body possesses the great responsibility of being stewards of City funds as well as ensuring policies are implemented that foster a vibrant and healthy community. Your direction sets the tone for how the City may progress and in collaboration with our management team and your feedback, a clear set of priorities that can be fulfilled. The budget encompasses a number of recommendations that will foster work force stability, address maintenance challenges, and deploy projects that enhance our community.

GENERAL FUND

A major initiative in the General Fund this year was the formation of the Property Management Division. The budget proposes ten new positions that will provide new crews that will specialize in HVAC maintenance, plumbing, electric and carpentry as well as provide a dedicated locksmith. The maintenance of our assets through the use of a work order system that tracks history of repairs and replacements is a critical need.

In addition to Property Management, the proposed budget includes the addition of twenty-seven full-time positions. New full-time positions include an Assistant City Manager, a Utility Billing Specialist and two Customer Service Clerks in the city's Customer Service Building to assist with the increase in utility customers, a Purchasing Assistant II, a Construction Inspector II, an Erosion Control-Construction Inspector II and two Code Enforcement Officers. Public Safety has budgeted for four additional Police Officers, three Fire Captains and three Firefighters all effective at January 1, 2025. The remaining positions are an Application Support Specialist, two Help Desk Technicians, reclassification of a part-time Recreation Coordinator to full-time, two Facilities Maintenance Workers II at the Golf Course and two Airport Line Service Technicians.

City employees continue to remain our single greatest asset. Included is funding for the City's merit program on a sliding scale based on performance of 0-2% and a 5% Cost of Living Adjustment. Also included is the increase to the City's retirement program as required by the State of 0.75% for general employees and 1.00% for law enforcement.

Maintaining existing facilities is a priority and the proposed FY 2025 budget continues to address many maintenance issues. The following upgrades are planned at the City's various recreation community centers:

Winchester Community Center - Replacing bleachers, redesign of the sunroom, flooring, painting, repair push-bar alarm, window tint and replacing the bleachers.

J Ray Shute Community Center – Replace flooring, window tint and gym floor

Sutton Park Community Center – Replace flooring, window tint and gym floor

Old Armory Community Center – Replace flooring and repair windows

Dickerson Community Center – Replace gym floor

General up-fits and painting is planned at all of these facilities to modernize the facilities inside. The construction of outdoor Pickleball Courts, improvements at Pinedell Avenue Lake and renovation of the Pro Shop at the Golf Course is also planned.

The Information Technology division has had a major focus in fiscal year 2025 as well. A new data center is planned to be constructed in part of the Energy Services Warehouse addition. Funding for this and various hardware has been included in this budget along with three new full time personnel listed above.

The total General Fund budget is \$64,374,205. This proposed FY 2025 budget being recommended has been balanced through the strategic use of unassigned fund balance, current revenues and installment financings to fund a replacement fire truck for Quint 2 as well as the Avgas and Jet A fueling trucks at the City's airport. An installment financing is also proposed to fund the recreation center and pro shop improvements. The data center construction will be funded by an inter-department loan from the electric department.

MONROE AQUATICS AND FITNESS CENTER FUND

The proposed budget for the Aquatics and Fitness Center Fund for FY 2025 is \$4,623,064. The Center was added to enhance the quality of life in Monroe by offering activities that can be enjoyed by families in our community. The Center has seen a steady increase in membership and attendance over the past year. Funding for necessary maintenance items is included in order to continue the remodeling project down the hallway past the locker rooms, gym and racquetball courts and into the childcare hallway. Plans to purchase two treadmills, an octane lateral, a Stairmaster and replace the hot water heater and exterior doors at the front entrance are also included.

WATER AND SEWER FUND

The proposed budget for the Water and Sewer Fund for FY 2025 is \$37,273,458. The City has committed to a financial plan that allows for small increases in the water and sewer rates to accumulate adequate funding for future capital projects such as a 3-Million Gallon Per Day Wastewater Treatment Plant (WWTP) expansion and a new 1.5 million gallon elevated water storage tank, that ensures adequate capacity for current and future customers. In fiscal year 2017, a Resolution was adopted for the establishment of a Water and Sewer Capital Reserve Fund to be used to accumulate funds for the construction of an expanded wastewater treatment plant (WWTP) and other critical infrastructure improvements. The WWTP expansion is currently being designed, with an anticipated plan to begin construction in 2026. This expanded WWTP capacity will be on-line in 4th quarter of 2028, allowing for us to meet the increasing-need for service from the positive economic development and growth the City is experiencing. The FY 2025 budget includes a 5% water and sewer rate increase as part of this financial plan.

Capacity fees and other construction related fees will be increased on July 1, 2024 by 3.29% based on the construction cost index. Administrative and non-construction fees will increase by 2.77% according to the consumer price index. Seven full-time positions including a Deputy Director, a Utility Services Manager, a Water Construction Inspector I, a Maintenance Crew Leader I, a Construction and Maintenance Manager, a Civil Engineer III and a Wastewater Treatment Plant Chief Operator have been added to help manage the City's systems.

Water Capital Improvements: The City's John Glenn Water Treatment Plant has a current capacity of 11.0 MGD. This combined with the Catawba Water Supply of 1.99 MGD (via Union County contract), is expected to meet anticipated demands until 2036, assuming a 2.0 percent annual growth rate. Negotiations are ongoing with Union County for additional future partnerships on water supply.

In order to ensure continued reliable operation of the existing water treatment plant, improvements as recommended in the City's Risk and Resiliency Plan are being made as part of the FY25 budget, in addition to repair and maintenance of other critical equipment including installation of a previously purchased generator at the plant and the addition of a Civil Engineer III.

Sewer Capital Improvements: The City's Wastewater Treatment Plant 10.4 MGD capacity with a 3-MGD expansion, is projected to serve the City's needs until 2033 at an annual 2.0 percent growth rate. An expansion plan is in place as previously mentioned to ensure that added capacity can be made available by early 2029. The new plant expansion is currently being designed by an Engineering Consultant.

Infrastructure Renewal: Significant efforts are underway to renew our existing, aging infrastructure. A strategic plan was launched in FY 2014 to repair/replace old and deteriorated segments of the water distribution and sewer collection system to ensure system reliability/resiliency. The City has a strategic goal to replace 1% of the distribution and collection system each year. The proposed budget includes funding to continue this program.

ELECTRIC FUND

The proposed budget for the Electric Fund for FY 2025 is \$88,917,458. Electric rates for the FY 2025 budget year are adequately recovering the current operating, capital and fund balance requirements. The Energy Services Warehouse construction project is currently under design. It is expected that this project will begin construction during fiscal year 2025. Electric fund has sufficient cash reserves to fund this project. Line extension projects are proposed to be funded to extend electric facilities to new residential subdivisions. These extensions not only allow the City to serve future load growth, but in some cases provide redundancy by improving the power transfer capability between substations. The proposed budget includes the addition of one position, a Business Systems and Process Manager to help coordinate software implementation projects that are beginning and plan for the future. Currently a work order program and a new advanced metering infrastructure (AMI) program are in process.

NATURAL GAS FUND

The proposed budget for the Natural Gas Fund for FY 2025 is \$26,884,583. Natural gas rates are adjusted monthly to reflect the increases/decreases in the actual cost of natural gas. The margin is budgeted to remain the same in FY 2025. The natural gas system continues to expand to serve new industrial, commercial and residential customers resulting in increased sales volume that may offset future rate increases. The proposed budget includes initial design funding to evaluate and plan for additional storage at the Liquefied Natural Gas Facility.

Proposed capital improvements include continued funding of system reinforcement projects to resolve weak portions of the natural gas system and provide redundancy. Funding for projects to meet compliance requirements is included. Funding for line relocation projects due to roadway improvement projects have been included. Infrastructure projects and revenue-based expansions have also been included to accommodate new planned subdivisions as well as funding for advanced metering infrastructure (AMI).

STORMWATER FUND

The proposed budget for the Stormwater Fund for FY 2025 is \$3,249,381. Stormwater Service is a part of the Engineering Department and has two primary functions - (1) maintain and revitalize the stormwater drainage conveyances on both public and private property in Monroe, and (2) provide a response to the City's NPDES Phase II permit which focuses on maintaining and improving the quality of stormwater runoff. Funding for replacement of a tractor and boom mower was included in the FY 2025 budget. There are no stormwater rate increases proposed in this budget.

AIRPORT FUND

The proposed budget for the Airport Fund for FY 2025 is \$4,755,467. The continued focus is to expand operations and attract more traffic of based and transient aircraft. Two additional Line Service Technicians have been added to help with coverage on the air field. The replacement of the Avgas and Jet A fueling trucks has been recommended in this budget as well. The monthly lease rates and line service fee rates have all been revised and a towing fee and airport development fee have been added. Daily fees applicable to non-airport based aircraft have also been added.

SOLID WASTE FUND

The proposed budget for the Solid Waste Fund for FY 2025 is \$3,741,115. The Solid Waste Fund covers the cost of recycling and residential/business collection services within the corporate limits as well as litter pickup along the public street right-of-ways. Due to landfill increases and consumer price index increases, a \$3 per month increase is proposed for residential and commercial customers for FY 2025.

SELF-INSURANCE FUNDS

The City maintains three self-insurance funds: Workers' Compensation, Property and Casualty and Health and Dental. The proposed annual financial plan for the Health and Dental Insurance Fund no increase for employee premiums, but include a 3% increase to the employer premium contributions or for the upcoming year.

The proposed annual financial plan for the Workers' Compensation Fund for FY 2025 includes funding contributions of \$593,942 that has been allocated to all departments. This amount is 32% higher than the prior fiscal year. Funding for the Property and Casualty Fund remained the same as last fiscal year and totals \$1,156,353 that has been allocated to all departments.

The City has also been funding post-employment benefit costs for retirees as the expenses have been incurred. The annual required contribution, as calculated by an actuary, represents the projected amount required to fund normal costs each year and is now recorded as a liability to the City on the financial statements. At this time, no funding is recommended for GASB 45 post-employment benefits.

CONCLUSION

The City of Monroe administration and staff remain focused on the long-standing, strategic direction of the City Council to make Monroe a great City with great jobs and continue to be a safe, desirable place to live, work, and invest.

City services and infrastructure are positioned to meet service delivery demands as the population increases and industry expands. As the only full-service City in Union County, it stands alone with the planning and investment in infrastructure necessary to meet future residential and industrial development. Ready and able to meet these needs, Monroe is in an excellent position to grow its economy and improve the quality of life available to its residents. The strategic decisions and plans made now will build a strong foundation for the City's future.

Thank you for the opportunity to present this budget. I look forward to Monroe realizing its fullest potential.

Respectfully,



Mark Watson

Mark Watson, City Manager

CITY OF MONROE
SUMMARY OF FY 2025 RECOMMENDED BUDGET
BY FUND

FUND	FY24	FY25	INC / (DEC)
General	\$ 49,829,292	\$ 57,493,059	\$ 7,663,767
Center Theatre	1,118,016	1,117,425	(591)
Parks & Recreation	2,662,616	3,687,403	1,024,787
Golf Course	1,599,526	2,076,318	476,792
GF Capital Reserve	-	-	-
GF Capital Projects	412,501	1,603,037	1,190,536
Subtotal General Fund	55,621,951	65,977,242	10,355,291
Aquatics Center	4,257,943	4,623,064	365,121
Occupancy Tax Capital	256,665	291,344	34,679
Occupancy Tax Capital Projects			-
Downtown Monroe	356,777	385,709	28,932
Police Asset Forfeiture	210,000	240,000	30,000
Water & Sewer	24,981,158	28,141,585	3,160,427
Water & Sewer Cap Projects	500,000	2,900,000	2,400,000
Water & Sewer Reserve	3,040,728	6,231,873	3,191,145
Subtotal Water & Sewer	28,521,886	37,273,458	8,751,572
Stormwater	3,293,568	3,099,381	(194,187)
Stormwater Capital Projects	290,000	150,000	(140,000)
Subtotal Stormwater	3,583,568	3,249,381	(334,187)
Electric	65,666,225	68,807,458	3,141,233
Electric Capital Projects	2,395,833	20,110,000	17,714,167
Subtotal Electric	68,062,058	88,917,458	20,855,400
Natural Gas	28,530,489	22,529,583	(6,000,906)
Natural Gas Capital Projects	3,960,000	4,355,000	395,000
Subtotal Natural Gas	32,490,489	26,884,583	(5,605,906)
Airport	4,938,971	4,755,467	(183,504)
Solid Waste	3,411,915	3,741,115	329,200
Total	\$ 201,712,223	\$ 236,338,821	\$ 34,626,598

SUMMARY OF FY 2025 INTERNAL SERVICE FUNDS FINANCIAL PLANS

Health and Dental	\$ 12,340,224	\$ 12,627,591	\$ 287,367
Worker's Compensation	468,465	492,160	23,695
Property & Casualty	1,198,513	1,389,360	190,847
Total	\$ 14,007,202	\$ 14,509,111	\$ 501,909

Notes: Excludes internal transfers out to other funds

CITY OF MONROE
SUMMARY OF FY 2025 RECOMMENDED BUDGET
GENERAL FUND BY DEPARTMENT

OPERATING BUDGET (EXCLUDES CAPITAL)

DESCRIPTION	FY24	FY25	INC / (DEC)
Legislative	\$ 490,834	\$ 394,327	\$ (96,507)
City Administrative	3,175,581	2,899,839	(275,742)
Property Management	3,075,641	4,401,529	1,325,888
Public Information	508,824	517,116	8,292
Finance	4,460,736	5,027,707	566,971
Human Resources	1,157,737	1,270,821	113,084
Engineering & Streets	4,673,005	4,992,885	319,880
Building Standards	1,610,537	1,854,004	243,467
Planning	1,636,499	1,760,062	123,563
Police	14,236,709	16,821,034	2,584,325
Fire	12,102,025	14,041,310	1,939,285
Info Technology	1,742,553	2,001,819	259,266
Outside Agency Funding	285,190	309,975	24,785
Economic Dev. Incentive Agreements	1,163,761	1,341,801	178,040
Debt Service	2,289,618	2,036,351	(253,267)
Cost Allocations	(8,561,739)	(9,464,318)	(902,579)
Total	\$ 44,047,511	\$ 50,206,262	\$ 6,158,751

CAPITAL IMPROVEMENT PLAN

DESCRIPTION	FY24	FY25	INC / (DEC)
Legislative	\$ -	\$ -	\$ -
City Administrative	51,105	-	(51,105)
Property Management	630,605	821,811	191,206
Public Information	-	-	-
Finance	35,000	38,000	3,000
Human Resources	-	-	-
Engineering & Streets	2,447,501	2,423,500	(24,001)
Building Standards	37,500	90,000	52,500
Planning	-	31,880	31,880
Police	900,000	720,000	(180,000)
Fire	1,680,070	2,056,162	376,092
Info Technology	-	1,105,444	1,105,444
Total	\$ 5,781,781	\$ 7,286,797	\$ 1,505,016

TOTAL GENERAL FUND BUDGET

DESCRIPTION	FY24	FY25	INC / (DEC)
Legislative	\$ 490,834	\$ 394,327	\$ (96,507)
City Administrative	3,226,686	2,899,839	(326,847)
Property Management	3,706,246	5,223,340	1,517,094
Public Information	508,824	517,116	8,292
Finance	4,495,736	5,065,707	569,971
Human Resources	1,157,737	1,270,821	113,084
Engineering & Streets	7,120,506	7,416,385	295,879
Building Standards	1,648,037	1,944,004	295,967
Planning	1,636,499	1,791,942	155,443
Police	15,136,709	17,541,034	2,404,325
Fire	13,782,095	16,097,472	2,315,377
Info Technology	1,742,553	3,107,263	1,364,710
Outside Agency Funding	285,190	309,975	24,785
Economic Dev. Incentive Agreements	1,163,761	1,341,801	178,040
Debt Service	2,289,618	2,036,351	(253,267)
Cost Allocations	(8,561,739)	(9,464,318)	(902,579)
Total	\$ 49,829,292	\$ 57,493,059	\$ 7,663,767

LEGISLATIVE
City Council, Boards, & Commissions

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 183,977	\$ 243,855	\$ 241,453
Operations ⁽¹⁾	95,182	246,979	152,874
Capital	-	-	-
Outside Agencies Appropriations	267,709	285,190	309,975
Subtotal	\$ 546,868	\$ 776,024	\$ 704,302
Allocations	(230,388)	(231,991)	(317,966)
Total Budget	\$ 316,480	\$ 544,033	\$ 386,336

Notes:

⁽¹⁾ FY24 includes addition of state legislative lobbyist which is removed for FY25

ELECTED PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	7	7	7

GENERAL ADMINISTRATION
City Manager Division
Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 638,060	\$ 1,063,707	\$ 954,511
Operations	403,512	581,289	639,016
Capital	2,839	51,105	-
Subtotal	\$ 1,044,411	\$ 1,696,101	\$ 1,593,527
Allocations	(431,624)	(446,447)	(608,315)
Total Budget	\$ 612,787	\$ 1,249,654	\$ 985,212

Notes:

⁽¹⁾ FY24 includes severance and new Construction Project Manager w/truck;
Construction Project Manager is reorganized to new Property Management Department in FY25;
new Assistant City Manager requested for FY25

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	4	5	5

City Attorney Division

Terry Sholar, Senior Staff Attorney

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 389,298	\$ 397,958	\$ 326,482
Operations	213,109	588,006	426,548
Capital	-	-	-
Subtotal	\$ 602,406	\$ 985,964	\$ 753,030
Allocations	(302,190)	(524,731)	(574,689)
Total Budget	\$ 300,216	\$ 461,233	\$ 178,341

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2	2	2

Economic Development Division

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ -	\$ -	\$ -
Operations ⁽¹⁾	522,535	544,621	553,282
Economic Incentives	1,026,631	1,163,761	1,341,801
Capital Projects	-	-	-
Subtotal	\$ 1,549,166	\$ 1,708,382	\$ 1,895,083
Allocations	(683,882)	(838,154)	(769,330)
Total Budget	\$ 865,284	\$ 870,228	\$ 1,125,753

Notes:

⁽¹⁾ FY24 & FY25 include economic development agreement with MUCEDC

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	0	0	0

PROPERTY MANAGEMENT⁽¹⁾

Administration

TBD, Director of Property Management

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽²⁾	\$ -	\$ -	\$ 274,005
Operations	-	-	9,530
Capital	-	-	
Subtotal	\$ -	\$ -	\$ 283,535
Allocations	-	-	
Total Expenditure Budget	\$ -	\$ -	\$ 283,535

⁽¹⁾ Property Management is a new department for FY25

⁽²⁾ FY25 included the reorganization of the Construction Project Manager from the City Manager's division to Property Mgmt-Admin and the reclassification of this position to a Department Director; a new business manager is also included

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	0	0	2

PROPERTY MANAGEMENT

Building Maintenance⁽¹⁾
TBD, Director of Property Management

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽²⁾	\$ 747,452	\$ 750,561	\$ 962,464
Operations	614,071	811,266	623,691
Capital	399,020	189,105	404,311
Subtotal	\$ 1,760,543	\$ 1,750,932	\$ 1,990,466
Allocations	(271,253)	(210,148)	(220,209)
Total Expenditure Budget	\$ 1,489,290	\$ 1,540,784	\$ 1,770,257

Notes:

⁽¹⁾ Building Maintenance division replaces Facilities Maintenance in FY25

⁽²⁾ FY25 includes the addition of an HVAC Crew Leader and Technician, Locksmith, Skilled Electrician, Plumber, and Carpenter; the landscaping crew (5) positions are being reclassified from Facilities Maintenance to Grounds Maintenance

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	9	9	10

CAPITAL IMPROVEMENT SUMMARY- BUILDING MAINTENANCE

Item Description	Department Request	City Manager Recommendation	Fund Source
HVAC Replacements	\$ 75,000	\$ 75,000	GF Operating Revenue
Landscape Crew Truck #2102	\$ 72,995	\$ 72,995	GF Fund Balance
Crew Leader- Skilled Electrician New Vehicle	\$ 55,000	\$ 55,000	GF Operating Revenue
HVAC Crew Leader New Vehicle	\$ 55,000	\$ 55,000	GF Operating Revenue
Locksmith New Vehicle	\$ 50,000	\$ 50,000	GF Operating Revenue
Landscape Supervisor Truck	\$ 40,620	\$ 40,620	GF Fund Balance
Genie 32' scissor Lift	\$ 30,000	\$ 30,000	GF Fund Balance
Kubota Work Cart	\$ 20,000	\$ 20,000	GF Fund Balance
Trailer to transport scissor lift and to be used for landscaping purposes.	\$ 5,696	\$ 5,696	GF Fund Balance
New roof replacement on City Hall	\$ 398,000	Delay	
Replace all windows in city hall	\$ 164,000	Delay	
	\$ 966,311	\$ 404,311	

PROPERTY MANAGEMENT

Grounds Maintenance⁽¹⁾
TBD, Director of Property Management

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽²⁾	\$ 882,750	\$ 1,091,993	\$ 1,617,645
Operations	298,411	421,821	632,072
Capital	360,103	441,500	417,500
Capital Projects	-	-	-
Subtotal	\$ 1,541,263	\$ 1,955,314	\$ 2,667,217
Allocations	(15,314)	(22,047)	(24,359)
Total Expenditure Budget	\$ 1,525,949	\$ 1,933,267	\$ 2,642,858
Program Revenue	9,412	11,734	10,500
Restricted Intergovernmental	3,864	-	-
Installment Financing	-	270,000	-
Funding From General Fund	-	-	-
Total Revenue Budget	\$ 13,276	\$ 281,734	\$ 10,500

Notes:

⁽¹⁾ Grounds Maintenance division moved from Parks Maintenance in FY25

⁽²⁾ FY25 includes the addition of (2) Grounds Maintenance Workers II and an Equipment Operator I; the landscaping crew (5) positions are being reclassified from Facilities Maintenance to Grounds Maintenance

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	13	13	21

CAPITAL IMPROVEMENT SUMMARY- GROUNDS

Item Description	Department Request	City Manager Recommendation	Fund Source
Replace Ford Dump truck #981	\$ 127,000	\$ 127,000	GF Fund Balance
Replace Toro 4100 D #6248	\$ 70,000	\$ 70,000	GF Fund Balance
Replace Bob Cat 773 Skid Steer Loader	\$ 60,500	\$ 60,500	GF Fund Balance
Facilities Maintenance Worker New Vehicle	\$ 56,000	\$ 56,000	GF Operating Revenue
Replace Ford Ranger Pickup #2238	\$ 34,500	\$ 34,500	GF Fund Balance
New fencing around Creft Park Basketball Courts	\$ 29,000	\$ 29,000	GF Fund Balance
Winchester Outdoor Basketball Court Painting including Logos.	\$ 25,500	\$ 25,500	GF Fund Balance
Replace Playground Border at Tonawanda Park	\$ 8,000	\$ 8,000	GF Fund Balance
Replace current Turbine blower	\$ 7,000	\$ 7,000	GF Fund Balance
	\$ 417,500	\$ 417,500	

PROPERTY MANAGEMENT

Housekeeping⁽¹⁾

TBD, Director of Property Management

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ -	\$ -	
Operations		-	282,122
Capital		-	
Subtotal	\$ -	\$ -	\$ 282,122
Allocations		-	
Total Expenditure Budget	\$ -	\$ -	\$ 282,122

Notes:

⁽¹⁾ Housekeeping is a new division in FY25

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	0	0	0

PUBLIC INFORMATION

Pete Hovanec, Director of Communications & Tourism

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 124,662	\$ 245,413	\$ 237,526
Operations ⁽¹⁾	253,483	263,411	279,590
Capital	-	-	-
Subtotal	\$ 378,145	\$ 508,824	\$ 517,116
Allocations	(104,989)	(103,709)	(191,485)
Total Budget	\$ 273,156	\$ 405,115	\$ 325,631

Notes:

⁽¹⁾ Operations - Expenditures include annual Airshow funding, \$250K

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2	3	3

FINANCE
 Administration Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 489,655	\$ 574,799	\$ 636,739
Operations	27,479	41,148	38,443
Capital	\$ 58,737	\$ -	\$ -
Debt Service	2,239,781	2,289,618	2,036,351
Subtotal	\$ 2,815,652	\$ 2,905,565	\$ 2,711,533
Allocations	(298,997)	(441,549)	(417,396)
Total Budget	\$ 2,516,655	\$ 2,464,016	\$ 2,294,137

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	5	5	5

FINANCE
 Accounting Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 512,792	\$ 550,184	\$ 583,479
Operations	110,725	119,594	129,671
Capital	-	-	-
Subtotal	\$ 623,517	\$ 669,778	\$ 713,150
Allocations	(316,914)	(319,931)	(354,725)
Total Budget	\$ 306,603	\$ 349,847	\$ 358,425

Notes:

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	5	5	5

FINANCE
Utility Billing Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 633,082	\$ 687,988	\$ 796,435
Operations	172,463	211,613	222,949
Capital	-	-	-
Subtotal	\$ 805,546	\$ 899,601	\$ 1,019,384
Allocations	(979,731)	(1,040,135)	(1,115,590)
Total Budget	\$ (174,185)	\$ (140,534)	\$ (96,206)

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	9	9	10

CAPITAL IMPROVEMENT SUMMARY-FINANCE BILLING

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace #2884, 2019 Nissan Frontier	\$ 35,000	Delay	
Replace Truck #2767, 2017 Ford F150	\$ 35,000	Delay	
Total Capital	\$ 70,000	\$ -	

FINANCE
Purchasing Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 219,016	\$ 225,979	\$ 337,335
Operations	17,193	24,216	20,772
Capital	25,357	35,000	38,000
Subtotal	\$ 261,566	\$ 285,195	\$ 396,107
Allocations	(151,316)	(90,054)	(166,914)
Total Budget	\$ 110,250	\$ 195,141	\$ 229,193

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2	2	3

CAPITAL IMPROVEMENT SUMMARY-FINANCE PURCHASING

Item Description	Department Request	City Manager Recommendation	Funding Source
Fuel Pump Upgrade on Crow Street	\$ 38,000	\$ 38,000	GF Fund Balance
Total Capital	\$ 38,000	\$ 38,000	

FINANCE
Fleet Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 268,930	\$ 345,827	\$ 374,281
Operations	45,948	48,583	57,459
Capital	-	-	-
Subtotal	\$ 314,878	\$ 394,410	\$ 431,740
Allocations	(16,370)	(216,558)	(229,208)
Total Budget	\$ 298,508	\$ 177,852	\$ 202,532

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	4	4	4

CAPITAL IMPROVEMENT SUMMARY-FLEET

Item Description	Department Request	City Manager Recommendation	Funding Source
Construct New Garage Facility	\$ 3,500,000	Delay	
Total Capital	\$ 3,500,000	\$ -	

FINANCE
 Warehouse Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 251,196	\$ 306,550	\$ 316,835
Operations	44,184	50,980	56,221
Capital	7,070	-	-
Subtotal	\$ 302,449	\$ 357,530	\$ 373,056
Allocations	(488,337)	(543,923)	(543,255)
Total Budget	\$ (185,888)	\$ (186,393)	\$ (170,199)

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	4	4	4

FINANCE
 Payment Center Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 457,010	\$ 473,494	\$ 580,740
Operations	124,872	138,476	151,323
Capital	-	-	-
Subtotal	\$ 581,882	\$ 611,970	\$ 732,063
Allocations	(498,323)	(547,924)	(624,383)
Total Budget	\$ 83,559	\$ 64,046	\$ 107,680

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	5	5	6

FINANCE
Customer Service Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 488,589	\$ 571,267	\$ 639,529
Operations	46,542	90,038	85,496
Capital	40,568	-	-
Subtotal	\$ 575,699	\$ 661,305	\$ 725,025
Allocations	(694,204)	(677,405)	(858,525)
Total Budget	\$ (118,505)	\$ (16,100)	\$ (133,500)

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	7	7	8

HUMAN RESOURCES
 Human Resources Division
 Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 683,106	\$ 896,678	\$ 931,972
Operations	67,393	58,153	117,792
Capital	1,078	-	-
Subtotal	751,577	954,831	1,049,764
Allocations	(500,695)	(558,089)	(611,975)
Total Budget	250,882	396,742	437,789

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	5	5	5

HUMAN RESOURCES
 Risk Management Division
 Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 111,143	\$ 117,205	\$ 124,267
Operations	62,828	85,701	96,790
Capital	25,357	-	-
Subtotal	\$ 199,328	\$ 202,906	\$ 221,057
Allocations	(137,128)	(109,970)	(126,631)
Total Budget	\$ 62,200	\$ 92,936	\$ 94,426

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	1	1	1

ENGINEERING
 Engineering Division
 Sarah McAllister, Engineering Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 1,072,069	\$ 1,139,280	\$ 1,497,443
Operations	53,155	71,938	99,589
Capital	41,816	45,000	92,000
Capital Project	4,616	262,501	200,000
Subtotal	\$ 1,171,656	\$ 1,518,719	\$ 1,889,032
Allocations	(378,026)	(362,811)	(398,504)
Total Budget	\$ 793,630	\$ 1,155,908	\$ 1,490,528

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	10	10	12

CAPITAL IMPROVEMENT SUMMARY – ENGINEERING

	Department Request	City Manager Recommendation	Funding Source
Construction Inspector II New Vehicle	\$ 46,000	\$ 46,000	Operating
Erosion Control- Construction Inspector II New Vehicle	\$ 46,000	\$ 46,000	Operating
Total Capital	\$ 92,000	\$ 92,000	

CAPITAL PROJECT SUMMARY- ENGINEERING

Item Description	Department Request	City Manager Recommendation	Funding Source
Sidewalk maintenance	\$ 200,000	\$ 200,000	Fund Balance
Ops Center Parking Lot	\$ 62,501		Delay
Total Capital	\$ 262,501	\$ 200,000	

ENGINEERING
Street Division/Powell Bill
Sarah McAllister, Engineering Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 1,401,373	\$ 1,850,874	\$ 1,786,869
Operations	2,032,388	1,610,913	1,608,984
Capital	223,500	170,000	223,500
Construction	1,578,070	1,970,000	1,908,000
Subtotal	\$ 5,235,330	\$ 5,601,787	\$ 5,527,353
Allocations	(775,091)	(524,042)	(549,126)
Total Budget	\$ 4,460,239	\$ 5,077,745	\$ 4,978,227

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	19	19	19

CAPITAL IMPROVEMENT SUMMARY – POWELL BILL

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Flusher Truck #2362 (2008)	\$ 181,000	\$ 181,000	Powell Bill
CityWorks Implementation	\$ 35,000	\$ 35,000	GF Fund Balance
Utility Broom BU118	\$ 7,500	\$ 7,500	Powell Bill
Replace Tandem Dump Truck #2218 (2005)	\$ 230,000	Delay	
Total Capital	\$ 223,500	\$ 223,500	

CAPITAL IMPROVEMENT SUMMARY- STREETS

Item Description	Department Request	City Manager Recommendation	Fund Source
Contract Resurfacing \$30 Vehicle Tax	\$ 942,626	\$ 942,626	\$30 Vehicle Tax
Contract Resurfacing (FB Assignment)	\$ 900,000	\$ 900,000	GF Fund Balance
Contract Resurfacing (from current Powell Bill)	\$ 60,374	\$ 60,374	Powell Bill
Parking lot striping and patching	\$ 5,000	\$ 5,000	GF Operating Balance
Hayne St Monolithic Sidewalk along both sides - Houston to Sunset	\$ 1,224,000	Delay	
Total Capital	\$ 3,132,000	\$ 1,908,000	

Building Standards
 Code Enforcement Division
 Lisa Stiwinter, Director of Planning & Development

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 298,060	\$ 390,279	\$ 483,652
Operations	106,086	109,550	166,333
Capital	122,034	-	90,000
Total Expenditure Budget	\$ 526,179	\$ 499,829	\$ 739,985
Program Revenue	65,570	47,200	63,675
General Fund Revenues	460,610	452,629	676,310
Total Revenue Budget	\$ 526,179	\$ 499,829	\$ 739,985

Notes:

⁽¹⁾ FY25 includes (2) new Code Enforcement Officers

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	4	4	6

CAPITAL IMPROVEMENT SUMMARY- CODE ENFORCEMENT

Item Description	Department Request	City Manager Recommendation	Funding Source
(2) New Vehicles - Code Enforcement Officer I	\$ 90,000	\$ 90,000	GF Operating/GF Fund Balance
Total Capital	\$ 90,000	\$ 90,000	

Building Standards
 Building Standards Division
 Lisa Stiwinter, Director of Planning & Development

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 650,036	\$ 756,722	\$ 748,362
Operations	113,327	122,218	144,662
Capital	151,280	37,500	-
Subtotal	\$ 914,643	\$ 916,440	\$ 893,024
Allocations ⁽¹⁾	-	-	430,078
Total Expenditure Budget	\$ 914,643	\$ 916,440	\$ 1,323,102
Department Revenue	1,466,307	1,074,075	1,595,525
Funding From General Fund	-	-	-
Restricted GF Fund Balance	-	56,300	31,800
Total Revenue Budget	\$ 1,466,307	\$ 1,130,375	\$ 1,627,325
Restricted Fund Balance	\$ 551,664	\$ 213,935	\$ 304,223

Notes:

⁽¹⁾ FY25 receives allocation for percentage of legal fees and director's salary and 100% of Permitting Technicians' salaries

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	7	7.75	7.75

PLANNING

Planning

Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 890,209	\$ 1,139,885	\$ 1,225,745
Operations	52,068	76,810	84,085
Capital	31,539	-	-
Subtotal	\$ 973,816	\$ 1,216,695	\$ 1,309,830
Allocations ⁽¹⁾	-	-	(416,778)
Total Expenditure Budget	\$ 973,816	\$ 1,216,695	\$ 893,052
Department Revenue	155,672	347,631	304,896
Funding From General Fund	818,144	869,064	588,156
Total Revenue Budget	\$ 973,816	\$ 1,216,695	\$ 893,052

Notes:

⁽¹⁾ FY25 includes an allocation to Building Standards for a percentage of legal fees and director's salary and 100% of Permit Technicians' salaries

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	10	11.25	

CAPITAL PROJECT SUMMARY- PLANNING

Item Description	Department Request	City Manager Recommendation	Funding Source
Concord Ave. Redevelopment	\$ 500,000	Delay	
Total Capital	\$ 500,000	\$ -	

PLANNING

Community Development Division
Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 121,306	\$ 125,479	\$ 138,874
Operations	5,952	9,806	9,795
Community Assistance	48,673	150,000	150,000
Capital	-	-	31,880
Subtotal	\$ 175,931	\$ 285,285	\$ 330,549
Allocations	-	-	-
Total Expenditure Budget	\$ 175,931	\$ 285,285	\$ 330,549
Department Revenue	1,892	1,100	1,100
Funding From General Fund	174,039.46	284,185	329,449
Total Revenue Budget	\$ 175,931	\$ 285,285	\$ 330,549

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	1	1	1

CAPITAL IMPROVEMENT SUMMARY- COMMUNITY DEVELOPMENT

Item Description	Department Request	City Manager Recommendation	Funding Source
Community Development Vehicle	\$ 31,880	\$ 31,880	GF Fund Balance
Total Capital	\$ 31,880	\$ 31,880	

PLANNING

Community Maintenance Division
Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 111,240	\$ 118,860	\$ 135,975
Operations	12,731	15,659	15,588
Capital	-	-	-
Subtotal	\$ 123,971	\$ 134,519	\$ 151,563
Allocations	-	-	-
Total Budget	\$ 123,971	\$ 134,519	\$ 151,563

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2	2	2

CAPITAL IMPROVEMENT SUMMARY- COMMUNITY MAINTENANCE

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace #C02394 - Ford F450 Dump Truck	\$ 60,000	Delay	
Total Capital	\$ 60,000	\$ -	

POLICE DEPARTMENT

Bryan Gilliard, Police Chief

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 11,195,307	\$ 12,392,974	\$ 14,630,750
Operations	1,530,172	1,843,735	2,190,284
Capital	707,138	900,000	720,000
Total Expenditure Budget	\$ 13,432,617	\$ 15,136,709	\$ 17,541,034
Department Revenue	22,726	28,338	26,066
Restricted Intergovernmental ⁽²⁾	658,607	602,981	638,343
Installment Financing	-	-	-
Funding From General Fund	12,751,285	14,505,390	16,876,625
Total Revenue Budget	\$ 13,432,617	\$ 15,136,709	\$ 17,541,034

Notes:

⁽¹⁾ FY25 includes (4) new Police Officers l w/ hire date of 01/01/2025

⁽²⁾ Restricted Intergovernmental revenues include reimbursements for School Resource Officers and the Alcohol Board of Control Law Enforcement Officer

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	112	111	115

CAPITAL IMPROVEMENT SUMMARY- POLICE

Item Description	Department Request	City Manager Recommendation	Funding Source
Annual replacement of Police Cars	\$ 720,000	\$ 720,000	Operating Revenue
Total Capital	\$ 720,000	\$ 720,000	

FIRE DEPARTMENT

Ron Fowler, Fire Chief

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 9,583,724	\$ 10,821,363	\$ 12,371,659
Operations	1,246,655	1,280,662	1,669,651
Capital	217,021	1,647,670	2,023,762
Capital Lease	-	32,400	32,400
Capital Projects	-	-	-
Total Expenditure Budget	\$ 11,047,400	\$ 13,782,095	\$ 16,097,472
Department Revenue	109,313	75,900	95,000
Restricted Intergovernmental	40,000	-	40,000
Installment Financing	840,672	1,400,000	1,800,000
Funding From General Fund	10,057,415.60	12,306,195	14,162,472
Total Revenue Budget	\$ 11,047,400	\$ 13,782,095	\$ 16,097,472

Notes:

⁽¹⁾ FY25 includes (3) Firefighters I and (3) Captains with a hire date of 01/01/2025 to separate ladder 1

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	96	96	102

CAPITAL IMPROVEMENT SUMMARY- FIRE

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace #2343, 2015 Quint 2	\$ 1,800,000	\$ 1,800,000	Installment Financing
Mobile and Base Radio Replacement	\$ 69,717	\$ 69,717	GF Fund Balance
Portable Radio Replacement	\$ 49,097	\$ 49,097	GF Fund Balance
ATV/UTV for Air Show and additional purposes	\$ 25,000	\$ 25,000	GF Fund Balance
Replace Thermal Imaging Cameras (3/year)	\$ 23,100	\$ 23,100	GF Fund Balance
Replace Hazardous Materials Decontamination Line	\$ 19,474	\$ 19,474	GF Fund Balance
Lighting, Radio and Striping for Car 1 Replacement from FY24	\$ 18,611	\$ 11,000	GF Fund Balance
Painting and Maintenance for Training Tower	\$ 10,000	\$ 10,000	GF Fund Balance
Portable Radio (Firefighters)	\$ 8,187	\$ 8,187	Operating
Portable Radio (Fire Capt)	\$ 8,186	\$ 8,186	Operating
4 Door 3/4 Ton Pickup Truck (Utility 6)	\$ 85,000	Delay	
Fencing For Training Grounds	\$ 30,000	Delay	
Fire Training / Administrative Van	\$ 60,000	Delay	
New metal storage building at the training grounds	\$ 104,625	Delay	
Replace/Repair Asphalt Main Drive To Fire Training Center	\$ 61,300	Delay	
Replace/Repair Training Pad At Training Center	\$ 538,000	Delay	
Small Storage Buildings for Lawn Care and Equipment storage	\$ 18,000	Delay	
Storage Building for Fire Station 5	\$ 30,000	Delay	
Tethered Drone; Per CM Rqst.	\$ 40,000	Delay	
Trailer Mounted large Positive Pressure Ventilation Fan	\$ 28,711	Delay	
Zero turn mower for fire stations (3)	\$ 19,500	Delay	
Total Capital	\$ 3,046,508	\$ 2,023,761	

INFORMATION TECHNOLOGY

Management Information Services

Josh Hyatt, Director of Information Technology

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 450,178	\$ 866,752	\$ 1,024,436
Operations ⁽²⁾	811,327	875,801	977,383
Capital	100,094	-	1,105,444
Subtotal	\$ 1,361,598	\$ 1,742,553	\$ 3,107,263
Allocations	(699,522)	(752,121)	(775,033)
Total Budget	\$ 662,076	\$ 990,432	\$ 2,332,230

Notes:

⁽¹⁾ FY25 includes (1) Application Support Specialist and (2) Help Desk Technician

⁽²⁾ Standard software costs will be expensed to IT instead of separate divisions beginning in FY2!

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	7	7	10

CAPITAL PROJECT SUMMARY- IT

Item Description	Department Request	City Manager Recommendation	Funding Source
IT/Purchasing Share of Energy Services Facility	\$ 6,500,000	\$ 6,500,000	Inter-fund Loan
Total	\$ 6,500,000	\$ 6,500,000	

CAPITAL IMPROVEMENT SUMMARY-IT

Item Description	Department Request	City Manager Recommendation	Funding Source
Conversion to Spine/Leaf Switching for Cityhall	\$ 575,708	\$ 575,708	GF Fund Balance
Replace Core Switch - City Hall	\$ 287,880	\$ 287,880	GF Fund Balance
Virtual Cluster Server Refresh	\$ 241,856	\$ 241,856	GF Fund Balance
Total Capital	\$ 1,105,444	\$ 1,105,444	

Center Theatre

Pete Hovanec, Director of Communications & Tourism

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 238,259	\$ 303,462	\$ 319,082
Operations	237,982	506,051	498,952
Capital	-	-	-
Debt Service	318,106	308,503	299,391
Subtotal	\$ 794,347	\$ 1,118,016	\$ 1,117,425
Allocations	-	-	-
Total Expenditure Budget	\$ 794,347	\$ 1,118,016	\$ 1,117,425
Sales & Services	\$ 129,077	\$ 411,918	\$ 411,918
Donations / Sponsorships	16,706	-	-
Other Revenue	5,734	119,713	119,713
Appropriation-Center Theatre Fund Balance	-	200,000	200,000
Funding From General Fund	360,730	386,385	385,794
Total Revenue Budget	\$ 512,247	\$ 1,118,016	\$ 1,117,425
Net Revenue/(Expenditure)	\$ (282,100)	\$ -	\$ -

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	3	3	3

PARKS & RECREATION
Administration Division
Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 227,622	\$ 236,685	\$ 250,646
Operations	15,010	19,626	45,455
Capital	-	-	-
Debt Service	489,347	474,897	303,747
Subtotal	\$ 731,979	\$ 731,208	\$ 599,848
Allocations	(121,966)	(103,796)	(105,750)
Total Expenditure Budget	\$ 610,013	\$ 627,412	\$ 494,098

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2	2	2

PARKS & RECREATION
 Recreation
 Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,097,090	\$ 1,199,048	\$ 1,434,843
Operations	513,451	671,156	692,425
Capital Equipment	11,200	65,000	73,000
Capital Projects	-	100,000	993,037
Total Expenditure Budget	\$ 1,621,742	\$ 2,035,204	\$ 3,193,305
Program Revenue	267,564	323,690	284,840
Restricted intergovernmental	46,313	-	-
Installment Financing	-	-	893,037
Other Recreation Revenue	18,593	8,000	8,000
Funding From General Fund	1,289,273	1,703,514	2,007,428
Total Revenue Budget	\$ 1,621,742	\$ 2,035,204	\$ 3,193,305

Notes:

⁽¹⁾ FY25 includes reclassifying part-time Recreation Assistant position to full-time Recreation Coordinator

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	9	10	11

CAPITAL IMPROVEMENT SUMMARY- P&R RECREATION

Item Description	Department Request	City Manager Recommendation	Fund Source
Replace #2158 Chevy Truck	\$ 65,000	\$ 65,000	GF Fund Balance
Replace Graco Ballfield Paint Machine	\$ 8,000	\$ 8,000	GF Fund Balance
Total Capital	\$ 73,000	\$ 73,000	

CAPITAL PROJECT SUMMARY- P&R RECREATION

Item Description	Department Request	City Manager Recommendation	Fund Source
Community Center Gym Floor Replacements	\$ 385,000	\$ 385,000	Installment Financing
Pickleball Courts	\$ 135,000	\$ 135,000	Installment Financing
Greenways	\$ 100,000	\$ 100,000	GF Fund Balance
Replacement of bleachers at Winchester Community Center	\$ 70,000	\$ 70,000	Installment Financing
Miscellaneous gym upfit	\$ 70,000	\$ 70,000	Installment Financing
Basketball Goal replacement	\$ 54,000	\$ 54,000	Installment Financing
Sunroom renovation - Winchester	\$ 40,000	\$ 40,000	Installment Financing
Painting at Community Centers	\$ 25,000	\$ 25,000	Installment Financing
Misc Equipment - weight rooms	\$ 17,000	\$ 17,000	Installment Financing
Flooring - Old Armory	\$ 16,270	\$ 16,270	Installment Financing
Flooring - Sutton Park	\$ 14,612	\$ 14,612	Installment Financing
Flooring - J. Ray Shute	\$ 12,837	\$ 12,837	Installment Financing
Winchester Flooring	\$ 11,985	\$ 11,985	Installment Financing
Window Tint - Winchester	\$ 10,021	\$ 10,021	Installment Financing
Weight Room Floor Replacement- Dickerson Comm. Cntr	\$ 10,000	\$ 10,000	Installment Financing
Flooring - Dickerson	\$ 7,459	\$ 7,459	Installment Financing
Window Tint - Sutton Park	\$ 4,779	\$ 4,779	Installment Financing
Window Tint - Dickerson	\$ 3,340	\$ 3,340	Installment Financing
Window Repair for Old Armory	\$ 2,500	\$ 2,500	Installment Financing
Window Tint - J. Ray Shute	\$ 1,704	\$ 1,704	Installment Financing
Push Bar Alarm - Dickerson	\$ 1,530	\$ 1,530	Installment Financing
LWCF Grant Match - Dickerson Connector Greenway	\$ 300,000	Delay	
Total Capital	\$ 1,293,037	\$ 993,037	

PARKS & RECREATION
Golf Course
Pete Hovanec, Director of Communications and Tourism

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 626,909	\$ 730,468	\$ 855,005
Operations	440,109	473,726	542,327
Capital	27,074	184,194	179,616
Capital Projects	50,000	50,000	410,000
Debt Service	7,537	7,421	7,438
Total Expenditure Budget	\$ 1,151,630	\$ 1,445,809	\$ 1,994,386
Sales & Services	1,076,057	1,034,045	1,459,446
Other Revenue	-	-	-
Installment Financing	-	-	410,000
Appropriation from MCC FB		128,734	124,940
Funding From General Fund	75,573	283,030	-
Total Revenue Budget	\$ 1,151,630	\$ 1,445,809	\$ 1,994,386

Notes:

⁽¹⁾ FY25 includes (2) new Facility Maintenance Workers II w/hire dates of 07/01/2024 & 01/01/2025

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Positions	7	7	9

CAPITAL IMPROVEMENT SUMMARY- GOLF COURSE

Item Description	Department Request	City Manager Recommendation	Funding Source
REPLACE TORO GREENS MASTER 3250 D #CO1714	\$ 62,120	\$ 62,120	GC Fund Balance
REPLACE TORO GREENS MASTER 3250 D #CO1725	\$ 62,120	\$ 62,120	GC Fund Balance
REPLACE TORO WORKMAN #1960	\$ 40,373	\$ 40,373	GC Fund Balance
REPLACE BUFFALO TWIN TURBINE BLOWER #CO1725	\$ 15,003	\$ 15,003	GC Fund Balance
New Irrigation System Back 9	\$ 775,000	Delay	
New Irrigation System Front 9	\$ 775,000	Delay	
Replace 2015 Toro 4500 D Rough Mower #6051	\$ 75,000	Delay	
Pave Equip. Storage & Parking Area - Maint Shop	\$ 42,000	Delay	
Golf Cart Wash Pad	\$ 40,000	Delay	
Total Capital	\$ 1,886,616	\$ 179,616	

CAPITAL PROJECT SUMMARY- GOLF COURSE

Item Description	Department Request	City Manager Recommendation	Fund Source
Pro Shop Renovation	\$ 360,000	\$ 360,000	Installment Financing
Tee Box Renovation funding	\$ 50,000	\$ 50,000	GF Fund Balance
Total Capital	\$ 360,000	\$ 410,000	

PARKS & RECREATION

Ballroom

Pete Hovanec, Director of Communications and Tourism

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 24,364	\$ 46,319	\$ 43,673
Operations	38,708	107,398	38,259
Total Expenditure Budget	\$ 63,072	\$ 153,717	\$ 81,932
Ballroom Rental	46,605	77,750	52,200
Rental Discounts	-	(16,450)	(16,450)
Funding From General Fund	16,467	92,417	46,182
Total Revenue Budget	\$ 63,072	\$ 153,717	\$ 81,932

Notes:

Staff is part-time.

DOWNTOWN MONROE, INC.

Matthew Black, Director of Downtown Monroe

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 149,679	\$ 156,694	\$ 165,905
Operations	276,460	97,596	217,312
Capital	-	-	100,000
Capital Projects	411,340	100,000	-
Debt Service	2,605	2,487	2,492
Total Expenditure Budget	\$ 840,084	\$ 356,777	\$ 485,709
Tax Revenue	68,788	68,072	73,993
Other Division Revenue	342	150	150
Installment Financing	-	-	-
Funding From General Fund	770,954	288,555	411,566
Total Revenue Budget	\$ 840,084	\$ 356,777	\$ 485,709

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	1	1	1

CAPITAL IMPROVEMENT SUMMARY- DOWNTOWN

Item Description	Department Request	City Manager Recommendation	Funding Source
Downtown Wireless Speaker, System	\$ 100,000	\$ 100,000	GF Fund Balance
Total Capital	\$ 100,000	\$ 100,000	

OCCUPANCY TAX CAPITAL FUND

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Capital	\$ -	\$ -	\$ -
Construction		-	-
Operating		-	-
Unreserved		-	36,315
Debt Service ⁽¹⁾	258,403	256,665	255,029
Total Expenditure Budget	\$ 258,403	\$ 256,665	\$ 291,344
Occupancy Tax	273,206	213,723	273,863
Donations/Sponsorships	-	-	-
Fund Balance Approp.	-	35,882	-
Investment Earnings	4,845	7,060	17,481
Installment Financings	-	-	-
Total Revenue Budget	\$ 278,051	\$ 256,665	\$ 291,344
Net	\$ 19,649	\$ -	\$ -

Notes:

⁽¹⁾ Debt Service is for the Science Center.

WATER RESOURCES
 Administration and Engineering Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,118,267	\$ 1,606,714	\$ 2,214,557
Operations	406,999	450,547	549,231
Capital	39,104	110,710	250,986
Capital Projects	2,161,092	500,000	500,000
Capital Reserve Funding	4,269,662	3,040,728	6,231,873
Unreserved	-	59,954	1,247,585
Debt Service	2,364,547	2,081,914	2,069,363
Subtotal	\$ 10,359,672	\$ 7,850,567	\$ 13,063,595
Allocations	984,607	1,302,725	1,160,967
Total Budget	\$ 11,344,279	\$ 9,153,292	\$ 14,224,562

Notes:

⁽¹⁾ FY25 includes a new Wtr Resources Construction Inspector I, Deputy Director, and Utility Services Manager

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	12	16	19

CAPITAL IMPROVEMENT SUMMARY-ADMIN & ENGINEERING

Item Description	Department Request	City Manager Recommendation	Funding Source
54" RCO Siphon Cleaning & Assessment	\$ 85,000	\$ 85,000	WR Fund Balance
Engineering Truck	\$ 46,081	\$ 46,081	WR Fund Balance
WR Construction Inspector I New Vehicle	\$ 44,806	\$ 44,806	WR Operating Revenue
Deputy Director New Vehicle	\$ 38,891	\$ 38,891	WR Operating Revenue
Utility Services Manager New Vehicle	\$ 36,208	\$ 36,208	WR Operating Revenue
Total Capital	\$ 250,986	\$ 250,986	

CAPITAL PROJECTS SUMMARY- ADMIN & ENGINEERING

Item Description	Department Request	City Manager Recommendation	Funding Source
Cityworks Implementation	\$ 500,000	\$ 500,000	WR Fund Balance
AMI System	\$ 500,000	Delay	
Total Capital	\$ 1,000,000	\$ 500,000	

WATER RESOURCES
 Water/Sewer Maintenance Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,446,635	\$ 2,066,599	\$ 2,127,617
Operations	1,051,688	1,440,840	1,694,321
Capital	7,720	1,115,839	780,163
Construction	477,174	925,000	950,000
Capital Projects	-	-	1,550,000
Subtotal	\$ 2,983,216	\$ 5,548,278	\$ 7,102,101
Allocations	436,501	439,497	552,691
Total Budget	\$ 3,419,717	\$ 5,987,775	\$ 7,654,792

Notes:

⁽¹⁾ FY25 includes a new a Maintenance Crew Leaser I and 50% of the cost of a new Construction & Maintenance Mgr

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	18	20	21.5

CAPITAL PROJECT SUMMARY-MAINTENANCE

Item Description	Department Request	City Manager Recommendation	Funding Source
Stewart Creek Lift Station Updates	\$ 750,000	\$ 750,000	WR Fund Balance
Sewer Rehab - Improvement Contract Labor & Materials	\$ 500,000	\$ 500,000	WR Operating Revenue
Water Main Replacement/Rehab	\$ 300,000	\$ 300,000	WR Fund Balance
Total Capital	\$ 1,550,000	\$ 1,550,000	

CAPITAL IMPROVEMENT SUMMARY-MAINTENANCE

Item Description	Department Request	City Manager Recommendation	Funding Source
Sewer, manhole, pipe bursting rehab	\$ 950,000	\$ 950,000	WR Opearting Revenue
CAT 430 Backhoe	\$ 186,404	\$ 186,404	WR Fund Balance
ROW Tractor and Bush Hog	\$ 177,951	\$ 177,951	WR Fund Balance
Purchase 1 dump truck	\$ 150,000	\$ 150,000	WR Fund Balance
Replace #2577 Service Truck	\$ 90,185	\$ 90,185	WR Fund Balance
Slant Mower	\$ 40,000	\$ 40,000	WR Fund Balance
Maintenance Crew Leader I New Vehicle	\$ 34,784	\$ 34,784	WR Operating Revenue
Construction & Maintenance Manager New Vehicle (Split) 50/50 with W&S Construction	\$ 32,421	\$ 32,421	WR Operating Revenue
Replace Bobcat Mower	\$ 27,719	\$ 27,719	WR Fund Balance
Purchase Mast Light Tower	\$ 16,143	\$ 16,143	WR Fund Balance
Pneumatic Mole	\$ 13,052	\$ 13,052	WR Fund Balance
Stackable Trench Boxes	\$ 11,504	\$ 11,504	WR Fund Balance
8" AC Water Line Replacement E Greene St - Hough to Maurice	\$ 195,000	Delay	
Purchase Kubota Mini Track-Hoe	\$ 83,791	Delay	
SCADA Vulnerability/Security Assessment	\$ 41,667	Delay	
22' Tilt Trailer	\$ 10,189	Delay	
Total Capital	\$ 2,060,810	\$ 1,730,163	

WATER RESOURCES
 Water/Sewer Construction Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 693,372	\$ 1,025,017	\$ 1,083,630
Operations	341,453	432,317	525,909
Capital	346,227	701,157	701,114
Construction	861,535	875,000	1,150,000
Capital Projects	-	-	300,000
Subtotal	\$ 2,242,587	\$ 3,033,491	\$ 3,760,653
Allocations	199,241	195,523	264,056
Total Budget	\$ 2,441,828	\$ 3,229,014	\$ 4,024,709

Notes:

⁽¹⁾ FY25 includes 50% of the cost of a new Construction & Maintenance Mgr

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	9	10	10.5

CAPITAL PROJECT SUMMARY- CONSTRUCTION

Item Description	Department Request	City Manager Recommendation	Funding Source
West Franklin Street Sewer Realignment	\$ 300,000	\$ 300,000	WR Fund Balance
Outfall Upgrade - Bearskin Creek	\$ 5,377,000	Delay	
Replace 1.5 MG East Zone Tank - Nelson Heights	\$ 2,250,000	Delay	
WTP - 13.0 MGD=Filter #4,Chemical Upgrd,Basin Launderer+Pump #6	\$ 1,000,000	Delay	
Total Capital	\$ 8,927,000	\$ 300,000	

CAPITAL IMPROVEMENT SUMMARY-CONSTRUCTION

Item Description	Department Request	City Manager Recommendation	Funding Source
Annual Pipe Bursting	\$ 750,000	\$ 750,000	WR Operating Revenue
Purchase Water Pipe Bursting Equipment	\$ 658,693	\$ 658,693	WR Fund Balance
Asphalt needed for pipe bursting	\$ 200,000	\$ 200,000	WR Operating Revenue
Streets - Direct Cost	\$ 200,000	\$ 200,000	WR Operating Revenue
Construction & Maintenance Manager New Vehicle (Split) 50/50 with W&S Maint.	\$ 32,421	\$ 32,421	WR Opearting Revenue
Steel plates 5'x10' quantity-5	\$ 10,000	\$ 10,000	WR Operating Revenue
Replace 2014 Hydraulic Power Unit TT B110 and controller for pipe bursting	\$ 232,200	Delay	
Replace 2014 McELORY 412 Fusing Machine for pipe bursting	\$ 78,623	Delay	
25 Ton Trailer for Pipe Bursting Equipment	\$ 38,212	Delay	
Trailer for Sewer Pipe Bursting	\$ 9,900	Delay	
Total Capital	\$ 2,210,049	\$ 1,851,114	

WATER RESOURCES
 Water Treatment Plant Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,077,933	\$ 1,240,972	\$ 1,250,280
Operations	2,858,109	3,048,391	3,562,319
Capital	700,216	1,738,656	510,606
Capital Projects	-	-	50,000
Subtotal	\$ 4,636,259	\$ 6,028,019	\$ 5,323,205
Allocations	221,247	212,317	296,251
Total Budget	\$ 4,857,506	\$ 6,240,336	\$ 5,619,456

Notes:

⁽¹⁾ FY25 includes 50% of the cost of a new Civil Engineer III

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	12	13	13.5

CAPITAL PROJECT SUMMARY-WATER TREATMENT PLANT

Item Description	Department Request	City Manager Recommendation	Funding Source
WTP Resiliency	\$ 25,000	\$ 25,000	WR Fund Balance
Lakes and Dams Improvements	\$ 25,000	\$ 25,000	WR Fund Balance
Total Capital	\$ 50,000	\$ 50,000	

CAPITAL IMPROVEMENT SUMMARY-WATER TREATMENT PLANT

Item Description	Department Request	City Manager Recommendation	Funding Source
Installation of Generator	\$ 125,000	\$ 125,000	WR Fund Balance
Ultra Sonic Algae Treatment	\$ 65,000	\$ 65,000	WR Fund Balance
WTP Lab and Admin Renovation Design	\$ 65,000	\$ 65,000	WR Fund Balance
Ross Valves Replacements	\$ 50,000	\$ 50,000	WR Fund Balance
Bulk Diesel Tank	\$ 50,000	\$ 50,000	WR Fund Balance
WTP Lab Vehicle - Purchase dedicated sample vehicle for WTP lab sample collection.	\$ 44,806	\$ 44,806	WR Fund Balance
Mower for WTP	\$ 30,000	\$ 30,000	WR Fund Balance
Covered Entrances for Control Building and Pump Stations	\$ 30,000	\$ 30,000	WR Fund Balance
Civil Engineer III Vehicle (Split) 50/50 with WWTP	\$ 25,800	\$ 25,800	WR Opearting Revenue
Paint Chemical Rooms and Pump Stations	\$ 25,000	\$ 25,000	WR Fund Balance
Water Supply and Distribution Master Plan	\$ 400,000	Delay	
Sites Security Cameras and Fencing	\$ 250,000	Delay	
Conversion to Hypochlorite Study	\$ 100,000	Delay	
Conversion to Liquid Polymer	\$ 55,000	Delay	
SCADA Vulnerability/Security Assessment	\$ 41,667	Delay	
Total Capital	\$ 1,357,273	\$ 510,606	

WATER RESOURCES
Wastewater Treatment Plant Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,235,983	\$ 1,393,988	\$ 1,594,902
Operations	1,232,017	1,776,227	2,016,153
Capital	224,542	421,643	1,165,801
Capital Projects	-	-	500,000
Subtotal	\$ 2,692,542	\$ 3,591,858	\$ 4,776,856
Allocations	312,154	298,777	423,083
Total Budget	\$ 3,004,696	\$ 3,890,635	\$ 5,199,939

Notes:

⁽¹⁾ FY25 includes a new WWTP Chief Operator and 50% of the cost of a Civil Engineer III

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	15	16	17.5

CAPITAL PROJECT SUMMARY-WWTP

Item Description	Department Request	City Manager Recommendation	Funding Source
Upper Richards Creek Outfall Upgrade (Phase 1)	\$ 500,000	\$ 500,000	WR Fund Balance
Total Capital	\$ 500,000	\$ 500,000	

CAPITAL IMPROVEMENT SUMMARY-WWTP

Item Description	Department Request	City Manager Recommendation	Funding Source
Spray Coat Chlorine Contact Chambers;	\$ 500,000	\$ 500,000	WR Fund Balance
WWTP Clarifier Rehab	\$ 500,000	\$ 500,000	WR Fund Balance
WWTP Chief Operator New Vehicle	\$ 50,029	\$ 50,029	WR Opearting Revenue
WWTP Vehicle- This vehicle is for the Equipment Operator Per water dept.	\$ 43,501	\$ 43,501	WR Fund Balance
Civil Engineer III Vehicle (Split) 50/50 with WTP	\$ 25,800	\$ 25,800	WR Opearting Revenue
Upgrade Radio PLC's (SCADA Controls)	\$ 25,000	\$ 25,000	WR Fund Balance
Kubota UTV Side by Side	\$ 21,471	\$ 21,471	WR Fund Balance
Hypochlorite/Bisulfite/UV Treatment Study	\$ 150,000	Delay	
SCADA Vulnerability/Security Assessment	\$ 41,667	Delay	
Lime Tank and Pump	\$ 40,000	Delay	
Total Capital	\$ 1,397,468	\$ 1,165,801	

WATER RESOURCES TOTALS

EXPENDITURES

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 5,572,189	\$ 7,333,290	\$ 8,270,986
Operations	5,890,267	7,148,322	8,347,933
Capital	1,317,808	4,088,005	3,408,670
Construction	1,338,709	1,800,000	2,100,000
Capital Projects	2,161,092	500,000	2,900,000
Unreserved	-	59,954	1,247,585
Debt Service	2,364,547	2,081,914	2,069,363
Subtotal	\$ 18,644,614	\$ 23,011,485	\$ 28,344,537
Reserved WWTP Expansion	4,269,662	3,040,728	6,231,873
Transfer to GF Capital Proj.	26,667	20,834	-
Allocations	2,153,750	2,448,839	2,697,048
Total Fund Expenditures	\$ 25,094,693	\$ 28,521,886	\$ 37,273,458

REVENUE

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Charges for Water	\$ 9,672,382	\$ 9,914,911	\$ 10,098,905
Charges for Sewer	11,105,623	12,001,455	12,772,130
Investment Earnings	700,282	1,028,627	1,790,258
Water and Sewer Taps	133,604	102,804	197,122
W&S Capacity Fees	4,269,662	3,040,728	6,231,873
Other Revenue	672,812	433,361	500,200
Proceeds Revenue Bond Ref.	-	-	-
Intergovernmental	-	-	-
Total Revenue Budget	\$ 26,554,365	\$ 26,521,886	\$ 31,590,488
Appropriation of W&S Reserve	\$ -	\$ 2,000,000	\$ 5,682,970
Net Revenue/(Expenditure)	\$ 1,459,672	\$ -	\$ -

STORMWATER
 Stormwater Division
 Sarah McAlister, Engineering Director

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 925,666	\$ 1,258,085	\$ 1,354,066
Operations	528,968	540,746	567,956
Capital	82,774	695,000	150,000
Capital Projects	200,000	290,000	150,000
Construction (Operating)	-	-	-
Debt Service	121,090	10,334	10,359
Unreserved	-	43,416	174,103
Subtotal	\$ 1,858,499	\$ 2,837,581	\$ 2,406,484
Allocations	753,095	745,987	842,897
Total Expenditure Budget	\$ 2,611,594	\$ 3,583,568	\$ 3,249,381
Permits and Fees	\$ 72,800	\$ 83,450	\$ 141,200
Sales & Services	2,770,922	2,793,093	2,987,871
Investment Earnings	39,856	57,025	120,310
Other Revenue	354	-	-
Fund Balance	-	650,000	-
Installment Purchase	-	-	-
Total Revenue Budget	\$ 2,883,932	\$ 3,583,568	\$ 3,249,381
Net Revenue/(Expenditure)	\$ 272,338		-

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	14.5	14.5	14.5

CAPITAL IMPROVEMENT SUMMARY - STORMWATER

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Tractor Boom Mower #2470	\$ 100,000	\$ 100,000	SW Fund Balance
Replace Tractor #2465 (2010)	\$ 50,000	\$ 50,000	SW Fund Balance
Total Capital	\$ 150,000	\$ 150,000	

CAPITAL PROJECTS SUMMARY- STORMWATER

Item Description	Department Request	City Manager Recommendation	Funding Source
Small Construction Projects by Contract	\$ 100,000	\$ 100,000	Operating
Stewarts Creek Watershed water quality project	\$ 50,000	\$ 50,000	Operating
Total Capital	\$ 150,000	\$ 150,000	

PARKS & RECREATION
 Monroe Aquatics and Fitness Center
 Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 2,187,262	\$ 2,185,188	\$ 2,499,759
Operations	1,026,291	1,390,335	1,256,170
Capital	143,803	298,829	278,271
Unreserved	-	149	168,168
Debt Service ⁽¹⁾	41,972	14,243	14,283
Subtotal	\$ 3,399,327	\$ 3,888,744	\$ 4,216,651
Allocations	427,371	369,199	406,413
Total Expenditure Budget	\$ 3,826,698	\$ 4,257,943	\$ 4,623,064
Sales and services	\$ 3,668,647	\$ 3,917,290	\$ 4,262,530
Investment Earnings	32,239	48,336	82,263
Appropriation from Fund Bal.	-	292,317	278,271
Other Financing Sources	72,475	-	-
Total Revenue Budget	\$ 3,773,362	\$ 4,257,943	\$ 4,623,064
Net Revenue/(Expenditure)	\$ (53,336)	\$ -	\$ -

Notes:

⁽¹⁾ Debt Service includes Monroe Aquatics and Fitness Center's share of the new ERP system financing.

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	13	13	13

CAPITAL IMPROVEMENT SUMMARY- MAFC

Item Description	Department Request	City Manager	Fund Source
Building Uplift-Flooring; Hallway past locker rooms/gym/racquetball and childcare hallway	\$ 76,129	\$ 76,129	MAFC Fund Balance
Roof Repair; Roof over childcare will be replaced	\$ 45,000	\$ 45,000	MAFC Fund Balance
Replace Fitness Equipment; (2-new treadmills 1-new octane lateral 1-stairmaster)	\$ 44,500	\$ 44,500	MAFC Fund Balance
Replace 1998 Ford Ranger # 2001 CO #4400	\$ 35,000	\$ 35,000	MAFC Fund Balance
Replace Exterior Doors; Front door entrance	\$ 35,000	\$ 35,000	MAFC Fund Balance
130gal Hot Water Heater/Boiler	\$ 22,000	\$ 22,000	MAFC Fund Balance
Building Uplift-Paint; Hallway past locker rooms/gym/racquetball and childcare hallway	\$ 13,217	\$ 13,217	MAFC Fund Balance
Window Tint; For windows around the rest of the building	\$ 7,425	\$ 7,425	MAFC Fund Balance
Total Capital	\$ 278,271	\$ 278,271	

ENERGY SERVICES
Energy Services Administration
Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 1,975,899	\$ 2,346,395	\$ 3,105,449
Operations	593,449	776,685	783,572
Capital Equipment	11,881	-	-
Subtotal	\$ 2,581,230	\$ 3,123,080	\$ 3,889,021
Allocations	1,154,119	1,271,369	1,485,032
Total Budget	\$ 3,735,349	\$ 4,394,449	\$ 5,374,053

Notes:

⁽¹⁾ FY25 includes a new Business Systems and Process Manager

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	19	21	22

ENERGY SERVICES
 Electric Maintenance Divisions
 Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 3,175,508	\$ 4,229,394	\$ 4,269,949
Operations	1,596,597	2,747,257	2,918,100
Capital Equipment	502,297	1,055,000	673,000
Capital Projects	3,701,666	2,395,833	20,110,000
Energy Purchases	43,241,600	46,743,837	46,743,837
Debt Service	1,403,342	1,391,922	1,393,751
Construction (Operating)	2,359,413	1,895,000	1,470,000
Unreserved	-	2,274,684	5,030,320
Subtotal	\$ 55,980,424	\$ 62,732,927	\$ 82,608,957
Payment in Lieu of Taxes	\$ 419,309	\$ 450,000	\$ 450,000
Allocations	399,761	484,682	484,448
Total Budget	\$ 56,799,494	\$ 63,667,609	\$ 83,543,405

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	26	27	27

CAPITAL IMPROVEMENT SUMMARY-ELECTRIC

Item Description	Department Request	City Manager Recommendation	Funding Source
Improvements - Engineering	\$ 850,000	\$ 850,000	Operating Revenue
Improvements - Construction	\$ 570,000	\$ 570,000	Operating Revenue
Replace Vehicle #2689, 2015 55' Bucket Truck	\$ 375,000	\$ 375,000	Operating Revenue
Replace Vehicle #2215, 2005 SC95 Tractor	\$ 150,000	\$ 150,000	Operating Revenue
Replace Vehicle #2424, 2009 SUV	\$ 55,000	\$ 55,000	Operating Revenue
Replace Vehicle #2427, 2009 SUV	\$ 55,000	\$ 55,000	Operating Revenue
Engineering study	\$ 50,000	\$ 50,000	Operating Revenue
Replace Vehicle #2212, 2001 10 Ton Trailer	\$ 30,000	\$ 30,000	Operating Revenue
SS25M Von Servisavor 25 kVA Model 25M	\$ 8,000	\$ 8,000	Operating Revenue
Total Capital	\$ 2,143,000	\$ 2,143,000	

CAPITAL PROJECT SUMMARY-ELECTRIC

Item Description	Department Request	City Manager Recommendation	Funding Source
Warehouse Construction Project	\$ 15,500,000	\$ 15,500,000	Installment Financing
Subdivision Construction	\$ 2,750,000	\$ 2,750,000	Operating Revenue
Substation Modernization	\$ 600,000	\$ 600,000	Operating Revenue
AMI Metering Solutions	\$ 500,000	\$ 500,000	Operating Revenue
NCDOT Relocation Projects	\$ 500,000	\$ 500,000	Operating Revenue
Substation Reliability / Capacity Improvements	\$ 100,000	\$ 100,000	Operating Revenue
Work Management System	\$ 100,000	\$ 100,000	Operating Revenue
ESRI Utility Network	\$ 35,000	\$ 35,000	Operating Revenue
ES SCADA System Upgrade	\$ 25,000	\$ 25,000	Operating Revenue
Total Capital Projects	\$ 20,110,000	\$ 20,110,000	

ELECTRIC FUND TOTALS

EXPENDITURES

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 5,151,407	\$ 6,575,789	\$ 7,375,398
Operations	2,190,046	3,523,942	3,701,672
Land	-	-	-
Capital	514,179	1,055,000	673,000
Construction	2,359,413	1,895,000	1,470,000
Capital Projects	3,701,666	2,395,833	20,110,000
Energy Purchases	43,241,600	46,743,837	46,743,837
Unreserved	-	2,274,684	5,030,320
Debt Service	1,403,342	1,391,922	1,393,751
Subtotal	\$ 58,561,654	\$ 65,856,007	\$ 86,497,978
Payment in Lieu of Taxes	\$ 419,309	\$ 450,000	\$ 450,000
Allocations	1,553,880	1,756,051	1,969,480
Capital Projects GF		-	
Total Fund Expenditures	\$ 60,534,842	\$ 68,062,058	\$ 88,917,458

REVENUE

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Sales & services	\$ 62,479,707	\$ 66,244,029	\$ 70,203,785
Investment Earnings	125,510	1,689,577	3,120,870
Intergovernmental	-	-	-
Other Revenue	62,844	92,470	60,000
Fund Balance	-	-	15,500,000
Reserve for Future Capital Projects	-	-	-
Revenue Bonds	-	-	-
Other Financing Sources	50,954	35,982	32,803
Total Revenue Budget	\$ 62,719,016	\$ 68,062,058	\$ 88,917,458
Net Revenue/(Exp.)	\$ 2,184,173	\$ -	\$ -

ENERGY SERVICES
Natural Gas Division
Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 2,072,497	\$ 2,906,570	\$ 2,984,115
Operations	1,094,501	1,494,129	1,592,308
Capital Equipment	109,234	390,000	455,000
Capital Projects	3,960,023	3,960,000	4,355,000
Gas Purchases	11,043,504	18,239,060	10,657,776
Debt Service	2,750,038	2,740,329	2,741,837
Construction (Operating)	575,802	600,000	1,605,000
Unreserved	-	12,746	132,460
Subtotal	\$ 21,605,599	\$ 30,342,834	\$ 24,523,496
Payment in Lieu of Taxes	175,207	174,000	185,000
Allocations	1,897,415	1,973,655	2,176,087
Total Expenditure Budget	\$ 23,678,222	\$ 32,490,489	\$ 26,884,583
Sales & Services	\$ 22,636,553	\$ 27,876,421	\$ 22,709,718
Investment Earnings	558,372	847,233	1,534,213
Intergovernmental	-	-	-
Other Revenue	266,940	81,835	140,652
Installment Financing	-	-	-
Other Financing Sources	-	-	-
Fund Balance Appropriation	-	3,685,000	2,500,000
Total Revenue Budget	\$ 23,461,864	\$ 32,490,489	\$ 26,884,583
Net Revenue/(Expenditure)	\$ (216,357)	\$ -	\$ -

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	28	28	28

CAPITAL IMPROVEMENT SUMMARY-N GAS

Item Description	Department Request	City Manager Recommendation	Funding Source
New construction material	\$ 705,000	\$ 705,000	NG Operating Revenue
Contracted svcs for main ext	\$ 300,000	\$ 300,000	NG Operating Revenue
Improvement - labor	\$ 600,000	\$ 600,000	NG Operating Revenue
Purchase new Skid Steer with Brush Cutter Attachment	\$ 125,000	\$ 125,000	NG Operating Revenue
Replace 2013 Ford F-350 BiFuel Supercab 4/4 Pickup #2629	\$ 125,000	\$ 125,000	NG Operating Revenue
Replace 2013 Ford F-350 BiFuel Supercab 4/4 Pickup #2630	\$ 55,000	\$ 55,000	NG Operating Revenue
Replace 2018 Ford F150 4/4 Extended Cab Pickup #2794	\$ 55,000	\$ 55,000	NG Operating Revenue
Replace 2018 Ford F150 4/4 Extended Cab Pickup #2793	\$ 55,000	\$ 55,000	NG Operating Revenue
Replace '46 Hawk Leak Detector #1	\$ 25,000	\$ 25,000	NG Operating Revenue
Purchase new Highland Supercell Electrofusion Processor	\$ 9,000	\$ 9,000	NG Operating Revenue
Purchase new steel squeeze-off tool.	\$ 6,000	\$ 6,000	NG Operating Revenue
Total Capital	\$ 2,060,000	\$ 2,060,000	

CAPITAL PROJECT SUMMARY-N GAS

Item Description	Department Request	City Manager Recommendation	Funding Source
Subdivision Fund #NG1401	\$ 2,500,000	\$ 2,500,000	NG Fund Balance
NCDOT Roadway Relocations #NG1901	\$ 500,000	\$ 500,000	NG Operating Revenue
AMI Metering Solutions #NG1902	\$ 500,000	\$ 500,000	NG Operating Revenue
Paperless Compliance Tools / Work Management System / City Works Project	\$ 300,000	\$ 300,000	NG Operating Revenue
Transmission Pipeline Integrity Mgt Assessment #NG1501	\$ 230,000	\$ 230,000	NG Operating Revenue
Revenue Based Expansions #NG1701	\$ 100,000	\$ 100,000	NG Operating Revenue
LNG Facility Upgrades/Additional Storage #NG2201	\$ 75,000	\$ 75,000	NG Operating Revenue
System Reinforcement Projects-Miscellaneous #NG1503	\$ 65,000	\$ 65,000	NG Operating Revenue
ESRI Utility Network-NG	\$ 60,000	\$ 60,000	NG Operating Revenue
SCADA System Upgrade #NG2002	\$ 25,000	\$ 25,000	NG Operating Revenue
Total Capital Projects	\$ 4,355,000	\$ 4,355,000	

AIRPORT OPERATIONS

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel ⁽¹⁾	\$ 771,577	\$ 911,411	\$ 1,149,503
Operations	550,565	684,431	490,972
Purchases of Aviation Fuel	1,303,261	1,400,277	891,436
Capital	5,616	141,075	435,000
Debt Service	1,080,827	1,102,077	1,101,860
Unreserved	-	224,153	224,153
Subtotal	\$ 3,711,847	\$ 4,463,424	\$ 4,292,924
Allocations	298,053	355,660	402,137
Total Expenditure Budget	\$ 4,009,900	\$ 4,819,084	\$ 4,695,061
Aviation Fuel Sales	\$ 2,102,831	\$ 2,852,006	\$ 2,020,216
Tie-down and Hangar Leases	483,767	610,407	604,811
Lease Revenue (GASB)	134,332	134,342	134,342
Other Sales & Services	228,906	234,052	270,076
Intergovernmental	82,000	-	-
Installment Financing	-	-	410,000
Investment Earnings	75	-	-
Funding From General Fund	1,010,707	988,277	1,255,616
Total Revenue Budget	\$ 4,042,619	\$ 4,819,084	\$ 4,695,061
Net Revenue/(Expenditure)	\$ 32,719	\$ -	\$ -

Notes:

⁽¹⁾ FY25 includes (2)Line Service Technicians

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	11	11	13

CAPITAL IMPROVEMENT SUMMARY- AIRPORT

Item Description	Department Request	City Manager Recommendation	Funding Source
3,000 Gallon Jet A fuel truck	\$ 240,000	\$ 240,000	Installment Financing
1,000 Gallon AVGAS Truck	\$ 170,000	\$ 170,000	Installment Financing
Improvements to Airport Driveway	\$ 25,000	\$ 25,000	Operating Revenue
Air Traffic Control Tower and Access Road (Defer to FY26)	\$ 6,000,000	Delay	
Runway Strengthening Project - Bldg (Defer to FY26)	\$ 526,820	Delay	
Replace 2011 Harlan Tug #1983 (Replace w/ Electric Tug) Not funded- Pushed back in ClearGov	\$ 85,000	Delay	
Ground power unit (GPU) (replace w/electro tug) Pushed back in ClearGov	\$ 45,000	Delay	
Redesign/installation of sliding doors for the front entrance to the terminal and entrance to the ramp ; Pushed back in ClearGov	\$ 40,000	Delay	
Aircraft Support Equipment - Lavatory Service Cart- Pushed back In ClearGov	\$ 8,000	Delay	
Total Capital	\$ 7,139,820	\$ 435,000	

AIRPORT CUSTOMS SERVICE

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Operations	\$ 13,396	\$ 45,141	\$ 43,286
Capital ⁽¹⁾	\$ -	\$ 53,103	\$ -
Debt Service	-	-	-
Airport Customs Contract	11,481	21,643	17,120
Subtotal	\$ 24,877	\$ 119,887	\$ 60,406
Allocations	-	-	-
Total Expenditure Budget	\$ 24,877	\$ 119,887	\$ 60,406
Sales & Services	9,850	10,905	10,905
Other Revenue	-	-	-
Funding From General Fund	15,027	108,982	49,501
Total Revenue Budget	\$ 24,877	\$ 119,887	\$ 60,406
Net Revenue/(Expenditure)	\$ -	\$ -	\$ -

Notes:

⁽¹⁾ FY24 included capital technology required to be purchased by our customs service provider

SOLID WASTE OPERATIONS

Sarah McAllister, Director of Engineering

FISCAL SUMMARY

Item	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Personnel	\$ 205,976	\$ 219,737	\$ 228,075
Operations	2,768,067	2,977,418	3,122,196
Capital	-	-	-
Debt Service	7,985	7,976	8,007
Unreserved	-	-	160,190
Subtotal	\$ 2,982,028	\$ 3,205,131	\$ 3,518,468
Allocations	196,702	206,784	222,647
Total Expenditure Budget	\$ 3,178,730	\$ 3,411,915	\$ 3,741,115
Sales & services ⁽¹⁾	\$ 3,077,850	\$ 3,152,196	\$ 3,691,274
Investment Earnings	7,670	12,491	16,453
Intergovernmental	28,094	26,619	28,388
Other Revenue	3,750	6,008	5,000
Installment Purchase	-	-	-
Appropriation of Fund Bal	-	214,601	-
Total Revenue Budget	\$ 3,117,364	\$ 3,411,915	\$ 3,741,115
Net Revenue/(Exp.)	\$ (61,366)	\$ -	\$ -

Notes:

⁽¹⁾ FY25 includes \$3 rate increase

FULL-TIME PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Proposed
Positions	2.5	2.5	2.5

SIF HEALTH & DENTAL
 Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2023 Actual	FY24 Financial Plan	FY25 Financial Plan
Operations ⁽¹⁾	\$ 12,650,601	\$ 12,133,782	\$ 12,401,315
Unreserved	-	-	-
Subtotal	\$ 12,650,601	\$ 12,133,782	\$ 12,401,315
Allocations	150,988	206,442	226,276
Total Expenditure Budget	\$ 12,801,589	\$ 12,340,224	\$ 12,627,591
Contributions (Employer/Employee)	\$ 10,102,693	\$ 9,599,009	\$ 9,876,562
Investment Earnings	\$ 27,694	57,025	66,839
Stop Loss Reimbursements	1,665,188	2,484,190	2,484,190
Caremark Rebate	746,443	200,000	200,000
Miscellaneous	3,662	-	-
Appropriation of Fund Bal	-	-	-
Total Revenue Budget	\$ 12,545,680	\$ 12,340,224	\$ 12,627,591
Net Revenue/(Exp.)	\$ (255,909)	\$ -	\$ -

Notes:

⁽¹⁾ Increase in FY25 due to proposed additional staff and current vacancies budgeted at full family coverage

SIF PROPERTY & LIABILITY

Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2023 Actual	FY24 Financial Plan	FY25 Financial Plan
Operations ⁽¹⁾	\$ 841,635	\$ 1,070,054	\$ 1,219,526
Unreserved	-	21,538	52,858
Subtotal	\$ 841,635	\$ 1,091,592	\$ 1,272,384
Allocations	126,022	106,921	116,976
Total Expenditure Budget	\$ 967,657	\$ 1,198,513	\$ 1,389,360
Contributions-Departments	858,252	1,158,256	1,330,202
Investment Earnings	10,359	11,948	30,849
Miscellaneous	175,125	20,003	20,003
Appropriation of Fund Bal	50,000	8,306	8,306
Total Revenue Budget	\$ 1,093,735	\$ 1,198,513	\$ 1,389,360
Net Revenue/(Exp.)	\$ 126,078	\$ -	\$ -

Notes:

⁽¹⁾ Increase in FY24 & FY25 due to increased liability rates caused by larger lawsuit

SIF WORKERS' COMPENSATION

Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2023 Actual	FY24 Financial Plan	FY25 Financial Plan
Operations	\$ 229,145	\$ 325,969	\$ 335,966
Unreserved	-	3,823	3,823
Subtotal	\$ 229,145	\$ 329,792	\$ 339,789
Allocations	144,772	138,673	152,371
Total Expenditure Budget	\$ 373,917	\$ 468,465	\$ 492,160
Contributions-Departments	593,942	450,000	450,000
Investment Earnings	13,084	18,465	42,160
Miscellaneous	-	-	-
Appropriation of Fund Bal	-	-	-
Total Revenue Budget	\$ 607,026	\$ 468,465	\$ 492,160
Net Revenue/(Exp.)	\$ 233,109	\$ -	\$ -

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CITY OF MONROE
DEPARTMENT POSITION SUMMARY

GENERAL FUND
CITY ADMINISTRATION DEPARTMENT
CITY MANAGER
CITY ATTORNEY
PUBLIC INFORMATION
PROPERTY MANAGEMENT
ADMINISTRATION
FACILITIES
GROUNDS
FINANCE DEPARTMENT
ADMINISTRATION
ACCOUNTING
UTILITY BILLING
PAYMENT CENTER
CUSTOMER SERVICE
PURCHASING
FLEET
WAREHOUSE
HUMAN RESOURCES DEPARTMENT
HUMAN RESOURCES
SAFETY AND HEALTH
ENGINEERING DEPARTMENT
ENGINEERING
STREET
PLANNING DEPARTMENT
CODE ENFORCEMENT
BUILDING STANDARDS
PLANNING
COMMUNITY REDEVELOPMENT
COMMUNITY MAINTENANCE
POLICE DEPARTMENT
FIRE DEPARTMENT
IT DEPARTMENT
PARKS & RECREATION DEPARTMENT
ADMINISTRATION
RECREATION
GENERAL FUND POSITIONS

FY24 Authorized		
FT	PT 30+	PT 20+
5		
2		
3		
0		
9		
13		
5		
5		
9		
5		
7		
2		
4		
4		
5		1
1		
10		
19		
4		
7.75		
11.25		
1		
2		
111		7
96		3
7		
2		
11		8
361	0	19

FY25 Proposed		
FT	PT 30+	PT 20+
5		
2		
3		
2		
10		
20		1
5		
5		
10		
6		
8		
3		
4		
4		
5		1
1		
12		
19		
6		
7.75		
11.3		
1		
2		
115		7
103		3
10		
2		
12		7
394	0	19

SUBSIDIZED FUND
GOLF COURSE
DOWNTOWN MONROE
CENTER THEATRE
AIRPORT
SUBSIDIZED FUND POSITIONS

FY24 Authorized		
FT	PT 30+	PT 20+
7		1
1		
3		
11	1	
22	1	1

FY25 Proposed		
FT	PT 30+	PT 20+
9		1
1		
3		
13	1	
26	1	1

ENTERPRISE FUND
AQUATICS & FITNESS CENTER
WATER RESOURCES
ADMINISTRATION & ENGINEERING
WATER/SEWER MAINTENANCE
WATER/SEWER CONSTRUCTION
WATER TREATMENT PLANT
WASTEWATER TREATMENT PLANT
STORMWATER
ELECTRIC
ENERGY SERVICES ADMINISTRATION
ELECTRIC MAINTENANCE
NATURAL GAS
SOLID WASTE
ENTERPRISE FUNDS POSITIONS

FY24 Authorized		
FT	PT 30+	PT 20+
13		7
16		
20		
10		
13		
17		
14.5		
21		
28		
28		
2.5		
183	0	7

FY25 Proposed		
FT	PT 30+	PT 20+
13		7
21		
23		
10		
12		
18		
14.5		
23		
28		
28		
2.5		
192	0	7

POSITIONS ALL FUNDS

FY24 Authorized		
FT	PT 30+	PT 20+
566	1	27

FY25 Proposed		
FT	PT 30+	PT 20+
612	1	27

Fiscal Year 2025 Proposed Changes

	<u>FT</u>	<u>PT (Benefits)</u>	<u>PT (No Benefits)</u>	<u>Department/Division</u>
General Fund and Subsidized				
Assistant City Manager	1			Admin-City Manager
Utility Billing Specialists I	1			Finance-Billing
Customer Service Representative	1			Finance-Payment Center
Customer Service Representative	1			Finance-Customer Service
Purchasing Assistant I	1			Finance-Purchasing
Construction Inspector II	1			Engineering-Engineering
Erosion Control- Construction Inspector II	1			Engineering-Engineering
Code Enforcement Officer I	2			Planning & Development-Code Enforcement
Police Officer I	4			Police
Firefighter	3			Fire
Fire Captain I	3			Fire
Application Support Specialist	1			IT
Help Desk Technician	2			IT
Business Manager	1			Property Mgmt- Admin
HVAC Crew Leader	1			Property Mgmt- Building
HVAC Tech	1			Property Mgmt- Building
Locksmith	1			Property Mgmt- Building
Crew Leader- Skilled Electrician	1			Property Mgmt- Building
Plumber	1			Property Mgmt- Building
Carpenter	1			Property Mgmt- Building
Facilities Maint. Worker II	1			Property Mgmt- Grounds
Equipment Operator I	1			Property Mgmt- Grounds
Facilities Maint. Worker II	1			Property Mgmt- Grounds
Total General Fund and Subsidized	32	0	0	

Fiscal Year 2025 Proposed Changes

<u>Enterprise Funds</u>	<u>FT</u>	<u>PT (Benefits)</u>	<u>PT (No Benefits)</u>
WR Construction Inspector I	1		Water & Sewer-Admin
Civil Engineer III	1		WWTP 50% WTP 50%
Deputy Director	1		Water & Sewer- Admin
Utility Services Manager	1		Water & Sewer- Admin
Maintenance Crew Leader I	1		Water & Sewer- Maint
WWTP Chief Operator	1		WR- Wastewater Treatment Plant
Construction & Maintenance Manager	1		W&S Maint. 50% W&S Const 50%
Business Systems and Process Manager	1		Energy Services- Electrical Admin
Total Enterprise Fund	8	0	0

<u>SUBSIDIZED FUND</u>	<u>FT</u>	<u>PT (Benefits)</u>	<u>PT (No Benefits)</u>
Facilities Maintenance Worker II	2		Golf Course
Airport Line Service Technician	2		Airport
Total Subsidized Fund	4	0	0

Organizational Changes Proposed for FY25

Department/Division

<u>Enterprise Funds</u>	<u>FT</u>	<u>PT Benefits</u>	<u>PT-No Benefits</u>
General Fund			
Recreation Coordinator	1	-1	Park & Recreation- Recreational
Construction Project Manager	-1		Admin- City Manager
Property Management Director	1		Property Mgmt- Admin
Equipment Operator I	-1		City Facilities- Maintenance
Facility Landscape Supervisor	-1		City Facilities- Maintenance
Facility Maintenance Worker II	-3		City Facilities- Maintenance
Grounds Equipment Operator I	1		Property Mgmt- Grounds
Landscape Supervisor	1		Property Mgmt- Grounds
Grounds Maintenance Worker II	3		Property Mgmt- Grounds

	<u>FT</u>	<u>PT Benefits</u>	<u>PT-No Benefits</u>
Total Changes for FY25	45	-1	0

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CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
GENERAL FUND						
1620 - Building Maintenance						
Dingo Mini Track Loader (Equipment)		30,000				30,000
Genie 32' scissor Lift (Equipment)	30,000					30,000
Mulch Blower Trk (Vehicle Cost)			100,000			100,000
OLD ARMORY PHASE 2 ROOF REPLACEMENT (Construction/improvements)				175,000		175,000
Replace Roof - Winchester Ceramics (Construction/improvements)		120,000				120,000
Replace Roof - Winchester Gym (Construction/improvements)			250,000			250,000
Trailer to transport scissor lift and to be used for landscaping purposes. (Equipment)	5,696					5,696
Crew Leader- Skilled Electrician New Vehicle	55,000					55,000
HVAC Crew Leader New Vehicle	55,000					55,000
Locksmith New Vehicle	50,000					50,000
Total	195,696	150,000	350,000	175,000	-	870,696
1630- Grounds Maintenance						
Dickerson Park Ballfield Lights (Construction/improvements)		175,000				175,000
Dingo Mini Track Loader (Equipment)		30,000				30,000
Don Griffin Ballfield Parking Area (Construction/improvements)			75,000			75,000
Facilities Maintenance Worker New Vehicle	56,000					56,000
Mulch Blower Truck (Equipment)			100,000			100,000
New fencing around Creft Park Basketball Courts (Construction/improvements)	29,000					29,000
Old Armory Restrooms (Construction/improvements)		130,000				130,000
Parks Williams Picnic Shelter (Construction/improvements)			160,000			160,000
Phase 3 Parks Williams Athl. Complex-PARTF Match (Construction/improvements)		900,000				900,000
Sutton Park Restrooms (Construction/improvements)				130,000		130,000
Teen Center - Winchester Park (Construction/improvements)				500,000		500,000
Winchester Outdoor Basketball Court Painting including Logos. (Construction/improvements)	25,500					25,500
Winchester Picnic Shelter (Construction/improvements)			160,000			160,000
Winchester Playground & Installation of Shade Structure (Construction/improvements)		60,000				60,000
Total	110,500	1,295,000	260,000	865,000	-	2,530,500
2030- Purchasing						
Fuel Pump Upgrade on Crow Street (Equipment)		38,000				38,000
Total	38,000	-	-	-	-	38,000

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
3010 - Engineering						
Vehicle for new Construction Inspector II	46,000					46,000
Vehicle for new Erosion Control - Construction Inspector II	46,000					46,000
	Total	92,000	-	-	-	92,000
3020 - Streets						
CityWorks Implementation (Other)	35,000					35,000
Contract Resurfacing (\$30 vehicle tax) (Improvement/construction)	942,626	920,000	920,000	920,000		3,702,626
Parking lot striping and patching (Improvement/construction)	5,000	5,000	5,000	5,000	5,000	25,000
Street Resurfacing for Streets	960,374					960,374
	Total	1,943,000	925,000	925,000	925,000	5,000
3025- Powell Bill						
Utility Broom BU118 (new) (Equipment)	7,500					7,500
	Total	7,500	-	-	-	7,500
3520 - Bldg Stds/Code Enforcement						
(2) Vehicles - new Code Enforcement Officers	90,000					90,000
	Total	90,000	-	-	-	90,000
4020- Community Dev.						
Community Development Vehicle (Vehicle Cost)	31,880					31,880
	Total	31,880	-	-	-	31,880
5510 - Fire						
ATV/UTV for Air Show and additional purposes (Equipment)	25,000					25,000
Fencing For Training Grounds (Construction/improvements)		30,000				30,000
Painting and Maintenance for Training Tower (Construction/improvement)	10,000					10,000
Storage Building for Fire Station 5 (Construction/improvements)		30,000				30,000
Tethered Drone - CM rqst (Equipment)		40,000				40,000
Portable radio - new Firefighters	8,187					8,187
Portable radio - new Captains	8,186					8,186
	Total	51,373	100,000	-	-	151,373
6010 - Information Technology						
Virtual Desktop / Virtual Application (Equipment)		250,000	250,000			500,000
Backup Storage Expansion (Equipment)	-	75,000	-			75,000
Conversion to Spine/Leaf Switching for Cityhall DC (1) (Equipment)	575,708					575,708
Firewall Refresh (Hardware) (Equipment)			150,000			150,000
Multi-Channel Fiber Conversion (Equipment)		125,000				125,000
Replace Core Switch - City Hall (Equipment)	287,880					287,880
Tier 1 Storage Refresh (Equipment)		300,000				300,000
Tier 2 Storage Expansion (Equipment)		300,000				300,000
Virtual Cluster Server Refresh (Equipment)	241,856					241,856
	Total	1,105,444	450,000	850,000	150,000	2,555,444

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
GENERAL FUND CAPITAL PROJECTS						
1500 - Capital Proj/General Government						
Fire - Live Fire Training, Burn Building at Fire Training Ctr (possible cost share w/Union Co.) (Construction/improvements)		1,000,000				1,000,000
Fire Station 1 and Fire Admin Combined Facility (Construction/improvements)		15,000,000				15,000,000
Fire Station 1 and Fire Admin Combined Facility-Plans (Construction/improvements)		1,000,000				1,000,000
Fire Station 3 Facility Feesability Study (Construction/improvements)	50,000	1,000,000	8,000,000			9,050,000
IT/Purchasing Share of Energy Services Facility (Construction/improvements)	6,500,000					6,500,000
New IT Building (Construction/improvements)		2,300,000				2,300,000
Parking Deck (Construction/improvements)		9,000,000				9,000,000
Total	6,500,000	17,050,000	12,300,000	8,000,000	-	43,850,000
2000 - Capital Proj/Finance						
Garage - Construct New Garage Facility (Construction/improvements)		3,500,000				3,500,000
Total	-	3,500,000	-	-	-	3,500,000
3000 - Capital Proj/Streets						
Ops Center Parking Lot (Improvement/construction)		62,500				62,500
Main Street Sidewalk Improvements per Master Plan (Improvement/construction)		2,200,000				2,200,000
Roundabout - Charlotte Ave & Lancaster Ave (Improvement/construction)				2,190,000		2,190,000
Sidewalk Maintenance (Improvement/construction)	200,000	200,000	200,000	200,000	200,000	1,000,000
Two-Way Traffic Conversion - Jefferson & Franklin (Improvement/construction)				15,540,000		15,540,000
Total	200,000	262,500	2,400,000	15,740,000	2,390,000	20,992,500
Total General Fund 110	10,365,393	23,732,500	17,085,000	25,855,000	2,395,000	79,432,893

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

	Title	FY25	FY26	FY27	FY28	FY29	Total
PARKS & RECREATION FUND							
7011 - P&R Recreation							
Reno of Creft Park - matching LWCF grant funds	Delay			200,000			200,000
Basketball Goal replacement		54,000	-	-	-	-	54,000
Community Center Gym Floor Replacements (Construction/improvements)		385,000					385,000
Flooring - Dickerson		7,459					7,459
Flooring - J. Ray Shute		12,837					12,837
Flooring - Old Armory		16,270					16,270
Flooring - Sutton Park		14,612					14,612
LWCF Grant Match - Dickerson Connector Greenway (Construction/improvements)			300,000				300,000
Misc Equipment - weight rooms		17,000					17,000
Miscellaneous gym upfit		70,000					70,000
Painting at Community Centers		25,000					25,000
Property Acquisition (Other)			500,000				500,000
Push Bar Alarm - Dickerson		1,530					1,530
Replacement of bleachers at Winchester Community Center (Equipment)		70,000					70,000
Sunroom renovation - Winchester		40,000					40,000
Weight Room Floor Replacement- Dickerson Comm. Cntr		10,000					10,000
Winchester Flooring		11,985					11,985
Window Repair for Old Armory		2,500					2,500
Window Tint - Dickerson		3,340					3,340
Window Tint - J. Ray Shute		1,704					1,704
Window Tint - Sutton Park		4,779					4,779
Window Tint - Winchester		10,021					10,021
Total		758,037	800,000	200,000	-	-	1,758,037
PARKS & RECREATION CAPITAL PROJECTS							
7000 - Capital Proj/Parks & Recreation							
Greenway/Design Construction (Construction/improvements)		100,000	100,000	100,000	100,000	100,000	500,000
Teen Center - Winchester Park (Construction/improvements)				500,000			500,000
Pickleball Courts (Construction/improvements)		135,000					135,000
Total		235,000	100,000	100,000	600,000	100,000	1,135,000
Total Parks and Recreation 130		993,037	900,000	300,000	600,000	100,000	2,893,037

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
Total Funds 110 & 130	11,358,430	24,632,500	17,385,000	26,455,000	2,495,000	82,325,930
General Fund Funding Sources:						
Operating Revenue	414,373	1,797,500	4,410,000	9,190,000	-	15,811,873
Interfund Loan	6,500,000					6,500,000
Installment Financing	893,037	16,800,000	9,000,000	-	-	26,693,037
\$30 Vehicle Tax	942,626	920,000	920,000	920,000	-	3,702,626
Transfer from Other Funds						-
Powell Bill	1,167,874	200,000	200,000	200,000	200,000	1,967,874
Greenway Reserves						-
Grants & Other External Funding	-	30,000	200,000	15,540,000	-	15,770,000
Gen Fund Balance Appropriation	1,440,520	4,885,000	2,655,000	605,000	2,295,000	11,880,520
TOTAL AVAILABLE	11,358,430	24,632,500	17,385,000	26,455,000	2,495,000	82,325,930
TOTAL REQUESTED	11,358,430	24,632,500	17,385,000	26,455,000	2,495,000	82,325,930
Net Overage/(Shortage)	-	-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

	Title	FY25	FY26	FY27	FY28	FY29	Total
GOLF COURSE							
7030 - Golf Course							
3-Bay Landscape Material Storage Bin at Golf Course (Construction/improvements)		-	20,000	-	-	-	20,000
Enclose 2 Outdoor Bays & Add Garage Doors - Maint Shop (Construction/improvements)		Delay		35,000			35,000
Golf Cart Wash Pad (Construction/improvements)	Delay		40,000				40,000
New Irrigation System Back 9 (Construction/improvements)	Delay		775,000				775,000
New Irrigation System Front 9 (Construction/improvements)	Delay		775,000				775,000
Pave Equip. Storage & Parking Area - Maint Shop (Improvement/construction)	Delay		42,000				42,000
Rebuild Back 9 Greens to USGA Specifications (Construction/improvements)			350,000				350,000
Rebuild Front 9 Greens to USGA Specifications (Construction/improvements)				280,000			280,000
Total		-	2,002,000	315,000	-	-	2,317,000
GOLF COURSE CAPITAL PROJECTS							
7000 - Capital Proj/Golf Course							
Pro Shop Renovation (Construction/improvements)		360,000					360,000
Tee Box/Bunker Renovation (Annual Funding) (Construction/improvements)		50,000	50,000	50,000	50,000	50,000	250,000
Total		410,000	50,000	50,000	50,000	50,000	610,000
Total Golf Course		410,000	2,052,000	365,000	50,000	50,000	2,927,000
Golf Course Funding Sources:							
Operating Revenue	FY25	FY26	FY27	FY28	FY29	Total	
Subsidy from the General Fund	-	102,000	35,000	-	-	137,000	
Installment Financing	50,000	1,950,000	330,000	50,000	50,000	2,430,000	
Golf Course Fund Balance	360,000	-	-	-	-	360,000	
TOTAL AVAILABLE	410,000	2,052,000	365,000	50,000	50,000	2,927,000	
TOTAL REQUESTED	410,000	2,052,000	365,000	50,000	50,000	2,927,000	
Net Overage/(Shortage)							

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

	Title	FY25	FY26	FY27	FY28	FY29	Total
DOWNTOWN MONROE							
210 - Downtown Monroe							
Downtown Wireless Speaker, System		100,000					100,000
Total	100,000	-	-	-	-	-	100,000
Total Downtown Monroe Fund		100,000	-	-	-	-	100,000
Downtown Monroe:							
Operating Revenue							-
Fund Balance Appropriation							
Installment Financing							-
TOTAL AVAILABLE		100,000	-	-	-	-	100,000
TOTAL REQUESTED		100,000	-	-	-	-	100,000
Net Overage/(Shortage)		-	-	-	-	-	-

CITY OF MONROE
 FY 2024 CAPITAL IMPROVEMENT BUDGET AND
 5 YEAR CAPITAL IMPROVEMENT PLAN
 STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
AQUATICS & FITNESS CENTER						
7040 - Aquatics & Fitness Center						
Building Uplift-Flooring (Repairs/maintenance)	76,129					76,129
Building Uplift-Paint (Repairs/maintenance)	13,217					13,217
Replace Exterior Doors (Equipment)	35,000					35,000
Roof Repair (Equipment)	45,000					45,000
Window Tint (Repairs/maintenance)	7,425					7,425
Total	176,771	-	-	-	-	176,771
Total Aquatics and Fitness Center Fund	176,771	-	-	-	-	176,771
 MAFC (Aquatic Center):						
Operating Revenue						-
Fund Balance Appropriation						176,771
Installment Financing						-
TOTAL AVAILABLE	176,771	-	-	-	-	176,771
TOTAL REQUESTED	176,771	-	-	-	-	176,771
Net Overage/(Shortage)	-	-	-	-	-	-

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
WATER & SEWER FUND						
8010 - W&S Administration						
54" RCO Siphon Cleaning & Assessment (Engineering)	85,000					85,000
Engineering Truck (Vehicle Cost)	46,081					46,081
Vehicle for new Deputy Director	38,891					38,891
Vehicle for new Utility Services Manager	36,208					36,208
Vehicle for new WR Construction Inspector I	44,806					44,806
Total	250,986	-	-	-	-	250,986
8020 - W&S Maintenance						
Pneumatic Mole (Equipment)	13,052					13,052
Purchase Kubota Mini Track-Hoe (Equipment)		83,791				83,791
Purchase Mast Light Tower (Equipment)	16,143					16,143
SCADA Vulnerability/Security Assessment (Construction/improvement)		41,667				41,667
Sewer, manhole, pipe bursting rehab (Construction/improvement)	950,000	950,000	950,000	950,000	950,000	4,750,000
Stackable Trench Boxes (Equipment)	11,504					11,504
Vehicle for new Maintenance Crew Leader I	34,784					34,784
Vehicle @ 50% for new Construction & Maintenance Manager	32,421					32,421
Total	1,057,904	1,075,458	950,000	950,000	950,000	4,983,362
8025 - W&S Construction						
Asphalt needed for pipe bursting (Construction/improvement)	200,000	200,000	200,000	200,000	200,000	1,000,000
Pipe Bursting (Construction/improvement)	750,000	750,000	750,000	750,000	750,000	3,750,000
Purchase Water Pipe Bursting Equipment (Equipment)	658,693					658,693
Vehicle @ 50% for new Construction & Maintenance Manager	32,421					32,421
Streets - Direct Costs	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	1,841,114	1,150,000	1,150,000	1,150,000	1,150,000	6,441,114

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
8030 - Water Treatment Plant						
Bulk Diesel Tank (Construction/improvements)	50,000					50,000
Conversion to Hypochlorite Study (Engineering)		100,000				100,000
Conversion to Liquid Polymer (Construction/improvement)		55,000				55,000
Covered Entrances for Control Building and Pump Stations (Construction/improvements)	30,000					30,000
Installation of Generator (Construction/improvements)	125,000					125,000
Mower for WTP (Equipment)	30,000					30,000
Paint Chemical Rooms and Pump Stations (Construction/improvements)	25,000					25,000
SCADA Vulnerability/Security Assessment (2) (Construction/improvement)		41,667				41,667
Sites Security Cameras and Fencing (Other)		250,000				250,000
Surge Tank Study (Engineering)		125,000				125,000
Ultra Sonic Algae Treatment (Construction/improvement)	65,000					65,000
WTP Lab and Admin Renovation Design (Engineering)	65,000					65,000
WTP Lab Vehicle (Vehicle Cost)	44,806					44,806
Vehicle @ 50% for new Civil Engineer III	25,800					25,800
Total	460,606	196,667	375,000	-	-	1,032,273
8040 - Waste Treatment Plant						
Hypochlorite/Bisulfite/UV Treatment Study (Engineering)		150,000				150,000
SCADA Vulnerability/Security Assessment (3)		41,667				41,667
Spray Coat Chlorine Contact Chambers	500,000					500,000
Upgrade Radio PLC's (SCADA Controls) (Construction/improvement)	25,000					25,000
WWTP Vehicle (Vehicle Cost)	43,501					43,501
Vehicle for new WWTP Chief Operator	50,029					50,029
Vehicle @ 50% for new Civil Engineer III	25,800					25,800
WWTP Clarifier Rehab (Construction/improvement)	500,000					500,000
Total	1,144,330	191,667	-	-	-	1,335,997

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
WATER & SEWER CAPITAL PROJECTS						
8000-WR-ProjExp						
Cityworks Integration (Engineering)	500,000					500,000
Complete 10" loop on Dickerson Blvd (Construction/improvement)			220,000			220,000
Complete 8" loop on Ridge Road (Construction/improvement)		750,000				750,000
Complete 8" loop on Stafford Street Extension		300,000				300,000
Decommission Hillsdale Pump Station (Construction/improvement)		350,000				350,000
Expansion & Nutrient Upgrade (6 MGD, City Share 3.35 MGD)		120,000,000				120,000,000
Hwy 601 Widening Water Main & 8" Sewer Repl (75% DOT Pay)			875,000			875,000
Hwy 601/West Roosevelt Blvd Interchange Impr (75% NCDOT Pay)		275,000				275,000
Hwy 74 AC Water Line Replacement (Construction/improvement)	1,000,000					1,000,000
Lakes and Dams Improvements (Construction/improvement)	25,000	25,000	25,000	25,000	25,000	125,000
North Charlotte/MLK Intersection Improvement (75% NCDOT Pay)		375,000				375,000
Outfall Upgrade - Bearskin Creek (Other)		5,377,000				5,377,000
Parallel and new mains in east zone (Construction/improvement)		4,800,000				4,800,000
Regional Pump Station Developer Oversizing - HWY 207 (Other)		4,650,000				4,650,000
Replace 1.5 MG East Zone Tank - Nelson Heights (Other)		2,250,000				2,250,000
Sewer Rehab - Improvement Contract Labor & Materials	500,000	200,000	200,000	200,000	200,000	1,300,000
Stewart Creek Equalization Basin Design (Engineering)			650,000			650,000
Stewart Creek Lift Station Updates (Construction/improvement)	750,000					750,000
Stewart Creek Outfall Replacement (Construction/improvement)				3,207,000		3,207,000
Upper Richards Creek Outfall Upgrade (Phase 1) (Engineering)	500,000					500,000
Wastewater Capital - Decommission Kimberly&Euclid Pump Stn.		650,000				650,000
Water Capital Projects - Goldmine Pump Upgrade (Other)		250,000				250,000
Water Main Replacement/Rehab (Construction/improvement)	300,000	300,000	300,000	300,000	300,000	1,500,000
Widening 12" Water Main & 8" Sewer Replace (75% NCDOT Pay)				1,250,000		1,250,000
WTP Resiliency (Construction/improvement)	25,000	25,000	25,000	25,000	25,000	125,000
W. Franklin Sewer Realignment	300,000					300,000
16" AC Water Line Replacement Hice/Sells/Secrest Short Cut (Construction/improvement)			525,000			525,000
200 North Pump Station/Force Main/Outfall Upgrades (Construction/improvement)				1,931,200		1,931,200
200 South Pump Station Force Main Replacement (Construction/improvement)	300,000					300,000
Bearskin Creek Basin Improvements (Construction/improvement)			2,409,000			2,409,000
Camelot/Jamestowne/Barbee Farms Sewer Replacement		2,599,500				2,599,500
Glendalough Pump Station/Force Main (Construction/improvement)		2,970,000				2,970,000
Total	2,900,000	15,402,000	127,025,000	7,514,500	10,222,200	163,063,700

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
Total Water Resources Fund	7,654,940	18,015,792	129,500,000	9,614,500	12,322,200	177,107,432
Water Res. Funding Sources:						
Operating Revenue (annual)	2,921,160	13,490,792	7,825,000	2,300,000	2,300,000	28,836,952
Fund Balance Appropriation	4,733,780	650,000	650,000	350,000	3,557,000	9,940,780
Capital Reserve Fund	-	3,875,000	34,925,000	6,964,500	6,465,200	52,229,700
Grants & Other External Funding						
Revenue Bonds						
TOTAL AVAILABLE	7,654,940	18,015,792	129,500,000	9,614,500	12,322,200	177,107,432
TOTAL REQUESTED	7,654,940	18,015,792	129,500,000	9,614,500	12,322,200	177,107,432
Net Overage/(Shortage)	-	-	-	-	-	-
			86,100,000			86,100,000

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
STORMWATER FUND CAPITAL PROJECT						
8100 - Cap Proj - Stormwater						
Small Construction Projects by Contract (Other)	100,000	100,000	100,000	100,000	100,000	500,000
Water Quality Capital Project - Stewarts Creek Watershed (Other)	50,000	50,000	50,000	50,000	50,000	250,000
Total	150,000	150,000	150,000	150,000	150,000	750,000
Total Stormwater Fund	150,000	150,000	150,000	150,000	150,000	750,000
 Stormwater:						
Operating Revenue (annual)	FY25	FY26	FY27	FY28	FY29	Total
Fund Balance Appropriation	150,000	150,000	150,000	150,000	150,000	750,000
Installment Financing						-
TOTAL AVAILABLE	150,000	150,000	150,000	150,000	150,000	750,000
TOTAL REQUESTED	150,000	150,000	150,000	150,000	150,000	750,000
Net Overage/(Shortage)	-	-	-	-	-	-

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
ELECTRIC FUND						
8220 - Electric/Maintenance & Construction						
SS25M Von Servisavor 25 kVA Model 25M (Equipment)	8,000					8,000
	Total	8,000	-	-	-	8,000
8230 - Electric/System Improvements						
Engineering study for supplying our own power (Engineering)	50,000	50,000	50,000	50,000	50,000	250,000
Improvements base budget - no detail (2) (Construction/improvement)	850,000	850,000	850,000	850,000	850,000	4,250,000
Improvements base budget - no detail (Construction/improvement)	570,000	570,000	570,000	570,000	570,000	2,850,000
	Total	1,470,000	1,470,000	1,470,000	1,470,000	7,350,000
ELECTRIC FUND CAPITAL PROJECTS						
8200 - Capital Proj/Electric						
AMI Metering Solutions (Construction/improvement)	500,000	500,000	500,000	500,000	500,000	2,500,000
EL Line Ext Projects (Construction/improvement)		400,000	400,000	600,000		1,400,000
ES SCADA System Upgrade (Construction/improvement)	25,000	25,000	25,000	25,000	25,000	125,000
ESRI Utility Network (Construction/improvement)	35,000					35,000
NCDOT Relocation Projects (Construction/improvement)	500,000	500,000				1,000,000
Subdivision Construction (Construction/improvement)	2,750,000	1,750,000	1,000,000	1,000,000	1,000,000	7,500,000
Substation Modernization (Construction/improvement)	600,000	600,000	600,000	600,000	600,000	3,000,000
Substation Reliability / Capacity Improvements (Construction/improvement)	100,000	545,000	1,045,000	1,045,000	1,045,000	3,780,000
System Improvements (Construction/improvement)	-	600,000	600,000	600,000	600,000	2,400,000
Warehouse Construction Project (Construction/improvements)	15,500,000					15,500,000
Work Management System (Construction/improvement)	100,000	100,000				200,000
	Total	20,110,000	4,620,000	4,170,000	4,170,000	4,370,000
Total Electric Fund		21,588,000	6,090,000	5,640,000	5,640,000	5,840,000
						44,798,000
Electric:	FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)	6,088,000	6,090,000	5,240,000	5,240,000	5,240,000	27,898,000
Fund Balance Appropriation	15,500,000	-	400,000	400,000	600,000	16,900,000
Capital Projects Reserve for Future Proj.						-
Revenue Bonds						-
Installment Financing						-
TOTAL AVAILABLE	21,588,000	6,090,000	5,640,000	5,640,000	5,840,000	44,798,000
TOTAL REQUESTED	21,588,000	6,090,000	5,640,000	5,640,000	5,840,000	44,798,000
Net Overage/(Shortage)		-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
NATURAL GAS FUND						
8420 - Natural Gas/Maintenance & Construction						
Purchase new Highland Supercell Electrofusion Processor (Equipment)	9,000	9,000	9,000	9,000	9,000	45,000
Purchase new Skid Steer with Brush Cutter Attachment (Equipment)	125,000					125,000
Purchase new steel squeeze-off tool. (Equipment)	6,000	6,000	6,000	6,000	6,000	30,000
Total	140,000	15,000	15,000	15,000	15,000	200,000
8430 - Natural Gas/System Improvement						
Contract svc for main ext (Construction/improvement)	300,000	300,000	300,000	300,000	300,000	1,500,000
Improvement Construction base budget (Other)	400,000	400,000	400,000	425,000	425,000	2,050,000
Improvement Construction Forced Labor - base budget (Other)	600,000	200,000	225,000	225,000	250,000	1,500,000
New construction material (Construction/improvement)	305,000	305,000	305,000	305,000	305,000	1,525,000
Total	1,605,000	1,205,000	1,230,000	1,255,000	1,280,000	6,575,000
NATURAL GAS FUND CAPITAL PROJECTS						
8400 - Capital Proj/Natural Gas						
AMI Metering Solutions #NG1902 (Other)	500,000	500,000	150,000	150,000	150,000	1,450,000
Distribution Integrity Management Program #NG1202 (Other)	-	35,000	150,000	150,000	175,000	510,000
ESRI Utility Network-NG (Other)	60,000	35,000	35,000	35,000	35,000	200,000
Industrial Meter Rebuilds/Upgrades #NG1403 (Other)	-	25,000	55,000	65,000	90,000	235,000
Industrial Park #NG2101 (Other)	-	50,000	100,000	100,000	250,000	500,000
LNG Facility Upgrades/Additional Storage #NG2201	75,000	150,000	400,000	500,000	500,000	1,625,000
NCDOT Roadway Relocations #NG1901 (Improvement/construction)	500,000	500,000	300,000	300,000	300,000	1,900,000
Paperless Compliance Tools / Work Mgmt System / City Works	300,000	300,000	100,000	100,000	100,000	900,000
Remediation/Replace Cathodic Protection #NG1502 (Other)	-	-	-	25,000	25,000	50,000
Replace Pipeline #NG0913 (Other)		85,000	200,000	200,000	200,000	685,000
Revenue Based Expansions #NG1701 (Other)	100,000	100,000	250,000	250,000	250,000	950,000
SCADA System Upgrade #NG2002 (Other)	25,000	25,000	25,000	25,000	25,000	125,000
Subdivision Fund #NG1401 (Other)	2,500,000	2,300,000	2,100,000	1,900,000	1,700,000	10,500,000
System Reinforcement Projects-Miscellaneous #NG1503 (Other)	65,000	100,000	250,000	250,000	250,000	915,000
System Uprate Projects #NG1404 (Other)	-	50,000	125,000	125,000	150,000	450,000
Transmission Pipeline Integrity Mgt Assessment #NG1501 (Other)	230,000	90,000	90,000	90,000	90,000	590,000
Total	4,355,000	4,345,000	4,330,000	4,265,000	4,290,000	21,585,000

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
STRATEGIC

Title	FY25	FY26	FY27	FY28	FY29	Total
Total Natural Gas Fund	6,100,000	5,565,000	5,575,000	5,535,000	5,585,000	28,360,000
Natural Gas:	FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)	3,600,000	3,265,000	3,475,000	3,635,000	3,885,000	17,860,000
Grants / Oth External Funding						-
Fund Balance Appropriation	2,500,000	2,300,000	2,100,000	1,900,000	1,700,000	10,500,000
Revenue Bonds						-
Installment Financing						-
TOTAL AVAILABLE	6,100,000	5,565,000	5,575,000	5,535,000	5,585,000	28,360,000
TOTAL REQUESTED	6,100,000	5,565,000	5,575,000	5,535,000	5,585,000	28,360,000
Net Overage/(Shortage)	-	-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC

	Title	FY25	FY26	FY27	FY28	FY29	Total
AIROPORT FUND							
8620 - Airport							
Awning cover for mobile fuelers (Construction/improvements)			30,000				30,000
Front Entrance Sliding Doors (Redesign/Installation) (Construction/improvements)			40,000				40,000
Add driveway to parking lot		25,000					25,000
	Total	25,000	70,000	-	-	-	95,000
AIROPORT FUND CAPITAL PROJECTS							
8600 - Capital Proj/Airport							
Air Traffic Control Tower and Access Road (Construction/improvements)			6,000,000				6,000,000
Runway Strengthening Project (Improvement/construction)			4,741,380				4,741,380
Runway Strengthening Project - Bldg (Improvement/construction)			526,820				526,820
Terminal Building Expansion (Construction/improvements)			1,900,000				1,900,000
	Total	-	11,268,200	1,900,000	-	-	13,168,200
Total Airport Fund		25,000	11,338,200	1,900,000	-	-	13,263,200
CMEA (Airport) Funding Sources:		FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)		25,000	70,000	-	-	-	95,000
Grants / Oth External Funding		-	6,000,000	-	-	-	6,000,000
In-Kind Credit (work City has already done)							-
Fund Balance Assigned for Airport Grants							-
GF Fund Balance Appropriation							-
Installment Financing		-	5,268,200	1,900,000	-	-	7,168,200
TOTAL AVAILABLE		25,000	11,338,200	1,900,000	-	-	13,263,200
TOTAL REQUESTED		25,000	11,338,200	1,900,000	-	-	13,263,200
Net Overage/(Shortage)		-	-	-	-	-	-

Total Requested Strategic							
	FY25	FY26	FY27	FY28	FY29	Total	
Totals	47,563,141	67,843,492	90,515,000	87,444,500	26,442,200	319,808,333	

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
GENERAL FUND						
1620- Building Maintenance						
HVAC Replacements (Equipment)	75,000	75,000	75,000	75,000	75,000	375,000
REPLACE TRUCK #2439 (Vehicle Cost)				55,000		55,000
Kubota Work Cart (Equipment)	20,000					20,000
Landscape Crew Truck #2102 (Vehicle Cost)	72,995					72,995
Landscape Supervisor Truck (Vehicle Cost)	40,620					40,620
Total	208,615	75,000	75,000	130,000	75,000	563,615
1630-Grounds Maintenance						
Replace 2 Ton Dump Truck #1668 (Vehicle Cost)			100,000			100,000
Replace Bob Cat 773 #1362 (Equipment)		50,000				50,000
Replace Bob Cat 773 Skid Steer Loader (Equipment)	60,500					60,500
Replace current Turbine blower (Equipment)	7,000					7,000
Replace Ford Dump truck #981 (Vehicle Cost)	127,000					127,000
Replace Ford Ranger Pickup #2238 (Vehicle Cost)	34,500					34,500
Replace Hustler Mowers (Equipment)			30,000			30,000
Replace Leaf Truck #2648 (Vehicle Cost)		268,000				268,000
Replace Pickup Truck #2098 (Vehicle Cost)		45,000				45,000
Replace Pickup Truck #2468 (Vehicle Cost)	45,000					45,000
Replace Playground Border at Tonawanda Park (Equipment)	8,000					8,000
Replace Toro 4100 D #6248 (Equipment)	70,000					70,000
Replace Toro Ballfield Mower #5754 (Equipment)		55,000				55,000
Replace Toro Sand Pro #0324 (Equipment)		30,000				30,000
Truck to replace Mike Pionoins vehicle (Vehicle Cost)			75,000			75,000
Total	307,000	180,000	413,000	30,000	75,000	1,005,000
2015- Finance Admin						
Replace 2017 Toyota Rav 4 (Vehicle Cost)		20,000				20,000
Total	-	20,000	-	-	-	20,000
2020- Utility Billing						
Replace #2884, 2019 Nissan Frontier (Vehicle Cost)		35,000				35,000
Replace Truck #2767, 2017 Ford F150 (Vehicle Cost)		35,000				35,000
Total	-	70,000	-	-	-	70,000
3010- Engineering						
Replace 2012 Nissan Frontier (#2592) (Vehicle Cost)		50,000				50,000
Total	-	50,000	-	-	-	50,000

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
3025- Powell Bill						
Gradall (2006) (Equipment)				375,000		375,000
Replace 2012 F-550 #2616 (Vehicle Cost)	75,000					75,000
Replace 2013 F-150 #2619 (Vehicle Cost)		40,000				40,000
Replace 2015 F-550 #2693 (Vehicle Cost)			75,000			75,000
Replace 2016 F-550 #2731 (Vehicle Cost)				75,000		75,000
Replace 2016 F-550 #2734 (Vehicle Cost)				75,000		75,000
Replace Flusher Truck #2362 (2008) (Vehicle Cost)	181,000					181,000
Replace Mini Excavator (2517) 2011 (Equipment)	140,000					140,000
Replace Motor Grader #2329 (2006) (Equipment)		150,000				150,000
Total	181,000	215,000	190,000	450,000	150,000	1,186,000
3530- Bldg Stds/Inspections						
Replace 2016 Chevy Traverse #02706 / #C02358 (Vehicle Cost)		32,000				32,000
Replace 2016 Nissan Pathfinder #02745 / #C02382 (Vehicle Cost)		32,000				32,000
Total	-	64,000	-	-	-	64,000
4030- Community Maintenance						
Replace #C02394 - Ford F450 Dump Truck (Vehicle Cost)		60,000				60,000
Total	-	60,000	-	-	-	60,000
5010- Police						
Annual Replacement Schedule - Police Vehicles (Vehicle Cost)	720,000	720,000	720,000	720,000	720,000	3,600,000
Total	720,000	720,000	720,000	720,000	720,000	3,600,000
5510- Fire						
Lighting, Radio and Striping for Car 1 Replacement from FY24 (Equipment)	11,000					11,000
Mobile and Base Radio Replacement (Equipment)	69,717					69,717
Portable Radio Replacement (Equipment)	49,097					49,097
Replace #2016, 2016 Engine 3 (Vehicle Cost)		1,000,000				1,000,000
Replace #2343, 2015 Quint 2 (Vehicle Cost)	1,800,000					1,800,000
Replace #2360, 2016 Fire Marshal 1 (Vehicle Cost)		75,000				75,000
Replace #2363, 2016 Chief 3 (Vehicle Cost)		70,000				70,000
Replace #4847, 2003 International Tractor & Trailer - Hazmat 5 (Equipment)		1,000,000				1,000,000
Replace Emergency Shelter For Mass Decon (Zumro) 1 Per Yr (Construction/improvements)		20,000				20,000
Replace Hazardous Materials Decontamination Line (Equipment)	19,474					19,474
Replace Thermal Imaging Cameras (3 Per Year At \$7700.00 Each) (Equipment)	23,100	23,100	23,100	23,100		92,400
Total	1,972,388	2,188,100	23,100	23,100	-	4,206,688
Total General Fund 110	3,389,003	3,642,100	1,421,100	1,353,100	1,020,000	10,825,303

CITY OF MONROE
FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
PARKS & RECREATION FUND						
7011- P&R Recreation						
Replace #2158 Chevy Truck (Vehicle Cost)	65,000					65,000
Replace Graco Ballfield Paint Machine (Equipment)	8,000	8,000	8,000	8,000	8,000	40,000
Total	73,000	8,000	8,000	8,000	8,000	105,000
Total Parks and Recreation 130	73,000	8,000	8,000	8,000	8,000	105,000
Total Funds 110 & 130	3,462,003	3,650,100	1,429,100	1,361,100	1,028,000	10,930,303
GF Funding Sources:	FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)	795,000	3,404,000	1,208,000	880,000	870,000	7,157,000
Grants / Oth External Funding	181,000	215,000	190,000	450,000	150,000	1,186,000
Fund Balance Appropriation	686,003	31,100	31,100	31,100	8,000	787,303
Allocations to Other Funds	-	-	-	-	-	-
Installment Financing	1,800,000	-	-	-	-	1,800,000
TOTAL AVAILABLE	3,462,003	3,650,100	1,429,100	1,361,100	1,028,000	10,930,303
TOTAL REQUESTED	3,462,003	3,650,100	1,429,100	1,361,100	1,028,000	10,930,303
Net Overage/ (Shortage)	-	-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
GOLF COURSE						
7030- Golf Course						
Replace 2015 Toro 4500 D Rough Mower #6051 (Equipment)		75,000				75,000
Replace 2018 Toro 3300 Triflex Greens Mower #CO6247 (Equipment)		50,000				50,000
Replace 2018 Turfco Topdresser #CO6244 (Equipment)			20,000			20,000
Replace 2019 Hustler Super Z (Equipment)			15,000			15,000
REPLACE BUFFALO TWIN TURBINE BLOWER #CO1725 (Equipment)	15,003					15,003
REPLACE TORO GREENS MASTER 3250 D #CO1714 (Equipment)	62,120					62,120
REPLACE TORO GREENS MASTER 3250 D #CO1725 (Equipment)	62,120					62,120
REPLACE TORO WORKMAN #1960 (Equipment)	40,373					40,373
Total	179,616	125,000	35,000	-	-	339,616
Total Golf Course						339,616

Golf Course Funding Sources:

Operating Revenue (annual)

Oth External Funding

Fund Balance Appropriation

Installment Financing

TOTAL AVAILABLE

TOTAL REQUESTED

Net Overage/ (Shortage)

FY25	FY26	FY27	FY28	FY29	Total
-	125,000	35,000	-	-	160,000
-	-	-	-	-	-
179,616	-	-	-	-	179,616
-	-	-	-	-	-
179,616	125,000	35,000	-	-	339,616
179,616	125,000	35,000	-	-	339,616
-	-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
AQUATICS & FITNESS CENTER						
7040- Aquatics and Fitness Center						
Replace 1998 Ford Ranger # 2001 CO #4400 (Vehicle Cost)	35,000					35,000
Replace Fitness Equipment (Equipment)	44,500					44,500
130gal Hot Water Heater/Boiler	22,000					22,000
Total	101,500	-	-	-	-	101,500
Total Aquatic Center	101,500	-	-	-	-	101,500

MAFC Funding Sources:

Operating Revenue (annual)
 Oth External Funding
 Fund Balance Appropriation
 Installment Financing
TOTAL AVAILABLE
TOTAL REQUESTED
Net Overage/ (Shortage)

	FY25	FY26	FY27	FY28	FY29	Total
	101,500	-	-	-	-	101,500
	101,500	-	-	-	-	101,500
	101,500	-	-	-	-	101,500
	-	-	-	-	-	-

CITY OF MONROE

**FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS**

Title	FY25	FY26	FY27	FY28	FY29	Total
WATER & SEWER FUND						
8020- Water Resources Maintenance						
8" AC Water Line Replacement E Greene St - Hough to Maurice (Construction/Improvement)				195,000		195,000
Purchase 1 Dump Truck	150,000					150,000
CAT 430 Backhoe (Equipment)	186,404					186,404
Replace #2577 Service Truck (Vehicle Cost)	90,185					90,185
Replace Bobcat Mower (Equipment)	27,719					27,719
ROW Tractor and Bush Hog (Equipment)	177,951					177,951
Slant Mower (Equipment)	40,000					40,000
Total	672,259	-	-	195,000	-	867,259
8025- Water Resources Construction						
Replace #2786, 2017 F250 4Wd pickup (Vehicle Cost)		42,000				42,000
40,000 lb class Track Hoe Cat 315 (Equipment)	259,064					259,064
Replace #2614, 2013 T650 Skid Steer (Equipment)	72,000					72,000
Replace #2708, 2016 Cat Mini Excavator Asset #C02357 (Equipment)	85,000					85,000
Replace #2740, 2016 590 Super N Backhoe (Equipment)	139,000					139,000
Steel plates 5'x10' quantity-5 (Equipment)	10,000					10,000
Total	10,000	555,064	42,000	-	-	607,064
8030- Water Treatment Plant						
Replace Backhoe #2153 Case 580 (Equipment)		100,000				100,000
Replace Gates at WTP (Construction/Improvements)			65,000			65,000
Replace T310R Track Steer (Equipment)		65,000				65,000
Ross Valves Replacements (Construction/Improvement)	50,000					50,000
Total	50,000	-	165,000	65,000	-	280,000
8040- Waste Treatment Plant						
Kubota UTV Side by Side (Equipment)	21,471					21,471
Lime Tank and Pump (Construction/Improvements)		40,000				40,000
Rebuild Blowers 1-3 including MCC (Construction/Improvements)	150,000					150,000
Replace Filter Media-WWTP (Equipment)		250,000				250,000
Total	21,471	150,000	40,000	250,000	-	461,471

CITY OF MONROE

**FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS**

Title	FY25	FY26	FY27	FY28	FY29	Total
Total Water Fund	753,730	705,064	247,000	510,000	-	2,215,794
Water Resources Funding Sources:						
Operating Revenue (annual)	10,000	446,000	247,000	315,000	-	1,018,000
Capital Reserve Fund	-	-	-	195,000	-	195,000
Fund Balance Appropriation	743,730	259,064	-	-	-	1,002,794
Installment Financing	-	-	-	-	-	-
TOTAL AVAILABLE	753,730	705,064	247,000	510,000	-	2,215,794
TOTAL REQUESTED	753,730	705,064	247,000	510,000	-	2,215,794
Net Overage/ (Shortage)	-	-	-	-	-	-

CITY OF MONROE

**FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS**

	Title	FY25	FY26	FY27	FY28	FY29	Total
STORMWATER FUND							
8120- Stormwater							
	Replace Tractor #2465 (2010) (Equipment)	50,000					50,000
	Replace Tractor Boom Mower #2470 (Equipment)	100,000					100,000
Total		150,000	-	-	-	-	150,000
Total Stormwater Fund		150,000	-	-	-	-	150,000
Stormwater Funding Sources:							
Operating Revenue (annual)							
Oth External Funding							
Fund Balance Appropriation							
Installment Financing							
TOTAL AVAILABLE							
TOTAL REQUESTED							
Net Overage/ (Shortage)							
		FY25	FY26	FY27	FY28	FY29	Total
		150,000					150,000
		150,000	-	-	-	-	150,000
		150,000	-	-	-	-	150,000
		-	-	-	-	-	-

CITY OF MONROE

FY 2024 CAPITAL IMPROVEMENT BUDGET AND

5 YEAR CAPITAL IMPROVEMENT PLAN

EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
<i>ELECTRIC FUND</i>						
8220- Electric Maintenance						
Replace Equip #2212; 2001 10 Ton Trailer (Equipment)	30,000					30,000
Replace Vehicle # 2492, 2010 SUV (Vehicle Cost)			55,000			55,000
Replace Vehicle #2082, 1990 Pole Trailer (Vehicle Cost)		50,000				50,000
Replace Vehicle #2215, 2005 SC95 Tractor (Vehicle Cost)	150,000					150,000
Replace Vehicle #2232, 1999 Hudson Trailer (Vehicle Cost)		30,000				30,000
Replace Vehicle #2258, 2005 Wire Puller (Vehicle Cost)				175,000		175,000
Replace Vehicle #2424, 2009 SUV (Vehicle Cost)	55,000					55,000
Replace Vehicle #2427, 2009 SUV (Vehicle Cost)	55,000					55,000
Replace Vehicle #2432, 2009 SUV (Vehicle Cost)		55,000				55,000
Replace Vehicle #2463, 2010 85' Bucket (Vehicle Cost)			550,000			550,000
Replace Vehicle #2466, 2010 Mini Skid Loader w/ Attachments				100,000		100,000
Replace Vehicle #2467, 2014 Equipment Trailer (Vehicle Cost)				20,000		20,000
Replace Vehicle #2487, 1983 Butler Spool Trailer (Vehicle Cost)			50,000			50,000
Replace Vehicle #2504, 2010 Cable Pusher (Vehicle Cost)				100,000		100,000
Replace Vehicle #2621, 2013 Fiber Optic Trailer (Vehicle Cost)			50,000			50,000
Replace Vehicle #2653, 2014 Pickup Truck w/ Crew Cab (Vehicle Cost)				60,000		60,000
Replace Vehicle #2688, 2015 Digger Derrick (Vehicle Cost)	375,000					375,000
Replace Vehicle #2689, 2015 55' Bucket Truck (Vehicle Cost)						375,000
Replace Vehicle #2692, 2015 Skid Steer (Vehicle Cost)			110,000			110,000
Replace Vehicle #2726, 2016 Knuckleboom (Vehicle Cost)	300,000					300,000
Replace Vehicle #2735, 2016 Van (Vehicle Cost)		70,000				70,000
Replace Vehicle #2762, 2017 Pickup Truck w. Service Body (Vehicle Cost)			70,000			70,000
Replace Vehicle #2788, 2018 Digger Derrick (Vehicle Cost)				375,000		375,000
Replace Vehicle #2877, 2019 Mini Excavator (Vehicle Cost)					100,000	100,000
Replace Vehicle #2890, 2019 Chevrolet Bucket Truck (Vehicle Cost)					325,000	325,000
Replace Vehicle #2964, 2022 Ford F250 Super Duty (Vehicle Cost)					70,000	70,000
Total	665,000	880,000	885,000	830,000	495,000	3,755,000
Total Electric Fund	665,000	880,000	885,000	830,000	495,000	3,755,000

EL Funding Sources:

Operating Revenue (annual)

Fund Balance Appropriation

TOTAL AVAILABLE

TOTAL REQUESTED

Net Overage/ (Shortage)

TOTAL REQUESTED

Net Overage/ (Shortage)

FY25	FY26	FY27	FY28	FY29	Total
665,000	880,000	885,000	830,000	495,000	3,755,000
665,000	880,000	885,000	830,000	495,000	3,755,000
665,000	880,000	885,000	830,000	495,000	3,755,000
-	-	-	-	-	-

CITY OF MONROE

**FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS**

Title	FY25	FY26	FY27	FY28	FY29	Total
NATURAL GAS FUND						
8420- Natural Gas Fund						
Freightliner Haul Truck (Automatic) #2360 (Vehicle Cost)				180,000		180,000
Replace 2000 GMC C7500 Dump Truck (Vehicle Cost)				150,000		150,000
Replace 2000 GMC C8500 Tandem Dump Truck (Vehicle Cost)	150,000					150,000
Replace 2020 Chevrolet Colorado 4x4 Extended Cab Pickup #2896				60,000		60,000
Replace 1987 Hudson 9 Ton Trailer (electric brakes) #2043				40,000		40,000
Replace 2011 Polaris Ranger 4/4 500 EFI (Equipment)				30,000		30,000
Replace 2011 Scag Cheetah Mower (Equipment)				20,000		20,000
Replace 2013 Ford F-350 BiFuel Supercab 4/4 Pickup #2629	125,000					125,000
Replace 2013 Ford F-350 BiFuel Supercab 4/4 Pickup #2630	55,000					55,000
Replace 2016 Ford 350 KUV 4/4 DRW Regular Cab Pickup #2719				125,000		125,000
Replace 2018 Ford F150 4/4 Extended Cab Pickup #2793	55,000					55,000
Replace 2018 Ford F150 4/4 Extended Cab Pickup #2794	55,000					55,000
Replace 2022 Chevrolet Colorado 4x4 Crew Cab Pickup #2997				60,000		60,000
Replace '46 Hawk Leak Detector #1 (Equipment)	25,000					25,000
Replace '46 Hawk Leak Detector #3 (Equipment)		25,000				25,000
Replace '46 Hawk Leak Detector Replacement Equipment #1				25,000		25,000
Replace '46 Hawk Leak Detector Replacement Equipment #2			25,000			25,000
Replace '46 Hawk Leak Detector Replacement Equipment #3				25,000		25,000
Replace Ditch Witch RT55 Trencher (Equipment)	165,000					165,000
Replace Ford F-350 4x4 DRW Welding Truck #2799 (Vehicle Cost)				120,000		120,000
Replace Kubota KX040-4 Mini Excavator (Equipment)				125,000		125,000
Replace Lincoln Electric Welder (Equipment)				40,000		40,000
Total	315,000	340,000	355,000	335,000	335,000	1,680,000
Total Natural Gas Fund	315,000	340,000	355,000	335,000	335,000	1,680,000

Natural Gas Funding Sources:

Operating Revenue (annual)
Oth External Funding
Fund Balance Appropriation
Installment Financing
TOTAL AVAILABLE
TOTAL REQUESTED
Net Overage/ (Shortage)

FY25	FY26	FY27	FY28	FY29	Total
315,000	340,000	355,000	335,000	335,000	1,680,000
315,000	340,000	355,000	335,000	335,000	1,680,000
315,000	340,000	355,000	335,000	335,000	1,680,000
-	-	-	-	-	-

CITY OF MONROE

**FY 2024 CAPITAL IMPROVEMENT BUDGET AND
5 YEAR CAPITAL IMPROVEMENT PLAN
EQUIPMENT REPLACEMENTS**

Title	FY25	FY26	FY27	FY28	FY29	Total
AIRPORT FUND						
8620- Airport						
1,000 Gallon AVGAS Truck (Vehicle Cost)	170,000					170,000
3,000 Gallon Jet-A Truck (Vehicle Cost)		260,000				260,000
5,000 Gallon Jet-A Truck (Vehicle Cost)			285,000			285,000
3,000 Gallon Jet A fuel Truck (Vehicle Cost)	240,000					240,000
Aircraft Support Equipment - Lavatory Service Cart (Equipment)		8,000				8,000
Ground Power Unit (GPU) (Equipment)		45,000				45,000
Replace 2008 Harlan Tug #1740 (Equipment)			65,000			65,000
Replace 2011 Harlan Tug #1983 (Equipment)		85,000				85,000
Total	410,000	398,000	65,000	285,000	-	1,158,000
Total Airport Fund	410,000	398,000	65,000	285,000	-	1,158,000

Airport Funding Sources:	FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)		398,000	65,000	285,000		748,000
Grants / Oth External Funding						
Subsidy from General Fund						
Fund Balance Appropriation (General Fund)						
Installment Financing	410,000					410,000
TOTAL AVAILABLE	410,000	398,000	65,000	285,000	-	1,158,000
TOTAL REQUESTED	410,000	398,000	65,000	285,000	-	1,158,000
Net Overage/ (Shortage)	-	-	-	-	-	-

CITY OF MONROE
 FY 2024 CAPITAL IMPROVEMENT BUDGET AND
 5 YEAR CAPITAL IMPROVEMENT PLAN
 EQUIPMENT REPLACEMENTS

Title	FY25	FY26	FY27	FY28	FY29	Total
SOLID WASTE FUND						
8820- Solid Waste						
Replace #C06062 - Nissan Frontier Truck (Vehicle Cost)		35,000				35,000
Total	-	35,000	-	-	-	35,000
Total Solid Waste Fund		35,000	-	-	-	35,000
Solid Waste Funding Sources:	FY25	FY26	FY27	FY28	FY29	Total
Operating Revenue (annual)		35,000				35,000
Oth External Funding						
Fund Balance Appropriation						
Installment Financing						
TOTAL AVAILABLE	-	35,000	-	-	-	35,000
TOTAL REQUESTED	-	35,000	-	-	-	35,000
Net Overage/ (Shortage)	-	-	-	-	-	-

Total Requested Replacements						
	FY25	FY26	FY27	FY28	FY29	Total
Totals	6,036,850	6,133,164	3,016,100	3,321,100	1,858,000	20,365,214

CITY OF MONROE
DEBT OBLIGATIONS
FISCAL YEAR 2025

GENERAL FUND

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
ATI Specialty Materials-Land Convey.	\$ 1,058,562	Economic Incentive	Interfund Loan	15	2031	\$ 72,047	\$ 15,603	\$ 477,340	\$ 48,554
15 Fire Station #4	4,400,000	Build Permanent Fire Station # 4	Installment	10	2025	220,000	2,310	-	-
17 Fire Trucks	1,788,000	Engine 3, Quint 4, Hazmat 55	Installment	10	2027	188,000	12,402	388,000	12,576
18 Fire Trucks	1,614,000	Ladder 1, Engine 1	Installment	10	2028	168,000	21,444	536,000	32,987
19 Fire Trucks	635,000	Engine 5	Installment	10	2029	64,000	9,289	275,000	19,070
20 Fire Trucks	856,000	Blaze 4	Installment	10	2030	85,000	10,612	448,000	27,097
18B Limited Obligation Bonds	600,000	Demolish Building and Pave Parking Lot	Installment	20	2039	29,025	17,850	406,350	118,785
18B Limited Obligation Bonds	3,849,700	Renovation to Center Theatre	Installment	20	2039	185,975	114,375	2,603,650	761,103
22 Limited Obligation Bonds	4,168,294	New Senior Center (EJ Renovations)	Installment	20	2039	177,141	126,119	2,830,377	892,119
22 Limited Obligation Bonds	11,949,978	New Police Headquarters	Installment	20	2039	507,859	361,581	8,114,623	2,557,681
20 ERP System	1,240,761	Purchase new Software	Installment	10	2030	124,975	15,670	662,088	40,067
23 Engine #6	825,000	Replacement Fire Engine	Installment	10	2023	72,000	30,240	684,000	128,840
Totals	\$ 32,985,295					\$ 1,894,022	\$ 737,495	\$ 16,741,428	\$ 4,510,039

OCCUPANCY TAX CAPITAL FUND

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
Science Center	\$ 3,319,883	Finish Science Center Project	Limited	20	2038	\$ 140,000	\$ 115,713	\$ 2,720,000	\$ 858,599
Totals	\$ 3,319,883					\$ 140,000	\$ 115,713	\$ 2,720,000	\$ 858,599

WATER RESOURCES

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Refunding Rev	\$ 20,660,000	Refinance 2008A	Revenue Bonds	17	2033	\$ 219,380	\$ 107,877	\$ 2,138,740	\$ 475,300
17 Rev	\$ 11,631,320	WTP Franklin Ave & WWTP Chlor. Scrubber	Revenue Bonds	25	2043	\$ 300,960	\$ 417,159	\$ 8,614,980	\$ 4,302,625
20B Refunding Rev	\$ 6,776,000	Refinance SRF Loan-Sewer Improv.	Revenue Bonds	14	2034	\$ 496,000	\$ 67,032	\$ 4,292,000	\$ 297,136
Union County Agreement (2007)	\$ 5,207,634	Catawba River WTP Improvements	County	19	2026	\$ 191,640	\$ -	\$ 175,670	\$ -
Union County Agreement (2019)	\$ 3,830,000	Catawba River WTP Improvements	County	23	2042	\$ 135,850	\$ 96,209	\$ 3,073,763	\$ 871,243
20 ERP System	\$ 275,013	Purchase new Software	Installment	10	2030	\$ 27,223	\$ 3,413	\$ 144,222	\$ 8,728
Totals	\$ 48,104,954					\$ 1,371,053	\$ 691,690	\$ 18,439,375	\$ 5,955,032

STORMWATER

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 93,118	Purchase new Software	Installment	10	2030	\$ 9,218	\$ 1,156	\$ 48,832	\$ 2,956
Totals	\$ 93,118					\$ 9,218	\$ 1,156	\$ 48,832	\$ 2,956

CITY OF MONROE
DEBT OBLIGATIONS
FISCAL YEAR 2025

MONROE AQUATIC AND FITNESS CENTER

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 90,736	Purchase new Software	Installment	10	2030	\$ 8,982	\$ 1,126	\$ 47,583	\$ 2,880
Totals	\$ 90,736					\$ 8,982	\$ 1,126	\$ 47,583	\$ 2,880

ELECTRIC

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Refunding Rev	\$ 14,703,722	Refinance 2008A	Revenue Bonds	17	2033	\$ 921,633	\$ 453,201	\$ 8,985,028	\$ 1,996,775
20 ERP System	\$ 243,298	Purchase new Software	Installment	10	2030	\$ 24,084	\$ 3,020	\$ 151,674	\$ 10,741
Totals	\$ 14,947,020					\$ 945,717	\$ 456,221	\$ 9,136,702	\$ 2,007,516

NATURAL GAS

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Limited Obligation Bonds (Ref.)	\$ 27,045,000	Refinance Pipeline Debt	Installment	23	2039	\$ 1,065,000	\$ 936,800	\$ 20,975,000	\$ 7,053,388
18 Limited Obligation Bonds	\$ 8,280,000	Liquefied NG Peak Shaving Plant	Installment	25	2043	\$ 255,000	\$ 254,513	\$ 6,725,000	\$ 2,401,218
16 Refunding Rev	\$ 2,456,474	Refinance 2008A	Revenue Bonds	17	2033	\$ 153,988	\$ 75,722	\$ 1,501,231	\$ 333,624
20 ERP System	\$ 163,572	Purchase new Software	Installment	10	2030	\$ 16,192	\$ 2,030	\$ 85,780	\$ 5,191
Totals	\$ 37,945,046					\$ 1,490,180	\$ 1,269,065	\$ 29,287,011	\$ 9,793,421

AIRPORT

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
Airport Hangar Construction	\$ 910,000	Construction of Hangar	Interfund Loan	20	2036	\$ 43,065	\$ 17,200	\$ 562,584	\$ 100,332
20A Refunding Rev	\$ 6,560,000	Refinance 2011	Revenue Bonds	7	2028	\$ 856,000	\$ 31,850	\$ 2,606,000	\$ 48,080
17 Rev (New)	\$ 2,274,250	Corporate Bulk Hangar	Revenue Bonds	25	2043	\$ 59,040	\$ 82,835	\$ 1,690,020	\$ 843,056
20 ERP System	\$ 72,868	Purchase new Software	Installment	10	2030	\$ 7,213	\$ 904	\$ 38,213	\$ 2,313
Totals	\$ 9,817,118					\$ 965,318	\$ 132,789	\$ 4,896,817	\$ 993,781

SOLID WASTE

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2025 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 71,873	Purchase new Software	Installment	10	2030	\$ 7,115	\$ 892	\$ 37,691	\$ 2,280
Totals	\$ 71,873					\$ 7,115	\$ 892	\$ 37,691	\$ 2,280

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CITY OF MONROE
OUTSIDE AGENCY FUNDING HISTORY

ORGANIZATION NAME	2023 Approved	2024 Approved	2025 Estimated In-Kind	2025 Requested	2025 Recommended
Angel Shoes Inc	3,000	5,000		5,000	5,000
Arc of Union Cabarrus, Inc.				5,000	5,000
Common Heart	10,000	20,000		25,000	20,000
Community Health Services of Union County, Inc.	20,000	25,000		25,000	25,000
Council on Aging of Union County	7,500	15,000		25,000	20,000
Excel Enrichment Program	5,000	4,020		3,325	3,325
Food for Families NC, Inc.	21,000	0		7,500	7,500
Ground 40 Ministries	10,000	15,000		20,000	20,000
HealthQuest of Union County	4,150	4,150		10,000	4,150
HELP Center Inc (HELP Pregnancy Center)	7,500	0		10,000	10,000
Atrium Health Foundation (Hospice of Union County)	15,000	15,000		15,000	15,000
Monroe-Union County CDC – Administration	25,000	25,000		25,000	25,000
Turning Point, Inc. – Operating	15,000	20,000		20,000	20,000
Union County Community Action, Inc.	25,000	25,000		25,000	25,000
Union County Community Action, Inc. / Head Start (Utility Sub)	3,725		511,459		511,459
Union County Community Shelter/ (Utility Subsidy)	55,000	55,000		55,000	55,000
Union County Crisis Assistance Ministry	30,000	30,000		30,000	30,000
TOTAL ANNUAL AGENCY REQUESTS	256,875	258,170	511,459	305,825	801,434
Balance of Funding Allocated For:		27,020			
East Village Subdivision	589				589
Utility Fees Waived-Various	26,172				26,172
Monroe-Union County CDC – Down payment Assistance	15,850				15,850
TOTAL BALANCE OF FUNDING ALLOCATED	42,611				42,611
Total Funding:	299,486	258,170	511,459	305,825	844,045

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April 9, 2024

**Summary of Proposed Changes to the
2024 -2025 Fees Schedule
(proposed changes are in red)**

CHAPTER I. ADMINISTRATIVE

Staff proposed adding “(for balances over \$10.00)” for clarification on applicable penalties.

ARTICLE A. MISCELLANEOUS

Section 9. Miscellaneous Utility Fees.

Description of Service	Fee
Delinquent Utility Payment Penalty Per Month (for balances over \$10.00)	1% or Min. of \$5

CHAPTER II. BUILDING STANDARDS

ARTICLE A. BUILDING STANDARDS

NOTE: Some changes have been made to clarify verbiage. Increase in fees are being made to be more in line with current fees charged in cities similar in size throughout NC.

Section 1. Residential.

- Permits/new and additions (attached, heated, or unheated and heated detached): Permit fees for building, electrical, plumbing, and mechanical permits shall be determined by multiplying the total gross building floor area, (under roof) by a cost per square foot of **\$0.5175 (5% increase)**. Minimum permit fee is **\$75**.
- Permits/new and additions (detached, unheated): Permit fees for building and electrical permits shall be determined by multiplying the total gross building floor area by a cost per square foot of **\$0.1890 (5% increase)**. Minimum permit fee is **\$75**. Other standalone permits may apply.
- Permits for swimming pools determined by multiplying gross area of pool and concrete or decking around pool by a cost per square foot of dollars **\$0.1439 (5% increase)**. Minimum permit fee is **\$75**.
- These permits will be affected by a \$10 surcharge effective August 1, 2003 as mandated by the N.C. General Assembly Senate Bill 324 ratified on July 18, 2003 – “Homeowners Recovery Fund” (G.S. 87-15.6(b)), for all new single family residential dwelling unit construction, or additions and alterations (no technology fee will be applied).

Effective July 1, 2024.

Section 1. Residential.

	FY2023-2024	FY2024-2025	Effect on Revenue
Residential Permit – attached, heated	\$0.495 per sq ft Min. \$50	\$0.5175 per sq ft Min. \$75	\$ 47,581.76
Residential Permit – detached, unheated	\$0.180 per sq ft Min. \$50	\$0.1890 per sq ft Min. \$75	\$ 1,851.77
Swimming Pool Permits	\$0.137 per sq ft Min. \$50	\$0.1439 per sq ft Min. \$75	\$ 809.09

Section 2. Commercial.

Permit fees for building, electrical, plumbing and mechanical permits shall be determined by multiplying the total gross building floor area by the cost per square foot as shown below: (minimum permit fee is **\$150**)

Effective July 1, 2024.

Section 3. Electrical Schedule.

OTHER ELECTRICAL SERVICE

Description	Fee
Minimum Residential Electrical Fee	\$75
Minimum Commercial Fee	\$150
Alarm System, Special Door Locking Systems	\$150
Load Control Devices (per dwelling unit)	\$75

Pools: Commercial or 1 & 2 Family Dwelling	\$150
Temporary Saw Pole – New Commercial/Residential (existing buildings and farm buildings)*	Commercial - \$150 Residential - \$75

*This is a separate fee from the main structural electrical fees.

Solar Farms	Fee
Per Megawatt up to 5MW	\$1,000
Per Megawatt over 5MW to 10MW	\$850
Per Megawatt greater than 10MW	\$775

Effective July 1, 2024.

<u>Section 3. Electrical Schedule.</u>	FY2023-2024	FY2024-2025	Effect on Revenue
Minimum Residential Electrical Fee	\$50.00	\$ 75.00	\$ 2,150.00
Minimum Commercial Fee	\$85.00	\$150.00	\$ 5,590.00
Alarm System, Special Door Locking Systems	\$85.00	\$150.00	(minimal change)
Load Control Devices (per dwelling unit)	\$50.00	\$ 75.00	(minimal change)
Pool: Commercial or 1 & 2 Family Dwelling	\$110.00	\$150.00	\$ 809.00
Temporary Saw Pole – New Commercial/Residential (existing buildings and farm buildings) *			
Commercial -	\$85.00	\$150.00	(minimal change)
Residential -	\$50.00	\$ 75.00	(minimal change)

Section 4. Mechanical Schedule.

Description	Fee
Minimum 1 & 2 Family Dwelling Fee & Townhouses	\$75
Minimum Commercial Fee	\$150
Mechanical Unit Change Out Residential (\$25 each additional unit, same trip)	\$75
Mechanical Unit Change Out Commercial (\$25 each additional unit, same trip)	\$150
Radiant Heat Systems, Wall Furnace, Unit Heater, Fireplace Insert, Gas Logs, Gas Light, Gas Grill, etc. (Residential)	\$75
Range Hood (Commercial)	\$150
Refrigeration (\$25 each additional unit, same trip)	\$150

Effective July 1, 2024.

<u>Section 4. Mechanical Schedule.</u>	FY2023-2024	FY2024-2025	Effect on Revenue
Minimum 1 & 2 Family Dwelling Fee & Townhouses	\$50.00	\$ 75.00	\$ 4,113.00
Minimum Commercial Fee	\$85.00	\$150.00	\$ 10,693.00
Mechanical Unit Change Out Residential (same trip)	\$50.00	\$ 75.00	(minimal change)
Mechanical Unit Change Out Commercial (\$25 each additional unit, same trip)	\$85.00	\$150.00	(minimal change)
Radiant Heat Systems, Wall Furnace, Unit Heater, Fireplace Insert, Gas Logs, Gas Light, Gas Grill, etc. (Residential)	\$50.00	\$75.00	(minimal change)
Range Hood (Commercial)	\$85.00	\$150.00	(minimal change)
Refrigeration (\$25 each additional unit, same trip)			

Section 5. Plumbing Schedule.

Description	Fee
Minimum 1 & 2 Family Dwelling Fee	\$75
Minimum Commercial Fee	\$150
Gas Line (Only)	Minimum Residential Fee
Water Heater-1 & 2 Family Dwelling (Change Out) (\$25 each additional unit, same trip)	\$75
Water Heater-Commercial (Change Out) (\$25 each additional unit, same trip)	\$150
Fire Sprinkler	\$85

Effective July 1, 2024.

Section 5. Plumbing Schedule.

FY2023-2024

FY2024-2025 Effect on Revenue

Minimum 1 & 2 Family Dwelling Fee	\$50.00	\$75.00	\$ 738.00
Minimum Commercial Fee	\$85.00	\$150.00	\$ 1,918.00
Water Heater-1 & 2 Family Dwelling (Change Out) (\$25 each additional unit, same trip)	\$50.00	\$ 75.00	(minimal change)
Water Heater Commercial (Change Out) (\$25 each additional unit, same trip)	\$85.00	\$150.00	(minimal change)

Section 6. Schedule of Permit Fees.

Description	Fee
Archive Research	\$30
ABC License Inspection	\$150
Temporary Certificate of Occupancy	30 day - \$85, 60 day - \$135, 90 day -
Change of Occupancy Permit (Change of Use)	\$150
Commercial Plan Review 5000 sq. ft. or above	\$150 *Non-refundable
Commercial Renovations	Square feet of renovated area times the fee of occupancy determined (as per commercial table fee schedule) times 75%
Day Care, Therapeutic Home and Group Home Inspections	\$150
Demolition Permit	1&2 Family Dwelling - \$60, Commercial -
After Hours Inspection Flat Rate Fee – Commercial or Residential (when available)	\$300 per trip*
Homeowners Recovery Fund Charged N.C.G.S. 87-15.6(b)	\$10
Modular Home (Residential)	(75% of Res.)
Mobile Home Setup	
Single	\$210
Double	\$260

Modular Units (Commercial)	[Square feet times fee of occupancy determined, (as per commercial table fee schedule) times 75%] Commercial trailers/modular classrooms Minimum trades as applicable
Refunds (including technology fee) On Permits (No Inspections Made)	Minimum Fee held on 1 & 2 Family Dwelling Minimum Fee held on
Re-inspection Flat Rate Fee (commercial / residential)	\$100
Residential Renovations	[Square feet of existing Residence times .495 times 65%]
Returned Check	Maximum allowed by N.C.G.S. 25-3-
Shell Building (Initial Permit)	[Square feet times fee of S-1 Occupancy, (as per commercial table fee schedule)] Minimum Commercial Fee
Signs	
Attached	\$75
Ground Supported	\$150
Small Cell Wireless	
First five in the same application	\$50 / each
Each additional unit in the same application listed above	\$25 / each
Dock or Pier	Residential Minimum Fee \$75 Commercial Minimum Fee \$150
Roof Covering – Replacement (shingles, rubber roof, etc.)	Residential Minimum Fee \$75 Commercial Minimum Fee \$150
Kiosk	Commercial Minimum Fee \$150
Cell Tower	Graduated Fee
3rd Revision up to Issuance of Permit	\$150 / revision
Starting Work Without Permit	Double Permit Fee
Public & Private School Electrical Inspections – 2 required per year	\$125 each

*Trip equal 3 hours.

Effective July 1, 2024

<u>Section 6. Schedule of Permit Fees.</u>	FY2023-2024	FY2024-2025	Effect on Revenue
ABC License Inspection	\$85.00	\$150.00	\$ 2,080.00
Change of Occupancy Permit (Change of Use)	\$85.00	\$150.00	\$ 4,160.00
Day Care, Therapeutic Home and Group Home Inspections	\$85.00	\$150.00	(minimal change)
Signs - Attached	\$ 60.00	\$ 75.00	\$ 5,436.75
Ground Supported	\$120.00	\$150.00	\$ 2,718.30
Dock or Pier – Residential	\$50.00	\$ 75.00	(minimal change)
Commercial	\$85.00	\$150.00	(minimal change)
Roof Covering – Replacement (shingles, rubber roof, etc.) - Residential	\$50.00	\$ 75.00	\$ 125.00
Commercial	\$85.00	\$150.00	\$ 650.00
Kiosk	\$85.00	\$150.00	(minimal change)

Section 8. General Information.

- Minimum fee for any permit is **\$75** for Residential and **\$150** for Commercial.
- ~~Additional inspection trips made necessary through the failure of any person, firm, or corporation in charge of work, to give specific locations of work to be inspected or to otherwise create conditions making such additional inspections or trips necessary, are hereby designated "Extra Inspections". For each such "Extra Inspection", a fee of \$70 (Residential) \$110 (Commercial) shall be imposed for each offense.~~
- A permit issued pursuant to G.S. 160D-1110 expires six months, or any lesser time fixed by ordinance of the City, after the date of issuance if the work authorized by the permit has not commenced. If after commencement the work is discontinued for a period of 12 months, the permit therefore immediately expires. No work authorized by a permit that has expired may thereafter be performed until a new permit has been secured. (G.S. 160D-1111)

Therefore, the following fees will be charged for permits that are allowed to expire:

- 1) Permit expiring after six (6) months:
 - a) A new second permit will be issued within six months of the expiration date of the first permit based on **current minimum residential and commercial permit fees**.
- 2) Permit expiring after twelve (12) months:
 - a) A new permit will be issued with fees assessed based on **current minimum residential and commercial permit fees**.

Effective July 1, 2024.

Section 9. Code Enforcement Division.

Description	Fee
OTHER ACTIONS	
Carbon Monoxide Detector Late Fee	\$25
Lot Clearing and Mowing	Contractor Cost + \$100 Admin. Fee
Nuisance Abatement	Contractor Cost + \$150 Admin. Fee
Minimum Housing Abatement	Contractor Cost + \$300 Admin. Fee

Effective July 1, 2024

Section 9. Code Enforcement Division.	FY2023-2024	FY2024-2025	Effect on Revenue
Nuisance Abatement Contractor Cost +	\$75	\$150	\$ 9,150.00
Minimum Housing Abatement Contractor Cost +	\$150	\$300	\$ 300.00

CHAPTER IV. CHARLOTTE-MONROE EXECUTIVE AIRPORT

ARTICLE A. FEES AND CHARGES

Section 1. Schedule of Fees

In an effort to make the Airport self-sufficient & gain efficiency, the following changes are proposed. Removing itemized Bulk Hangar options at the range of \$265 to \$2,800 and rather charging a flat Bulk Hangar rate of \$1.5 per sq. ft. per month.

Replacing the itemized Office Space in Hangars & range with a flat rate of \$1.00/sq. ft. per month.

Increase Callout Fee from \$100 to \$150.

Combining the various Building fees into one T-Hangar Fee

For Monthly Tie Down Spot / Ramp Parking, moving from a sq. ft. to a flat rate fee ranging from \$90 to \$195 depending on single, twin or jet turbo prop.

Moving daily fees (new ramp fees, daily aircraft parking, overnight fees) to a newly added Section 2. Schedule of Daily Fees applicable to all non-Airport Based aircraft.

Changing Towing Fees from contract to a flat rate of \$50 per tow.

Adding an Airport Development Fee (new account/change of account) each time a plane is changed.

Description	Fee
Fuel Rates	
Fuel Price for Self Service	A minimum of \$1.30 above purchase price plus tax (at discretion of Airport Manager)
Fuel Price for Full Service	A minimum of \$2.10 above purchase price plus tax (at discretion of Airport Manager)
Volume Discounts – Based Customers and Approved Flight Schools*	\$0.05 - 0 to 2,000 gallons per month \$0.10 - 2,001 to 4,000 gallons per month \$0.15 – 4,001 to 6,000 gallons per month \$0.20 - 6,001 to 8,000 gallons per month \$0.25 - 8,001 & greater gallons per month
Self-Fueling Flowage Rate for Company with own Fuel Tanks	\$0.10 per gallon fuel
Self-Fueling Fuel Storage Fee	
City Hangar Lease Holders	\$0.78 per gallon fee for storage and service
Hangar Owners	\$0.78 per gallon fee for storage and service
Hangar Owner with own permanent Fuel Facility, requiring no assistance from the City	Exempt from flowage fee
Monthly Lease Rates	
Bulk Hangar (Hangar in Common): Hangars #1, #2, #4, #9	\$1.50/sq. ft.
Aircraft, Single Piston	\$265
Aircraft, Twin Piston	\$324.50
Aircraft, Turboprop & Jet	\$500 to \$2,800 (at discretion of Airport Manager)
Hangar 1	\$8/sq. ft./yr. Office
Hangar 3	\$1,500/mo. Hangar
Hangar 4	\$8/sq. ft./yr. Office
Hangar 5	\$10/sq. ft./yr. Office \$6/sq. ft./yr. Hangar
Maintenance Hangar	\$5/sq. ft./yr. Office \$2/sq. ft./yr. Hangar
Office Space in Hangar	\$1.00/sq. ft.
T-Hangar	\$446
Building A	\$405

Building A (Corner Unit)	\$405
Building B	\$405
Building A (Storage)	\$90
Terminal Office Space Lease	\$18/sq. ft./year
Tie Down Spot / Ramp Parking	
Aircraft, Single Piston	\$90
Aircraft, Twin Piston	\$165
Aircraft, Jet/Turboprop	\$195
Overnight Storage Rates	
Hangar	
Aircraft, Single Engine	\$31
Aircraft, Twin Engine	\$44
Aircraft, Turboprop & Jet	\$105
Tie Down Spot / Ramp Parking	
Aircraft, Single Piston	\$15
Aircraft, Twin Piston	\$20
Aircraft, Jet/Turboprop	\$55
Helicopter	\$20
Line Service Fees	
Customs Processing	\$525
Regulated Garbage Pickup Service	\$510/pickup
Early Call Out or Late Arrival	
Per hour	\$150
Ground Handling Fee – Per Passenger	
Aircraft holding 10 passengers or greater	\$20
Ground Service Equipment	
Ground Power Unit - Per hour; minimum 1 hour	\$75
Large Lavatory	\$75
Wash Rack	\$20
Cold Weather Pre-heat	\$45
Miscellaneous Fees	
Change Burnt Out Obstruction Light	\$100
Delinquent Account Fees	
Delinquent Penalty	2% of past due balance/min \$5
Account Service Fee	\$25
Account Reinstatement Fee	\$100
Fuel Facilities Installation and Self-fueling	\$1,000
Gate Access Card Fee	\$40/card
Returned Check Charge	**
Towing fee per tow	\$50
Aircraft Ramp Fee – non based aircraft weighing \geq 12,500 lbs.	\$100
Airport Development Fee (new account/change of account)	\$2,500

* Volume discounts based on full service purchases, will be rebated at end of month after meeting volume threshold.

+ With no fuel purchase

** Maximum allowed by North Carolina Law (G.S. 25-3-506).

Effective July 1, 2024.

Section 2. Schedule of Daily Fees applicable to all non-Airport Based aircraft

Daily Estimates	Proposed FY 2024-25	Calculations	Annual Estimate
Non-based Aircraft/ Ramp (waived with min. fuel purchase)	*	SF, multiplied by .01335	\$30,000
<12,500 lbs (non-jet), ramp fee \$20/waived if fuel purchase of 15 gallons	\$20	N/A	\$250
Landing Fee (MLW, not waived)	*	MLW, multiplied by .00335	\$3,000
Overnight Fee (SF, not waived)	*	SF, multiplied by .01335	\$35,000

Min. Fuel Purchase is based upon the size of the aircraft.

**At the discretion of the Airport Director*

Effective July 1, 2024.

FY2023-2024 FY2024-2025 Effect on Revenue

Monthly Lease Rates

Bulk Hangar

Replace itemized & various hangar fees with one combine Bulk Hangar Fee

(Hangar-in-Common): Hangars #1, #2, #4, #9

\$265 - \$2,800 \$1.50/sq.ft. \$52,000

Aircraft, Single Piston

Aircraft, Twin Piston

Aircraft, Turboprop & Jet

Hangar 1

Hangar 3

Hangar 4

Hangar 5

Maintenance Hangar

Office Space in Hangar

Replace itemized & various office space in hangar fees with one combine Office Space in Hangar Fee

\$0.66-\$0.83/sq. ft. \$1.00/sq.ft. \$7,000

T-Hangars – Combine into one fee amount

- \$446.00 \$9,348

Building A \$405.00 -

Building A (Corner Unit) \$405.00 -

Building B \$405.00 -

Building A (Storage) \$70 \$90

Minimal

Terminal Office Space Lease	\$13.00/sq. ft./yr.	\$18.00/sq. ft./yr.	\$1,000
Tie Down Spot/Ramp Parking Aircraft, Single Piston	\$77.00	\$90.00	\$10,980
Aircraft, Twin Piston	\$143.00	\$165.00	Minimal & included above
Aircraft, Jet/Turboprop	\$1.43/sq. ft. (aircraft footprint)	195.00 Flat Rate	Minimal & included above
Line Service Fees			
Early Call Out or Late Arrival	\$100.00	\$150.00	\$950
Ground Handling Fee (per passenger)	\$10.50	\$20.00	Minimal
Ground Service Equipment			
Ground Power Unit - Per 15 minutes hour; minimum 1 hour	\$50	\$75	Minimal
Large Lavatory	\$50	\$75	Minimal
Wash Rack	\$10	\$20	Minimal
Cold Weather Pre-heat	\$30	\$45	Minimal
Miscellaneous Fees			
Gate Access Card Fee	\$30	\$40	Minimal
Towing Fee per tow	\$0	\$50	Minimal
Airport Development Fee (new account/change of account)	\$0	\$2,500	\$12,500

CHAPTER VI. ELECTRIC

ARTICLE C. ELECTRIC RATE RIDERS

RENEWABLE ENERGY PORTFOLIO STANDARDS (REPS) CHARGE

APPLICABILITY:

The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customer accounts receiving electric service from the City of Monroe (“City”), except as provided below. These charges are collected for the expressed purpose of enabling the City to meet its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

MONTHLY RATE:

Monthly electric charges for each customer account computed under the City’s applicable electric rate schedule will be increased by an amount determined by the table below:

	<u>FY2023-2024</u>	<u>FY2024-2025</u>	<u>*Effect on Revenue</u>
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DEFINITIONS:

Residential Account	\$ 0.84	\$ 0.82
Commercial Account	\$ 4.58	\$ 4.47
Industrial Account	\$47.20	\$46.08

Effective July 1, 2024

*There is no effect on revenue, these are pass through charges from the NCMPA1 Power Agency. The REPS charges collected are all provided to the NCMPA1.

NCMPA1 continues to plan its compliance (in aggregate, on behalf of the members) with the REPS.

- As previously adopted the funding mechanism is a “per customer” charge that is “capped” at levels set forth in the legislation.
- NCMPA1 set its cost recovery in 2024 at levels projected to be adequate to recover its annual incremental compliance cost through 2025.

Updated program cost for 2024 and beyond reflect the expected costs to meet the poultry and swine carve-out of the REPS requirement.

CHAPTER VII. ENGINEERING/PUBLIC WORKS

ARTICLE A. FEES

Section 1. Street Cleaning/Street Division. Cleaning and Flushing of City Maintained Streets Due to Dirt/Debris Being Tracked into The Street Right-of-Way from Private Property.

Description	Fee
Cleaning and Flushing of City Maintained Streets Due to Dirt/Debris Being Tracked Into The Street Right-of-Way From Private Property.	\$150 Mobilization Fee Plus \$125 Administrative Fee
Street Sweeping Fee – one hour minimum	\$300 per hour

Effective July 1, 2024

Note: There is no effect on revenue for the updated fees for cleaning, flushing & street sweeping of City maintained streets. This increase is to reflect the true, actual cost to perform the work if needed.

Section 4. Charges and Fees.

An increase of the Re-Inspection fee is being proposed to hopefully ensure projects are ready for inspection before the inspection is requested.

Description	Fee
Engineering Reviews and Inspections	
Erosion Control Permit Commercial above 12,000 sq. ft. disturbed, or any > 1 acre tract disturbed area	\$500 first acre disturbed or portion thereof plus \$200 for any additional acre disturbed, or portion thereof
Permanently Close Street or Alleyway	\$1,040
Re-Inspection Fee	\$500
Re-review fee for engineering plans (charged on the second submittal, and to increase incrementally by \$200 each submittal thereafter)	\$100 for 2 nd \$300 for 3 rd \$500 for 4 th Etc.

Effective July 1, 2024

<u>Section 4. Charges and Fees.</u>	FY2023-2024	FY2024-2025	Effect on Revenue
Re-Inspection Fee	\$100	\$500	\$1,500

ARTICLE C. SANITATION SERVICE

Section 1. Sanitation Service.

The City of Monroe has contracted with Waste Pro for solid waste disposal.

Solid Waste is requesting the following modifications to the fee schedule. The proposed fee increases are necessary to cover cost of services provided including landfill increases and consumer price index increases.

Section 2. Customer Charges - Residential and Small Commercial Businesses.

Classification	Service	Monthly Charge
Recycling for Non Solid Waste Customers	Every other week recycling pick-up.	\$12.00 per cart
Additional Recycling Cart	Every other week recycling pick-up.	\$9.00 per cart
Outside City Residential	One time per week garbage pick-up (includes every other week recycling pick-up, weekly bulky pick-up, and one time per week yard waste pick-up).	\$40.50 per cart
Residential	One time per week garbage pick-up (includes every other week recycling pick-up, weekly bulky pick-up, and one time per week yard waste pick-up).	\$24.30 per cart
Outside City Small Commercial Businesses	One time per week garbage pick-up (includes every other week recycling pick-up).	\$39.50 per cart
Small Commercial Businesses	One time per week garbage pick-up (includes every other week recycling pick-up).	\$22.25 per cart

Effective July 1, 2024.

	FY2023 - 2024	FY2024 – 2025	Effect on Revenue
Outside City Residential	\$37.50	\$40.50	\$756.00
Residential	\$21.30	\$24.30	\$442,764.00
Outside City Small Bus.	\$36.50	\$39.50	\$432.00
Small Comm. Bus.	\$19.25	\$22.25	\$21,888.00

Section 3. Miscellaneous Fees

Solid Waste is requesting removal of Section 3. Miscellaneous Fees. We do not collect bulky items outside of properties serviced by dumpsters.

Section 3. Miscellaneous Fees:

Item	Fee
Multi Family Dumpster Exemption Fee (per property)	\$20/month
Rental Property Owners Fee for Disposal of Bulky Items at Rental Property	Amount charged by third party contractor.

Effective July 1, 2024.

<u>FY2023 - 2024</u>	<u>FY2024 – 2025</u>	<u>Effect on Revenue</u>
\$20.00	\$0.00	N/A

Chapter XII. Water & Sewer

City Staff recommends the following increases reflected in the tables below.

- Water rate increase = 5.00% pursuant to 15-year rate model
- Sewer rate increase = 5.00% pursuant to 15-year rate model
- Consumer Price Index - increase for administrative and non-construction fees = 2.77% (based on US Bureau of Labor, South Urban region)
- Construction Cost Index – increase for construction related fees = 3.29% (based on Engineering News Record statistics)

Article A. Water Connection Fees

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE A. WATER CONNECTION FEES			
Section 1. New Water connection Fees			\$1,500
Inside City Limits			
Complete Service Connection Installation (Potable or Irrigation)			
3/4" Tap and Service Connection	\$ 1,513.00	\$ 1,563.00	
1"Tap and Service Connection	\$ 2,010.00	\$ 2,076.00	
Meter Only Installation for Developer or Contractor Installed Service Connections			
3/4" Tap and Service Connection	\$ 356.00	\$ 368.00	
1"Tap and Service Connection	\$ 494.00	\$ 510.00	
1 1/2" Inch Tap and Service Connection	\$ 858.00	\$ 886.00	
2" Inch Tap and Service Connection	\$ 1,174.00	\$ 1,213.00	
Section 2. Renewal/Replacement Water Connection Fees	\$ 1,513.00	\$ 1,563.00	\$250
Deposit with 6-month Financing	\$ 178.50	\$ 183.50	

Article B. Water Rates

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE B. WATER RATES			
Section 1. Water Rates			\$453,571
Usage Charge Per 1,000 Gallons	\$ 3.13	\$ 3.29	
Customer Charge Per Month – Inside City			
Meter Size			
3/4 inch meter	\$ 13.42	\$ 14.09	
1 inch meter	\$ 25.37	\$ 26.64	
1 1/2 inch meter	\$ 57.09	\$ 59.94	
2 inch meter	\$ 120.49	\$ 126.51	
3 inch meter	\$ 190.24	\$ 199.75	
4 inch meter	\$ 272.70	\$ 286.34	

6 inch meter	\$ 488.32	\$ 512.74	
8 inch meter	\$ 716.91	\$ 752.76	
Customer Charge Per Month – Outside City			
Meter Size			
3/4 inch meter	\$ 26.85	\$ 28.19	
1 inch meter	\$ 50.74	\$ 53.28	
1 1/2 inch meter	\$ 114.17	\$ 119.88	
2 inch meter	\$ 240.98	\$ 253.03	
3 inch meter	\$ 380.48	\$ 399.50	
4 inch meter	\$ 545.39	\$ 572.66	
6 inch meter	\$ 976.64	\$ 1,025.47	
8 inch meter	\$ 1,433.82	\$ 1,505.51	
Fire Hydrant Bulk Rate per 1,000 gallons	\$ 3.75	\$ 3.94	
Reclaimed Water Bulk Rate per 1,000 gallons	\$ 3.13	\$ 3.29	
Section 2. Resale Water Rate - Union County			\$0
Resale Water Rate per 1,000 gallons	\$ 3.13	\$ 3.29	
No Customer Charge Per Month			
Section 3. Fire-Line Availability Charges			\$280
Size of Connection – Inside City			
2 inch or 3 inch	\$ 5.78	\$ 6.07	
4 inch	\$ 9.85	\$ 10.34	
6 inch	\$ 22.53	\$ 23.66	
8 inch	\$ 45.06	\$ 47.31	
10 inch	\$ 88.00	\$ 92.40	
12 inch	\$ 130.96	\$ 137.51	
Size of Connection – Outside City			
2 inch or 3 inch	\$ 11.55	\$ 12.13	
4 inch	\$ 19.70	\$ 20.69	
6 inch	\$ 45.06	\$ 47.31	
8 inch	\$ 90.12	\$ 94.63	
10 inch	\$ 176.01	\$ 184.81	
12 inch	\$ 261.92	\$ 275.02	
Section 4. Temporary Water Connection from a Fire Hydrant			\$180
Deposit	\$ 752.00	\$ 773.00	
Installation/Removal Fee	\$ 70.50	\$ 72.50	

Article C. Sewer Connection Fees

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE C. SEWER CONNECTION FEES.			
Section 1. New Sewer Connection Fees			\$1,320
4 Inch Tap and Service Connection	\$ 1,340.00	\$ 1,384.00	
Section 2. Renewal/Replacement Sewer Connection Fees	\$ 1,340.00	\$ 1,384.00	\$660
Deposit with 6-month Financing	\$ 178.50	\$ 183.50	

Article D. Sewer Rates

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE D. SEWER RATES			
Section 1. Sewer Rates			\$529,968
Usage Charge			
Usage Charge Per 1,000 Gallons	\$ 4.47	\$ 4.69	
Customer Charge Per Month			
Water Meter Size – Inside City			
3/4 inch meter	\$ 17.90	\$ 18.80	
1 inch meter	\$ 29.88	\$ 31.37	
1 1/2 inch meter	\$ 59.57	\$ 62.55	
2 inch meter	\$ 116.89	\$ 122.73	
3 inch meter	\$ 190.91	\$ 200.46	
4 inch meter	\$ 298.28	\$ 313.19	
6 inch meter	\$ 596.33	\$ 626.15	
8 inch meter	\$ 954.54	\$ 1,002.27	
Water Meter Size – Outside City			
3/4 inch meter	\$ 35.80	\$ 37.59	
1 inch meter	\$ 59.77	\$ 62.76	
1 1/2 inch meter	\$ 119.14	\$ 125.10	
2 inch meter	\$ 233.78	\$ 245.47	
3 inch meter	\$ 381.82	\$ 400.91	
4 inch meter	\$ 596.55	\$ 626.38	
6 inch meter	\$ 1,192.66	\$ 1,252.29	
8 inch meter	\$ 1,909.08	\$ 2,004.53	
Customer Charge per Month for Metered Sewer Accounts – Inside City			
Meter Capacity @ Required Accuracy			
3/4 inch meter equivalent	\$ 17.90	\$ 18.80	
1 inch meter equivalent	\$ 29.88	\$ 31.37	
1 1/2 inch meter equivalent	\$ 59.57	\$ 62.55	
2 inch meter equivalent	\$ 116.89	\$ 122.73	
3 inch meter equivalent	\$ 190.91	\$ 200.46	

4 inch meter equivalent	\$ 298.28	\$ 313.19	
6 inch meter equivalent	\$ 596.33	\$ 626.15	
8 inch meter equivalent	\$ 954.54	\$ 1,002.27	
10 inch meter equivalent	\$ 1,372.14	\$ 1,440.75	
12 inch meter equivalent	\$ 1,909.07	\$ 2,004.52	
Meter Capacity @ Required Accuracy** - Outside City			
¾ inch meter equivalent	\$ 35.80	\$ 37.59	
1 inch meter equivalent	\$ 59.77	\$ 62.76	
1 ½ inch meter equivalent	\$ 119.14	\$ 125.10	
2 inch meter equivalent	\$ 233.78	\$ 245.47	
3 inch meter equivalent	\$ 381.82	\$ 400.91	
4 inch meter equivalent	\$ 596.55	\$ 626.38	
6 inch meter equivalent	\$ 1,192.66	\$ 1,252.29	
8 inch meter equivalent	\$ 1,909.08	\$ 2,044.53	
10 inch meter equivalent	\$ 2,744.29	\$ 2,881.50	
12 inch meter equivalent	\$ 3,818.14	\$ 4,009.05	
Flat Rate Sewer Service Charge (no water service)			
Inside City Limits	\$ 42.89	\$ 45.03	
Outside City Limits	\$ 85.80	\$ 90.09	
Section 2. Union County East Side Sewer System Treatment Rate/Established by Annual Contract	N/A	N/A	
Section 3. Sewer High Strength Surcharges			\$0
Minimum Surcharge per calendar quarter	\$ 11.50	\$ 11.50	
STANDARD STRENGTH – Upper Limit (milligrams/liter)			
5-Day Biochemical Oxygen Demand - 250	\$ 289.50	\$ 289.50	
Total Suspended Solids - 200	\$ 104.50	\$ 104.50	
Total Ammonia-Nitrogen - 18	\$ 1,540.00	\$ 1,540.00	
STANDARD STRENGTH – Lower Limit (milligrams/liter)			
5-Day Biochemical Oxygen Demand - 180	\$ 289.50	\$ 289.50	
Total Suspended Solids - 150	\$ 104.50	\$ 104.50	
Total Ammonia-Nitrogen - 14	\$ 627.00	\$ 627.00	
Section 4. Discharge of Residential Septic Tank Wastes and Domestic Portable Toilet Waste			\$29,022
Hauled residential septic tank wastes or domestic portable toilet wastes per 1,000 gallons	\$ 103.26	\$ 200.00	

Article E. Capacity Fees

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE E. CAPACITY FEES			
Section 1: Capacity Fee Schedule for New or Expanded Development			\$125,014
Water Capacity Fees - Inside/Outside City			
Meter Size			
¾ inch meter	\$ 2,670.00	\$ 2,758.00	
1 inch meter	\$ 4,460.00	\$ 4,607.00	
1½ inch meter	\$ 8,892.00	\$ 9,185.00	
2 inch meter	\$ 14,232.00	\$ 14,700.00	
3 inch meter	\$ 28,492.00	\$ 29,429.00	
4 inch meter	\$ 44,515.00	\$ 45,980.00	
6 inch meter	\$ 89,002.00	\$ 91,930.00	
8 inch meter	\$ 142,459.00	\$ 147,146.00	
Wastewater Capacity Fees– Inside/Outside City			
Meter Size			
¾ inch meter	\$ 2,951.00	\$ 3,048.00	
1 inch meter	\$ 4,929.00	\$ 5,091.00	
1½ inch meter	\$ 9,824.00	\$ 10,147.00	
2 inch meter	\$ 15,725.00	\$ 16,242.00	
3 inch meter	\$ 31,483.00	\$ 32,519.00	
4 inch meter	\$ 49,185.00	\$ 50,803.00	
6 inch meter	\$ 98,337.00	\$ 101,572.00	
8 inch meter	\$ 157,407.00	\$ 162,586.00	
For meter sizes greater than 2 inch where flow volumes exceed 150% of allowable flow			
Water per gallon	\$ 6.73	\$ 6.95	
Sewer per gallon	\$ 8.27	\$ 8.54	

Article F. Miscellaneous Charges

	<u>FY2023 -2024</u>	<u>FY2024 -2025</u>	<u>Effects on Revenue</u>
ARTICLE F. MISCELLANEOUS CHARGES			
Section 1. Pretreatment Program Administration Charges			\$635
PERMITTED FLOW (million gallons per day)			
0 - 0.1	\$ 1,006.00	\$ 1,034.00	
0.1 - 0.5	\$ 1,997.50	\$ 2,053.00	
Greater than 0.5	\$ 2,971.00	\$ 3,053.50	

Annual Inspection	\$ 152.00	\$ 156.00	
Section 2. Application Fees for Industrial User Permit or Domestic Septage Discharge Permit			
Industrial User Permit Application Fee	\$ 484.00	\$ 497.50	
Discharge domestic septic Application Fee	\$ 103.00	\$ 106.00	
Section 3. Fees for Water Meter Re-reads or Water Meter Testing			\$0
Second or subsequent tests	\$ 69.50	\$ 71.50	
Section 4. Fees for Authorized Recreational Use of City Lakes			\$681
Fishing per person, per day			
From Shore	\$ 3.00	\$ 3.00	
From Boat	\$ 3.00	\$ 3.00	
Boat Launching	\$ 4.00	\$ 4.00	
Annual Dock and/or Access Permit			
Inside City	\$ 88.50	\$ 91.00	
Outside City	\$ 177.00	\$ 182.00	
Section 5. Charges for Reproduction of Documents			\$0
Specifications for Water Main Construction per copy	\$ 13.50	\$ 14.00	
Specifications for Sewer Main Construction per copy	\$ 13.50	\$ 14.00	
Section 6. Charges for Sewer Television Inspections			\$0
Hourly Rate	\$ 88.50	\$ 91.00	
Section 7. Water and Sewer Extension Permits			\$132
Water Main Extensions	\$ 317.50	\$ 326.50	
Sewer Main Extensions	\$ 317.50	\$ 326.50	

Effective July 1, 2024.

CITY OF MONROE
2024 - 2025 BUDGET
General Fund Balance Activity

	Formal Assignment	Unassigned	Total Above Policy
As of April 9, 2024			
Unassigned		\$ 4,956,305	
Airport Grant Acceptance	\$ 152,892		
Downtown Parking Lot Improvements	1,369,993		
Total Balance as of April 9, 2024	\$ 1,522,885	\$ 4,956,305	\$ 6,479,190
<hr/>			
Projected Activity Remainder of Fiscal Year 2024			
Addition at Fiscal Year End - Investment Earnings		2,603,000	
Addition at Fiscal Year End - Ad Valorem Tax		868,443	
Addition at Fiscal Year End - Savings Personnel Cost		1,070,358	
Balance projected as of June 30, 2024	\$ 1,522,885	\$ 9,498,106	\$ 11,020,991
<hr/>			
Projected Activity for Fiscal Year 2024 - to be used in budget			
Proposed Use of Unassigned Fund Balance for One-Time Expenses		(4,206,040)	
Balance projected as of July 1, 2024	\$ 1,522,885	\$ 5,292,066	\$ 6,814,951

Amounts above are in addition to the City's Fund Balance Policy reserve of \$13,820,359.