



ANNUAL BUDGET

Fiscal Year 2023 - 2024



	FY 2024 BUDGET	PAGE #
BUDGET MESSAGE		1
BUDGET SUMMARY		6
LEGISLATIVE		8
CITY ADMINISTRATION		9
FACILITIES MAINTENANCE		12
FINANCE		13
HUMAN RESOURCES		20
ENGINEERING AND STREETS		21
CODE ENFORCEMENT & BUILDING STDs		23
PLANNING		25
POLICE		27
FIRE		28
INFORMATION TECHNOLOGY		30
CENTER THEATRE		31
PARKS AND RECREATION		32
GOLF COURSE (MCC)		35
DOWNTOWN		37
OCCUPANCY TAX PROJECT FUND		38
WATER RESOURCES		39
STORMWATER		45
AQUATICS CENTER (MAFC)		46
ELECTRIC AND NATURAL GAS		47
AIRPORT (CMEA)		53
SOLID WASTE		55
INSURANCE FUNDS (FINANCIAL PLANS)		56
POSITION SUMMARY		58
CAPITAL IMPROVEMENT PLAN (CIP)		61
LISTING OF DEBT OBLIGATIONS		86
OUTSIDE AGENCY FUNDING		88
PROPOSED FEE SCHEDULE CHANGES		90
ANTICIPATED USE OF FUND BALANCE		109



300 W Crowell Street, Monroe, NC 28112
monroenc.org • 704-282-4500 • PO Box 69, Monroe, NC 28111

May 9, 2023

Dear Honorable Mayor and City Council:

This letter hereby transmits the proposed budget for the fiscal year ending **2024** to the Mayor and City Council of the City of Monroe.

The preparation of the annual budget is one of the major responsibilities conferred by law upon city managers in North Carolina. City staff has thoughtfully sought to assist in this responsibility of quantifying the cost of service delivery focusing on the most urgent of those requirements.

In developing the City's spending plan to affect services and operations, a number of principles were used during the conceptualization of this recommended budget:

- Realistic assumptions for revenue and expenditure estimates that matched reoccurring revenues with expenditures, as a basis of budget recommendations;
- Strategies sought to balance citizen interests for public safety, staff views on facility sustainment, and employee wellbeing without placing additional financial burdens on our citizenry, merchants, and industry;
- Preserving Fund Balance for future capital outlays, improvements, and contingencies.

The major challenges driving this budget planning and expenditure reconciliation process were:

- Additional staff needed to meet current and projected service demands and succession planning;
- Funding additional street maintenance initiatives;
- Delay in fully funding redevelopment area plans;
- Deferral of various improvements to Downtown.

The Manager's recommended budget increases by approximately **5.9%**, with the *total General Fund budget (including subsidized funds) increasing by 9.6%* and *Enterprise Funds budget increasing by 4.1%* over their current year budgets. Excluding capital projects, the operating budget increased by 13.1%, with the General Fund operating budget increasing 12.2% and the enterprise funds increasing 13.2%. This spending plan proposes maintaining the current general fund ad valorem tax rate of 50.25 cents and downtown municipal tax district's tax rate of 19.5 cents. Other fee and rate revisions are summarized in the respective sections of this Message.

The Governing Body possesses the great responsibility of being stewards of City funds as well as ensuring policies are implemented that foster a vibrant and healthy community. Your direction sets the tone for how the City may progress and in collaboration with our management team and your feedback, a clear set of priorities that can be fulfilled. The budget encompasses a number of recommendations that will foster work force stability, address maintenance challenges, and deploy projects that enhance our community.

GENERAL FUND

The City takes great pride and shows its commitment to revitalization in the downtown area with completion nearing for two previously approved projects, the Phil Bazemore Active Adult Center and the Bobby G. Kilgore Law Enforcement Center. The Phil Bazemore Active Adult Center is expected to be open in June of 2023 and the Bobby G. Kilgore Law Enforcement Center is expected to be complete in July 2023. Funding has been included in the FY 2024 budget to cover operating expenses including the addition of an Administrative Assistant (FT) at the Active Adult Center.

The proposed budget also includes the addition of five other full-time positions and one part-time position. New full-time positions include a Transportation Planner, Paralegal, Webmaster, Construction Project Manager and a Permit Technician. The new part-time positions is a Human Resources Analyst position.

City employees continue to remain our single greatest asset. Included is funding for the City's merit program on a sliding scale based on performance of 0-2% and a 2.5% Cost of Living Adjustment. Also included is the increase to the City's retirement program as required by the State of 0.75%.

Maintaining existing facilities is a priority and the proposed FY 2024 budget continues to address many maintenance issues. Replacing flooring, painting and parking lot improvements at the Dickerson Community Center and replacing sidewalks and bleacher pads at the Dickerson tennis courts is planned. Also included are new bathrooms, sidewalks to the dog park and shelter at Sunset Park and painting at Winchester and the Old Armory Community Centers. Flooring and painting at the Monroe County Club ballroom and replacement of the Monroe city limit signs on Highway 74 is also budgeted.

The total General Fund budget is \$55,359,765. This proposed FY 2024 budget being recommended has been balanced through the strategic use of unassigned fund balance, current revenues and installment financings to fund a replacement fire truck and leaf collector truck.

MONROE AQUATICS AND FITNESS CENTER FUND

The proposed budget for the Aquatics and Fitness Center Fund for FY 2024 is \$4,257,943. The Center was added to enhance the quality of life in Monroe by offering activities that can be enjoyed by families in our community. The Center has seen a steady increase in membership and attendance over the past year. Funding for necessary maintenance items including remodeling the lobby and main hallway, treadmill spin bikes, dumb bell and elliptical replacements, retention pond cleanup and pool deck resurfacing at the indoor pool has been included.

WATER AND SEWER FUND

The proposed budget for the Water and Sewer Fund for FY 2024 is \$28,521,886. The City has committed to a financial plan that allows for small increases in the water and sewer rates to accumulate adequate funding for future capital projects to maintain adequate capacity for its current and future customers. In fiscal year 2017, a Resolution was adopted for the establishment of a Water and Sewer Capital Reserve Fund to be used to accumulate funds for the construction of

an expanded wastewater treatment plant (WWTP) and other needed system improvements. Construction of the planned WWTP expansion has been accelerated in the capital improvement plan to begin construction in 2026 instead of the original date of 2032. This expanded WWTP capacity will be on-line in 2029 to ensure meeting the demands for service from the positive economic development and growth the City is experiencing. The City believes it is prudent to accumulate enough cash reserves to fund 40% of the total project cost and finance the remaining 60% with revenue bonds. The FY 2024 budget includes a 3.5% water and sewer rate increase as part of this financial plan.

Capacity fees and other construction related fees will be increased on July 1, 2023 by 3.28% based on the construction cost index. Administrative and non-construction fees will increase by 2.34% according to the consumer price index. Five full-time positions including an Administrative Assistant, a Construction Inspector, a General Manager of Operations, a Civil Engineer and a Water Systems Engineer have been added to help manage the City's systems and add new required programs such as back flow. A Maintenance Field Supervisor, Maintenance Operator II and Construction Operator have been added to oversee maintenance and construction of systems.

Water Capital Improvements: The City's John Glenn Water Treatment Plant has a current capacity of 11.0 MGD. This combined with the Catawba Water Supply of 1.99 MGD (via Union County contract), is expected to meet anticipated demands until 2036, assuming a 2.0 percent annual growth rate. Negotiations are ongoing with Union County for additional future partnerships on water supply.

In order to ensure continued reliable operation of the existing water treatment plant, improvements as recommended in the City's Risk and Resiliency Plan are being made as part of the FY24 budget, in addition to repair and maintenance of other critical equipment at the plant and the addition of an additional Water Treatment Plant Operator.

Sewer Capital Improvements: The City's Wastewater Treatment Plant capacity is projected to serve the City's needs until 2033 at an annual 2.0 percent growth rate. An expansion plan is in place as previously mentioned to ensure that added capacity can be made available by 2029. The new plant is currently being designed.

Infrastructure Renewal: Significant efforts are underway to renew our existing infrastructure. A strategic plan was launched in FY 2014 to repair and replace old and deteriorated segments of the water distribution and sewer collection system to ensure system viability. The City has an aggressive goal to replace 1% of the distribution and collection system each year. The proposed budget includes funding to continue this program.

ELECTRIC FUND

The proposed budget for the Electric Fund for FY 2024 is \$68,062,058. Electric rates for the FY 2024 budget year are proposed to remain the same. Line extension projects are proposed to be funded to extend electric facilities to residential subdivisions, commercial developments and industrial projects. These extensions not only allow the City to serve future load growth, but in some cases provide redundancy by improving the power transfer capability between substations. The proposed budget includes funding to add personnel to keep up with demand due to growth and to reduce reliance on contract workforce. Additions include four full-time positions including a GIS Technician and three Electric Line Superintendents.

NATURAL GAS FUND

The proposed budget for the Natural Gas Fund for FY 2024 is \$32,490,489. Natural gas rates are adjusted monthly to reflect the increases/decreases in the actual cost of natural gas. The margin is budgeted to remain the same in FY 2024. The natural gas system continues to expand to serve new industrial, commercial and residential customers resulting in increased sales volume that may offset future rate increases. The proposed budget includes funding for one additional position, a Records Management Specialist, to keep up with compliance reporting for the utility.

Proposed capital improvements include continued funding of system reinforcement projects to resolve weak portions of the natural gas system and provide redundancy. Funding for projects to meet compliance requirements is included. Funding for line relocation projects due to roadway improvement projects have been included. Infrastructure projects and revenue-based expansions have also been included to accommodate new planned subdivisions as well as new commercial developments and industrial projects.

STORMWATER FUND

The proposed budget for the Stormwater Fund for FY 2024 is \$3,583,568. Stormwater Service is a part of the Engineering Department and has two primary functions - (1) maintain and revitalize the stormwater drainage conveyances on both public and private property in Monroe, and (2) provide a response to the City's NPDES Phase II permit which focuses on maintaining and improving the quality of stormwater runoff. Funding for ongoing small stormwater construction projects, the James Hamilton Road Culvert and the Stewarts Creek Watershed water quality project was included in the FY 2024 budget. There are no stormwater rate increases proposed in this budget.

AIRPORT FUND

The proposed budget for the Airport Fund for FY 2024 is \$4,938,971. The continued focus is to expand operations and attract more traffic of based and transient aircraft. Maintenance items such as bathroom remodeling and new furniture in the terminal are planned as well as updating the computer and network equipment as required by the US Customs and Border Protection Agency.

SOLID WASTE FUND

The proposed budget for the Solid Waste Fund for FY 2024 is \$3,411,915. The Solid Waste Fund covers the cost of recycling and residential/business collection services within the corporate limits as well as litter pickup along the public street right-of-ways. Funding for the purchase of additional trash carts has been included. There is no rate increase proposed for FY 2024.

SELF-INSURANCE FUNDS

The City maintains three self-insurance funds: Workers' Compensation, Property and Casualty and Health and Dental. The proposed annual financial plan for the Health and Dental Insurance Fund no increase for employee premiums, but include a 3% increase to the employer premium contributions or for the upcoming year.

The proposed annual financial plan for the Workers' Compensation Fund for FY 2024 includes funding contributions of \$450,000 that has been allocated to all departments. Funding for the Property and Casualty Fund totals \$1,158,256 that has been allocated to all departments. This amount is 34.6% higher the prior fiscal year.

The City has also been funding post-employment benefit costs for retirees as the expenses have been incurred. The annual required contribution, as calculated by an actuary, represents the projected amount required to fund normal costs each year and is now recorded as a liability to the City on the financial statements. At this time, no funding is recommended for GASB 45 post-employment benefits. The budget includes funding for a study to make recommendations about how this liability can be managed.

CONCLUSION

The City of Monroe will continue to stay focused on the long-term goal of making Monroe a desirable place to live and work and invest. City services and infrastructure will be maintained and developed as community grows and develops. With the extensive planning within our water, sewer, electric and natural gas services, Monroe stands alone in Union County to meet any and all residential and industrial development needs. Ready and able to meet these needs puts Monroe in an excellent position to grow our City. The decisions we make now will lay the foundation for our future and we need to do so with a sound plan and unified voice.

Our continued focus on upkeep and enhancement of downtown and community wide resources through partnerships and proper planning will allow Monroe to grow and flourish. Over time, we will not only change the physical landscape, but also implement standards that are not required, but expected. By reestablishing community pride, Monroe will continue to blossom as the place we proudly call home.

I thank you for the opportunity to present this budget and I look forward to seeing Monroe's potential realized to the fullest. I, along with our staff, will work diligently throughout the remainder of the budget process to achieve the priorities of the Mayor and City Council for the upcoming fiscal year.

Respectfully,



Mark Watson, City Manager

CITY OF MONROE
SUMMARY OF FY 2024 RECOMMENDED BUDGET
BY FUND

FUND	FY23	FY24	INC / (DEC)
General	\$ 42,315,580	\$ 47,666,257	\$ 5,350,677
Center Theatre	1,116,050	1,118,016	1,966
Parks & Recreation	4,171,915	4,595,883	423,968
Golf Course	1,384,772	1,599,526	214,754
GF Capital Reserve	-	-	-
GF Capital Projects	1,608,897	512,501	(1,096,396)
Subtotal General Fund	50,597,214	55,492,183	4,894,969
Aquatics Center	3,913,551	4,257,943	344,392
Occupancy Tax Capital	258,343	256,665	(1,678)
Occupancy Tax Capital Projects			-
Downtown Monroe	274,322	256,777	(17,545)
Police Asset Forfeiture	213,000	210,000	(3,000)
Water & Sewer	19,547,224	24,981,158	5,433,934
Water & Sewer Cap Projects	9,325,000	500,000	(8,825,000)
Water & Sewer Reserve	2,997,102	3,263,941	266,839
Subtotal Water & Sewer	31,869,326	28,745,099	(3,124,227)
Stormwater	2,629,636	3,293,568	663,932
Stormwater Capital Projects	200,000	290,000	90,000
Subtotal Stormwater	2,829,636	3,583,568	753,932
Electric	65,524,582	65,687,058	162,476
Electric Capital Projects	3,325,000	2,375,000	(950,000)
Subtotal Electric	68,849,582	68,062,058	(787,524)
Natural Gas	20,001,700	28,530,489	8,528,789
Natural Gas Capital Projects	4,135,000	3,960,000	(175,000)
Subtotal Natural Gas	24,136,700	32,490,489	8,353,789
Airport	4,022,078	4,938,971	916,893
Solid Waste	3,197,931	3,411,915	213,984
Total	\$ 190,161,683	\$ 201,705,668	\$ 11,543,985

SUMMARY OF FY 2024 INTERNAL SERVICE FUNDS FINANCIAL PLANS

Health and Dental	\$ 10,918,377	\$ 12,340,224	\$ 1,421,847
Worker's Compensation	452,741	468,465	15,724
Property & Casualty	898,723	1,198,513	299,790
Total	\$ 12,269,841	\$ 14,007,202	\$ 1,737,361

Notes: Excludes internal transfers out to other funds.

CITY OF MONROE
SUMMARY OF FY 2024 RECOMMENDED BUDGET
GENERAL FUND BY DEPARTMENT

OPERATING BUDGET (EXCLUDES CAPITAL)

DESCRIPTION	FY23	FY24	INC / (DEC)
Legislative	\$ 351,090	\$ 490,834	\$ 139,744
City Administrative	2,042,011	3,684,405	1,642,394
Facilities Maintenance	1,447,529	1,561,827	114,298
Finance	4,307,721	4,460,736	153,015
Human Resources	1,035,622	1,157,737	122,115
Engineering & Streets	4,228,280	4,673,005	444,725
Building Standards	1,263,426	1,378,769	115,343
Planning	1,415,591	1,636,499	220,908
Police	13,504,268	14,236,709	732,441
Fire	10,576,951	12,134,425	1,557,474
Info Technology	1,623,433	1,742,553	119,120
Outside Agency Funding	310,150	287,190	(22,960)
Economic Dev. Incentive Agreements	1,275,940	1,163,761	(112,179)
Debt Service	2,240,182	2,289,618	49,436
Cost Allocations	(7,822,226)	(8,539,692)	(717,466)
Total	\$ 37,799,968	\$ 42,358,376	\$ 4,558,408

CAPITAL IMPROVEMENT PLAN

DESCRIPTION	FY23	FY24	INC / (DEC)
Legislative	\$ -	\$ -	\$ -
City Administrative	-	51,105	51,105
Facilities Maintenance	380,000	189,105	(190,895)
Finance	40,000	35,000	(5,000)
Human Resources	30,000	-	(30,000)
Engineering & Streets	1,902,760	2,447,501	544,741
Building Standards	262,689	37,500	(225,189)
Planning	33,000	-	(33,000)
Police	626,000	900,000	274,000
Fire	1,196,832	1,647,670	450,838
Info Technology	44,331	-	(44,331)
Total	\$ 4,515,612	\$ 5,307,881	\$ 792,269

TOTAL GENERAL FUND BUDGET

DESCRIPTION	FY23	FY24	INC / (DEC)
Legislative	\$ 351,090	\$ 490,834	\$ 139,744
City Administrative	2,042,011	3,735,510	1,693,499
Facilities Maintenance	1,827,529	1,750,932	(76,597)
Finance	4,347,721	4,495,736	148,015
Human Resources	1,065,622	1,157,737	92,115
Engineering & Streets	6,131,040	7,120,506	989,466
Building Standards	1,526,115	1,416,269	(109,846)
Planning	1,448,591	1,636,499	187,908
Police	14,130,268	15,136,709	1,006,441
Fire	11,773,783	13,782,095	2,008,312
Info Technology	1,667,764	1,742,553	74,789
Outside Agency Funding	310,150	287,190	(22,960)
Economic Dev. Incentive Agreements	1,275,940	1,163,761	(112,179)
Debt Service	2,240,182	2,289,618	49,436
Cost Allocations	(7,822,226)	(8,539,692)	(717,466)
Total	\$ 42,315,580	\$ 47,666,257	\$ 5,350,677

LEGISLATIVE
City Council, Boards, & Commissions

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 206,954	\$ 212,357	\$ 243,855
Operations ⁽²⁾	129,279	138,733	246,979
Capital	-	-	-
Outside Agencies Appropriations	358,790	310,150	285,190
Subtotal	\$ 695,023	\$ 661,240	\$ 776,024
Allocations	(205,457)	(230,388)	(231,991)
Total Budget	\$ 489,566	\$ 430,852	\$ 544,033

Notes:

⁽¹⁾ FY24 proposed Council salaries increased by 11% using the FY22 HUD Median Family Income inflation calculation

⁽²⁾ FY24 includes addition of state legislative lobbyist

ELECTED PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	7	7	7

GENERAL ADMINISTRATION
City Manager Division

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 731,909	\$ 718,737	\$ 1,063,707
Operations	357,732	441,596	581,289
Capital ⁽²⁾	52,096	-	51,105
Subtotal	\$ 1,141,737	\$ 1,160,333	\$ 1,696,101
Allocations	(396,366)	(431,624)	(446,447)
Total Budget	\$ 745,371	\$ 728,709	\$ 1,249,654

Notes:

⁽¹⁾ FY24 includes severance and new Construction Project Manager

⁽²⁾ FY24 includes 4WD truck for new position

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	4	4	5

CAPITAL IMPROVEMENT SUMMARY - CITY MANAGER

Item Description	Department Request	City Manager Recommendation	Fund Source
4x4 truck for new Construction Project Manager	\$ 51,105	\$ 51,105	Operating
Total Capital	\$ 51,105	\$ 51,105	

City Attorney Division

Richard Long, City Attorney

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 364,535	\$ 375,140	\$ 397,958
Operations ⁽²⁾	432,546	83,644	588,006
Capital	-	-	-
Subtotal	\$ 797,082	\$ 458,784	\$ 985,964
Allocations	(282,406)	(302,190)	(524,731)
Total Budget	\$ 514,676	\$ 156,594	\$ 461,233

Notes:

⁽¹⁾ FY24 includes severance and new Paralegal

⁽²⁾ FY22 includes amotion costs and FY24 includes \$500M contract with outside attorney

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	2	2	2

Public Information Division
 Pete Hovanec, Director of Communications & Tourism

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 60,128	\$ 118,686	\$ 245,413
Operations ⁽²⁾	239,630	254,724	263,411
Capital	36,610	-	-
Subtotal	\$ 336,368	\$ 373,410	\$ 508,824
Allocations	(93,157)	(104,989)	(103,709)
Total Budget	\$ 243,211	\$ 268,421	\$ 405,115

Notes:

⁽¹⁾ FY24 includes new Webmaster

⁽²⁾ Operations - Expenditures include annual Airshow funding, \$240K

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	2	2	3

Economic Development Division

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ -	\$ -	\$ -
Operations ⁽¹⁾	72,276	49,484	544,621
Economic Incentives	998,830	1,275,940	1,163,761
Capital Projects	-	-	-
Subtotal	\$ 1,071,106	\$ 1,325,424	\$ 1,708,382
Allocations	(473,622)	(683,882)	(838,154)
Total Budget	\$ 597,484	\$ 641,542	\$ 870,228

Notes:

⁽¹⁾ FY24 includes economic development agreement with MUCEDC

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	0	0	0

FACILITIES

Facilities Maintenance

Matthew Black, Director of Downtown

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 614,738	\$ 737,346	\$ 750,561
Operations	567,555	710,183	811,266
Capital	141,361	380,000	189,105
Subtotal	\$ 1,323,654	\$ 1,827,529	\$ 1,750,932
Allocations	(167,072)	(271,253)	(210,148)
Total Expenditure Budget	\$ 1,156,582	\$ 1,556,276	\$ 1,540,784

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	9	9	9

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Renov Old Pump House for new offices	\$ 406,950	delay	
Replace landscaping truck #2439	\$ 54,105	\$ 54,105	Fund Balance
Scissor Lift	\$ 31,415	delay	
ADA Improvements	\$ 30,000	\$ 30,000	Operating
HVAC replacements	\$ 75,000	\$ 75,000	Operating
Replace shingle roof at Old City Hall	\$ 30,000	\$ 30,000	Fund Balance
	\$ 627,470	\$ 189,105	

FINANCE
 Administration Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 395,259	\$ 594,505	\$ 574,799
Operations	17,684	34,995	41,148
Capital	\$ -	\$ -	\$ -
Debt Service	2,402,390	2,240,182	2,289,618
Subtotal	\$ 2,815,332	\$ 2,869,682	\$ 2,905,565
Allocations	(257,380)	(298,997)	(441,549)
Total Budget	\$ 2,557,952	\$ 2,570,685	\$ 2,464,016

Notes:

⁽¹⁾ FY23 proposed budget includes the reclassification of Budget Analyst to Finance Administration from Accounting

⁽¹⁾ FY23 proposed budget includes a new Grant Administrator, \$85K.

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	3	5	5

FINANCE
Accounting Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 486,817	\$ 495,961	\$ 550,184
Operations	104,700	115,385	119,594
Capital	-	-	-
Subtotal	\$ 591,517	\$ 611,346	\$ 669,778
Allocations	(284,702)	(316,914)	(319,931)
Total Budget	\$ 306,815	\$ 294,432	\$ 349,847

Notes:

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	5	5	5

FINANCE
 Utility Billing Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 625,297	\$ 693,402	\$ 687,988
Operations	163,956	204,494	211,613
Capital	60,805	-	-
Subtotal	\$ 850,059	\$ 897,896	\$ 899,601
Allocations	(960,791)	(979,731)	(1,040,135)
Total Budget	\$ (110,732)	\$ (81,835)	\$ (140,534)

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	9	9	9

CAPITAL IMPROVEMENT SUMMARY-BILLING

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Truck # 2767 2017 Ford F150	\$ 35,000	delay	
Total Capital	\$ 35,000	\$ -	

FINANCE
 Purchasing Division
 Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 192,881	\$ 219,668	\$ 225,979
Operations	11,742	23,037	24,216
Capital		35,000	35,000
Subtotal	\$ 204,623	\$ 277,705	\$ 285,195
Allocations	(116,314)	(151,316)	(90,054)
Total Budget	\$ 88,309	\$ 126,389	\$ 195,141

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	2	2	2

CAPITAL IMPROVEMENT SUMMARY-FINANCE PURCHASING

Item Description	Department Request	City Manager	Funding Source
Replace veeder root consoles and probes at fuel pumps	\$ 35,000	\$ 35,000	Fund Balance
Total Capital	\$ 35,000	\$ 35,000	

FINANCE
Fleet Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 292,759	\$ 328,667	\$ 345,827
Operations	43,466	48,521	48,583
Capital	910	-	-
Subtotal	\$ 337,136	\$ 377,188	\$ 394,410
Allocations	(181,279)	(280,529)	(216,558)
Total Budget	\$ 155,857	\$ 96,659	\$ 177,852

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	4	4	4

FINANCE
Warehouse Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 254,583	\$ 319,554	\$ 306,550
Operations	54,708	52,192	50,980
Capital	4,533	5,000	-
Subtotal	\$ 313,825	\$ 376,746	\$ 357,530
Allocations	(450,309)	(488,337)	(543,923)
Total Budget	\$ (136,484)	\$ (111,591)	\$ (186,393)

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	4	4	4

FINANCE

Payment Center Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 423,073	\$ 460,251	\$ 473,494
Operations	114,046	125,540	138,476
Capital	3,623	-	-
Subtotal	\$ 540,741	\$ 585,791	\$ 611,970
Allocations	(466,985)	(498,323)	(547,924)
Total Budget	\$ 73,756	\$ 87,468	\$ 64,046

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	5	5	5

FINANCE

Customer Service Division
Lisa Strickland, Director of Finance

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 455,604	\$ 509,721	\$ 571,267
Operations	66,424	81,828	90,038
Capital	4,533	-	-
Subtotal	\$ 526,562	\$ 591,549	\$ 661,305
Allocations	(641,587)	(694,204)	(677,405)
Total Budget	\$ (115,025)	\$ (102,655)	\$ (16,100)

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	7	7	7

HUMAN RESOURCES
 Human Resources Division
 Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 548,050	\$ 812,009	\$ 896,678
Operations	94,892	55,875	58,153
Capital	13,418	-	-
Subtotal	\$ 656,360.34	\$ 867,884.00	\$ 954,831.00
Allocations	(431,189)	(500,695)	(558,089)
Total Budget	\$ 225,171.34	\$ 367,189.00	\$ 396,742.00

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	5	5	5

HUMAN RESOURCES
 Risk Management Division
 Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 110,877	\$ 110,751	\$ 117,205
Operations	47,540	56,987	85,701
Capital	-	30,000	-
Subtotal	\$ 158,416	\$ 197,738	\$ 202,906
Allocations	(103,345)	(137,128)	(109,970)
Total Budget	\$ 55,071	\$ 60,610	\$ 92,936

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	1	1	1

ENGINEERING
 Engineering Division
 Sarah McAllister, Engineering Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 868,449	\$ 1,049,768	\$ 1,139,280
Operations	61,807	62,945	71,938
Capital	36,513	37,500	45,000
Capital Project	677,246	280,000	262,501
Subtotal	\$ 1,644,016	\$ 1,430,213	\$ 1,518,719
Allocations	(372,428)	(378,026)	(362,811)
Total Budget	\$ 1,271,588	\$ 1,052,187	\$ 1,155,908

FULL-TIME PERSONNEL SUMMARY

Item Description	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	10	10	10

CAPITAL IMPROVEMENT SUMMARY – ENGINEERING

	Department Request	City Manager Recommendation	Funding Source
Replace 2013 Ford F-150	\$ 45,000	\$ 45,000	Fund Balance
Total Capital	\$ 45,000	\$ 45,000	

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Sidewalk maintenance	\$ 200,000	\$ 200,000	Fund Balance
Ops Center Parking Lot	\$ 62,501	\$ 62,501	Fund Balance & Allocation from Other Funds
Total Capital	\$ 262,501	\$ 262,501	

ENGINEERING
 Street Division/Powell Bill
 Sarah McAllister, Engineering Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 1,198,845	\$ 1,523,916	\$ 1,850,874
Operations	940,145	1,591,651	1,610,913
Capital	193,159	215,760	170,000
Construction	-	1,369,500	1,970,000
Subtotal	\$ 2,332,149	\$ 4,700,827	\$ 5,601,787
Allocations	(663,466)	(374,178)	(524,042)
Total Budget	\$ 1,668,683	\$ 4,326,649	\$ 5,077,745

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	19	19	19

CAPITAL IMPROVEMENT SUMMARY-STREET

Item Description	Department Request	City Manager Recommendation	Funding Source
Contract Resurfacing \$30 Vehicle Tax (on-going)	\$ 1,003,000	\$ 1,003,000	\$30 Vehicle Tax
Continued Contract Resurfacing	\$ 500,000	\$ 500,000	Operating
Add'l Continued Contract Resurfacing	\$ 400,000	\$ 400,000	Fund Balance
Parking Lot Resurfacing (Church St at Crowell St)	\$ 67,000	\$ 67,000	Fund Balance
Hayne Street Streetscape (Houston St to Sunset Dr)	\$ 1,224,000	delay	
Total Capital	\$ 3,194,000	\$ 1,970,000	

CAPITAL IMPROVEMENT SUMMARY – POWELL BILL

Item Description	Department Request	City Manager Recommendation	Funding Source
Case Backhoe to replace 2007 model	\$ 170,000	\$ 170,000	Restricted Fund Balance
Total Capital	\$ 170,000	\$ 170,000	

Building Standards
 Code Enforcement Division
 Lisa Stiwinter, Director of Planning & Development

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 212,120	\$ 285,468	\$ 390,279
Operations	79,841	119,178	109,550
Capital	-	174,027	-
Total Expenditure Budget	\$ 291,961	\$ 578,673	\$ 499,829
Program Revenue	52,471	37,481	47,200
General Fund Revenues	239,490.04	541,192	452,629
Total Revenue Budget	\$ 291,961	\$ 578,673	\$ 499,829

Notes:

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	3	4	4

Building Standards
 Building Standards Division
 Lisa Stiwinter, Director of Planning & Development

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 592,414	\$ 753,756	\$ 756,722
Operations	77,955	105,024	122,218
Capital	8,108	88,662	37,500
Total Expenditure Budget	\$ 678,477	\$ 947,442	\$ 916,440
Department Revenue	1,740,261	680,568	1,314,075
Funding From General Fund	-	178,212	-
Restricted GF Fund Balance	-	88,662	56,300
Total Revenue Budget	\$ 1,740,261	\$ 947,442	\$ 1,370,375
Restricted	\$ 1,061,784	\$ -	\$ 453,935

Notes:

⁽¹⁾ FY24 proposed budget includes a new Permit Technician I at 75%

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	6	7	7.75

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace 2008 F150	\$ 37,500	\$ 37,500	Restricted Fund Balance
Total Capital	\$ 37,500	\$ 37,500	

PLANNING

Planning

Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 819,609	\$ 951,082	\$ 1,139,885
Operations	127,152	50,298	76,810
Capital	-	33,000	-
Subtotal	\$ 946,761	\$ 1,034,380	\$ 1,216,695
Allocations	-	-	-
Total Expenditure Budget	\$ 946,761	\$ 1,034,380	\$ 1,216,695
Department Revenue	171,415	120,843	347,631
Funding From General Fund	775,346	913,537	869,064
Total Revenue Budget	\$ 946,761	\$ 1,034,380	\$ 1,216,695

Notes:

⁽¹⁾ FY24 proposed budget includes a Transportation Planner and new Permit Technician I at 25%

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	10	10	11.25

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Concord Ave Redevelopment	\$ 500,000	delay	
Total Capital	\$ 500,000	\$ -	

PLANNING

Community Development Division
Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 115,604	\$ 122,620	\$ 125,479
Operations	128,191	159,762	159,806
Community Assistance	-	-	-
Subtotal	\$ 243,795	\$ 282,382	\$ 285,285
Allocations	-	-	-
Total Expenditure Budget	\$ 243,795	\$ 282,382	\$ 285,285
Department Revenue	749	-	1,100
Funding From General Fund	243,795	282,382	285,285
Total Revenue Budget	\$ 244,544	\$ 282,382	\$ 286,385

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	1	1	1

PLANNING

Community Maintenance Division
Lisa Stiwinter, Director of Planning and Development

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ -	\$ 113,439	\$ 118,860
Operations	-	18,390	15,659
Capital	-	-	-
Subtotal	\$ -	\$ 131,829	\$ 134,519
Allocations	-	-	-
Total Budget	\$ -	\$ 131,829	\$ 134,519

Division was previously in the Solid Waste Fund.

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	0	2	2

POLICE DEPARTMENT

Bryan Gilliard, Police Chief

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 10,489,695	\$ 11,724,309	\$ 12,392,974
Operations	1,451,929	1,779,959	1,843,735
Capital	18,702	626,000	900,000
Total Expenditure Budget	\$ 11,960,325	\$ 14,130,268	\$ 15,136,709
Department Revenue	36,967	33,873	28,338
Restricted Intergovernmental ⁽¹⁾	697,923	547,570	602,981
Installment Financing	-	-	-
Funding From General Fund	11,225,435	13,548,825	14,505,390
Total Revenue Budget	\$ 11,960,325	\$ 14,130,268	\$ 15,136,709

Notes:

⁽¹⁾ Restricted Intergovernmental revenues include reimbursements for School Resource Officers and the Alcohol Board of Control Law Enforcement Officer

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	111	112	112

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace 12 Pursuit Vehicles	\$ 576,000	\$ 576,000	Operating Revenue
Increase base budget to cover inflationary cost of pursuit vehicles	\$ 144,000	\$ 144,000	Operating Revenue
Replace vehicles declared total loss by insurance adjusters	\$ 180,000	\$ 180,000	Fund Balance
Total Capital	\$ 900,000	\$ 900,000	

FIRE DEPARTMENT

Ron Fowler, Fire Chief

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 8,347,132	\$ 9,585,362	\$ 10,821,363
Operations	951,401	991,589	1,313,062
Capital	160,727	1,196,832	1,647,670
Capital Projects	-	-	-
Total Expenditure Budget	\$ 9,459,259	\$ 11,773,783	\$ 13,782,095
Department Revenue	98,766	647,111	78,556
Restricted Intergovernmental ⁽¹⁾	40,000	-	-
Installment Financing	-	825,000	1,400,000
Funding From General Fund	9,320,493	10,301,672	12,303,539
Total Revenue Budget	\$ 9,459,259	\$ 11,773,783	\$ 13,782,095

Notes:

⁽¹⁾ Restricted Intergovernmental revenue is SAFER grant funding.

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized Authorized	FY 2023 Authorized Authorized	FY 2024 Proposed Proposed
Positions	87	96	96

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
	\$ 1,400,000	\$ 1,400,000	Financing Proceeds
Replace Thermal Imaging Cameras (3/year)	\$ 19,518	\$ 19,518	Fund Balance
Upgrade SCBA Mask w/Radio Comm system (24-Engineers Mask)	\$ 31,200	\$ 31,200	Fund Balance
Replace (6) APX-800 MHz portable radios	\$ 44,880	\$ 44,880	Fund Balance
Replace Unimac Gear Extractor COM#000525	\$ 8,572	\$ 8,572	Fund Balance
Replace Chief 1 vehicle #2350, 2008 Tahoe	\$ 50,000	\$ 50,000	Fund Balance
Replace CAR 6 vehicle used as the Training Division Chief Truck	\$ 73,500	\$ 73,500	Fund Balance
UTV - for use during air show & other events/incidents	\$ 20,000	\$ 20,000	Fund Balance
Replace driving pad at training grounds	\$ 477,590	delay	
Replace signage at Fire Station #2	\$ 10,000	delay	
Replace City Hall fire alarm panel and components	\$ 25,812	delay	
15 Passenger Van to Transport Firefighters	\$ 43,000	delay	
hazardous materials identifying device	\$ 92,000	delay	
30"x75" metal storage bldg for training equipment	\$ 104,625	delay	
PPE Gear Dryers for Stations 2 & 3	\$ 13,777	delay	
implementation of a drone program (includes license & training)	\$ 8,700	delay	
Metal storage bldg for hazardous materials (Sta 5)	\$ 30,000	delay	
training grounds fencing - from main gate to DOT gate	\$ 30,000	delay	
Replace gravel drive with asphalt entering the training grounds (street division labor)	\$ 61,300	delay	
Total Capital	\$ 2,544,474	\$ 1,647,670	

INFORMATION TECHNOLOGY
Management Information Services
 Josh Hyatt, Director of Info Technology

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 471,307	\$ 612,810	\$ 680,000
Operations	773,342	777,973	803,860
Capital	233,749	44,331	-
Subtotal	\$ 1,478,399	\$ 1,435,114	\$ 1,483,860
Allocations	(454,175)	(564,876)	(551,018)
Total Budget	\$ 1,024,224	\$ 870,238	\$ 932,842

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized Authorized	FY 2023 Authorized Authorized	FY 2024 Proposed Proposed
Positions	5	5	5

GIS
 Josh Hyatt, Director of Info Technology

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 98,290	\$ 165,208	\$ 186,752
Operations	36,707	67,442	71,941
Capital	-	-	-
Subtotal	\$ 134,997	\$ 232,650	\$ 258,693
Allocations	(116,914)	(134,646)	(201,103)
Total Budget	\$ 18,083	\$ 98,004	\$ 57,590

Notes:

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	1	2	2

Notes:

⁽¹⁾ FY23 proposed budget includes a new GIS Specialist

Center Theatre

Pete Hovanec, Director of Communications & Tourism

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 230,352	\$ 301,285	\$ 303,462
Operations	170,519	496,855	506,051
Capital	912	-	-
Debt Service	327,142	317,910	308,503
Subtotal	\$ 728,926	\$ 1,116,050	\$ 1,118,016
Allocations	-	-	-
Total Expenditure Budget	\$ 728,926	\$ 1,116,050	\$ 1,118,016
Sales & Services	\$ 124,975	\$ 411,918	\$ 411,918
Donations / Sponsorships	277,094	146,875	-
Other Revenue	(644)	119,713	119,713
Appropriation-Center Theatre Fund Balance	-	200,000	200,000
Funding From General Fund	334,624	237,544	386,385
Total Revenue Budget	\$ 736,049	\$ 1,116,050	\$ 1,118,016
Net Revenue/(Expenditure)	\$ 7,123	\$ -	\$ -

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized Authorized	FY 2023 Authorized Authorized	FY 2024 Proposed Proposed
Positions	3	3	3

PARKS & RECREATION
 Administration Division
 Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 253,631	\$ 234,924	\$ 236,685
Operations	18,629	20,645	19,626
Capital	5,023	-	-
Debt Service	484,400	491,914	474,897
Subtotal	\$ 761,683	\$ 747,483	\$ 731,208
Allocations	(73,922)	(121,966)	(103,796)
Total Expenditure Budget	\$ 687,761	\$ 625,517	\$ 627,412

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	2	2	2

PARKS & RECREATION
 Recreation
 Ryan Jones, Director of Parks & Recreation

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 867,351	\$ 1,193,632	\$ 1,199,048
Operations	540,133	620,398	671,156
Capital Equipment	55,609	-	65,000
Capital Projects	-	100,000	100,000
Total Expenditure Budget	\$ 1,463,093	\$ 1,914,030	\$ 2,035,204
Program Revenue	265,368	330,590	331,690
Installment Financing	-	-	-
Other Recreation Revenue	14,394	8,000	8,000
Funding From General Fund	1,183,331	1,575,440	1,695,514
Total Revenue Budget	\$ 1,463,093	\$ 1,914,030	\$ 2,035,204

Notes:

⁽¹⁾ FY24 proposed budget includes a new Administrative Assistant for the Bazemore Active Adult Center

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	9	9	10

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Repl bus for Active Adult Ctr	\$ 65,000	\$ 65,000	Fund Balance
Total Capital	\$ 65,000	\$ 65,000	

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Greenways	\$ 100,000	\$ 100,000	Fund Balance
Renovation of Creft Park	\$ 200,000	delay	
Total Capital	\$ 300,000	\$ 100,000	

PARKS & RECREATION

Parks Maintenance

Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 882,750	\$ 1,060,807	\$ 1,091,993
Operations	298,411	335,601	421,821
Capital	360,103	252,000	441,500
Capital Projects	-	-	-
Subtotal	\$ 1,541,263	\$ 1,648,408	\$ 1,955,314
Allocations	(15,314)	(16,040)	(22,047)
Total Expenditure Budget	\$ 1,525,949	\$ 1,632,368	\$ 1,933,267
Program Revenue	9,412	11,734	11,734
Restricted Intergovernmental	3,864	-	-
Installment Financing	-	-	270,000
Funding From General Fund	1,512,673	1,620,634	1,651,533
Total Revenue Budget	\$ 1,525,949	\$ 1,632,368	\$ 1,933,267

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Proposed
Positions	13	13	13

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Dickerson Tennis Cts - Repl sidewalks & bleacher pads	\$ 15,000	\$ 15,000	Fund Balance
Concrete Dickerson pkg lot	\$ 16,500	\$ 16,500	Fund Balance
Sunset Park - sidewalks to dog park, shelter & bleacher pads	\$ 10,000	\$ 10,000	Fund Balance
Replace Leaf Truck	\$ 270,000	\$ 270,000	Installment Financing
Sunset Park Restrooms	\$ 130,000	\$ 130,000	Fund Balance
Paint Sutton Park outdoor bsktball court	\$ 25,500	delay	
Paint Winchester Park outdoor bsktball court	\$ 24,000	delay	
Control Link - Tonawanda Park Splash Pad	\$ 27,000	delay	
Replace Toro 4100D	\$ 112,000	delay	
Total Capital	\$ 630,000	\$ 441,500	

PARKS & RECREATION

Golf Course

Pete Hovanec, Director of Communications and Tourism

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 517,591	\$ 657,726	\$ 730,468
Operations	399,094	432,349	473,726
Capital	172,623	146,000	184,194
Capital Projects	50,000	50,000	50,000
Debt Service	7,545	7,550	7,421
Total Expenditure Budget	\$ 1,146,854	\$ 1,293,625	\$ 1,445,809
Sales & Services	1,122,662	1,002,145	1,095,345
Other Revenue	-	-	-
Appropriation from MCC FB		108,000	128,734
Funding From General Fund	24,192	183,480	221,730
Total Revenue Budget	\$ 1,146,854	\$ 1,293,625	\$ 1,445,809

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	6	7	7

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace fairway mower	\$ 95,464	\$ 95,464	MCC Fund Balance
Replace greens sprayer	\$ 55,061	\$ 55,061	GF Fund Balance
Replace Toro Sand-Pro	\$ 33,669	\$ 33,669	MCC Fund Balance
New irrigation system	\$ 325,000	delay	
Total Capital	\$ 509,194	\$ 184,194	

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Fund Source
Tee Box/Bunker Renovation	\$ 50,000	\$ 50,000	GF Fund Balance
Total Capital	\$ 50,000	\$ 50,000	

PARKS & RECREATION

Ballroom

Pete Hovanec, Director of Communications and Tourism

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 32,677	\$ 45,332	\$ 46,319
Operations	38,039	45,815	107,398
Total Expenditure Budget	\$ 70,715	\$ 91,147	\$ 153,717
Ballroom Rental	51,295	46,750	77,750
Rental Discounts	-	(16,450)	(16,450)
Funding From General Fund	19,420	60,847	92,417
Total Revenue Budget	\$ 70,715	\$ 91,147	\$ 153,717

Notes:

Staff is part-time.

DOWNTOWN MONROE, INC.

Matthew Black, Director of Downtown Monroe

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 123,239	\$ 137,272	\$ 156,694
Operations	500,180	135,978	97,596
Capital	912	-	-
Capital Projects	411,340	80,000	100,000
Debt Service	2,609	2,610	2,487
Total Expenditure Budget	\$ 1,038,279	\$ 355,860	\$ 356,777
Tax Revenue	61,682	64,847	68,072
Other Division Revenue	210	150	150
Installment Financing	-	-	-
Funding From General Fund	976,387	290,863	288,555
Total Revenue Budget	\$ 1,038,279	\$ 355,860	\$ 356,777

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	1	1	1

CAPITAL PROJECT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Hwy 74 gateway signage	\$ 100,000	\$ 100,000	Fund Balance
Purchase 718 N. Clt Ave for Belk Tonawanda Pk ingress/egress	\$ 450,000	delay	
Design and construction of Old Clt Ave/Lancaster Hwy roundabout	\$ 2,190,000	delay	
(8) Downtown gateway signs (Main St & Jefferson; 4 ea)	\$ 1,000,000	delay	
Architectural plans and contractor work for 108 N. Main St	\$ 100,000	delay	
Total Capital	\$ 3,840,000	\$ 100,000	

OCCUPANCY TAX CAPITAL FUND

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Capital	\$ -		
Construction	-		
Operating	-		
Unreserved	-		
Debt Service ⁽¹⁾	254,351	258,343	256,665
Total Expenditure Budget	\$ 254,351	\$ 258,343	\$ 256,665
Occupancy Tax	241,174	199,497	213,723
Donations/Sponsorships			
Fund Balance Approp.	-	58,017	35,882
Investment Earnings	474	829	7,060
Installment Financings	-		
Total Revenue Budget	\$ 241,648	\$ 258,343	\$ 256,665
Net	\$ (12,703)	\$ -	\$ -

Notes:

⁽¹⁾ *Debt Service is for the Science Center.*

WATER RESOURCES
 Administration and Engineering Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 1,056,250	\$ 1,146,970	\$ 1,606,714
Operations	312,492	486,954	450,547
Capital	20,332	-	110,710
Capital Projects	2,350,000	9,325,000	500,000
Capital Reserve Funding	3,747,744	2,952,163	3,040,728
Unreserved	-	27,142	59,954
Debt Service	2,375,491	2,367,397	2,081,914
Subtotal	\$ 9,862,308	\$ 16,305,626	\$ 7,850,567
Allocations	905,443	984,607	1,302,725
Total Budget	\$ 10,767,751	\$ 17,290,233	\$ 9,153,292

Notes:

⁽¹⁾ FY24 proposed budget includes the addition of Administrative Assistant, Systems Engineer, Construction Inspector I, and General Manager of Operations

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	12	12	16

CAPITAL IMPROVEMENT SUMMARY-ADMIN & ENGINEERING

Item Description	Department Request	City Manager Recommendation	Funding Source
	\$ 59,605	\$ 59,605	Operating
Vehicle for Construction	\$ 51,105	\$ 51,105	Operating
Total Capital	\$ 110,710	\$ 110,710	

CAPITAL PROJECTS SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Annual water main replacement and rehab	\$ 300,000	\$ 300,000	Fund Balance
Annual wastewater infrastructure rehab funding	\$ 200,000	\$ 200,000	Fund Balance
Total Capital	\$ 500,000	\$ 500,000	

WATER RESOURCES
 Water/Sewer Maintenance Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 1,409,175	\$ 1,591,143	\$ 2,066,599
Operations	938,601	1,038,775	1,440,840
Capital	126,086	115,500	1,115,839
Construction	262,576	850,000	925,000
Subtotal	\$ 2,736,439	\$ 3,595,418	\$ 5,548,278
Allocations	395,384	424,001	439,497
Total Budget	\$ 3,131,824	\$ 4,019,419	\$ 5,987,775

Notes:

⁽¹⁾ FY24 proposed budget includes new Maintenance Field Supervisor and Maintenance Operator II

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	16	18	20

CAPITAL IMPROVEMENT SUMMARY-MAINTENANCE

Item Description	Department Request	City Manager	Funding Source
Replace service utility truck	\$ 155,000	\$ 155,000	Operating
Vehicle for Maint Field Supervisor	\$ 50,085	\$ 50,085	Operating
Valve installation equipment	\$ 91,810	\$ 91,810	Operating
Sewer nozzle camera system and extra 1" nozzles	\$ 33,783	\$ 33,783	Operating
sewer easement machine	\$ 82,000	\$ 82,000	Operating
Pipe Patch Equipment and Installation Kits	\$ 12,035	\$ 12,035	Operating
Trailer mounted light tower	\$ 14,175	\$ 14,175	Operating
50' Towable Boom Lift (split 40% to WTP, 40% to WWTP and 20% to Maint)	\$ 9,790	\$ 9,790	Operating
Replacement of mower	\$ 63,000	\$ 63,000	Operating
Replacement of camera trailer and equipment	\$ 278,250	\$ 278,250	Operating
Replace sewer pipe fusing machine	\$ 93,500	\$ 93,500	Operating
Replace GPR Locator and 2 Standard Locators	\$ 25,702	\$ 25,702	Operating
Replace trailer mounted sewer jetter	\$ 95,000	\$ 95,000	Operating
Replace Trach Pump	\$ 95,000	\$ 95,000	Operating
Replace trailer	\$ 16,709	\$ 16,709	Operating
Total Capital	\$ 1,115,839	\$ 1,115,839	

WATER RESOURCES
 Water/Sewer Construction Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 641,625	\$ 945,809	\$ 1,025,017
Operations ⁽²⁾	343,792	473,357	432,317
Capital	97,414	159,000	61,200
Construction	540,614	955,000	1,514,957
Capital Projects	-	-	-
Subtotal	\$ 1,623,445	\$ 2,533,166	\$ 3,033,491
Allocations	173,892	189,136	195,523
Total Budget	\$ 1,797,337	\$ 2,722,302	\$ 3,229,014

Notes:

⁽¹⁾ FY24 proposed budget includes new Construction Operator I

⁽²⁾ FY24 proposed operating budget includes funding to reach goal of 1% system replacement annually

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	9	9	10

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Ford F250 4x4	\$ 61,200	\$ 61,200	Operating
Total Capital	\$ 61,200	\$ 61,200	

CAPITAL IMPROVEMENT SUMMARY-CONSTRUCTION

Item Description	Department Request	City Manager Recommendation	Funding Source
Increase BB to meet strategic goal of replacing 1% of system annually	\$ 75,000	\$ 75,000	Operating
Increase BB to for rising cost of asphalt	\$ 35,000	\$ 35,000	Operating
New KX057-5R3AP Mini Excavator	\$ 73,457	\$ 73,457	Operating
New 45' Tandem Pipe Hauling Trailer	\$ 16,500	\$ 16,500	Operating
Replace/Realign 1500 lf of 10" water main along Walkup Ave	\$ 250,000	\$ 250,000	Operating
Rehab (500') 12" wtr main at Sutherland & Hwy 74	\$ 300,000	\$ 300,000	Operating
Pipe bursting	\$ 650,000	\$ 650,000	Operating
Asphalt needed for pipe bursting	\$ 80,000	\$ 80,000	Operating
Add'l asphalt needed	\$ 35,000	\$ 35,000	Operating
Total Capital	\$ 1,514,957	\$ 1,514,957	

WATER RESOURCES
 Water Treatment Plant Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 912,998	\$ 1,054,202	\$ 1,240,972
Operations ⁽²⁾	2,153,879	2,467,016	3,048,391
Capital	592,551	963,000	1,738,656
Subtotal	\$ 3,659,428	\$ 4,484,218	\$ 6,028,019
Allocations	198,644	221,247	212,317
Total Budget	\$ 3,858,072	\$ 4,705,465	\$ 6,240,336

Notes:

⁽¹⁾ FY24 proposed budget includes new WTP Operator I

⁽²⁾ FY24 proposed operations include \$400K for water supply and distribution master plan

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	12	12	13

CAPITAL IMPROVEMENT SUMMARY-WATER TREATMENT PLANT

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace Ford F150 Vehicle	\$ 46,180	\$ 46,180	Operating
50' Towable Boom Lift (costs are split 40% to WTP, 40% to WWTP and 20% to Maint)	\$ 19,580	\$ 19,580	Operating
New Kubota RTV-X900G-H to replace Club Car	\$ 13,787	\$ 13,787	Operating
Equipment trailer	\$ 9,200	\$ 9,200	Operating
Replace nine encore chemical feed pumps and add a redundant pump to Phosphate	\$ 49,909	\$ 49,909	Operating
Basin #3 coating project at WTP	\$ 850,000	\$ 850,000	Fund Balance
Replace finished water pump station #1 motor control switch gear	\$ 750,000	\$ 750,000	Fund Balance
Total Capital	\$ 1,738,656	\$ 1,738,656	

WATER RESOURCES
Wastewater Treatment Plant Division
 Scott E. Clark, Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 1,209,423	\$ 1,366,896	\$ 1,393,988
Operations ⁽²⁾	1,281,914	1,416,564	1,776,227
Capital	169,189	60,000	421,643
Subtotal	\$ 2,660,527	\$ 2,843,460	\$ 3,591,858
Allocations	286,287	334,759	298,777
Total Budget	\$ 2,946,814	\$ 3,178,219	\$ 3,890,635

Notes:

⁽¹⁾ FY24 projected budget includes converting PT Lab Technician to FT

⁽²⁾ FY24 projected operations includes \$222K increase in chemical costs due to inflation

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	15	15	16

CAPITAL IMPROVEMENT SUMMARY-WWTP

Item Description	Department Request	City Manager Recommendation	Funding Source
Realign sewer between manholes M2336 to M2314 approx 1200 of 8"	\$ 300,000	\$ 300,000	Operating
Replace roof on belt press building	\$ 65,000	\$ 65,000	Operating
Replace Hustler Z Mower	\$ 23,000	\$ 23,000	Operating
50' Towable Boom Lift (costs are split 40% to WTP, 40% to WWTP and 20% to Maint)	\$ 19,580	\$ 19,580	Operating
Replace refrigerated sampler and full size portable sampler	\$ 14,063	\$ 14,063	Operating
Total Capital	\$ 421,643	\$ 421,643	

WATER RESOURCES TOTALS

EXPENDITURES

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 5,229,471	\$ 6,105,020	\$ 7,333,290
Operations	5,030,678	5,882,666	7,148,322
Capital	1,005,572	1,297,500	3,448,048
Construction	803,191	1,805,000	2,439,957
Capital Projects	2,350,000	9,325,000	500,000
Unreserved	-	27,142	59,954
Debt Service	2,375,491	2,367,397	2,081,914
Subtotal	\$ 16,794,403	\$ 26,809,725	\$ 23,011,485
Reserved WWTP Expansion	3,747,744	2,952,163	3,040,728
Transfer to GF Capital Proj.	24,166	26,667	20,834
Allocations	1,959,651	2,153,750	2,448,839
Total Fund Expenditures	\$ 22,525,964	\$ 31,942,305	\$ 28,521,886

REVENUE

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Charges for Water	\$ 8,594,256	\$ 8,433,825	\$ 9,914,911
Charges for Sewer	10,036,174	9,891,324	12,001,455
Investment Earnings	57,476	93,319	1,028,627
Water and Sewer Taps	109,600	109,718	102,804
W&S Capacity Fees	3,747,744	2,952,163	3,040,728
Other Revenue	3,641,404	3,211,956	433,361
Proceeds Revenue Bond Ref.	-	-	-
Intergovernmental	-	-	-
Total Revenue Budget	\$ 26,186,654	\$ 24,692,305	\$ 26,521,886
Appropriation of W&S Reserve	\$ -	\$ 7,250,000	\$ 2,000,000
Net Revenue/(Expenditure)	\$ 3,660,690	\$ -	\$ -

STORMWATER
 Stormwater Division
 Sarah McAlister, Engineering Director

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 953,999	\$ 1,063,490	\$ 1,258,085
Operations	441,631	545,547	540,746
Capital	43,375	73,000	695,000
Capital Projects	685,000	200,000	290,000
Construction (Operating)	102,996	-	-
Debt Service	121,314	121,385	10,334
Unreserved	-	73,119	43,416
Subtotal	\$ 2,348,315	\$ 2,076,541	\$ 2,837,581
Allocations	719,217	753,095	745,987
Total Expenditure Budget	\$ 3,067,532	\$ 2,829,636	\$ 3,583,568
Permits and Fees	\$ 70,460	\$ 29,850	\$ 83,450
Sales & Services	2,704,512	2,793,093	2,793,093
Investment Earnings	4,197	6,693	57,025
Other Revenue	-	-	-
Fund Balance	-	-	650,000
Installment Purchase	-	-	-
Total Revenue Budget	\$ 2,779,169	\$ 2,829,636	\$ 3,583,568
Net Revenue/(Expenditure)	\$ (288,363)	-	-

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	14.5	14.5	14.5

CAPITAL IMPROVEMENT SUMMARY - STORMWATER

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace (2) street sweepers	\$ 650,000	\$ 650,000	Fund Balance
Replace SUV	\$ 45,000	\$ 45,000	Operating
Total Capital	\$ 695,000	\$ 695,000	

CAPITAL PROJECTS SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
James Hamilton Rd Culvert	\$ 140,000	\$ 140,000	Operating
Small Construction Projects by Contract	\$ 100,000	\$ 100,000	Operating
Stewarts Creek Watershed water quality project	\$ 50,000	\$ 50,000	Operating
Total Capital	\$ 290,000	\$ 290,000	

PARKS & RECREATION
Monroe Aquatics and Fitness Center
Ryan Jones, Director of Parks & Recreation

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 1,810,572	\$ 2,168,530	\$ 2,185,188
Operations	899,554	1,078,936	1,390,335
Capital	78,528	222,345	298,829
Unreserved	-	-	149
Debt Service ⁽¹⁾	16,455	16,369	14,243
Subtotal	\$ 2,805,110	\$ 3,486,180	\$ 3,888,744
Allocations	266,203	427,371	369,199
Total Expenditure Budget	\$ 3,071,313	\$ 3,913,551	\$ 4,257,943
Sales and services	\$ 2,965,341	\$ 3,036,490	\$ 3,917,290
Investment Earnings	3,857	6,056	48,336
Appropriation from Fund Bal.	-	871,005	292,317
Other Financing Sources	15,974	-	-
Total Revenue Budget	\$ 2,985,172	\$ 3,913,551	\$ 4,257,943
Net Revenue/(Expenditure)	\$ (86,141)	\$ -	\$ -

Notes:

⁽¹⁾ Debt Service includes Monroe Aquatics and Fitness Center's share of the new ERP system financing.

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	13	13	13

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager	Fund Source
Remodel sections 1 & 2	\$ 80,000	\$ 80,000	Fund Balance
Repair roof - cardio area in gym	\$ 36,750	\$ 36,750	Fund Balance
Replace water park pool grate	\$ 19,000	\$ 19,000	Fund Balance
Treadmill replacements (catch-up)	\$ 72,000	\$ 72,000	Operating
Replace gas dryer	\$ 8,325	\$ 8,325	Operating
Replace HVAC- cardio area in gym	\$ 29,000	\$ 29,000	Operating
Replace elliptical (locker rooms)	\$ 13,964	\$ 13,964	Operating
Repl Stairmaster	\$ 22,000	\$ 22,000	Fund Balance
Pool deck resurfacing- indoor	\$ 7,386	\$ 7,386	Operating
Total Capital	\$ 298,829	\$ 298,829	

ENERGY SERVICES
Energy Services Administration
Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 1,663,598	\$ 2,369,363	\$ 2,346,395
Operations	534,045	625,609	776,685
Capital Equipment	6,643	-	-
Subtotal	\$ 2,204,286	\$ 2,994,972	\$ 3,123,080
Allocations	836,565	1,154,119	1,271,369
Total Budget	\$ 3,040,851	\$ 4,149,091	\$ 4,394,449

Notes:

⁽¹⁾ FY24 proposed budget includes new GIS Technician I

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	15	19	20

ENERGY SERVICES
Electric Maintenance Divisions
Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 2,477,121	\$ 3,402,481	\$ 4,229,394
Operations ⁽²⁾	1,341,172	2,990,816	2,747,257
Capital Equipment	470,363	1,292,000	1,055,000
Capital Projects	1,120,031	3,325,000	2,375,000
Energy Purchases	47,740,428	48,790,651	46,743,837
Debt Service	1,395,569	1,396,425	1,391,922
Construction (Operating)	1,116,191	1,470,000	1,895,000
Unreserved	-	1,156,691	2,274,684
Subtotal	\$ 55,660,876	\$ 63,824,064	\$ 62,712,094
Payment in Lieu of Taxes	\$ 444,696	\$ 450,000	\$ 450,000
Allocations	374,037	399,761	484,682
Total Budget	\$ 56,479,609	\$ 64,673,825	\$ 63,646,776

Notes:

⁽¹⁾ FY24 proposed budget includes (3) new Electric Line Superintendents

⁽²⁾ FY23 operating expenditures include: a one-time write off for uncollectible pole attachment invoices, \$410K and increase to the Economic Development Rate Rider, \$211.6K.

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	20	26	29

CAPITAL IMPROVEMENT SUMMARY-ELECTRIC

Item Description	Department Request	City Manager Recommendation	Funding Source
Replace 100' Bucket Truck	\$ 600,000	\$ 600,000	Operating
Replace 2007 SUV	\$ 50,000	\$ 50,000	Operating
Air Compressor	\$ 30,000	\$ 30,000	Operating
New Underground Pulling Rig	\$ 205,000	\$ 205,000	Operating
Piercing Tool	\$ 10,000	\$ 10,000	Operating
Replace 1997 3-Reel Turret Trailer	\$ 100,000	\$ 100,000	Operating
Vehicle for new position	\$ 60,000	\$ 60,000	Operating
Total Capital	\$ 1,055,000	\$ 1,055,000	

CAPITAL PROJECT SUMMARY-ELECTRIC

Item Description	Department Request	City Manager Recommendation	Funding Source
NCDOT-U-5764-US-74 Widening Dickerson-Rocky River	\$ 635,000	\$ 635,000	Fund Balance
AMI Metering Solutions	\$ 100,000	\$ 100,000	Fund Balance
SCADAmate Switch Installations	\$ 100,000	\$ 100,000	Fund Balance
Replace/Retire Old Underground Primary	\$ 60,000	\$ 60,000	Fund Balance
ES SCADA System Upgrade	\$ 25,000	\$ 25,000	Fund Balance
Substation Wildlife Protection and Security	\$ 50,000	\$ 50,000	Fund Balance
Add Additional Rock to Substation Yards	\$ 40,000	\$ 40,000	Fund Balance
Substation Modernization	\$ 600,000	\$ 600,000	Fund Balance
Hal Coan Substation Improvements	\$ 390,000	\$ 390,000	Fund Balance
ESRI Utility Network (BB increase to proj)	\$ 25,000	\$ 25,000	Fund Balance
CityWorks work mgmt software	\$ 100,000	\$ 100,000	Fund Balance
Transmission Pole Replacement - between Hal Coan and 601 South to steel poles (BB increase to proj)	\$ 250,000	\$ 250,000	Fund Balance
Total Capital Projects	\$ 2,375,000	\$ 2,375,000	

ELECTRIC FUND TOTALS

EXPENDITURES

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 4,140,719	\$ 5,771,844	\$ 6,575,789
Operations	1,875,217	3,616,425	3,523,942
Land	-	-	-
Capital	477,006	1,292,000	1,055,000
Construction	1,116,191	1,470,000	1,895,000
Capital Projects	1,120,031	3,325,000	2,375,000
Energy Purchases	47,740,428	48,790,651	46,743,837
Unreserved	-	1,156,691	2,274,684
Debt Service	1,395,569	1,396,425	1,391,922
Subtotal	\$ 57,865,162	\$ 66,819,036	\$ 65,835,174
Payment in Lieu of Taxes	\$ 444,696	\$ 450,000	\$ 450,000
Allocations	1,210,602	1,553,880	1,756,051
Capital Projects GF	24,167	26,666	20,833
Total Fund Expenditures	\$ 59,544,627	\$ 68,849,582	\$ 68,062,058

REVENUE

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Sales & services	\$ 68,300,374	\$ 68,551,304	\$ 66,244,029
Investment Earnings	125,510	204,931	1,689,577
Intergovernmental	-	-	-
Other Revenue	64,845	25,000	92,470
Fund Balance	-	-	-
Reserve for Future Capital Projects	-	-	-
Revenue Bonds	-	-	-
Other Financing Sources	74,139	68,347	35,982
Total Revenue Budget	\$ 68,564,869	\$ 68,849,582	\$ 68,062,058
Net Revenue/(Exp.)	\$ 9,020,242	\$ -	\$ -

ENERGY SERVICES
Natural Gas Division
Robert Miller, Director of Energy Services

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel ⁽¹⁾	\$ 1,558,153	\$ 2,834,896	\$ 2,906,570
Operations	609,138	1,367,812	1,464,129
Capital Equipment	113,118	320,000	390,000
Capital Projects	2,660,000	4,135,000	3,960,000
Gas Purchases	9,998,007	8,354,144	18,239,060
Debt Service	2,745,052	2,748,221	2,740,329
Construction (Operating)	542,722	435,000	630,000
Unreserved	-	1,870,212	12,746
Subtotal	\$ 18,226,189	\$ 22,065,285	\$ 30,342,834
Payment in Lieu of Taxes	168,240	174,000	174,000
Allocations	1,793,400	1,897,415	1,973,655
Total Expenditure Budget	\$ 20,187,829	\$ 24,136,700	\$ 32,490,489
Sales & Services	\$ 20,443,272	\$ 24,038,091	\$ 27,876,421
Investment Earnings	64,597	98,609	847,233
Intergovernmental			
Other Revenue	199,421	-	81,835
Installment Financing	-	-	-
Other Financing Sources	713		-
Fund Balance Appropriation	-		3,685,000
Total Revenue Budget	\$ 20,708,003	\$ 24,136,700	\$ 32,490,489
Net Revenue/(Expenditure)	\$ 520,174	\$ -	\$ -

Notes:

⁽¹⁾ FY24 proposed budget includes new Records Management Specialist

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	21	28	29

CAPITAL IMPROVEMENT SUMMARY-N GAS

Item Description	Department Request	City Manager Recommendation	Funding Source
Repl Super Duty 4x4 Pickup	\$ 100,000	\$ 100,000	Operating
Replace F-250 4x4 Pickup	\$ 100,000	\$ 100,000	Operating
Replace Ford F-150 XL 4x4	\$ 50,000	\$ 50,000	Operating
Replace '46 Hawk Leak Detector #2	\$ 25,000	\$ 25,000	Operating
Replace Rigid 535A Automatic Threading Machine	\$ 15,000	\$ 15,000	Operating
Replace tow-behind portable air compressor	\$ 35,000	\$ 35,000	Operating
ESRI Utility Network BB increase	\$ 25,000	\$ 25,000	Operating
Paperless Compliance Tools / Work Management System	\$ 40,000	\$ 40,000	Operating
Total Capital	\$ 390,000	\$ 390,000	

CAPITAL PROJECT SUMMARY-N GAS

Item Description	Department Request	City Manager Recommendation	Funding Source
Subdivision Fund	\$ 2,700,000	\$ 2,700,000	Fund Balance
Transmission Pipeline Integrity Mgt Assessment	\$ 35,000	\$ 35,000	Fund Balance
System Reinforcement Projects-Miscellaneous	\$ 750,000	\$ 750,000	Fund Balance
Revenue Based Expansions	\$ 275,000	\$ 275,000	Operating
AMI Metering Solutions	\$ 75,000	\$ 75,000	Fund Balance
SCADA System Upgrade	\$ 25,000	\$ 25,000	Fund Balance
Industrial Park	\$ 100,000	\$ 100,000	Fund Balance
Total Capital Projects	\$ 3,960,000	\$ 3,960,000	

AIRPORT OPERATIONS

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 676,292	\$ 817,016	\$ 911,411
Operations	484,678	512,534	684,431
Purchases of Aviation Fuel	1,585,061	1,272,979	1,400,277
Capital	5,030	41,000	141,075
Debt Service	1,080,577	1,042,552	1,102,077
Unreserved	-	-	224,153
Subtotal	\$ 3,831,638	\$ 3,686,081	\$ 4,463,424
Allocations	261,422	298,053	355,660
Total Expenditure Budget	\$ 4,093,060	\$ 3,984,134	\$ 4,819,084
Aviation Fuel Sales	\$ 2,236,651	\$ 1,958,429	\$ 2,852,006
Tie-down and Hangar Leases	459,155	513,879	593,437
Lease Revenue (GASB)	125,343	134,342	134,342
Other Sales & Services	173,315	159,552	251,022
Intergovernmental	82,000	-	-
Installment Financing	-	-	-
Investment Earnings	178	-	-
Funding From General Fund	1,048,548	1,217,932	988,277
Total Revenue Budget	\$ 4,125,191	\$ 3,984,134	\$ 4,819,084
Net Revenue/(Expenditure)	\$ 32,131	\$ -	\$ -

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	7	11	11

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Main Terminal Renovations (bathrooms & furniture)	\$ 55,000	\$ 55,000	Operating
Rehab Terminal parking lot	\$ 39,075	\$ 39,075	Operating
Replace existing Motorola radio system Line Service staff uses to communicate/coordinate service requests	\$ 19,000	\$ 19,000	Operating
Four seat golf cart	\$ 13,000	\$ 13,000	Operating
Six seat golf cart	\$ 15,000	\$ 15,000	Operating
Replace #5745 - 2006 1,000-gal AVGAS truck	\$ 150,000	delay	
Replace #1983 - 2011 Harlan Tow Tractor	\$ 62,000	delay	
Rehab Hangar 1 parking lot	\$ 18,559	delay	
Rehab Hangar 5 parking lot	\$ 24,468	delay	
Total Capital	\$ 396,102	\$ 141,075	

AIRPORT CUSTOMS SERVICE

Mark Watson, City Manager

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Operations	\$ 34,353	\$ 35,214	\$ 64,054
Capital	\$ -	\$ -	\$ 53,103
Debt Service	\$ -	\$ -	\$ -
Airport Customs Contract	2,714	2,730	2,730
Subtotal	\$ 37,067	\$ 37,944	\$ 119,887
Allocations	\$ -	\$ -	\$ -
Total Expenditure Budget	\$ 37,067	\$ 37,944	\$ 119,887
Sales & Services	5,000	4,350	10,905
Other Revenue	\$ -	\$ -	\$ -
Funding From General Fund	32,067	33,594	108,982
Total Revenue Budget	\$ 37,067	\$ 37,944	\$ 119,887
Net Revenue/(Expenditure)	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENT SUMMARY

Item Description	Department Request	City Manager Recommendation	Funding Source
Computer & network equipment required by US Customs & Border Protection agreement	\$ 53,103	\$ 53,103	Operating
Total Capital	\$ 53,103	\$ 53,103	

SOLID WASTE OPERATIONS

Sarah McAllister, Director of Engineering

FISCAL SUMMARY

Item	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Personnel	\$ 165,714	\$ 222,053	\$ 219,737
Operations	2,532,601	2,771,179	2,977,418
Capital	-	-	-
Debt Service	7,993	7,997	7,976
Unreserved	-	-	-
Subtotal	\$ 2,706,308	\$ 3,001,229	\$ 3,205,131
Allocations	180,649	196,702	206,784
Total Expenditure Budget	\$ 2,886,957	\$ 3,197,931	\$ 3,411,915
Sales & services	\$ 2,880,551	\$ 2,861,747	\$ 3,152,196
Investment Earnings	1,144	1,594	12,491
Intergovernmental	25,619	23,000	26,619
Other Revenue	2,075	2,000	6,008
Installment Purchase	-	-	-
Appropriation of Fund Bal	-	309,590	214,601
Total Revenue Budget	\$ 2,909,389	\$ 3,197,931	\$ 3,411,915
Net Revenue/(Exp.)	\$ 22,432	\$ -	\$ -

FULL-TIME PERSONNEL SUMMARY

	FY 2022 Actual	FY 2023 Budget	FY 2024 Proposed
Positions	2.5	2.5	2.5

SIF HEALTH & DENTAL

Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2022 Actual	FY23 Financial Plan	FY24 Financial Plan
Operations ⁽¹⁾	\$ 9,737,742	\$ 10,767,389	\$ 12,133,782
Unreserved	-	-	-
Subtotal	\$ 9,737,742	\$ 10,767,389	\$ 12,133,782
Allocations	125,482	150,988	206,442
Total Expenditure Budget	\$ 9,863,224	\$ 10,918,377	\$ 12,340,224
Contributions (Employer/Employee)	\$ 9,230,074	\$ 9,398,193	\$ 9,599,009
Investment Earnings	\$ 3,715	5,674	57,025
Stop Loss Reimbursements	898,405	1,314,510	2,484,190
Caremark Rebate	454,235	200,000	200,000
Miscellaneous	5,271	-	-
Appropriation of Fund Bal	-	-	-
Total Revenue Budget	\$ 10,591,700	\$ 10,918,377	\$ 12,340,224
Net Revenue/(Exp.)	\$ 728,476	\$ -	\$ -

Notes:

⁽¹⁾ Increase in FY24 due to proposed additional staff and current vacancies budgeted at full family coverage.

SIF PROPERTY & LIABILITY

Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2022 Actual	FY23 Financial Plan	FY24 Financial Plan
Operations ⁽¹⁾	\$ 799,958	\$ 751,163	\$ 1,070,054
Unreserved	-	21,538	21,538
Subtotal	\$ 799,958	\$ 772,701	\$ 1,091,592
Allocations	102,012	126,022	106,921
Total Expenditure Budget	\$ 901,970	\$ 898,723	\$ 1,198,513
Contributions-Departments	813,417	860,250	1,158,256
Investment Earnings	1,258	1,913	11,948
Miscellaneous	54,168	20,003	20,003
Appropriation of Fund Bal	-	16,557	8,306
Total Revenue Budget	\$ 868,843	\$ 898,723	\$ 1,198,513
Net Revenue/(Exp.)	\$ (33,127)	\$ -	\$ -

Notes:

⁽¹⁾ Increase in FY24 proposed budget due to increased liability rates caused by larger lawsuit

SIF WORKERS' COMPENSATION

Debra C. Reed, Director of Human Resources

FISCAL SUMMARY

Item	FY 2022 Actual	FY23 Financial Plan	FY24 Financial Plan
Operations	\$ 473,058	\$ 307,969	\$ 329,792
Unreserved	-	-	-
Subtotal	\$ 473,058	\$ 307,969	\$ 329,792
Allocations	117,443	144,772	138,673
Total Expenditure Budget	\$ 590,501	\$ 452,741	\$ 468,465
Contributions-Departments	298,892	450,000	450,000
Investment Earnings	1,651	2,741	18,465
Miscellaneous	4,253	-	-
Appropriation of Fund Bal	-	-	-
Total Revenue Budget	\$ 304,796	\$ 452,741	\$ 468,465
Net Revenue/(Exp.)	\$ (285,705)	\$ -	\$ -

CITY OF MONROE
DEPARTMENT POSITION SUMMARY

GENERAL FUND
CITY ADMINISTRATION DEPARTMENT
CITY MANAGER
CITY ATTORNEY
PUBLIC INFORMATION
CITY FACILITIES DEPARTMENT
FINANCE DEPARTMENT
ADMINISTRATION
ACCOUNTING
UTILITY BILLING
PAYMENT CENTER
CUSTOMER SERVICE
PURCHASING
FLEET
WAREHOUSE
HUMAN RESOURCES DEPARTMENT
HUMAN RESOURCES
SAFETY AND HEALTH
ENGINEERING DEPARTMENT
ENGINEERING
STREET
PLANNING DEPARTMENT
CODE ENFORCEMENT
BUILDING STANDARDS
PLANNING
COMMUNITY REDEVELOPMENT
COMMUNITY MAINTENANCE
POLICE DEPARTMENT
FIRE DEPARTMENT
IT DEPARTMENT
MIS
GIS
PARKS & RECREATION DEPARTMENT
ADMINISTRATION
RECREATION
PARKS MAINTENANCE
GENERAL FUND POSITIONS

FY23 Authorized		
FT	PT 30+	PT 20+
4		
2		
2		
9		
5		
5		
9		
5		
7		
2		
4		
4		
5		
1		
10		
19		
4		
7		
10		
1		
2		
111		2
96		3
5		
2		
2		
10		3
13		
356	0	8

FY24 Proposed		
FT	PT 30+	PT 20+
5		
2		
3		
9		
5		
5		
9		
5		
7		
7		
2		
4		
4		
5		1
1		
10		
19		
4		
7.75		
11.25		
1		
2		
111		2
96		3
5		
2		
2		
11		3
13		
361	0	9

SUBSIDIZED FUND
GOLF COURSE
DOWNTOWN MONROE
CENTER THEATRE
AIRPORT
MONROE-UNION COUNTY ECON DEV.
SUBSIDIZED FUND POSITIONS

FY23 Authorized		
FT	PT 30+	PT 20+
7		1
1		
3		
11	1	
22	1	1

FY24 Proposed		
FT	PT 30+	PT 20+
7		1
1		
3		
11	1	
22	1	1

ENTERPRISE FUND
AQUATICS & FITNESS CENTER
WATER RESOURCES
ADMINISTRATION & ENGINEERING
WATER/SEWER MAINTENANCE
WATER/SEWER CONSTRUCTION
WATER TREATMENT PLANT
WASTEWATER TREATMENT PLANT
STORMWATER
ELECTRIC
ENERGY SERVICES ADMINISTRATION
ELECTRIC MAINTENANCE
NATURAL GAS
SOLID WASTE
ENTERPRISE FUNDS POSITIONS

POSITIONS ALL FUNDS

FY23 Authorized		
FT	PT 30+	PT 20+
13		7
11		
18		
9		
12		
15	1	
14.5		
20		
24		
27		
2.5		
166	1	7

FY23 Authorized		
FT	PT 30+	PT 20+
544	2	16

FY24 Proposed		
FT	PT 30+	PT 20+
13		7
16		
20		
10		
13		
16	0	
14.5		
21		
27		
28		
2.5		
181	0	7

FY24 Proposed		
FT	PT 30+	PT 20+
564	1	17

Fiscal Year 2024 Proposed Changes

	<u>FT</u>	<u>PT (Benefits)</u>	<u>PT (No Benefits)</u>	<u>Department/Division</u>
General Fund and Subsidized				
Project Manager	1			Administration
City Attorney	-1			Legal
Paralegal	1			Legal
Webmaster	1			Communication
HR Analyst (retiree)			1	Human Resources
Permit Technician I	1			Planning 25%/Bldg Std 75%
Transportation Planner	1			Planning
Administrative Assistant	1			Parks & Rec
Total General Fund and Subsidized	<u>5</u>	<u>0</u>	<u>1</u>	

	<u>FT</u>	<u>PT (Benefits)</u>	<u>PT (No Benefits)</u>	<u>Department/Division</u>
Enterprise Funds				
Administrative Assistant	1			Water Resources/Admin
Construction Inspector I	1			Water Resources/Admin
General Manager of Operations	1			Water Resources/Admin
WR Systems Engineer	1			Water Resources/Admin
WR Civil Engineer	1			Water Resources/Admin
Maintenance Field Supervisor	1			Water Resources/Maintenance
Maintenance Operator II	1			Water Resources/Maintenance
Construction Operator I	1			Water Resources/Construction
WTP Operator I	1			Water Resources/Water Treatment Plant
GIS Technician I	1			Energy Services/Admin
Electric Line Superintendent	3			Energy Services/Electric
Records Mgmt Specialist	1			Natural Gas
	<u>14</u>	<u>0</u>	<u>0</u>	

Organizational Changes Proposed for FY24

	<u>FT</u>	<u>PT Benefits</u>	<u>PT-No Benefits</u>	<u>Department/Division</u>
Enterprise Funds				
Lab Technician PT (30+) change to FT	1	-1		Waste Water Resources/Water Treatment Plant

Total Changes for FY24	<u>FT</u>	<u>PT Benefits</u>	<u>PT-No Benefits</u>
	<u>20</u>	<u>-1</u>	<u>1</u>

City of Monroe
FY24 Capital Improvement Budget and 5 Year Capital Improvement Plan
EQUIPMENT REPLACEMENTS

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
1620- Facilities Maintenance						
16202401	Replace truck #02439	54,105				
16202501	Ride On Aerator		14,000			
16202601	Dingo Mini Track Loader			45,000		
16202701	Mulch Blower				90,000	
16202801	REPLACE TRUCK #2439					55,000
2015- Finance Admin						
20152601	Replace 2017 Toyota Rav 4			20,000		
2020- Utility Billing						
20202401	Replace Truck #2767, 2017 Ford F150	35,000				
20202601	Replace #2884, 2019 Nissan Frontier			35,000		
2030- Purchasing						
20302301	Replace #2401, 2009 Toyota Prius					
20302401	Replace (2) veeder root consoles and probes that monitor fuel tanks	35,000				
2510- Human Resources						
25102301	Replace 2008 Honda Civic Hybrid #2385					
3010- Engineering						
30102301	Replace Ford F-150 4/4 #2489 (2010)					
30102401	Replace Ford F-150 4/4 #2620 (2013)	45,000				
3025- Powell Bill						
30252301	Tandem Truck To Replace #2216 (2005)					
30252302	Standby Truck F-150 #2564 (2012)					
30252402	Case Backhoe #2351 (2007)		170,000			
30252501	Replace Tandem Dump Truck #2218 (2005)			230,000		
30252502	Flusher Truck #2362 (2008)			168,000		
30252601	Replace Mini Excavator (2517) 2011				140,000	
30252701	Replace Motor Grader #2329 (2006)					150,000
30252801	Gradall (2006)					375,000
3520- Code Enforcement						
35202301	Replace Vehicle #2430 / #C01754 2009 Toyota Highlander					
35202302	Replace Vehicle #2431 / #C01755 2009 Toyota Highlander					
35202303	Replace Vehicle #2665 / #C06034 2013 Toyota Highlander					
3530- Bldg Stds/Inspections						
35302301	Replace 2009 Toyota Highlander #02429 / #C01753					
35302401	Replace 2008 Ford F150 #2363	37,500				
35302501	Replace 2016 Chevy Traverse #02706 / #C02358			32,000		
35302601	Replace 2016 Nissan Pathfinder #02745 / #C02382				32,000	
4010- Planning						
40102301	Replace Vehicle #2484, 2010 Ford Escape Hybrid					

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
4030- Community Maintenance						
40302501	Replace #C02394 - Ford F450 Dump Truck		60,000			
5010- Police						
50102401	Annual Replacement Schedule - Police Vehicles	720,000	720,000	720,000	720,000	720,000
50102401	Replacement of (3) totaled vehicles	180,000				
5510- Fire						
55102301	Replace #2433, 2009 Ford F450 Medic 3					
55102302	Replace #2690, 2015 Ford F250 Battalion 1					
55102303	Replace #2350, 2008 Chevy Tahoe -Chief 1	50,000				
55102304	Replace 800 MHz Portable Radios (6 per year)	44,882	44,882	44,882	44,882	44,882
55102305	Upgrade Rescue Struts (Interstate Kit)					
55102306	Replace Rescue Lift Air Bag System					
55102307	Upgrade SCBA Mask with Radio Communication system (24-Engineers Mask)	31,200	25,000	25,000		
55102308	Replace Thermal Imaging Cameras (3 Per Year At \$6506.00 Each)	20,000	20,000	20,000	20,000	20,000
55102309	Replace Hose Dryer w/ Ramair Gear Dryer TG6-6					
55102401	Replace #6003, 2012 Rescue 1	1,400,000				
55102402	Replace/Repair Training Pad At Training Center	Delayed	477,590			
55102403	Replace Electronic Personnel Accountability System			75,000		
55102404	Replace/Repair Asphalt Main Drive To Fire Training Center	Delayed	60,000			
55102405	Replace Emergency Shelter For Mass Decon (Zumro) 1 Per Yr.		20,000			
55102407	Replace Fire St #1/City Hall fire alarm panel/system	Delayed				
55102408	Replace sign at Fire Station #2	Delayed				
55102415	Refurbish Hazmat 5 Trailer					
55102501	Replace #2343, 2015 Quint 2		1,700,000			
55102601	Replace #2016, 2016 Engine 3			850,000		
55102602	Replace #4847, 2003 International Tractor & Trailer - Hazmat 5			1,000,000		
55102603	Replace #2363, 2016 Chief 3			65,000		
55102604	Replace #2360, 2016 Fire Marshal 1			65,000		
55102416	Replace Vehicle #2347, CAR 6 a 2015 F250	73,500				
55102417	Replace Gear Extractor COM#000525	8,572	8,572	8,572		
6010- Information Technology						
60102301	Access Switches (1)					
60102302	Backup Storage Expansion			75,000		
60102303	Replace #2550, 2009 Chevy Tahoe					
60102401	Conversion to Spine/Leaf Switching for Cityhall DC (1)	300,000				
60102402	Firewall Refresh (Hardware)	150,000				
60102403	Multi-Channel Fiber Conversion	125,000				
60102404	Blade Server Refresh	96,000				
60102405	Datacenter Backup Power (Ups)	90,000				
60102501	Replace Core Switch	400,000				
60102701	Tier 2 Storage Expansion			300,000		
60102702	Tier 1 Storage Refresh			300,000		

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7011- P&R Recreation						
70112401	Replace #2356 Ford Elkhart Bus 2008	65,000				
70112501	Replace #2579 2013 Chevy Mini Bus		60,000			
70112502	Replace #2578 2012 Chevy Mini Bus		60,000			
7012- P&R Maintenance						
70122201	Replace Toro 4100D					
70122202	Replace New Holland Tractor TS90 #2028					
70122203	Replace 2006 Ford Pickup #2468					
70122204	Replace Mowers #2346 & #2356					
70122401	Replace Leaf Truck #2286	270,000				
70122402	Replace Toro 4100D #6219	Delayed	112,000			
70122502	Replace 2 Ton Dump Truck #981		100,000			
70122503	Replace Bob Cat T300 #5263		80,000			
70122505	Replace Greenway Blower #1725		8,000			
70122601	Replace Pickup Truck #2468		45,000			
70122602	Replace Toro Ballfield Mower #5754		55,000			
70122603	Replace Bob Cat 773 #1362		50,000			
70122604	Replace Toro Sand Pro #0324		30,000			
70122701	Replace Leaf Truck #2648			268,000		
70122702	Replace 2 Ton Dump Truck #1668			100,000		
70122703	Replace Pickup Truck #2098			45,000		
70122801	Replace Toro 4100D				112,000	
70122802	Replace Hustler Mowers				30,000	

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7030- Golf Course						
16202301	Replace 1-ton Dump Truck #02459					
70302301	Replace 2007 Toro 4700 Rough Mower #9153					
70302302	Replace Toro 3100 D Trim Mower #1972					
70302303	Replace Kubota Utility Vehicle					
70302401	Replace Toro 5510 Fairway Mower #2231	95,464				
70302402	Replace Toro Sand Pro 5040 #1733	33,669				
70302403	Replace Express Dual Reel Grinder #596					
70302404	Replace 1993 Bedknife Grinder #1975					
70302501	Replace 2015 Toro 4500 D Rough Mower #6051	75,000				
70302502	Replace 2016 Toro 3300 Triflex Greens Mower #CO6077	50,000				
70302601	Replace 2018 Toro 3300 Triflex Greens Mower #CO6247		50,000			
70302602	Replace 2018 Smithco Spraystar Greens Sprayer #CO6246	55,061				
70302701	Replace 2018 Turfco Topdresser #CO6244			20,000		
70302702	Replace 2019 Hustler Super Z			15,000		
Total General Fund Capital Projects		\$ 3,423,953	\$ 5,286,044	\$ 3,450,454	\$ 2,072,882	\$ 1,356,882
General Fund Funding Sources:						
		FY 24	FY 25	FY 26	FY 27	FY 28
	Operating Revenue (annual)	720,000	720,000	720,000	720,000	720,000
	Grants / Oth External Funding	170,000	398,000	140,000	150,000	375,000
	Fund Balance Appropriation	697,320	2,468,044	740,454	1,202,882	261,882
	Building Std Fund Balance	37,500				
	Golf Course Fund Balance	129,133				
	Allocations to Other Funds			-	-	-
	Installment Financing	1,670,000	1,700,000	1,850,000	-	-
	TOTAL AVAILABLE	3,423,953	5,286,044	3,450,454	2,072,882	1,356,882
	TOTAL REQUESTED	3,423,953	5,286,044	3,450,454	2,072,882	1,356,882
	Net Overage/ (Shortage)	-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7040- Aquatics and Fitness Center						
70402301	Replace Treadmill	72,000	44,500	66,475	37,000	
70402303	Pool deck resurfacing- indoor	10,404				
70402401	Octane Lateral XL8000	13,964				
70402404	Replace Industrial Dryers (8-10 Yrs)	8,325				
70402501	Gymnasium/ Rball Hard Wood Refinishing (10 Yrs)		30,000			
70402502	Whirlpool Heater (7-8 Yrs)		18,000			
70402504	Pool Vacuum (5 Yrs)		5,000			
70402601	Replace Water Park feature			150,000		
70402602	Replace Industrial Washer (8-10 Yrs)			19,000		
70402701	Cardio Room Floor Replacement				60,000	
70402702	Repl Stairmaster	7,386				
82202406	Replace Vehicle #2621, 2013 Fiber Optic Splicing Trailer		40,000			
70402403	Hot Water heater - locker rooms	22,000				
70402402	HVAC replacement	29,000	29,000	29,000		
Total Aquatics & Fitness Center		\$ 163,079	\$ 166,500	\$ 264,475	\$ 97,000	\$ -
MAFC Funding Sources:						
	Operating Revenue (annual)	FY 24	FY 25	FY 26	FY 27	FY 28
	Oth External Funding	141,079	126,500	114,475	37,000	-
	Fund Balance Appropriation	22,000	40,000	150,000	60,000	
	Installment Financing					
	TOTAL AVAILABLE	163,079	166,500	264,475	97,000	-
	TOTAL REQUESTED	163,079	166,500	264,475	97,000	-
	Net Overage/ (Shortage)	-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8025- Water Resources Construction						
80252301	Replace 2007 Freightliner Utility Truck #2302					
80252302	Replace 2010 Kubota KX080-3 Excavator #2498					
80252303	Replace #5547, 2012 Wacker RT 56SC-2 Roller Tamp					
80252304	Replace #2549 Ford F150 Ext Cab 4/4					
80252305	Replace Shoring Boxes and Speed shoring					
80252306	Replace outdated Data Logger 4 for fusing pipe w/ Data Logger 7					
80252401	Replace #2614, 2013 T650 Skid Steer	Delayed	72,000			
80252402	Replace #2636 F250 4Wd Pickup	61,200				
80252501	Replace 2014 Hydraulic Power Unit TT B110 and controller for pipe bursting		232,200			
80252502	Replace 2014 McELORY 412 Fusing Machine for pipe bursting		37,600			
80252503	Replace #2210, 2005 Hudson Bros.12 Ton Trailer Asset #C05033		15,000			
80252601	Replace #2740, 2016 590 Super N Backhoe			139,000		
80252602	Replace #2708, 2016 Cat Mini Excavator Asset #C02357			85,000		
80252701	Replace #2786, 2017 F250 4Wd pickup				42,000	
8030- Water Treatment Plant						
80302301	Replace #2640 Kubota UTV C06017					
80302402	Replace #2626 2006 Club Car	13,787				
80302501	Replace #2622 F150 Pickup	46,180				
80302601	Replace Filter Media			120,000		
80302701	Replace Backhoe #2153 Case 580				100,000	
80302702	Replace T310R Track Steer				65,000	
80304301	Replace Chemical Feed Pumps and Redundant Pump	49,909				
8020- Water Resources Maintenance						
80202301	Replace #2548 F150 Pickup					
80202303	Replace #2520 2Wd Pickup					
80202304	Replace #4863 10' Bush Hog					
80202305	Replace #4871 7' Bush Hog					
80202403	Replace #1489 Jet Serco Trailer	95,000				
80202404	Replace #923, 1997 Thompson Trash Pump	95,000				
80202405	Replace #936 Hudson Trailer	16,709				
80202406	Replace #2655 John Deere 5065E	63,000				
80202407	Replace #2485 Camera Trailer and Camera	278,250				
80202408	Replace Sewer Pipe Fusing Machine	93,500				
80202501	Replace #2242 Sterling 2006 Utility Service Truck	155,000				
80202502	Replace #1783, 2001 Pickup F-250		50,000			
80202601	Replace #2577 Service truck			65,000		
80202602	Replace Bobcat Mower			8,000		
80206150	Replace GPR Locator and two Standard Locators	25,702				
80232302	Replace #2521 2Wd Pickup					

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8040- Waste Treatment Plant						
80402301	Replace 6 inch diesel pump					
80402302	Purchase Chlorine scales					
80402303	Replace 2 ton Hoist					
80402401	Replace Filter Media		120,000			
80402402	Replace Mower #2704	23,000				
80404302	Replace Belt Press Building Roof	65,000				
80406157	Replace Laboratory Sampler Refrigerator and Portable Sampler	14,063				
Total Water Resources		\$ 1,095,300	\$ 526,800	\$ 417,000	\$ 207,000	\$ -
WR Funding Sources:						
Operating Revenue (annual)		FY 24	FY 25	FY 26	FY 27	FY 28
1,095,300		1,095,300	526,800	417,000	207,000	-
Oth External Funding						
Fund Balance Appropriation						
Installment Financing						
TOTAL AVAILABLE		1,095,300	526,800	417,000	207,000	-
TOTAL REQUESTED		1,095,300	526,800	417,000	207,000	-
Net Overage/ (Shortage)		-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8120- Stormwater						
81202401	Replace Street Sweepers (FY18)	650,000				
81202501	Replace Tractor #2465 (2010)		40,000			
81202502	Replace Tractor Boom Mower #2470			100,000		
81202701	Replace SUV #2428		45,000			
Total Stormwater		\$ 695,000	\$ 140,000	\$ -	\$ -	\$ -
SU Funding Sources:						
	Operating Revenue (annual)	FY 24	FY 25	FY 26	FY 27	FY 28
	Oth External Funding	45,000	140,000	-	-	-
	Fund Balance Appropriation	650,000				
	Installment Financing					
	TOTAL AVAILABLE	695,000	140,000	-	-	-
	TOTAL REQUESTED	695,000	140,000	-	-	-
	Net Overage/ (Shortage)	-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8220- Electric Maintenance						
82202301	Replace Vehicle #2603, 2013 Bucket Truck					
82202302	Replace Vehicle #2663, 2014 4WD Pickup Truck w/Service Body					
82202303	Replace Vehicle #1073 10 Ton Trailer					
82202402	Replace Vehicle #2464, 2009 100' Bucket Truck	600,000				
82202407	Replace Vehicle #2314, 2007 SUV	50,000				
82202408	Replace Vehicle #2179, 1997 3-Reel Turret Trailer	100,000				
82202501	Replace Vehicle #2689, 2015 55' Bucket Truck		300,000			
82202502	Replace Vehicle #2463, 2010 60 Ft. Bucket Truck w/25 ft. elevator		500,000			
82202503	Replace Vehicle #2621, 2013 Fiber Optic Splicing Trailer		40,000			
82202504	Replace Vehicle #2424, 2009 SUV 4WD		50,000			
82202505	Replace Vehicle #2427, 2009 SUV 4WD		50,000			
82202506	Replace Vehicle #2432, 2009 SUV 4WD		50,000			
82202507	Replace Vehicle #2492, 2010 SUV 4WD		50,000			
82202601	Replace Vehicle #2688, 2015 Digger Derrick			350,000		
82202602	Replace Vehicle #2692, 2015 Track Loader			120,000		
82202603	Replace Vehicle #2735, 2016 Van			55,000		
82202604	Replace Vehicle #2733, 2016 Pickup Truck			50,000		
82202605	Replace Vehicle #2232, 1999 Hudson Trailer			30,000		
82202606	Replace Vehicle #2726, 2015 Knuckleboom			275,000		
82202607	Replace Vehicle #2082, 1990 Pole Trailer			40,000		
82202701	Replace Vehicle #2788, 2018 Digger Derrick				350,000	
82202702	Replace Vehicle #2762, 2017 4WD Pickup Truck w/ Service Body				60,000	
82202703	Replace Vehicle #2487, 1983 Butler Spool Trailer				30,000	
82202801	Replace Vehicle #2653, 2014 4WD Pickup Truck Crew Cab					55,000
82202802	Replace Vehicle #2212 10 Ton Trailer					30,000
82202803	Replace Vehicle #2466, 2010 Mini Skid Loader w/Attachments					75,000
82202804	Replace Vehicle #2258, 2014 Trailer, Wire Puller					100,000
82202805	Replace Vehicle #2467, 2014 Equipment Trailer					20,000
Total Electric		\$ 750,000	\$ 1,040,000	\$ 920,000	\$ 440,000	\$ 280,000
EL Funding Sources:						
		FY 24	FY 25	FY 26	FY 27	FY 28
Operating Revenue (annual)		750,000	1,040,000	920,000	440,000	280,000
Fund Balance Appropriation						
TOTAL AVAILABLE		750,000	1,040,000	920,000	440,000	280,000
TOTAL REQUESTED		750,000	1,040,000	920,000	440,000	280,000
Net Overage/ (Shortage)		-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8420- Natural Gas Fund						
84202301	Replace 1997 Ford F-800 Service Truck #1149					
84202302	Replace 2011 Ford F350 KUV Standby Van #2513					
84202303	Replace 2011 Ford Super Duty F-250 4/4 Pickup #2494					
84202401	Replace 2011 Ford Super Duty F-250 4/4 Pickup #2494	100,000				
84202402	Replace 2011 Ford F-250 4/4 Pickup #2532	100,000				
84202403	Replace 2016 Ford F-150 XL 4/4 Pickup #2733	50,000				
84202404	Replace Pull Behind Diesel Air Compressor - 49HP, 185 CFM, 125 Max psi #1167	35,000				
84202405	Replace '46 Hawk Leak Detector #2	25,000				25,000
84202406	Replace Rigid 535A Automatic Threading Machine	15,000				
84202501	2016 Ford 350 KUV 4/4 Regular Cab Pickup #2719		105,000			
84202502	Replace 2013 Ford F-350 4/4 Pickup #2630		105,000			
84202503	2018 Ford F150 4/4 Extended Cab Pickup #2793		50,000			
84202504	2018 Ford F150 4/4 Extended Cab Pickup #2794		50,000			
84202505	Replace '46 Hawk Leak Detector #1		25,000			
84202601	Replace 2000 GMC C8500 Tandem Dump Truck			125,000		
84202602	Replace 2000 GMC C7500 Dump Truck			125,000		
84202603	Replace 2011 Ford F-350 BiFuel Supercab 4/4 Pickup #2629			110,000		
84202604	Replace '46 Hawk Leak Detector #3			25,000		
84202701	Freightliner Haul Truck (Automatic) #2360				180,000	
84202702	Replace Ditch Witch RT55 Trencher				165,000	
84202801	Replace Ford F-350 Welding Truck #2799					120,000
84202802	Replace 2020 Chevrolet Colorado 4x4 Extended Cab Pickup #2896					55,000
84202803	Replace Lincoln Electric Welder					40,000
84202804	Replace 1987 Hudson 9 Ton Trailer (electric brakes) #2043					40,000
84202805	Replace 2011 Polaris Ranger 4/4 500 EFI					30,000
84202807	Replace 2011 Scag Cheetah Mower					20,000
Total Gas		\$ 325,000	\$ 335,000	\$ 385,000	\$ 345,000	\$ 330,000

NG Funding Sources:	FY 24	FY 25	FY 26	FY 27	FY 28
Operating Revenue (annual)	325,000	335,000	385,000	345,000	330,000
Oth External Funding					
Fund Balance Appropriation					
Installment Financing					
TOTAL AVAILABLE	325,000	335,000	385,000	345,000	330,000
TOTAL REQUESTED	325,000	335,000	385,000	345,000	330,000
Net Overage/ (Shortage)	-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8620- Airport						
86202401	1,000 Gallon AVGAS Truck	Delayed	150,000			
86202402	Replace 2011 Harlan Tug #1983	Delayed	62,000			
86202403	Replace existing Motorola Radio System for Airport Line Service	19,000				
86202501	Aircraft Support Equipment - Lavatory Service Cart		8,000			
86202601	3,000 Gallon Jet-A Truck			260,000		
86202701	Replace 2008 Harlan Tug #1740				65,000	
86202801	5,000 Gallon Jet-A Truck					285,000
Total Airport		\$ 19,000	\$ 220,000	\$ 260,000	\$ 65,000	\$ 285,000
Airport Funding Sources:						
Operating Revenue (annual)		FY 24	FY 25	FY 26	FY 27	FY 28
Grants / Oth External Funding		19,000	70,000	-	65,000	-
Subsidy from General Fund				260,000		285,000
Fund Balance Appropriation (General Fund)			150,000			
Installment Financing						
TOTAL AVAILABLE		19,000	220,000	260,000	65,000	285,000
TOTAL REQUESTED		19,000	220,000	260,000	65,000	285,000
Net Overage/ (Shortage)		-	-	-	-	-

Project #	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8820- Solid Waste						
88202501	Replace #C06062 - Nissan Frontier Truck		30,000			
	Total Solid Waste	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Solid Waste Funding Sources:		FY 24	FY 25	FY 26	FY 27	FY 28
Operating Revenue (annual)		-	30,000	-	-	-
Oth External Funding						
Fund Balance Appropriation						
Installment Financing						
TOTAL AVAILABLE		-	30,000	-	-	-
TOTAL REQUESTED		-	30,000	-	-	-
Net Overage/ (Shortage)		-	-	-	-	-

City of Monroe
FY24 Capital Improvement Budget and 5 Year Capital Improvement Plan
STRATEGIC REQUESTS

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
General Fund Capital Projects						
1500- Capital Proj/Downtown						
1500- Capital Proj/Downtown	Downtown - Roundabout		Delayed	2,190,000		
1500- Capital Proj/Downtown	Downtown - One-Way Street Conversion (Design/Construction Plans)			1,200,000		
1500- Capital Proj/Downtown	Downtown - Two-Way Traffic Conversion - Jefferson & Franklin			7,012,000		
1500- Capital Proj/Downtown	Downtown - Roundabout (Peanut, w/Conversion)			2,878,000		
1500- Capital Proj/Downtown	Downtown - 718 N. Charlotte Ave. Acquisition		Delayed	450,000		
1500- Capital Proj/Downtown	Downtown - 74 Gateway Signs	100,000				
1500- Capital Proj/Downtown	Downtown - Five Points Improvements (eliminates 2 traffic signals)			970,000		
1500- Capital Proj/Downtown	Downtown - Jefferson Connector (Alternative)			1,025,000		
1500- Capital Proj/Downtown	Downtown - Main Street Sidewalk Improvements per Master Plan			2,200,000		
1500- Capital Proj/Downtown	Downtown - Charlotte Avenue Road Diet			1,286,000		
1500- Capital Proj/Downtown	Downtown - Downtown Gateway Improvements	80,000				
1500- Capital Proj/Downtown	Downtown - Downtown Speaker System			200,000		
1500- Capital Proj/Downtown	Downtown - Stewart Street Alleyway			800,000		
1500- Capital Proj/Downtown	Downtown - Parking Deck or Holiday Lighting in Plaza and City Hall			9,000,000		
1500- Capital Proj/Downtown	Downtown - Dog Park					
1500- Capital Proj/Downtown	(8) Downtown gateway signs	Delayed	1,000,000			
1500- Capital Proj/Engineering						
1500- Capital Proj/Engineering	Engineering Services - Hayne St Monolithic Sidewalk Along both Sides		Delayed	1,224,000		
1500- Capital Proj/Engineering	Engineering - Sidewalk Maintenance	200,000		200,000	200,000	200,000
1500- Capital Proj/Engineering	Engineering - Ops Center Parking Lot	62,500				
1500- Capital Proj/Planning						
1500- Capital Proj/Planning	Planning & Dev. - Implementation Concord Ave. Redevelopment		Delayed	500,000		
1500- Capital Proj/Public Safety						
1500- Capital Proj/Public Safety	Police - Furnishings & Equipment for New Police Station					
1500- Capital Proj/Public Safety	Fire - Fire Station 3 Renovation and Up fit (TBD based on Study)			1,000,000		
1500- Capital Proj/Public Safety	Remodel Ellen Fitzgerald Bldg for Fire Admin					
1500- Capital Proj/Public Safety	Fire Station 1 and Fire Admin Combined Facility		Delayed	15,000,000		
1500- Capital Proj/Public Safety	Fire Station 1 and Fire Admin Combined Facility		Delayed	1,000,000		
1500- Capital Proj/Public Safety	Fire - Live Fire Training, Burn Building at Fire Training Ctr (possible cost share w/Union Co.)				1,000,000	
1510- City Manager						
1510- City Manager	City Manager - Downtown Parking Structure			5,800,000		
2000- Capital Proj/Finance						
2000- Capital Proj/Finance	Finance & Admin - Garage - Construct New Garage Facility		Delayed	3,500,000		
7000- Capital Proj/Golf Course						
7000- Capital Proj/Golf Course	Golf Course - Tee Box/Bunker Renovation (Annual Funding)		50,000			

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7000- Capital Proj/Parks & Recreation						
7000- Capital Proj/Parks & Recreation	Greenway Design/Construction (Annual Funding)	100,000	100,000	100,000	100,000	100,000
7000- Capital Proj/Parks & Recreation	Creft Park Renovation - LWCF Match included	Delayed	400,000			
7000- Capital Proj/Parks & Recreation	Creft Park Renovation - LWCF Match included	Delayed	200,000			
7000- Capital Proj/Parks & Recreation	Phase 3 Parks Williams Athl. Complex-PARTF Match		450,000			
7000- Capital Proj/Parks & Recreation	Phase 3 Parks Williams Athl. Complex-PARTF Match		450,000			
7000- Capital Proj/Parks & Recreation	Community Centers Renovation			900,000		
7000- Capital Proj/Parks & Recreation	Community Centers Renovation			450,000		
7000- Capital Proj/Parks & Recreation	Community Centers Renovation			450,000		
7000- Capital Proj/Parks & Recreation	Teen Center #GB1501				500,000	
Total General Fund Capital Projects		\$ 512,500	\$ 49,015,000	\$ 1,400,000	\$ 200,000	\$ 200,000
Fund 350 Cap Proj						
	Installment Financing	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
	Grants / Oth External Funding		19,500,000			
	General Fund Balance		650,000			
	General Fund Bal Formal Assignment	470,833	300,000	300,000	300,000	300,000
	Transfers from other Funds		41,667			
	TOTAL AVAILABLE	512,500	20,450,000	300,000	300,000	300,000
	TOTAL REQUESTED	512,500	49,015,000	1,400,000	200,000	200,000
	Net Overage/(Shortage)	-	(28,565,000)	(1,100,000)	100,000	100,000

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
General Fund						
1520- Economic Development						
1520- Economic Development	Economic Dev. - Planning Infrastructure	Delayed	2,000,000			
1520- Economic Development	Sutton Park Master Planning	Delayed	400,000			
1520- Economic Development	Economic Dev. - Phs Hi Sidewalk/Landscape Completion	Delayed	180,000			
1520- Economic Development	Economic Dev. - Land Options Future Industrial Area(s)	Delayed	150,000	150,000		
1520- Economic Development	Economic Dev. - Corporate Center Sign	Delayed				
1520- Economic Development	Economic Dev. - Speculative Building #5 100,000 SF -		3,500,000			
1520- Economic Development	Economic Dev. - Speculative Building #6 100,000 SF			3,500,000		
1520- Economic Development	Economic Dev - Speculative Building #8 100,000 SF				4,000,000	
1520- Economic Development	Economic Dev.: Speculative Building #7 100,000 SF					3,500,000
1620- Facilities Maintenance						
1620- Facilities Maintenance	Facilities Maintenance - Replace Roof					
1620- Facilities Maintenance	Facilities Maintenance - Replace Roof Customer Service					
1620- Facilities Maintenance	Facilities Maintenance - Replace Roof	30,000	350,000	120,000	250,000	
1620- Facilities Maintenance	HVAC REPLACEMENTS					75,000
1620- Facilities Maintenance	OLD ARMORY PHASE 2 ROOF REPLACEMENT					175,000
1620- Facilities Maintenance	New Scissor Lift and Trailer	Delayed	31,415			
1620- Facilities Maintenance	Franklin Street Pump House Up Fit to Office Space	Delayed	406,950			
3010- Engineering						
3010- Engineering	Engineering Services - Parking Lot Resurfacing (Church and Crowell)	67,000				
3020- Streets						
3020- Streets	Engineering - Streets - Contract Resurfacing \$30 Vehicle Tax	864,500	864,500	864,500	864,500	864,500
3020- Streets	Engineering - Streets - Additional Contract Resurfacing	900,000	1,000,000	1,000,000	1,000,000	1,000,000
3020- Streets	Engineering - Streets - Crowell Street Improvements between Charlotte and College or Johnson					
3530- Bldg Stds/Inspections						
3530- Bldg Stds/Inspections	Building Standards (Inspections) - Non-hybrid 4-wheel Drive SUV (New Position?)					

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
5510- Fire						
5510- Fire	Code Enforcement - Non-hybrid 4-wheel Drive SUV (New Position)					
5510- Fire	Roll-N-Rack Hose loading system (Efficiency Package)					
5510- Fire	Hazmat/Gas ID Meter	Delayed	92,000			
5510- Fire	Delete due to DP-4 Door 3/4 Ton Pickup Truck & Mobile Radio and mobile computer (Battalion Chief)					
5510- Fire	Delete due to DP-4 Door 3/4 ton, 4WD Fire Marshal Truck (New Position)					
5510- Fire	New metal storage buildings at the training grounds.	Delayed	104,625			
5510- Fire	Fencing For Training Grounds	Delayed	30,000			
5510- Fire	Storage Building for Fire Station 5	Delayed	30,000			
5510- Fire	Station 6 Firefighters-Portable Radio x2					
5510- Fire	Battalion Captain Portable Radio needed for requested positions					
5510- Fire	Station 6 Engineer-Portable Radio					
5510- Fire	4 Door 3/4 Ton Pickup Truck (Medic 6)		85,000			
5510- Fire	Drone Program Implementation	Delayed	22,700			
5510- Fire	Administrative Van	Delayed	43,000			
5510- Fire	UTV Units for multi-use	Delayed	20,000			
5510- Fire	PPE Gear Dryer for fire stations 2, 3, & 5	Delayed	19,876			
5510- Fire	New Opticom Traffic Control Devices (3 Intersections @ \$6K Ea.)		45,000	45,000	45,000	
6010- Information Technology						
6010- Information Technology	Information Technology - Virtual Desktop / Virtual Application		250,000	250,000		
6010- Information Technology	Information Technology - Data Center Expansion		250,000			
6010- Information Technology	Information Technology - Department Building		2,300,000			
Total General Fund		\$ 1,861,500	\$ 12,175,066	\$ 5,929,500	\$ 9,659,500	\$ 2,114,500

General Fund Funding Sources:	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Operating Revenue (annual)					
\$30 Vehicle Tax	500,000				
Grants / Oth External Funding	864,500	864,500	864,500	864,500	864,500
Fund Balance Appropriation					
GO Bond Issue	497,000	10,566	5,065,000	8,795,000	1,250,000
Water Resources Fund (interfund loan)					
Allocation to Enterprise Funds					
Installment Financing		11,300,000			
TOTAL AVAILABLE	1,861,500	12,175,066	5,929,500	9,659,500	2,114,500
TOTAL REQUESTED	1,861,500	12,175,066	5,929,500	9,659,500	2,114,500
Net Overage/(Shortage)	-	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7012- P&R Maintenance						
7012- P&R Maintenance	Parks & Rec - Maintenance - New Kubota Utility Vehicle					
7012- P&R Maintenance	Sutton Park Basketball Court painting	Delayed	25,500			
7012- P&R Maintenance	Parks & Rec - Maintenance - Camera/Security Project		20,000	20,000		
7012- P&R Maintenance	Sunset Park Restrooms	130,000				
7012- P&R Maintenance	Dickerson Ballfield Restroom Renovation & Control Link		75,000			
7012- P&R Maintenance	Winchester Basketball Court Painting	Delayed	24,000			
7012- P&R Maintenance	Dickerson Park Side walks	15,000				
7012- P&R Maintenance	Concrete Dickerson Park Bus Parking Lot	16,500				
7012- P&R Maintenance	Sunset Park Sidewalks	10,000				
7012- P&R Maintenance	Tonawanda Park Splash Pad Control Link	Delayed	27,000			
7012- P&R Maintenance	Don Griffin Park Bathroom (New Build)		130,000			
7012- P&R Maintenance	Creft Park Ballfield Lights		175,000			
7012- P&R Maintenance	Winchester Picnic Shelter				160,000	
7012- P&R Maintenance	Don Griffin Ballfield Parking Area				75,000	
7012- P&R Maintenance	Winchester Playground & Installation of Shade Structure		60,000			
7012- P&R Maintenance	Old Armory Restrooms		130,000			
7012- P&R Maintenance	Install New Playground & Install Shade Structure Parks Williams	150,000				
7012- P&R Maintenance	Parks Williams Picnic Shelter				160,000	
7012- P&R Maintenance	Dickerson Park Ballfield Lights		175,000			
7012- P&R Maintenance	Replace Creft Park Shelter				160,000	
7012- P&R Maintenance	Replace Jay Ray Shelter				160,000	
7012- P&R Maintenance	Sutton Park Restrooms				130,000	
Total Parks and Recreation		\$ 171,500	\$ 626,500	\$ 385,000	\$ 320,000	\$ 525,000

Parks & Recreation	Operating Revenue	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
		-	-	-	-	-
	Installment Financing					
	Transfer from Other Funds					
	Greenway Reserves					
	Gen Fund Balance Appropriation	171,500	626,500	385,000	320,000	525,000
	TOTAL AVAILABLE	171,500	626,500	385,000	320,000	525,000
	TOTAL REQUESTED	171,500	626,500	385,000	320,000	525,000
	Net Overage/(Shortage)	-	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7030- Golf Course						
7030- Golf Course	Golf Course - New Irrigation System Front 9		325,000			
7030- Golf Course	Golf Course - Pave Equip. Storage & Parking Area	Delayed	42,000			
7030- Golf Course	Golf Course - Golf Cart Wash Pad	Delayed	40,000			
7030- Golf Course	Golf Course - New Irrigation System Back 9		400,000			
7030- Golf Course	Golf Course - Rebuild Back 9 Greens to USGA Specifications			350,000		
7030- Golf Course	Golf Course - 3-Bay Landscape Material Storage Bin w/ Privacy Fence			20,000		
7030- Golf Course	Golf Course - Rebuild Front 9 Greens to USGA Specifications				280,000	
7030- Golf Course	Golf Course - Enclose 2 Outdoor Bays & Add Garage Doors				35,000	
7030- Golf Course	Golf Course - Replace Chemical Storage Building				30,000	
7030- Golf Course	Golf Course - Replace Tool Shed				15,000	
Total Golf Course		\$	-	\$ 807,000	\$ 370,000	\$ 360,000
MCC (Golf Course)						
		Operating Revenue				
		Subsidy from the General Fund				
		Installment Financing				
		Golf Course Fund Balance				
		Gen Fund Balance Appropriation	-	807,000	370,000	360,000
		TOTAL AVAILABLE	-	807,000	370,000	360,000
		TOTAL REQUESTED	-	807,000	370,000	360,000
		Net Overage/(Shortage)	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
7040- Aquatics & Fitness Center						
7040- Aquatics & Fitness Center	Capitol Building Improvement	80,000	20,000	20,000	20,000	20,000
7040- Aquatics & Fitness Center	Indoor pool liner removal and plaster installation					
7040- Aquatics & Fitness Center	Renovation of Parks/Rec offices					
7040- Aquatics & Fitness Center	Roof repair- Cardio section in the fitness room (12-15 Yrs)	36,750				
7040- Aquatics & Fitness Center	Replace Water Park pool grate (13-15 Yrs)	19,000				
7040- Aquatics & Fitness Center	Indoor pool deck resurfacing (8-10 Yrs)					
7040- Aquatics & Fitness Center	Parking lot resurfacing	50,000				
7040- Aquatics & Fitness Center	Replace Exterior Door (15-20 Yrs)	28,000				
7040- Aquatics & Fitness Center	Replace Exterior Door (15-20 Yrs)	8,000				
7040- Aquatics & Fitness Center	Replace Exterior Door (15-20 Yrs)	20,000				
7040- Aquatics & Fitness Center	Water Park Resurfacing (10-12 Yrs)		100,000			
7040- Aquatics & Fitness Center	Roof replacement- locker rooms, racquetball hall			75,000		
Total Aquatics & Fitness Center		\$ 135,750	\$ 126,000	\$ 120,000	\$ 95,000	\$ 20,000
MAFC (Aquatic Center)						
		Operating Revenue	FY 2024	FY 2025	FY 2026	FY 2027
		Fund Balance Appropriation		76,000	20,000	20,000
		Installment Financing	135,750	50,000	100,000	75,000
		TOTAL AVAILABLE	135,750	126,000	120,000	95,000
		TOTAL REQUESTED	135,750	126,000	120,000	95,000
		Net Overage/(Shortage)		-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8000- Capital Proj/ Water & Sewer						
8000- Capital Proj/ Water & Sewer	Water Resources - Lake Augmentation Permitting and Design					800,000
8000- Capital Proj/ Water & Sewer	Water Resources - WTP - 13.0 MGD=Filter #4,Chemical Upgrd,Basin Launderer+Pump #6		5,400,000			
8000- Capital Proj/ Water & Sewer	Water Resources - Wastewater Capital - Decommission Kimberly&Euclid Pump Stn.(Install Gravity Sewer)		650,000			
8000- Capital Proj/ Water & Sewer	Water Resources - Water Capital Projects - Goldmine Pump Upgrade		250,000			
8000- Capital Proj/ Water & Sewer	Water Resources - Lake Augmentation 2 MGD Adv. Treatment & NPDES Discharge Ph I			5,000,000		
8000- Capital Proj/ Water & Sewer	Water Resources - Lake Augmentation 2 MGD Adv. Treatment & NPDES Discharge Ph I			4,000,000		
8000- Capital Proj/ Water & Sewer	Water Resources - Water Capital Project - Widening 12" Water Main&8" Sewer Replace(75%NCDOTPay)			1,250,000		
8000- Capital Proj/ Water & Sewer	Water Resources - WW Cap. Projects - Outfall Upgrade			16,000,000		
8000- Capital Proj/ Water & Sewer	Water Resources - WW Cap. Projects - Regional Pump Station Developer Oversizing			1,000,000		
8000- Capital Proj/ Water & Sewer	Water Resources - WWTP - Expansion & Nutrient Upgrade(6 MGD, City Share 3.35 MGD)			6,750,000		
8000- Capital Proj/ Water & Sewer	Water Resources - WWTP - Expansion & Nutrient Upgrade(6 MGD, City Share 3.35 MGD)			43,500,000		
8000- Capital Proj/ Water & Sewer	Water Resources - Improve Interchange					
8000- Capital Proj/ Water & Sewer	Water Resources - Improve Intersection					
8000- Capital Proj/ Water & Sewer	Annual Wastewater Infrastructure Replacement Funding	200,000				
8000- Capital Proj/ Water & Sewer	Water Capital - Replace 1.5 MG East Zone Tank		2,250,000			
8000- Capital Proj/ Water & Sewer	Water Resources - Wastewater - Unionville Indian Trail Pump Station Parallel Force Main					
8000- Capital Proj/ Water & Sewer	Annual Water Infrastructure Replacement Funding	300,000				
8020- W&S Maintenance						
8020- W&S Maintenance	Sewer Easement Machine, sewer nozzle camera system and nozzles	82,000				
8020- W&S Maintenance	Purchase Hydra-Stop Valve Insertion Equipment	91,810				
8020- W&S Maintenance	Purchase 50' Towable Boom Lift (split between three divisions)	9,790				
8020- W&S Maintenance	Pipe Patch Program	12,035				
8020- W&S Maintenance	Purchase Trailer Mounted Light Tower	14,175				
8020- W&S Maintenance	Sewer Nozzle Camera System	33,783				
8020- W&S Maintenance	Imprvmt Contrct Material & Labor	75,000				
8020- W&S Maintenance	Increase base budget for replacing 1% of system	75,000				
8025- W&S Construction						
8025- W&S Construction	Walkup Ave 10" Water Line Realignment					
8025- W&S Construction	Purchase Kubota Mini Excavator	73,457				
8025- W&S Construction	S. Sutherland/Hwy 74 Intersection Water Line Rehab					
8025- W&S Construction	Purchase 45' Tandem Trailer	16,500				
8025- W&S Construction	Contracted Material and Labor	75,000				
8025- W&S Construction	Realign sewer between manholes M2336 to M2314 approx. 1200 of 8"	300,000				
8025- W&S Construction	Replace/Realign 1500 lf of 10" water main along Walkup Ave	250,000				
8025- W&S Construction	Rehab (500') 12" wtr main at Sutherland & Hwy 74	300,000				
8025- W&S Construction	Street Direct Costs	35,000				

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8030- Water Treatment Plant						
8030- Water Treatment Plant	Purchase 50' Towable Boom Lift (split between three divisions)	19,580				
8030- Water Treatment Plant	Water Resources - WTP - 500 kW Generator w/Electrical					
8030- Water Treatment Plant	Water Resources - WTP - Basin #2 Coating					
8030- Water Treatment Plant	Water Resources - WTP - Basin #3 Coating	850,000				
8030- Water Treatment Plant	Water Resources - WTP - Replace FWPS#1 High Service Pumps/MCC's	750,000				
8030- Water Treatment Plant	Purchase equipment trailer for WTP	9,200				
8030- Water Treatment Plant	Water Resources - WTP - Lake Lee Raw Water Pump Single Pump Skid		125,000			
8030- Water Treatment Plant	Water Resources - WTP - WTP + Sites Security Cameras and Fencing		250,000			
8040- Waste Treatment Plant						
8040- Waste Treatment Plant	Purchase 50' Towable Boom Lift (split between three divisions)	19,580				
Total Water Resources		\$ 3,591,910	\$ 8,925,000	\$ 77,500,000	\$ -	\$ 800,000
Water Res. Funding Sources:						
		Operating Revenue (annual)	FY 2024	FY 2025	FY 2026	FY 2027
		1,491,910	1,491,910	8,925,000	27,250,000	-
		Fund Balance Appropriation	2,100,000			
		Capital Reserve Fund			50,250,000	
		Revenue Bonds				
		TOTAL AVAILABLE	3,591,910	8,925,000	77,500,000	-
		TOTAL REQUESTED	3,591,910	8,925,000	77,500,000	-
		Net Overage/(Shortage)	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8100- Capital Proj/Stormwater						
8100- Capital Proj/Stormwater	Stormwater - Capital Projects - Design and Replace Culvert on James Hamilton Road	140,000			450,000	
8100- Capital Proj/Stormwater	Stormwater - Capital Projects - Small Construction Projects by Contract	100,000	100,000	100,000	100,000	100,000
8100- Capital Proj/Stormwater	Stormwater - Water Quality Capital Project	50,000	75,000	75,000	75,000	75,000
	Total Stormwater	\$ 290,000	\$ 175,000	\$ 175,000	\$ 625,000	\$ 175,000
Stormwater						
	Operating Revenue (annual)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	Fund Balance Appropriation	290,000	175,000	175,000	625,000	175,000
	Installment Financing					
	TOTAL AVAILABLE	290,000	175,000	175,000	625,000	175,000
	TOTAL REQUESTED	290,000	175,000	175,000	625,000	175,000
	Net Overage/(Shortage)	-	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8200- Capital Proj/Electric						
8200- Capital Proj/Electric	Electrical Capital Projects - Goldmine Substation Improvements					
8200- Capital Proj/Electric	Electrical Capital Projects - ESRI Utility Network	25,000	35,000			
8200- Capital Proj/Electric	Electrical - Cityworks	100,000	100,000	100,000		
8200- Capital Proj/Electric	Transmission Pole Replacement	250,000	500,000	500,000	500,000	500,000
8200- Capital Proj/Electric	Electrical Capital Projects - Third Delivery Point from Duke Energy			500,000	1,000,000	1,000,000
8200- Capital Proj/Electric	Electrical - Replace/Retire Old Underground Primary	60,000	60,000	60,000	60,000	60,000
8200- Capital Proj/Electric	Electrical - Corporate Center Expansion					
8200- Capital Proj/Electric	Electrical - New Subdivision Construction	2,500,000	1,000,000	800,000	600,000	600,000
8200- Capital Proj/Electric	Electrical - Add Additional Rock To Substation Yards	40,000	20,000	20,000	20,000	20,000
8200- Capital Proj/Electric	Electrical - Substation Wildlife Protection & Security	50,000	25,000	25,000	25,000	25,000
8200- Capital Proj/Electric	Electrical - AMI Metering Solutions	100,000	100,000	100,000	100,000	100,000
8200- Capital Proj/Electric	Electrical - NCDOT- U-5764-US 74 Widening Dickerson-Rocky Rvr	635,000	635,000	635,000		
8200- Capital Proj/Electric	Electrical - ES SCADA System Upgrade	25,000	25,000	25,000	25,000	25,000
8200- Capital Proj/Electric	Electrical - SCADA Mate Switch Installations	100,000	100,000	100,000	100,000	100,000
8200- Capital Proj/Electric	Electrical - New ES Facility					
8200- Capital Proj/Electric	Electrical - Hal Coan Substation Improvements	390,000	160,000			
8200- Capital Proj/Electric	Electrical - Substation Modernization	600,000	400,000	400,000	400,000	400,000
8220- Electric						
8220- Electric	Electric - New Equipment - 55' Bucket Truck for New Crew (2 Journeymen)*					
8220- Electric	Electric - New Equipment - Digger Derrick for New Crew (Line Apprentice)*					
8220- Electric	Electric - New Equipment - Purchase Substation Transformer Bushings					
8220- Electric	Electric - New Equipment - Crew Cab Pickup for New Positions (Safety/Training)*					
8220- Electric	Electric - New Equipment - Enclosed Utility Trailer for Substation Maintenance					
8220- Electric	Electric - New Equipment - Enclosed Utility Trailer for Mobile Battery Bank					
8220- Electric	Purchase New Air Compressor	30,000				
8220- Electric	Purchase New Piercing Tool	10,000				
8220- Electric	Purchase New Underground Pulling Rig	205,000				
Total Electric		\$ 5,120,000	\$ 3,160,000	\$ 3,265,000	\$ 2,830,000	\$ 2,830,000
Electric		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
		Operating Revenue (annual)				
		245,000				
		Fund Balance Appropriation				
		2,375,000	2,160,000	2,465,000	2,230,000	2,230,000
		Capital Projects Reserve for Future Proj.				
		2,500,000	1,000,000	800,000	600,000	600,000
		Revenue Bonds				
		Installment Financing				
		TOTAL AVAILABLE	5,120,000	3,160,000	3,265,000	2,830,000
		TOTAL REQUESTED	5,120,000	3,160,000	3,265,000	2,830,000
		Net Overage/(Shortage)	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28	
8400- Capital Proj/Natural Gas							
8400- Capital Proj/Natural Gas	Natural Gas - ESRI Utility Network		60,000	35,000			
8400- Capital Proj/Natural Gas	Natural Gas - Replace Pipeline #NG0913			250,000	250,000	250,000	
8400- Capital Proj/Natural Gas	Natural Gas - Distribution Integrity Management Program #NG1202		100,000	100,000	100,000	100,000	
8400- Capital Proj/Natural Gas	Natural Gas - Subdivision Fund #NG1401	2,700,000	2,500,000	500,000	500,000	500,000	
8400- Capital Proj/Natural Gas	Natural Gas - Industrial Meter Rebuilds/Upgrades #NG1403			25,000		50,000	
8400- Capital Proj/Natural Gas	Natural Gas - System Uprate Projects #NG1404		125,000	125,000	125,000	125,000	
8400- Capital Proj/Natural Gas	Natural Gas - Transmission Pipeline Integrity Mgt Assessment #NG1501	35,000	35,000	35,000	35,000	35,000	
8400- Capital Proj/Natural Gas	Natural Gas - Remediation/Replace Cathodic Protection #NG1502			100,000		100,000	
8400- Capital Proj/Natural Gas	Natural Gas - System Reinforcement Projects-Miscellaneous #NG1503	750,000	250,000	250,000	250,000	250,000	
8400- Capital Proj/Natural Gas	Natural Gas - Revenue Based Expansions #NG1701	275,000	100,000	250,000	250,000	250,000	
8400- Capital Proj/Natural Gas	Natural Gas - NCDOT Roadway Relocations #NG1901		265,000	265,000	200,000	200,000	
8400- Capital Proj/Natural Gas	Natural Gas - AMI Metering Solutions #NG1902	75,000	75,000	75,000	75,000	75,000	
8400- Capital Proj/Natural Gas	Natural Gas - SCADA System Upgrade #NG2002	25,000	25,000	25,000	25,000	25,000	
8400- Capital Proj/Natural Gas	Natural Gas - Industrial Park #NG2101	100,000					
8400- Capital Proj/Natural Gas	Natural Gas - LNG Facility Upgrades/Additional Storage #NG2201		500,000	500,000	500,000	500,000	
8400- Capital Proj/Natural Gas	Natural Gas - Paperless Compliance Tools / Work Management System		80,000	40,000	40,000	40,000	
8420- Natural Gas							
8420- Natural Gas	ESRI Utility Network BB increase	25,000					
8420- Natural Gas	Paperless Compliance Tools / Work Management System	40,000					
8420- Natural Gas	Increase of Funds to Improvement Construction account	95,000					
8420- Natural Gas	Increase of Funds to Contracted/Force Account Labor account	100,000					
Total Gas		\$ 4,220,000	\$ 4,115,000	\$ 2,575,000	\$ 2,350,000	\$ 2,500,000	
Natural Gas							
		Operating Revenue (annual)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
		Grants / Oth External Funding	275,000	4,015,000	2,325,000	2,100,000	2,250,000
		Fund Balance Appropriation	3,945,000	100,000	250,000	250,000	250,000
		Revenue Bonds					
		Installment Financing					
		TOTAL AVAILABLE	4,220,000	4,115,000	2,575,000	2,350,000	2,500,000
		TOTAL REQUESTED	4,220,000	4,115,000	2,575,000	2,350,000	2,500,000
		Net Overage/(Shortage)	-	-	-	-	-

Category/Division	Title	2023-24	2024-25	2025-26	2026-27	2027-28
8600- Capital Proj/Airport						
8600- Capital Proj/Airport	Airport Capital Projects - Runway Strengthening Project		474,138	4,267,242		
8600- Capital Proj/Airport	Airport Capital Projects - Pavement Maint.– Misc. AP Parking Lots/Private Drive					
8600- Capital Proj/Airport	Airport Capital Projects - Terminal Building Expansion				1,710,000	
8600- Capital Proj/Airport	Airport Capital Projects - Terminal Building Expansion				190,000	
8620- Airport						
8620- Airport	Airport - Augment 1994 Tron Air Start Cart – NEW Ground Power Unit					
8620- Airport	Airport - Awning cover for mobile fuelers			30,000		
8620- Airport	Air Traffic Control Tower and Access Road	Delayed		4,792,000		
8620- Airport	Airport Terminal Renovation		55,000			
8620- Airport	Rehab Terminal parking lot		39,072			
8630- Airport Customs						
8630- Airport Customs	Computer & network equipment required by US Customs & Border Protection agreement	53,103				
	Total Airport	\$ 147,175	\$ 5,266,138	\$ 4,297,242	\$ 1,900,000	\$ -
Airport Funding Sources						
	Operating Revenue (annual)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	Grants / Oth External Funding	147,175		30,000		
	In-Kind Credit (work City has already done)		5,266,138	4,267,242	1,900,000	
	Fund Balance Assigned for Airport Grants					
	GF Fund Balance Appropriation					
	Installment Financing					
	TOTAL AVAILABLE	147,175	5,266,138	4,297,242	1,900,000	-
	TOTAL REQUESTED	147,175	5,266,138	4,297,242	1,900,000	-
	Net Overage/(Shortage)	-	-	-	-	-

CITY OF MONROE
DEBT OBLIGATIONS
FISCAL YEAR 2024

GENERAL FUND

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
ATI Specialty Materials-Land Convey.	\$ 1,058,562	Economic Incentive	Interfund Loan	15	2031	\$ 70,057	\$ 17,592	\$ 549,387	\$ 64,157
15 Fire Station #4	\$ 4,400,000	Build Permanent Fire Station # 4	Installment	10	2025	\$ 440,000	\$ 11,550	\$ 220,000	\$ 2,310
17 Fire Trucks	\$ 1,788,000	Replace Three Fire Trucks	Installment	10	2027	\$ 184,000	\$ 16,364	\$ 576,000	\$ 24,978
18 Fire Trucks	\$ 1,614,000	Replace Two Fire Trucks	Installment	10	2028	\$ 163,000	\$ 26,409	\$ 704,000	\$ 54,431
19 Fire Trucks	\$ 635,000	Replace One Fire Truck	Installment	10	2029	\$ 62,000	\$ 10,987	\$ 339,000	\$ 28,359
20 Fire Trucks	\$ 856,000	Replace Fire Department Blaze Unit	Installment	10	2030	\$ 83,000	\$ 12,265	\$ 533,000	\$ 37,709
09 Winchester Ctr/J Ray Shute Gym	\$ 2,391,720	Winchester Center/J Ray Shute Gym	Installment	15	2024	\$ 159,448	\$ 3,193	\$ -	\$ -
18B Limited Obligation Bonds	\$ 600,000	Demolish Building and Pave Parking Lot	Installment	20	2039	\$ 29,025	\$ 19,302	\$ 435,375	\$ 136,635
18B Limited Obligation Bonds	\$ 3,849,700	Renovation to Center Theatre	Installment	20	2039	\$ 185,975	\$ 123,673	\$ 2,789,625	\$ 875,478
22 Limited Obligation Bonds	\$ 4,168,294	New Senior Center (EJ Renovations)	Installment	20	2039	\$ 177,141	\$ 134,976	\$ 3,007,518	\$ 1,018,238
22 Limited Obligation Bonds	\$ 11,949,978	New Police Headquarters	Installment	20	2039	\$ 507,859	\$ 386,974	\$ 8,622,482	\$ 2,919,262
20 ERP System	\$ 1,240,761	Purchase new Software	Installment	10	2030	\$ 122,197	\$ 18,104	\$ 787,063	\$ 55,737
Totals	\$ 34,552,015					\$ 2,183,702	\$ 781,389	\$ 18,563,450	\$ 5,217,294

OCCUPANCY TAX CAPITAL FUND

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
Science Center	\$ 3,319,883	Finish Science Center Project	Limited	20	2038	\$ 135,000	\$ 122,463	\$ 2,860,000	\$ 974,312

WATER RESOURCES

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Refunding Rev	\$ 20,660,000	Refinance 2008A	Revenue Bonds	17	2033	\$ 208,368	\$ 118,296	\$ 2,358,120	\$ 583,177
17 Rev	\$ 11,631,320	WTP Franklin Ave & WWTP Chlor. Scrubber	Revenue Bonds	25	2043	\$ 288,420	\$ 431,580	\$ 8,915,940	\$ 4,719,784
20B Refunding Rev	\$ 6,776,000	Refinance SRF Loan-Sewer Improv.	Revenue Bonds	14	2034	\$ 500,000	\$ 74,032	\$ 4,788,000	\$ 364,168
Union County Agreement (2007)	\$ 5,207,634	Catawba River WTP Improvements	County	19	2026	\$ 191,640	\$ -	\$ 367,310	\$ -
Union County Agreement (2019)	\$ 3,830,000	Catawba River WTP Improvements	County	23	2042	\$ 131,766	\$ 100,293	\$ 3,209,613	\$ 967,452
20 ERP System	\$ 275,013	Purchase new Software	Installment	10	2030	\$ 26,618	\$ 3,943	\$ 171,445	\$ 12,141
Totals	\$ 48,104,954					\$ 1,346,812	\$ 728,144	\$ 19,810,428	\$ 6,646,722

STORMWATER

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 93,118	Purchase new Software	Installment	10	2030	\$ 9,013	\$ 1,335	\$ 58,050	\$ 4,112
Totals	\$ 93,118					\$ 9,013	\$ 1,335	\$ 58,050	\$ 4,112

MONROE AQUATIC AND FITNESS CENTER

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 90,736	Purchase new Software	Installment	10	2030	\$ 8,782	\$ 1,301	\$ 56,565	\$ 4,006

ELECTRIC

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Refunding Rev	\$ 14,703,722	Refinance 2008A	Revenue Bonds	17	2033	\$ 875,373	\$ 496,970	\$ 9,906,661	\$ 2,449,976
20 ERP System	\$ 243,298	Purchase new Software	Installment	10	2030	\$ 23,548	\$ 3,489	\$ 151,674	\$ 10,741
Totals	\$ 14,947,020					\$ 898,921	\$ 500,459	\$ 10,058,335	\$ 2,460,717

NATURAL GAS

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
16 Limited Obligation Bonds (Ref.)	\$ 27,045,000	Refinance Pipeline Debt	Installment	23	2039	\$ 1,015,000	\$ 987,550	\$ 22,040,000	\$ 7,990,188
18 Limited Obligation Bonds	\$ 8,280,000	Liquefied NG Peak Shaving Plant	Installment	25	2043	\$ 240,000	\$ 266,513	\$ 6,980,000	\$ 2,655,731
16 Refunding Rev	\$ 2,456,474	Refinance 2008A	Revenue Bonds	17	2033	\$ 146,259	\$ 83,034	\$ 1,655,219	\$ 409,346
20 ERP System	\$ 163,572	Purchase new Software	Installment	10	2030	\$ 15,832	\$ 2,345	\$ 101,972	\$ 7,221
Totals	\$ 37,945,046					\$ 1,417,091	\$ 1,339,442	\$ 30,777,191	\$ 11,062,486

AIRPORT

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
Airport Hangar Construction	\$ 910,000	Construction of Hangar	Interfund Loan	20	2036	\$ 41,875	\$ 18,390	\$ 605,649	\$ 117,532
20A Refunding Rev	\$ 6,560,000	Refinance 2011	Revenue Bonds	7	2028	\$ 848,000	\$ 39,652	\$ 3,462,000	\$ 79,930
17 Rev (New)	\$ 2,274,250	Corporate Bulk Hangar	Revenue Bonds	25	2043	\$ 56,580	\$ 84,664	\$ 1,749,060	\$ 925,891
20 ERP System	\$ 72,868	Purchase new Software	Installment	10	2030	\$ 7,053	\$ 1,045	\$ 45,426	\$ 3,217
Totals	\$ 9,817,118					\$ 953,508	\$ 143,751	\$ 5,862,135	\$ 1,126,570

SOLID WASTE

Item Description	Original Amount	Purpose	Type of Borrowing	Term (Yrs.)	Payoff Year	FY 2024 Debt Service		Remaining Balance	
						Principal	Interest	Principal	Interest
20 ERP System	\$ 71,873	Purchase new Software	Installment	10	2030	\$ 6,956	\$ 1,031	\$ 44,806	\$ 3,172

CITY OF MONROE
OUTSIDE AGENCY FUNDING HISTORY
Fiscal Year 2024 Requests

ORGANIZATION NAME	2022 Approved	2023 Approved	2023 Estimated In-Kind	2024 Request	Type of Activity	2024 Recommended
A Few Good Men	15,000					
Alliance for Children (U Smart Start/ UC Partnership for Children)	5,000					
American Red Cross- Union County Chapter	5,000					
Angel Shoes Inc	3,000	3,000		5,000	Pub Svc	5,000
Arc of Union/Cabarrus	1,600					
Artists Music Guild	10,000	0		20,000	Art & Cult	0
Bridge To Recovery, Inc	2,500	2,500		0	Pub Svc	
Broken to Life	0	0			Pub Svc	
Caraway Foundation	3,000					
Central Academy of Technology and Art (Band Boosters)	2,000	2,000		2,000	Art & Cult	0
Common Heart	10,000	10,000		20,000	Pub Svc	20,000
Community Health Services of Union County, Inc.	20,000	20,000		25,000	Pub Svc	25,000
Council on Aging of Union County	7,500	7,500		25,000	Pub Svc	15,000
Excel Enrichment Program	5,000	5,000		6,000	Pub Svc	4,020
Generation Uplift Inc						
Food for Families NC, Inc.		21,000			Pub Svc	
Ground 40 Ministries	10,000	10,000		15,000	Pub Svc	15,000
H.O.T.A (Helpers One To Another)						
HealthQuest	4,150	4,150		10,000	Pub Svc	4,150
HealthQuest- (Utility Subsidy)	2,650					
HELP Center Inc (HELP Pregnancy Center)	7,500	7,500		0	Pub Svc	0
Helpers One to Another		0		0	Pub Svc	
Hospice of Union County	15,000	15,000		20,000	Pub Svc	15,000
Humane Society of Union County, Inc						
James Recreational Camps						
Monroe Athletic Foundation (Monroe High Boosters Club)	7,500	7,500		0		0
Monroe-Union County CDC – Administration	25,000	25,000		25,000	Pub Svc	25,000
Monroe-Union County CDC – Goodlife Life Skills Coaching		0		0	Pub Svc	
Police Athletic League	7,000					
Project G.O.D (Greater Opportunities Daily)						
Turning Point, Inc. – Operating	15,000	15,000		20,000	Pub Svc	20,000
Union Academy Foundation						
Union County Community Action, Inc.	25,000	25,000		25,000	Pub Svc	25,000
Union County Community Action, Inc. / Head Start (Utility Sub)	3,725		515,059		Pub Svc	515,059
Union County Community Arts Council	32,500	32,500		32,500	Art & Cult	0

CITY OF MONROE
OUTSIDE AGENCY FUNDING HISTORY
Fiscal Year 2024 Requests

Union County Community Arts Council (Utility Subsidy)	3,100		27,020		Pub Svc	27,020
Union County Community Shelter						
Union County Community Shelter/ (Utility Subsidy)	55,000	50,000		55,000	Pub Svc	55,000
Union County Crisis Assistance Ministry	30,000	30,000		30,000	Pub Svc	30,000
Union County Historic Preservation Commission	15,500	17,500			Gov Serv	
Union County Playmakers				0	Art & Cult	
Union County Public Schools			11,520		Pub Svc	11,520
Union County Youth Ballet	4,000					
Village Development Center	17,500					
Volunteer2ServeNGive Inc	12,850					
						258,170
TOTAL ANNUAL AGENCY REQUESTS	382,575	310,150	553,599	335,500		811,769
Balance of Funding Allocated For:						
East Village Subdivision	589					589
Utility Fees Waived-Various	26,172	26,172				26,172
Monroe-Union County CDC – Down payment Assistance	15,850	15,850				16,594
TOTAL BALANCE OF FUNDING ALLOCATED	42,611	42,022				43,355
Total Funding:	425,186	352,172	553,599			855,124

New Agency Requests
In-kind funding
Arts & Cultural Requests

Union County Arts Council utilities is paid in the City Manager's division - at year end, 50% of total billing for UT account will be reclassified to Outside Agency.

FY24 utility estimate = \$54,040
at 50% = \$27,020

Total Outside Agency cash funding from above = \$258,170
Arts Council utility subsidy = $\frac{27,020}{\$285,190}$



March 28, 2023

***Summary of Proposed
Changes to the 2023 -2024
Fees Schedule***
(proposed changes are in red)

CHAPTER I. ADMINISTRATIVE

ARTICLE A. MISCELLANEOUS

Staff recommends an increase to Credit Reporting Fees for Residential & Commercial/Industrial/Non-Profit, to cover an increase in the cost of these services.

Section 9. Miscellaneous Utility Fees.

	<u>FY2022-2023</u>	<u>FY2023-2024</u>	<u>Effect on Revenue</u>
Credit Reporting Fee – Commercial	20.00	25.00	480.00
Credit Reporting Fee – Residential	3.00	5.00	2,160.00

Description of Service	Fee
Application – Existing Customer	\$10
Application – New Customer	\$15
Credit Reporting Fee – Commercial/Industrial/Non-Profit	\$25
Credit Reporting Fee – Residential	\$5
Delinquent Utility Payment Penalty Per Month	1% or Min. of \$5

CHAPTER II. BUILDING STANDARDS

**NOTE: Minor changes made to text within this Chapter are for clarity purposes only.
(proposed changes are in red).**

In addition to minor changes to text, Staff proposes a \$50 increase per trip for after hours inspections. Regarding re-inspections, Staff proposes combining the residential rate of \$70 and commercial rate of \$110 to a residential / commercial flat rate fee of \$100.00.

Section 6. Schedule of Permit Fees

	FY2022-2023	FY2023-2024	Effect on Revenue
After Hours Inspection Fee	250.00	300.00	424.00
Re-inspection Fee – Residential/Commercial	70/110	100.00	2,931.00

DESCRIPTION	FEE
Archive Research	\$30
ABC License Inspection	\$85
Temporary Certificate of Occupancy	30 day - \$85; 60 day - \$135; 90 day - \$185
Change of Occupancy Permit (Change of Use)	\$85
Commercial Plan Review ft. 5000 sq. ft. or above. After 2nd disapproval, additional fees of \$150 will be assessed for each revision	\$150 Non-refundable
Commercial Renovations	[Square feet of renovated area times the fee of occupancy determined (as per commercial table fee schedule) times 75%]
Day Care, Therapeutic Home and Group Home Inspections	\$85
Demolition Permit	1&2 Family Dwelling - \$60; Commercial - \$160
After Hours Inspection Flat Rate Fee - Commercial or Residential (when available)	\$300 per trip*
Homeowners Recovery Fund Charged N.C.G.S. 87-15.6(b)	\$10
Modular Home (Residential)	(75% of Res. Schedule)
Mobile Home Setup Single - Double -	\$210 \$260
Modular Units (commercial)	[Square feet times the fee of occupancy determined (as per commercial table fee schedule) times 75%] Construction trailers/modular classrooms (commercial) - Minimum trades as applicable
Refunds (including technology fee) on Permits (No Inspections Made)	Minimum residential fee per trade held on 1&2 Family Dwelling Minimum commercial fee per trade held on Commercial

Re-inspection Flat Rate Fee (commercial/residential)	\$100
Residential Renovations	[Square feet of existing Residence times .450 times 65%]
Returned Check	Maximum allowed by N.C.G.S. 25-3-512
Shell Building (Initial Permit)	Sq feet times fee of S-1 Occupancy (per commercial table fee schedule) Minimum Commercial Fee per Trade Under Slab
Signs	Attached \$60 Ground supported \$120
Dock or Pier	Residential Minimum Fee \$50 Commercial Minimum Fee \$85
Roof Covering - Replacement (shingles) Rubber roof, etc.	Residential Minimum Fee \$50 Commercial Minimum Fee \$85
Kiosk	Commercial Minimum Fee \$85
Cell Tower	Graduated Fee
3rd Revision up to Issuance of Permit	\$150 / revision
Starting Work Without Permit	Double permit fee

* Trip equals 3 hrs

CHAPTER IV. CHARLOTTE-MONROE EXECUTIVE AIRPORT

ARTICLE A. FEES AND CHARGES

The Airport is requesting the following modifications to the Airport Fee Schedule. The proposed fee increases are necessary to compensate for current Airport operational cost.

- In the Line Service Fees section, the Regulated Garbage Pickup Service fee has contractually increased from \$400 to \$510 per pick-up. This is a pass-through charge that is collected to pay the pick-up by the certified vendor pursuant to the agreement with US Customs Border Protection.
- In the Fuel Rates section, the policy minimum for Self-Service is increasing from \$1.00 to \$1.30 above purchase price, and the policy minimum for Full-Service from \$1.50 to \$2.10 above purchase price. This increase reflects the required minimum necessary to offset the airport's current overhead cost. Additionally, adjustments have been made to the volume discounts offered for fuel purchase to reflect current use. The rate for Self-Fueling Fuel Storage is similarly increasing from \$0.68 per gallon to \$0.78 per gallon to compensate for higher operational cost.

Section 1. Schedule of Fees

	<u>FY2022 - 2023</u>	<u>FY2023 - 2024</u>	<u>Effect on Revenue</u>
Line Service Fees			
Regulated Garbage Pickup Service	\$400.00	\$510.00	+ \$5,120
Fuel Rates			
NEW Fuel Price for Self Service: Min of \$1.30 above purch. price	\$1.00	\$1.30	+ \$68,846.46
NEW Fuel Price for Full Service: Min of \$2.10 above purch. price	\$1.50	\$2.10	+ \$565,457.53
NEW Self-Fueling Fuel Storage Fee			
- City Hangar Lease Holders: \$0.78/gallon	\$.68	\$.78	+ \$13,424.85
- Hangar Owners: \$0.78/gallon	\$ 0.00	\$ 0.00	\$ 0.00

CHAPTER VI. ELECTRIC

ARTICLE C. ELECTRIC RATE RIDERS

RENEWABLE ENERGY PORTFOLIO STANDARDS (REPS) CHARGE

APPLICABILITY:

The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customer accounts receiving electric service from the City of Monroe (“City”), except as provided below. These charges are collected for the expressed purpose of enabling the City to meet its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

MONTHLY RATE:

Monthly electric charges for each customer account computed under the City’s applicable electric rate schedule will be increased by an amount determined by the table below:

	<u>FY2022-2023</u>	<u>FY2023-2024</u>	<u>*Effect on Revenue</u>
--	--------------------	--------------------	---------------------------

DEFINITIONS:

Residential Account	\$ 0.85	\$ 0.84
Commercial Account	\$ 4.65	\$ 4.58
Industrial Account	\$47.92	\$47.20

***There is no effect on revenue, these are pass through charges from the NCMPA1 Power Agency. The REPS charges collected are all provided to the NCMPA1**

ELIGIBILITY REQUIREMENTS:

Industrial and Commercial Customer Opt-out: All industrial customers, regardless of size, and large commercial customers with usage greater than one million kWh’s per year can elect not to participate in City’s demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the City. In the event such customers “opt- out”, they are not subject to the DSM/Energy Efficiency portion of the charges above. All customers are subject to the Renewable Resources portion of the charges above.

AUXILIARY SERVICE ACCOUNTS:

The following service schedules will not be considered accounts because of the low energy use associated with them and the near certainty that customers served under these schedules already will pay a per account charge under another residential, commercial or industrial service schedule:

- Schedule AL and FL – Outdoor Lighting Service (metered and unmetered)
- Schedule AL and FL – Street and Public Lighting Service
- Schedule TS – Traffic Signal Service

SALES TAX: Current North Carolina utilities sales tax shall be added to the above charges.

Effective for service rendered after July 1, 2023.

CHAPTER VII. ENGINEERING/PUBLIC WORKS

ARTICLE A. FEES

Staff recommends increasing plan review fees to be closer to the rates of other similar sized municipalities within Union County.

Section 4. Charges and Fees.

	<u>FY2022 - 2023</u>	<u>FY2023 - 2024</u>	<u>Effect on Revenue</u>
Revised ESC per acre fee	\$100.00	\$200.00	\$66,000.00
Revised Plan Review after ESC Approval	\$200.00	\$500.00	\$600.00
Stormwater Permit Application	\$600/5 Ac. \$50/Acre +	\$1,250 / 1 acre \$100/Acres+	\$53,000.00
	\$ 0.00	\$100 for 2 nd	\$600.00
Revised Plan Review after Stormwater Approval	\$100.00 \$300.00	\$300 for 3 rd \$500 for 4 th	

Description	Fee
Engineering Reviews and Inspections	
Erosion Control Permit Commercial above 12,000 sq. ft. disturbed, or any > 1 acre tract disturbed area	\$500 first acre disturbed or portion thereof plus \$200 for any additional acre disturbed, or portion thereof
Permanently Close Street or Alleyway	\$1,040
Re-Inspection Fee	\$100
Re-review fee for engineering plans (charged on the second submittal, and to increase incrementally by \$200 each submittal thereafter)	\$100 for 2 nd \$300 for 3 rd \$500 for 4 th
Revised Plan Review after Erosion Control Plan Approval	\$500
Single-family Residential Lot Inspection/Compliance with ESC Installation and Maintenance Agreement	\$50
Erosion Control Civil Penalty	
Administrative Fee for Civil Penalties	\$125
Per Day of Violation, beyond any applicable cure period per Notice of Violation. (Separate from any required re-inspection fee.)	Maximum of \$5,000 per day, based on the degree and extent of harm caused by the violation, the cost of rectifying the damage, the amount of money the violator saved by non-compliance, whether the violation was committed willfully, and the prior record of the violator in complying with or failing to comply with the ordinance.
Stormwater Reviews and Inspections	
Stormwater Permit Application For the first Acre Disturbed Each additional acre disturbed	\$1,250 \$100/acre for each additional acre
Re-review fee for stormwater plans (charged on the second submittal, and to increase incrementally by \$200 each submittal thereafter)	\$100 for 2 nd \$300 for 3 rd \$500 for 4 th
Revised Plan Review after Stormwater Permit Approval	\$500
Administrative Fee for Stormwater BMP Annual Maintenance Inspection by responsible party	\$300
Recordation of Maintenance Agreement	Current Union County Fee

CHAPTER X. PARKS AND RECREATION FEES

ARTICLE B. MONROE COUNTRY CLUB

Due to a change in responsible department, Staff recommends removing Article B. Monroe Country Club from Chapter X. and allowing that article to stand alone in its alphabetical place at Chapter IX. and adjusting the remaining Articles and Chapters as needed.

CHAPTER IX. MONROE COUNTRY CLUB

ARTICLE A. GOLF COURSE

The Monroe Country Club is requesting the following modifications to the Golf Course Fee Schedule. A rate increase is necessary at Monroe Country Club to maximize revenue based upon demand of play for a well-conditioned golf course and yet remain competitive within our market.

Per John: Pete had updated these fees last year for 30 to 31etc. But in fact he had not. Council approved the summary as is so these are the changes made for FY24. BH

	FY2022-2023	FY2023-FY2024	Effect on Revenue
Weekday			
Senior(55+)			
18 Holes Riding	\$31.00	\$35.00	+\$6,000
9 Hole Riding	\$18.00	\$20.00	+\$1,000
Weekday Public Rack Rate (To update fee sch this is 18 hole green fee increased to \$25 + nonmember cart fee remaining \$20)			
18 Holes Riding	\$43.00	\$45.00	+\$30,000
Weekday Public Twilight Rate			
18 Hole Riding	\$31.00	\$35.00	+\$12,000
Active Civil Service Mon.- Fri. Must Show ID Fire, Medic, Police, Military			
18 Holes Riding	\$31.00	\$35.00	+\$2,000
9 Holes Riding	\$18.00	\$20.00	+\$200

Sat/Sun/Holiday Public
 Rack Rate (To update fee
 sch this is 18 hole green
 fee increased to \$35 +
 nonmember cart fee
 remaining \$20) (9 hole
 increase to \$20+
 nonmember cart fee
 remaining \$10)

18 Holes Riding	\$51.00	\$55.00	+\$40,000
9 Holes Riding	\$29.00	\$30.00	+\$2,000

Increase in revenue based upon historical data 2021-2022 and estimated for 2022-2023.

Additionally, Staff would like to have the flexibility to increase Tournament rates up to 20% for non-charity events on Friday, Saturday and Sunday. The demand for tournaments are highest on these days and are also the busiest days for public play. Because of this, Staff feels we should have the flexibility to charge a premium. This can result in a \$600 to \$1000 increase in revenue for tournament play. Below are the FY2022-2023 rates & what would be the base before increase.

Tournament Fees – All Full-Service

Shotgun Start Tournaments (Min. 60 Players)	<u>City Resident</u>	<u>Non City Resident</u>
Fri.	\$45	\$45
Sat. & Sun. before 2 p.m.	\$55	\$55
Sat. & Sun. after 2 p.m.	\$45	\$45

Tee-Time Tournaments / Self-Managed

Fri. – Sun. (After 12 pm)	\$35	\$35
---------------------------	------	------

Junior Tournaments **

Tee-Time Tournaments / Self-Managed	<u>City Resident</u>	<u>Non City Resident</u>
Fri – Sun after 12 p.m.		
9 Holes	\$15	\$15
18 Holes	\$25	\$25

Shotgun Start Tournaments (Min. 60 Players) 18 Holes

Fri.	<u>City Resident</u>	<u>Non City Resident</u>
Sat. & Sun. before 2 p.m.	\$35	\$35
Sat. & Sun. after 2 p.m.	\$55	\$55

Sat. & Sun. after 2 p.m. \$35

ARTICLE B. FACILITY RENTAL

Staff recommends a rate increase for the Ballroom daily rental rate, also based on demand and competitive rental rates for similar venues.

	<u>FY2022-2023</u>	<u>FY2023-FY2024</u>	<u>Effect on Revenue</u>
City Resident	\$700	\$1100	+\$24,000
Non-City Resident	\$800	\$1500	+\$7000

CHAPTER XI. PARKS AND RECREATION FEES

ARTICLE A. FACILITY AND PROGRAM FEES

Section 1. Facility Rental Fees.

Due to an added picnic shelter at Sunset Park, the park name needs to be added to the list.

Picnic Shelters

Full Day – Up to 8 hours

(Belk Tonawanda, Creft, Dickerson, Don Griffin, **Sunset Park**)

Section 2. Program/Individual Use/Membership Fees.

Due to a possible program grant & related requirements, Staff recommends **removing the Senior Center Annual Fee**. This will have minimal effect on revenue & an active fee would disqualify the City for grant consideration.

Staff recommends an update in terminology throughout the fee schedule from Senior Center to **Active Adult Center**.

ARTICLE B. ATHLETIC TEAM FEES

Staff recommends adjusting the Track & Field (Youth) fee to remove the Team Entry Fee of \$15 and instead include an individual participant fee as follows. Since this is an individual sport and considering the similar amounts, this will have minimal effect on revenue.

	Team Entry Fee	Participant Fee Resident/Non- Resident	Participant Fee with Scholarship Resident/Non- Resident
Track & Field (Youth)*	\$15	\$15 / \$30	\$10.50 / \$30

CHAPTER XII. PLANNING AND ZONING

ARTICLE A. FEE SCHEDULE

Planning and Development is requesting the following modifications to the Planning and Development Fee Schedule. Fee increases and proposed new fees are necessary for the following reasons:

1. Provide comparable rates to other municipalities that are similar in population size. All fee increases that include an * are a result of research conducted from other municipalities.
2. Increase volume of development submittals requiring additional staff time and resources.
3. New Unified Development Ordinance (UDO) proposed created Planned Developments and Tree Removal Permits.
4. New Food Truck Pilot Program for Downtown created a food truck permit.
5. New fees were proposed for after the fact permissions, amendments/modifications to approved plans and plan review submittals that exceed the 3rd submittal. All new fees that include a ^ fall within this category.
6. Refund language was included to compensate staff time on planning cases for boards.

Section 1. Charges and Fees.

	<u>FY2022-2023</u>	<u>FY2023-2024</u>	<u>Effect on Revenue</u>
Air Quality Letter	\$20	\$25	\$25
Zoning Text Amendment	\$250	\$500	\$2,000
Zoning Verification Letter	\$20	\$75	\$1,100
Appeal of Zoning Officer's Decision	\$150	\$350	\$550
Special Use Permit Fee	\$350	\$400	\$250
Variance	\$300	\$350	\$300
Variance: After-the-fact	\$0	\$500	\$1,000
Request for Special BOA Meeting	\$500	\$1,000	\$500
Major Work-Commission Level	\$75	\$100	\$450
Major Work-Commission Level: After-the-fact	\$0	\$200	\$800
Minor Work-Staff Level: After-the-fact	\$0	\$50	\$200
Planned Development Master Plans	\$0	\$1,750	\$17,500
Rezoning Major Modifications-Board Level	\$0	\$500	\$1,500
Rezoning Plan Review Fee after 3 rd submittal	\$0	\$150	\$5,700
Rezoning Minor Modifications-Staff Level	\$0	\$250	\$1,750
Zoning Permit, New Structure	\$50	\$150	\$152,600
Zoning Permit, Accessory/Additions	\$25	\$75	\$24,550
Zoning Permit, Change of Use	\$25	\$50	\$2,650
Downtown Food Truck Permit	\$0	\$30	\$900

Tree Removal Permit	\$0	\$40	\$400
---------------------	-----	------	-------

Description	Fee
Air Quality Letter*	\$25
Zoning Text Amendment*	\$500
Zoning Verification Letter*	\$75
Annexations	\$250
Board of Adjustment (BOA):	
Appeal of Zoning Officer's Decision*	\$350
Special Use Permit Fee*	\$400
Variance*	\$350
Variance: After-the-fact^	\$500
Request for Special BOA Meeting*	\$1,000
Historic District Commission:	
Certificate of Appropriateness	
Major Work – Commission Level*	\$100
Major Work-Commission Level: After-the-fact^	\$200
Minor Work – Staff Level	\$25
Minor Work-Staff Level: After-the-fact^	\$50
Historic Landmark Designation	\$75
Request for Special Historic Commission Meeting	\$1,000
Rezoning:	
Zoning Map Amendment (General Rezone)	\$500
Conditional District Rezoning Application (includes 3 reviews)	\$1,000
Planned Development Master Plans (PUD & PCD) (includes 3 reviews)	\$1,750
Conditional District and Planned Development Amendments^	\$500
Rezoning Plan Review Fee (Conditional District & Planned Developments) for each submittal beyond the third review^	\$150
Rezoning (Conditional District & Planned Developments) Minor Modifications^	\$250
Plan and Plat Review:	
Major Subdivisions (Preliminary Plan Review)	
Up to 50 Lots	\$300 + \$50 per Lot
51 + Lots	\$500 + \$50 per Lot
Major Subdivisions (Final Plat Review)	\$50 + \$5 per Lot
Minor Subdivisions (up to 4 lots created)	\$150 per Lot
Lot Line Revisions and Lot Recombinations	\$100
Residential Permits:	
Zoning Permit, Site Plan Required (new structures)*	\$150
Zoning Permit, Site Plan Required (accessories, additions, pools, etc.)*	\$75
Zoning Permit, No Site Plan Required (fences, driveways and home occupations)	\$25
Industrial/Commercial Permits:	
Zoning Permit, Change of Use (Non-Refundable)*	\$50
Zoning Permit, Site Plan Required	
Less than one (1) acre	\$300
1 – 10 acres	\$500

10 + acres	\$700
Zoning Permit (fences, additions <1,000 sq. ft., and accessories)	\$100
Other Permits:	
Temporary Use Permit	\$75
Downtown Food Truck Permit	\$30
Sign Permit (excludes temporary signs which are no charge)	\$35
Tree Removal Permit	\$40
Refunds	
Board of Adjustment cases are non-refundable 15 days before the meeting date. Historic District cases are non-refundable 15 days before the meeting date. All other fees are non-refundable after the first review is complete.	

Chapter XIV. Water & Sewer

City Staff recommends the following increases reflected in the tables below.

- Water rate increase = 3.5% pursuant to 15-year rate model
- Sewer rate increase = 3.5% pursuant to 15-year rate model
- Consumer Price Index - increase for administrative and non-construction fees = 2.34% (based on US Bureau of Labor, South Urban region)
- Construction Cost Index – increase for construction related fees = 3.28% (based on Engineering News Record statistics)

Article A. Water Connection Fees

	<u>FY2022 -2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE A. WATER CONNECTION FEES			
Section 1. New Water connection Fees			\$ 1,440
Inside City Limits			
Complete Service Connection Installation (Potable or Irrigation)			
$\frac{3}{4}$ " Tap and Service Connection	\$ 1,465.00	\$ 1,513.00	
1"Tap and Service Connection	\$ 1,946.00	\$ 2,010.00	
Meter Only Installation for Developer or Contractor Installed Service Connections			
$\frac{3}{4}$ " Tap and Service Connection	\$ 345.00	\$ 356.00	
1"Tap and Service Connection	\$ 478.00	\$ 494.00	
$1\frac{1}{2}$ " Inch Tap and Service Connection	\$ 831.00	\$ 858.00	
2" Inch Tap and Service Connection	\$ 1,137.00	\$ 1,174.00	
Section 2. Renewal/Replacement Water Connection Fees	\$ 1,465.00	\$ 1,513.00	\$ 240
Deposit with 6-month Financing	\$ 174.50	\$ 178.50	

Article B. Water Rates

	<u>FY2022- 2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE B. WATER RATES			
Section 1. Water Rates			\$ 304,884
Usage Charge Per 1,000 Gallons	\$ 3.02	\$ 3.13	
Customer Charge Per Month – Inside City			
Meter Size			
$\frac{3}{4}$ inch meter	\$ 12.97	\$ 13.42	
1 inch meter	\$ 24.51	\$ 25.37	
$1\frac{1}{2}$ inch meter	\$ 55.16	\$ 57.09	
2 inch meter	\$ 116.42	\$ 120.49	

3 inch meter	\$ 183.81	\$ 190.24	
4 inch meter	\$ 263.47	\$ 272.70	
6 inch meter	\$ 471.81	\$ 488.32	
8 inch meter	\$ 692.67	\$ 716.91	
Customer Charge Per Month – Outside City			
Meter Size			
¾ inch meter	\$ 25.94	\$ 26.85	
1 inch meter	\$ 49.02	\$ 50.74	
1½ inch meter	\$ 110.31	\$ 114.17	
2 inch meter	\$ 232.83	\$ 240.98	
3 inch meter	\$ 367.62	\$ 380.48	
4 inch meter	\$ 526.95	\$ 545.39	
6 inch meter	\$ 943.61	\$ 976.64	
8 inch meter	\$ 1,385.34	\$ 1,433.82	
Fire Hydrant Bulk Rate per 1,000 gallons	\$ 3.63	\$ 3.75	
Reclaimed Water Bulk Rate per 1,000 gallons	\$ 3.02	\$ 3.13	
Section 2. Resale Water Rate - Union County			\$0
Resale Water Rate per 1,000 gallons	\$ 3.02	\$ 3.13	
No Customer Charge Per Month			
Section 3. Fire-Line Availability Charges			\$ 1,345
Size of Connection – Inside City			
2 inch or 3 inch	\$ 5.58	\$ 5.78	
4 inch	\$ 9.52	\$ 9.85	
6 inch	\$ 21.77	\$ 22.53	
8 inch	\$ 43.54	\$ 45.06	
10 inch	\$ 85.03	\$ 88.00	
12 inch	\$ 126.53	\$ 130.96	
Size of Connection – Outside City			
2 inch or 3 inch	\$ 11.16	\$ 11.55	
4 inch	\$ 19.04	\$ 19.70	
6 inch	\$ 43.54	\$ 45.06	
8 inch	\$ 87.07	\$ 90.12	
10 inch	\$ 170.05	\$ 176.01	
12 inch	\$ 253.06	\$ 261.92	
Section 4. Temporary Water Connection from a Fire Hydrant			\$ 136
Deposit	\$ 735.00	\$ 752.00	
Installation/Removal Fee	\$ 69.00	\$ 70.50	

Article C. Sewer Connection Fees

	<u>FY2022- 2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE C. SEWER CONNECTION FEES.			
Section 1. New Sewer Connection Fees			\$ 1,290
4 Inch Tap and Service Connection	\$ 1,297.00	\$ 1,340.00	
Section 2. Renewal/Replacement Sewer Connection Fees	\$ 1,297.00	\$ 1,340.00	\$ 645
Deposit with 6-month Financing	\$ 174.50	\$ 178.50	

Article D. Sewer Rates

	<u>FY2022- 2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE D. SEWER RATES			
Section 1. Sewer Rates			\$ 328,920
Usage Charge			
Usage Charge Per 1,000 Gallons	\$ 4.32	\$ 4.47	
Customer Charge Per Month			
Water Meter Size – Inside City			
3/4 inch meter	\$ 17.29	\$ 17.90	
1 inch meter	\$ 28.87	\$ 29.88	
1 1/2 inch meter	\$ 57.56	\$ 59.57	
2 inch meter	\$ 112.94	\$ 116.89	
3 inch meter	\$ 184.45	\$ 190.91	
4 inch meter	\$ 288.19	\$ 298.28	
6 inch meter	\$ 576.16	\$ 596.33	
8 inch meter	\$ 922.26	\$ 954.54	
Water Meter Size – Outside City			
3/4 inch meter	\$ 34.59	\$ 35.80	
1 inch meter	\$ 57.75	\$ 59.77	
1 1/2 inch meter	\$ 115.11	\$ 119.14	
2 inch meter	\$ 225.88	\$ 233.78	
3 inch meter	\$ 368.91	\$ 381.82	
4 inch meter	\$ 576.38	\$ 596.55	
6 inch meter	\$ 1,152.33	\$ 1,192.66	
8 inch meter	\$ 1,844.53	\$ 1,909.08	
Customer Charge per Month for Metered Sewer Accounts – Inside City			
Meter Capacity @ Required Accuracy			
3/4 inch meter equivalent	\$ 17.29	\$ 17.90	
1 inch meter equivalent	\$ 28.87	\$ 29.88	
1 1/2 inch meter equivalent	\$ 57.56	\$ 59.57	

2 inch meter equivalent	\$ 112.94	\$ 116.89	
3 inch meter equivalent	\$ 184.45	\$ 190.91	
4 inch meter equivalent	\$ 288.19	\$ 298.28	
6 inch meter equivalent	\$ 576.16	\$ 596.33	
8 inch meter equivalent	\$ 922.26	\$ 954.54	
10 inch meter equivalent	\$ 1,325.74	\$ 1,372.14	
12 inch meter equivalent	\$ 1,844.51	\$ 1,909.07	
Meter Capacity @ Required Accuracy** - Outside City			
3/4 inch meter equivalent	\$ 34.59	\$ 35.80	
1 inch meter equivalent	\$ 57.75	\$ 59.77	
1 1/2 inch meter equivalent	\$ 115.11	\$ 119.14	
2 inch meter equivalent	\$ 225.88	\$ 233.78	
3 inch meter equivalent	\$ 368.91	\$ 381.82	
4 inch meter equivalent	\$ 576.38	\$ 596.55	
6 inch meter equivalent	\$ 1,152.33	\$ 1,192.66	
8 inch meter equivalent	\$ 1,844.53	\$ 1,909.08	
10 inch meter equivalent	\$ 2,651.49	\$ 2,744.29	
12 inch meter equivalent	\$ 3,689.03	\$ 3,818.14	
Flat Rate Sewer Service Charge (no water service)			
Inside City Limits	\$ 41.44	\$ 42.89	
Outside City Limits	\$ 82.90	\$ 85.80	
Section 2. Union County East Side Sewer System Treatment Rate/Established by Annual Contract	N/A	N/A	
Section 3. Sewer High Strength Surcharges			\$0
Minimum Surcharge per calendar quarter	\$ 11.50	\$ 11.50	
STANDARD STRENGTH – Upper Limit (milligrams/liter)			
5-Day Biochemical Oxygen Demand - 250	\$ 289.50	\$ 289.50	
Total Suspended Solids - 200	\$ 104.50	\$ 104.50	
Total Ammonia-Nitrogen - 18	\$ 1,540.00	\$ 1,540.00	
STANDARD STRENGTH – Lower Limit (milligrams/liter)			
5-Day Biochemical Oxygen Demand - 180	\$ 289.50	\$ 289.50	
Total Suspended Solids - 150	\$ 104.50	\$ 104.50	
Total Ammonia-Nitrogen - 14	\$ 627.00	\$ 627.00	

Section 4. Discharge of Residential Septic Tank Wastes and Domestic Portable Toilet Waste			\$ 1,087
Hauled residential septic tank wastes or domestic portable toilet wastes per 1,000 gallons	\$ 99.77	\$ 103.26	

Article E. Capacity Fees

	<u>FY2022- 2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE E. CAPACITY FEES			
Section 1: Capacity Fee Schedule for New or Expanded Development			\$ 61,582
Water Capacity Fees - Inside/Outside City			
Meter Size			
¾ inch meter	\$ 2,585.00	\$ 2,670.00	
1 inch meter	\$ 4,318.00	\$ 4,460.00	
1½ inch meter	\$ 8,610.00	\$ 8,892.00	
2 inch meter	\$ 13,780.00	\$ 14,232.00	
3 inch meter	\$ 27,587.00	\$ 28,492.00	
4 inch meter	\$ 43,101.00	\$ 44,515.00	
6 inch meter	\$ 86,175.00	\$ 89,002.00	
8 inch meter	\$ 137,935.00	\$ 142,459.00	
Wastewater Capacity Fees– Inside/Outside City			
Meter Size			
¾ inch meter	\$ 2,857.00	\$ 2,951.00	
1 inch meter	\$ 4,772.00	\$ 4,929.00	
1½ inch meter	\$ 9,512.00	\$ 9,824.00	
2 inch meter	\$ 15,226.00	\$ 15,725.00	
3 inch meter	\$ 30,483.00	\$ 31,483.00	
4 inch meter	\$ 47,623.00	\$ 49,185.00	
6 inch meter	\$ 95,214.00	\$ 98,337.00	
8 inch meter	\$ 152,408.00	\$ 157,407.00	
For meter sizes greater than 2 inch where flow volumes exceed 150% of allowable flow			
Water per gallon	\$ 6.52	\$ 6.73	
Sewer per gallon	\$ 8.01	\$ 8.27	

Article F. Miscellaneous Charges

	<u>FY2022- 2023</u>	<u>FY2023 -2024</u>	<u>Effects on Revenue</u>
ARTICLE F. MISCELLANEOUS CHARGES			
Section 1. Pretreatment Program Administration Charges			\$ 357
PERMITTED FLOW (million gallons per day)			
0 - 0.1	\$ 983.00	\$ 1,006.00	
0.1 - 0.5	\$ 1,952.00	\$ 1,997.50	
Greater than 0.5	\$ 2,903.00	\$ 2,971.00	
Annual Inspection	\$ 148.50	\$ 152.00	
Section 2. Application Fees for Industrial User Permit or Domestic Septage Discharge Permit			
Industrial User Permit Application Fee	\$ 473.00	\$ 484.00	
Discharge domestic septic Application Fee	\$ 100.50	\$ 103.00	
Section 3. Fees for Water Meter Re-reads or Water Meter Testing			\$ 0
Second or subsequent tests	\$ 68.00	\$ 69.50	
Section 4. Fees for Authorized Recreational Use of City Lakes			\$ 406
Fishing per person, per day			
From Shore	\$ 2.00	\$ 3.00	
From Boat	\$ 2.00	\$ 3.00	
Boat Launching	\$ 3.00	\$ 4.00	
Annual Dock and/or Access Permit			
Inside City	\$ 86.50	\$ 88.50	
Outside City	\$ 173.00	\$ 177.00	
Section 5. Charges for Reproduction of Documents			0
Specifications for Water Main Construction per copy	\$ 13.00	\$ 13.50	
Specifications for Sewer Main Construction per copy	\$ 13.00	\$ 13.50	
Section 6. Charges for Sewer Television Inspections			\$0
Hourly Rate	\$ 86.50	\$ 88.50	

Section 7. Water and Sewer Extension Permits			\$ 123
Water Main Extensions	\$ 310.00	\$ 317.50	
Sewer Main Extensions	\$ 310.00	\$ 317.50	

CITY OF MONROE
2023 - 2024 BUDGET
General Fund Balance Activity

	Formal Assignment	Unassigned	Total Above Policy
As of March 31, 2023			
Unassigned		\$ 5,587,778	
Airport Grant Acceptance	\$ 250,249		
Downtown Parking Lot Improvements	1,369,993		
Total Balance as of March 31, 2023	\$ 1,620,242	\$ 5,587,778	\$ 7,208,020
Projected Activity Remainder of Fiscal Year 2023			
Addition at Fiscal Year End - Investment Earnings		341,781	
Addition at Fiscal Year End - Ad Valorem Tax		862,650	
Addition at Fiscal Year End - Savings Personnel Cost		1,900,000	
Balance projected as of June 30, 2023	\$ 1,620,242	\$ 8,692,209	\$ 10,312,451
Projected Activity for Fiscal Year 2024 - to be used in budget			
Proposed Use of Unassigned Fund Balance for One-Time Expenses		(3,329,145)	
Balance projected as of July 1, 2023	\$ 1,620,242	\$ 5,363,064	\$ 6,983,306

Amounts above are in addition to the City's Fund Balance Policy reserve of \$12,713,817.