

**City Manager's Report**  
**Brian J. Borne, City Manager**  
**Week Ending February 3, 2023**

**Charlotte-Monroe Executive Airport**  
**Peter Cevallos, Airport Manager**

 <p><b>Charlotte Monroe Executive Airport</b></p>		<b>TAKEOFFS</b>	2654
		<b>LANDINGS</b>	2564
<b>JANUARY 2023 OPERATIONS</b>			<span style="color: blue;">✓ Daily Average = 84 per day</span> <span style="color: blue;">✓ 831 total active aircraft flights</span>



## New Hires

- Alex Coffey – Airport Line Service Technician
- Cody Sloan – Airport Line Service Technician

**Downtown**

**Matthew Black, Director**

The Downtown office is co-sponsoring a “Community Walk” around Downtown Monroe on February 18, 2023. The goal of this event is to get to know many amazing non-for-profit and civic organizations in our community! For a whole list of participants visit <https://www.belanaturenc.com/listofparticipants>

**COMMUNITY WALK**

**FEBRUARY 18, 2023**  
**10AM TO 3PM**  
**DOWNTOWN MONROE**

**STRONGER TOGETHER**

**WALK AROUND MONROE**  
**AND GET TO KNOW MANY AMAZING**  
**NON-FOR-PROFIT & CIVIC**  
**ORGANIZATIONS IN OUR COMMUNITY!**

**HOSTED BY VARIOUS**  
**DOWNTOWN BUSINESSES**

**SEE FULL LIST OF PARTICIPANTS:**  
**(WWW.BELANATURENC.COM)**

**SPONSORED BY:**




Please see the below schedule for the two-day Public Input Sessions for the Downtown Master Plan scheduled for February 15, 2023 and February 16, 2023 at City Hall located at 300 W. Crowell Street. Come by at any of our drop-in-specific workshops or any of the Community Open Houses.

JOIN US FOR A  
**DOWNTOWN MASTER PLAN  
COMMUNITY WORKSHOP**

LOCATION: MONROE CITY HALL - MAIN CONFERENCE ROOM



**SCHEDULE AT A GLANCE**

Wednesday February 15th:

10:00 AM - 10:30 AM	<b>City Staff, Stakeholder/Service Provider Meeting</b> Discuss Project and Introduce Workshop
10:30 AM - 12:00 PM	<b>City Staff, Stakeholder/Service Provider Workshop + Drop-In</b> Land Use and Subarea/Opportunity Site Concepts
12:00 PM - 1:00 PM	Break for Lunch
1:00 PM - 2:00 PM	<b>City Staff, Stakeholder/Service Provider Workshop + Drop-In</b> Topic 1 - Infrastructure: Utilities, Transportation, and Public Safety
2:00 PM - 5:00 PM	<b>City Staff, Stakeholder/Service Provider Workshop + Drop-In</b> Land Use Concept Development and Subarea/Opportunity Site Concepts Refinement
6:00 PM - 8:00 PM <b>Community Open House</b>	

Thursday February 16th:

9:30 AM - 10:30 AM	<b>City Staff, Stakeholder/Service Provider Meeting</b> Topic 2 - Business / Development / Investment
10:45 AM - 11:45 PM	<b>City Staff, Stakeholder/Service Provider Workshop + Drop-In</b> Topic 3 - Housing + Historic Districts
12:00 PM - 1:00 PM	Break for Lunch
1:00 PM - 2:00 PM	<b>City Staff, Stakeholder/Service Provider Workshop + Drop-In</b> Topic 4 - Art & Culture / Open Space / Programming
2:00 PM - 4:00 PM	Land Use Concept Refinement and Subarea/Opportunity Site Concepts Refinement
6:00 PM - 8:00 PM <b>Community Presentation of Workshop Results</b>	



**FEBRUARY 15TH + 16th**

**JOIN US !!**

WE NEED YOUR INPUT + YOUR INSIGHT  
AS WE PROCEED WITH DEVELOPING  
THE VISION FOR MONROE'S DOWNTOWN

WE ARE REVISITING  
MONROE'S DOWNTOWN MASTER PLAN  
AND ARE SEEKING PUBLIC INPUT  
ON THE PLAN AND ITS ELEMENTS

**YOU ARE MONROE**

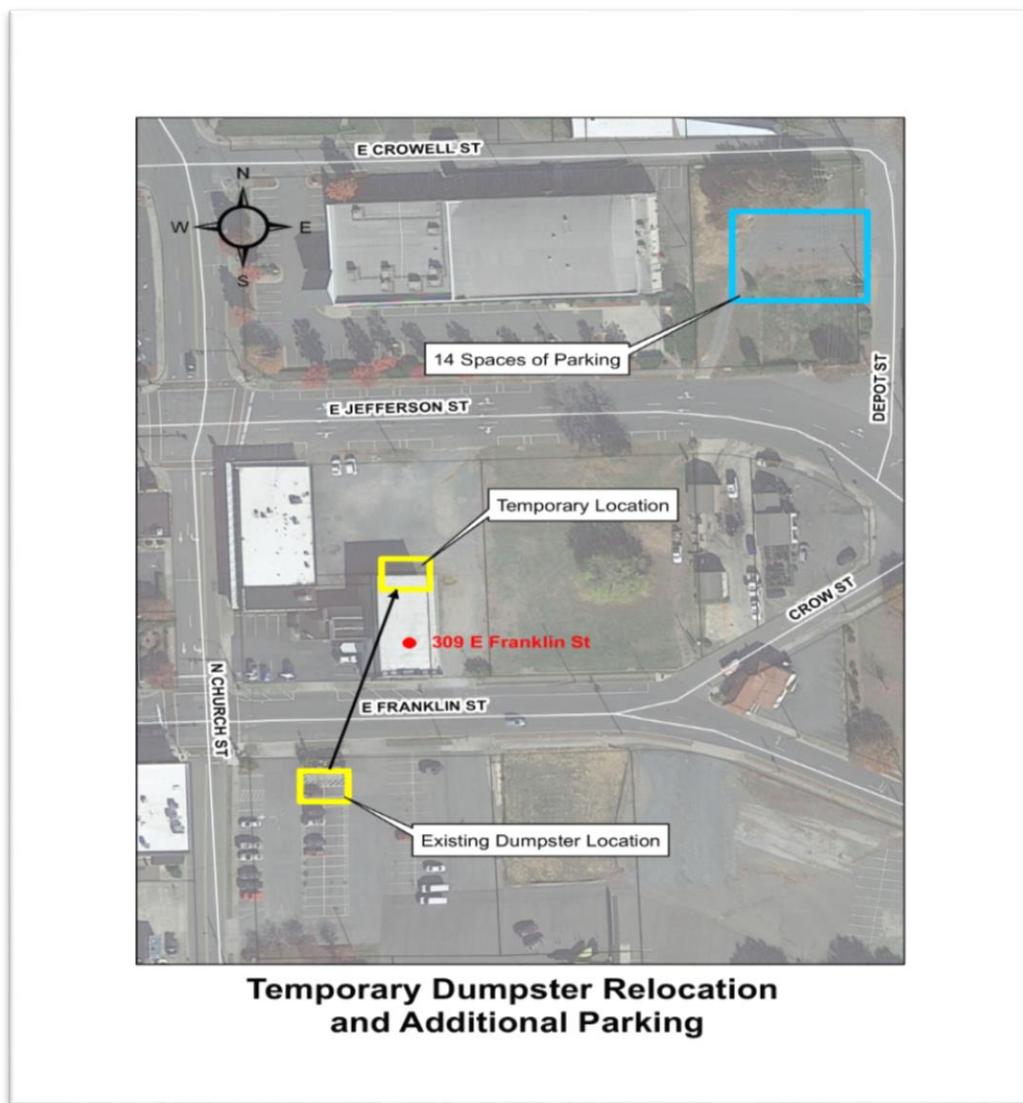
WE NEED YOU TO TELL US YOUR  
NEEDS, ISSUES, + DREAMS FOR OUR TOWN

**Engineering Department**  
**Sarah McAllister, Director**

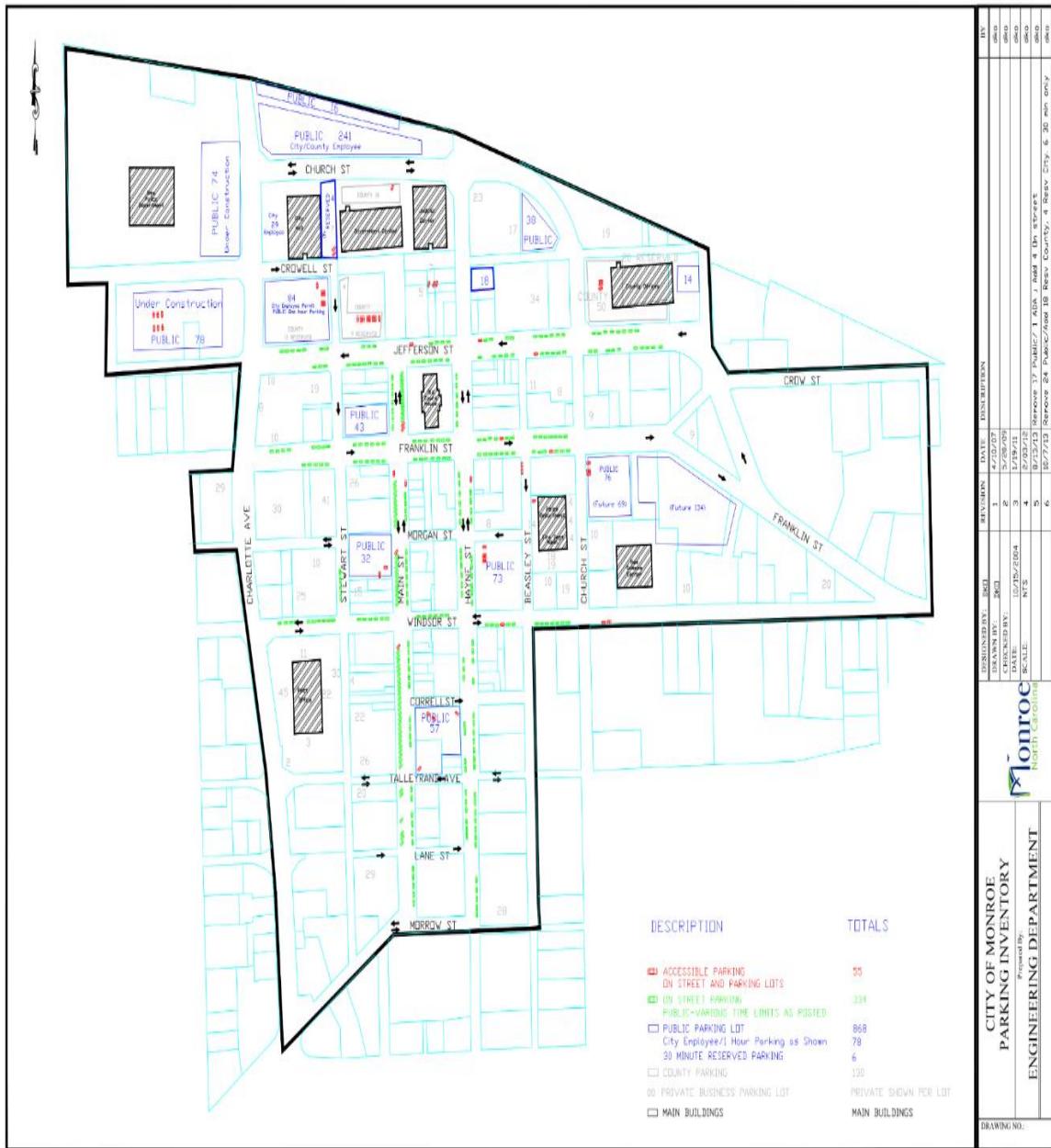
The City of Monroe has awarded a contract for the Monroe Science Center Honoring Dr. Christine Mann Darden parking lot improvements to Hux Contracting, LLC. The notice to proceed for the project will be issued on March 1, 2023 and contract time will expire on July 28, 2023

During this time, the dumpsters located at the corner of Church Street and Franklin Street will be relocated for Downtown businesses to have access to dispose of their trash and recycling. On February 28, 2023, the dumpsters will be moved across the street to a temporary location. They will be located behind the building at 309 E. Franklin Street. Please see the map below for reference.

Follow-up communication will be provided once the dumpsters are moved back to the Church Street/Franklin Street location.



In addition, the public parking lot at the corner of Church Street and Franklin Street will be closed during construction. The City has recently added 14 parking spaces at the corner of Jefferson Street and Depot Street. The map below shows the alternative public parking that will be available in the downtown area during construction and now includes the lot off Depot Street.



***Finance Department***  
***Lisa Strickland, Director***

### **New Software Installation**

Effective February 6, 2023 City utilities will be operating on a new software system. The utility account numbers will be changed. This will affect payments made by credit card and electronic check. The new account numbers will be on the February bill. If you would like to make a payment by phone or online in the meantime, please contact Customer Service at 704-282-4500 to obtain the new utility account number. New pay by phone # is: 877-386-6730.

***Fire Department***  
***Ron Fowler, Fire Chief***

### **Underwater Recovery Equipment**

Union County Emergency Management has purchased an underwater Remote Operated Vehicle (ROV) to aid in the recovery process following a drowning. Monroe's Swift Water Rescue Team leaders recently trained with Union County personnel on this equipment. The ROV will be utilized in conjunction with Monroe's water rescue team to locate and recover drowning victims. Water rescue team members are able to search an area from boats using underwater sonar type equipment to locate a drowning victim. The ROV, which can be operated from a boat, could then be deployed to recovery the body. In the past, this operation required assistance from the Charlotte Fire Department to provide this specialized equipment. Monroe personnel, along with Union County personnel, have conducted initial training on the unit which included classroom basic operations and underwater deployments. The ROV will go into service soon and will be a great addition to our Monroe and Union County partnership in water rescue and recovery.



**Human Resources Department**  
**Debra C. Reed, Director**

**Blood Drive**

The City of Monroe along with the American Red Cross hosted a blood drive on January 12, 2023 at the Monroe Aquatics and Fitness Center. the City met its goal of 23 units of blood being collected during the event.

**Employee Service Awards Breakfast**

The Employee Service Awards Breakfast will be held on February 10, 2023 at the Monroe Country Club at 7:00 a.m. The City will recognize fulltime employees, part-time employees, and retirees. A total of 48 fulltime service awards, 36 part-time service awards and ten retiree service awards will be distributed.

**Parks and Recreation**  
**Ryan Jones, Director**

**Active Adults**

To view February's calendar of events at the Ellen Fitzgerald Senior Center, click [here](#).

**Athletics**

Youth Track and Field registration is now open! Registration can be found online or by clicking on the flyer (right).



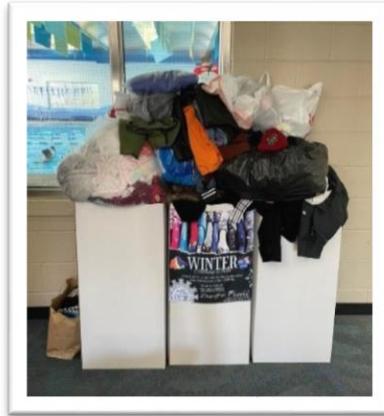
## Community Recreation Centers

Check out several programs coordinated by the Monroe Parks and Recreation Department's community centers throughout the month of February in celebration of Black History Month.

<b>OLD ARMORY</b>		<b>DICKERSON</b>	
<b>Amazing Inventions by Black Inventors</b> Thursday, Feb 2nd 4:30p-5:30p ages 6-11		<b>Black History Spotlight: Garret Morgan</b> Soap Light Craft Monday Feb 6th 4:30p-5:30p	
<b>Black History Word Scramble</b> Thursday, Feb 9th 4:30p-5:30p ages 6-11		<b>Black History Spotlight: Rosa Parks</b> Rocking The Bus Craft Monday Feb 13th 4:30p-5:30p	
<b>Black History Craft</b> <b>3D Black History Hero Portrait</b> Thursday, Feb 16th 4:30p-6:30p ages 11-15		<b>Black History Spotlight: Jackie Robinson</b> Gone Tee Ball Monday Feb 20th 4:30p-5:30p	
<b>Black History Trivia Bowl</b> Thursday, February 23rd 4:30p-5:30p ages 6-11		<b>Black History Spotlight: Christine Mann Denton</b> Sonic Boom Craft Monday Feb 27th 4:30p-5:30p	
 <b>SUTTON PARK</b>		 <b>Winchester</b>	
<b>Black History Bingo</b> Tuesday February 7th 4:00-5:00 pm		<b>Black Wall Street</b> Thursday, February 9th 5:00- 6:00 pm	
<b>Black History Craft:</b> <b>Diversity Heart</b> Tuesday February 14th 4:00-5:00 pm		<b>Black History - Trivia Games</b> Thursday, February 16th 4:00 pm - 5:00 pm	
<b>Black History Trivia</b> Tuesday February 21st 4:00-5:00 pm		<b>African Eatery Culture</b> Thursday, February 23rd 5:00pm - 6:00 pm	
<b>Black History Charades</b> Tuesday February 28th 4:00-5:00 pm		<b>J.RAY SHUTE</b> Do you know urban trivia? Monday, February 6th 4pm-5:30pm	
		<b>Black History Bracelet</b> Monday,February 13th 4:00pm - 5:00pm	
		<b>Historical African-American Places and Events</b> Monday, February 20th 4:00pm - 5:00pm	

## Monroe Aquatics and Fitness Center (MAFC)

THANK YOU to all of our members who donated to the Winter Clothing Drive. The MAFC team delivered bags of clothing to "The Pass Through Store" this afternoon and was greeted by the most gracious group of community stewards. The Pass Through ministry serves our local citizens with daily essentials and the opportunity to shop for FREE in a boutique setting. We thank our members for serving our community with your donations and generous hearts!



The MAFC has been celebrating our members recently by providing a gourmet coffee bar for our morning/daytime members and a free popcorn bar for our evening members. We will continue to celebrate and appreciate our members by offering pop-up events like these throughout the year.



We are also celebrating Heart Month in February with a line-up of programs such as CPR/AED classes that are open to the public, self-defense classes, Parent's Night Out, information on eating heart healthy, along with a week of "Meet the Personal Trainers". We have a lot going on, so make sure you're a part of it!



## Parks Maintenance

### SEASONAL LOOSE LEAF COLLECTION – OCTOBER 17, 2022 – FEBRUARY 24, 2023

This is a friendly reminder, seasonal loose leaf collection begins October 17, 2023. The City of Monroe's leaf trucks operate weekdays during this time. City residents can expect their leaf piles vacuumed up at least every 10-14 days, but this cycle can be affected by both weather and the volume of leaves. Residents must place leaf piles at the edge of their yard above the curb, free from foreign debris and away from potential obstructions, while still being within the reach of the leaf trucks. Foreign debris is anything that is not leaves such as limbs, vines, rocks and trash, as these items can damage the vacuum equipment. Obstructions include, but are not limited to parked vehicles, mailboxes, fire hydrants, utility boxes, fences, trees and landscaping. Due to the risk of damage, leaf piles too close to obstructions, or mixed with foreign debris CANNOT be collected. If you have questions about loose leaf collection, please call Parks & Recreation at 704-282-4651.



## Special Events

The Monroe Parks and Recreation Department is now seeking food vendors for multiple special events throughout the 2023 Calendar Year. Attached is a Special Events Food Vendor Application and Parks and Recreation Events Schedule (2023). This list of scheduled events may not include smaller events that may occur throughout the year at various recreation centers or parks.

Any interested vendors should complete the Special Events Vendor Application to its entirety and return by February 3, 2023. All applications can be sent to 2325 Hanover Dr. Monroe, NC 28110, Attn: Rae Moore, Athletics/Special Events Division Supervisor.

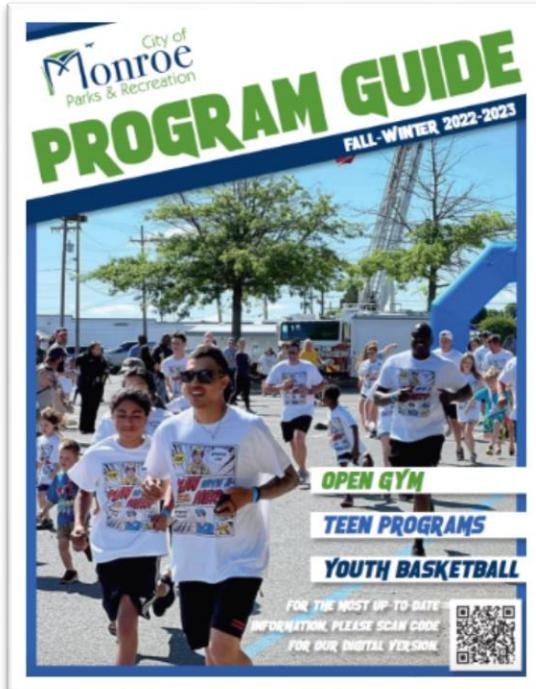
Selected vendors will be required to provide the following:

- Certificate of Insurance listing the City of Monroe as additionally insured
- Current W9
- Sign an Event Vendor Contract provided by the City of Monroe
- Payment of \$100 per event selected

### [Special Events Food Vendor Application](#) [Parks and Recreation 2023 Events Schedule](#)

## Other

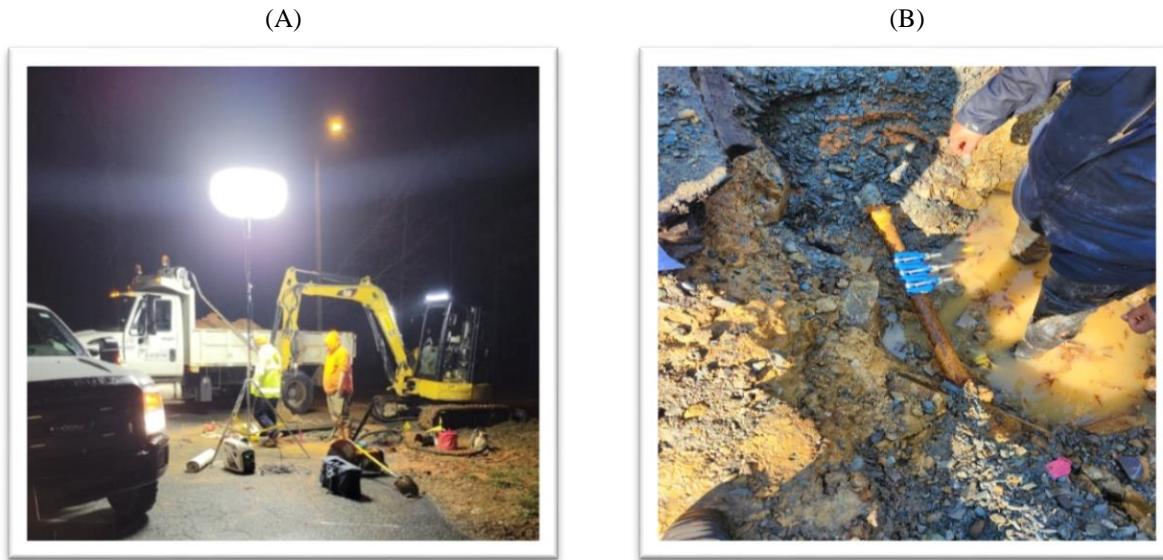
All other programs offered throughout the summer can be found in our Program Guide. Click below to learn more:



**Water Resources Department**  
**Scott Clark, Director**

**Maintenance Division**

Maintenance Staff is repairing a water main break on Fox Hunt Drive (photo A). Staff has installed a repair clamp on 2" galvanized water main, which will soon be replaced with a new main (photo B).



**Construction Division**

Staff is installing a new fusible saddle on the new water main along Craig Street (photo A). Staff is installing a chlorination point on a new water main (photo B).



## Water Treatment Division

Parkwood High School toured our water plant on January, 2023 (photo A). The City's contracted divers conducted the annual inspection of the Lake Lee Dam (photo B).

(A)



(B)

