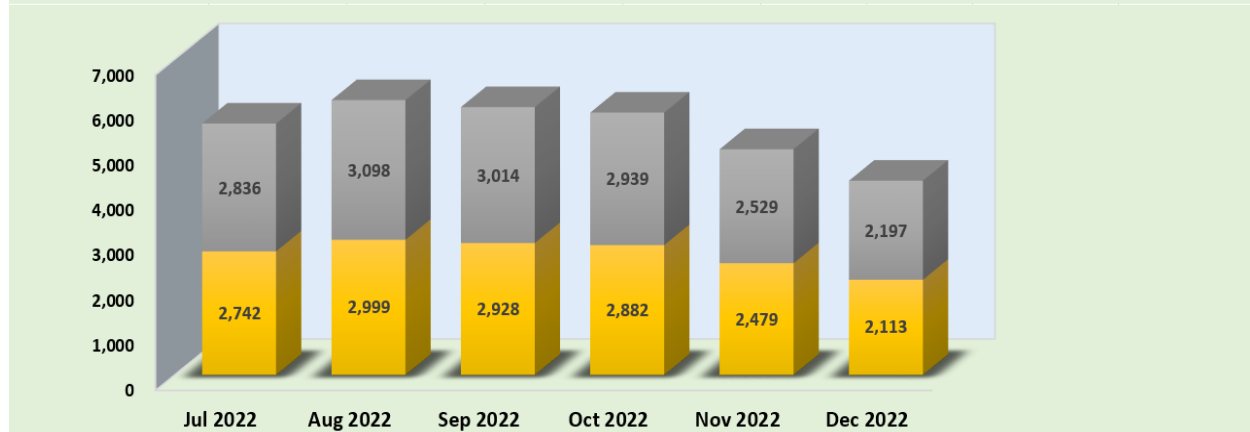


**City Manager's Report**  
**Brian J. Borne, City Manager**  
**Week Ending January 6, 2023**

**Charlotte-Monroe Executive Airport**  
**Peter Cevallos, Airport Manager**

		TAKEOFFS	2,197
		LANDINGS	2,113
<b>DECEMBER 2022 OPERATIONS</b>		✓ Daily Average = 70 per day ✓ 815 total active aircraft flights	

FY2023	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Annual Total	Monthly Avg
TOTAL TAKEOFFS	2,836	3,098	3,014	2,939	2,529	2,197	16,805	1,400
TOTAL LANDINGS	<u>2,742</u>	<u>2,999</u>	<u>2,928</u>	<u>2,882</u>	<u>2,479</u>	<u>2,113</u>	<u>16,334</u>	<u>1,361</u>
TOTAL OPERATIONS	5,578	6,097	5,942	5,821	5,008	4,310	33,139	5,860



**STAFF ANNOUNCEMENTS:**



Welcome to the new Airport Operations Supervisor! Robert Heitz started January 3, 2023, replacing Don Ray, who retired in November 2022. Bob is from upstate New York where the winter weather is VERY un-agreeable! He has been manager for the Fixed Base Operations at the Albany International Airport and will bring a great amount of knowledge and experience (but not the snow!) to the City.

Welcome Bob!

### ***Downtown***

***Matthew Black, Director***

### **Downtown Master Plan Questionnaire**

The City of Monroe is updating its Downtown Master Plan which was last updated in 2008. We've come a long way in those 14 years since, but we want to assure a strong future for Downtown in the years to come. To do so, we need your input of the ideas, issues, and visions that you have for Downtown Monroe and its future. Please take a few minutes to complete this survey and let us know what it is that can make Downtown Monroe some place special for you, your families, friends, and our cherished visitors. The QR code and link are below.

<https://publicinput.com/13780>



### **Morgan-Windsor Alley Project Update**

Project manager (JD Goodrum), architect (McAdams), and City Staff have continued to make strides in preparation for final construction of the alleyway project. Behind the scenes, almost all of the supplies including the brick pavers, water feature, seating structures, turf/shade structure and lighting has been ordered and received by the contractor. While the contractor has worked

behind the scenes, the City's Water Resources Department made much needed utility improvements to the area by replacing 55 feet of vitrified clay pipe sewer with ductile iron pipe in the alley. This was from the manhole in Morgan Street through the alley towards Windsor Street. They also installed a small manhole on the existing sewer in Windsor Street that help to eliminate operational characteristics of the sewer that runs through the alley. JD Goodrum is expected to start their part of the project within the next two weeks.

### ***Energy Services Department***

***Rob Miller, Director, Energy Services***

Energy Services employees, Eric Howell and Colton Underwood, shared a presentation with the Career and Technical Education classes at Monroe High School. These classes focus on the electrical trade and construction. Eric and Colton presented their backgrounds, why they chose their career paths, and education/trainings they received. They presented hands-on demonstrations of personal protective equipment (PPE), how to connect and splice wire, how to refuse a cutout, and how to complete work safely.



### **New Construction Projects**

- Electric primary, secondary and natural gas main installation has been completed in Secrest Commons Phase I.
- Electric primary, secondary is being installed in Blue Sky Meadows.
- Construction will begin on 6,500' natural gas main extension along White Store Road. Construction will be completed in February 2023.

### **Promotions**

- Colton Underwood was promoted to Line Apprentice II on December 7, 2022.
- Eddie Gent was promoted to Line Apprentice II on December 9, 2022.

### ***Finance Department***

***Lisa Strickland, Director, Finance***

### **New Hires and Promotion**

- Travis Daugherty has been hired as a Utility Billing Field Technician.
- Monica Seals has been hired as a Customer Service Representative.
- John Rongo was promoted from Warehouse Clerk/Buyer to the Warehouse Supervisor/Buyer.

### **Grant Application**

- Firefighter's Burnder Children Fund, Inc. An application was submitted to the Firefighter's Burned Children Fund, Inc. requesting \$1,000 to be used to offset the cost of a new Sparky the Fire Dog mascot costume. The current Sparky costume is 10 years old.
- FM Global Fire Prevention Grant. An application was submitted to the FM Global Fire Prevention Grant program requesting \$5,200.50 for fire safety and education materials (\$3,681.50) and additional funding for the Sparky costume (\$1,519.)

### ***Fire Department***

***Ron Fowler, Fire Chief***

### **Firefighter Recruit Graduation**

Eight newly appointed Monroe Firefighters were recently recognized during a Firefighter Recruit Class Graduation Ceremony.





Firefighters Andrew Bessinger, Josh Blanton, Caleb Bunce, Jesse Gordon, Christian Green, Timothy Jenkins, Kristen Rutledge and Niklas Tarczynski were recognized for graduating Monroe Fire Department's Recruit Class 22, a 16-week firefighter training program.



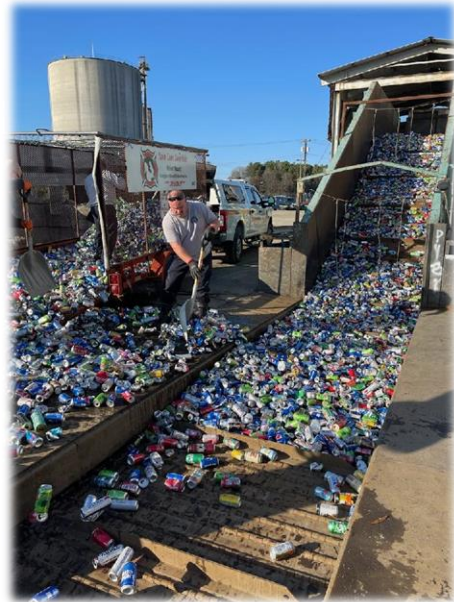
Monroe Fire is an approved direct delivery agency with the North Carolina State Fire Marshal's Office; therefore, these firefighters will receive their North Carolina State Firefighter Certification. The recruit class was opened to other fire departments in Union County and five recruit firefighters representing Bakers, Mineral Springs and Waxhaw Fire Departments also graduated from the class.

Mayor Pro Tem Gary Anderson and City Manager Brian Borne joined the Fire Department's Chief Officers for the ceremony. Monroe's newest firefighters began their new profession on shift, starting on December 17, 2022. We welcome these new firefighters and wish them the best in their careers!

Congratulations to each of these new firefighters on their professional accomplishment!

### **Firefighters Visit Chapel Hill and Baptist Burn Centers**

Captain Jason Easter and Division Chief/Fire Marshal Kevin Philemon recently visited the Baptist Burn Center in Winston Salem and the Chapel Hill Burn Center. They and other board members with the Union Country Burned Children's Fund delivered Christmas wish items, which included gifts for children and adults as well as other items for family members and rehabilitation needs. Union County Burned Children's Fund is a non-profit organization dedicated to the support of burn survivors and the prevention of burn injuries. Monroe Firefighters have long been involved and supportive of this organization. Chief Philemon and Captain Easter serve on the board and firefighters stationed at Stations 2 and 3 maintain the recycling trailers located at these stations. Can recycling trailers are a key part of the organization's fund raising activities. Photos show recycling trailers being emptied at Metal Recyclers in Monroe and representatives of the Burned Children's Fund providing gifts and supplies to the burn centers.



### **Fire Explorers Christmas Party**





Monroe Fire Explorers joined firefighters at Fire Station 1 for their Christmas party. They enjoyed a few rounds of Christmas trivia and a taco bar meal. Our explorer program continues to grow with some very enthusiastic explorers!

### **Firefighters Bring Some Christmas Cheer**

Firefighters recently visited East Elementary School and Brookdale Monroe Square Assisted Living for some Christmas fun and cheer! Firefighters, Police Officers and Sparkly had a great time visiting with the children and helping Santa at East Elementary School. Firefighters also enjoyed playing a few rounds of bingo with residents at Monroe Square and joined in a group sing-along of “Here Comes Santa Claus.”



***Parks and Recreation***

***Ryan Jones, Director, Parks and Recreation***

### Active Adults:

This happy group enjoyed a night out at Narrowway Productions in Fort Mill, South Carolina with dinner and a show.

New year, new activities! Beginning this month, the following will be added to the calendar of events at the Ellen Fitzgerald Senior Center: Veteran's Club; Busy Fingers; TOPS;;Indoor Cornhole; and, monthly wellness checks.



Please click [HERE](#) for our monthly program calendar!

### Athletics:

Youth baseball and youth softball registration is now open. There will be a public parent information session on January 12, 2022 at the Old Armory Community Center (500 S. Johnson St.) beginning at 6:30 pm available to individuals interested in hearing more information about the program prior to registering a child.

2023 SPRING YOUTH BASEBALL LEAGUE  
**REGISTRATION DEADLINE:**  
**JANUARY 31**  
WEE-BALL (Ages 3-4) | T-BALL (Ages 5-6)  
City Residents: \$20.00  
Non-Residents: \$40.00  
Rookies (Ages 7-8) | Minors (Ages 9-10) | Majors (Ages 11-12)  
City Residents: \$35.00  
Non-Residents: \$70.00  
\*Late Registration subjected to a \$10 Late Fee;  
\*\*Late Registrations will be accepted until February 5, 2023 (11:59pm)  
**PARENT INFORMATION SESSION:**  
JANUARY 12, 2023 AT 6:30 PM  
OLD ARMORY COMMUNITY CENTER (500 S. JOHNSON ST.)  
FOR MORE INFORMATION CONTACT RAE MOORE 704-252-4663  
OR RLMOORE@MONROENC.ORG  
City of Monroe  
Parks & Recreation

2023 FALL GIRL'S  
SOFTBALL  
**REGISTRATION DEADLINE:**  
**JANUARY 31**  
8U (Ages 6-8) | 10U (Ages 9-10)  
City Residents: \$35.00  
Non-Residents: \$70.00  
\*Late Registration subjected to a \$10 Late Fee  
**PARENT INFORMATION SESSION:**  
JANUARY 12, 2023 AT 6:30 PM  
OLD ARMORY COMMUNITY CENTER (500 S. JOHNSON ST.)  
FOR MORE INFORMATION CONTACT RAE MOORE 704-252-4663  
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### **Community Recreation Centers:**



Over the holiday break, the Dickerson After-School participants enjoyed making Santa Claus hats and drinking hot chocolate!



Meanwhile, members of the Sutton Park community center enjoyed a nice Christmas dinner!

### **Monroe Aquatics and Fitness Center (MAFC):**

MAFC Summer Camp 2023 registration will begin March 4, 2023 in person and on-site at the MAFC beginning at 9 am. Active members/children may register for camp, so make sure to reactivate your membership before you register. A 10% discount is offered to all campers of City of Monroe employees. To register, bring a \$20 deposit per camper and per week of camp. If you camper is age nine and up, they can join us this year for our Carowinds land trip and/or our Carowinds Waterpark trip. We have a limited amount of spaces for these trips so make sure to get your camper's space secured! Join us for a splashtacular summer!



## **Parks Maintenance:**

### **SEASONAL LOOSE LEAF COLLECTION – OCTOBER 17, 2022 – FEBRUARY 24, 2023**

This is a friendly reminder, seasonal loose leaf collection began on, October 17, 2022. The City of Monroe's leaf trucks operate weekdays during this time. City residents can expect their leaf piles vacuumed up at least every 10-14 days, but this cycle can be affected by both weather and the volume of leaves. Residents must place leaf piles at the edge of their yard above the curb, free from foreign debris and away from potential obstructions, while still being within the reach of the leaf trucks. Foreign debris is anything that is not leaves such as limbs, vines, rocks and trash, as these items can damage the vacuum equipment. Obstructions include, but are not limited to parked vehicles, mailboxes, fire hydrants, utility boxes, fences, trees & landscaping. Due to the risk of damage, leaf piles too close to obstructions, or mixed with foreign debris CANNOT be collected. If you have questions about loose leaf collection, please call Parks & Recreation at 704-282-4651.

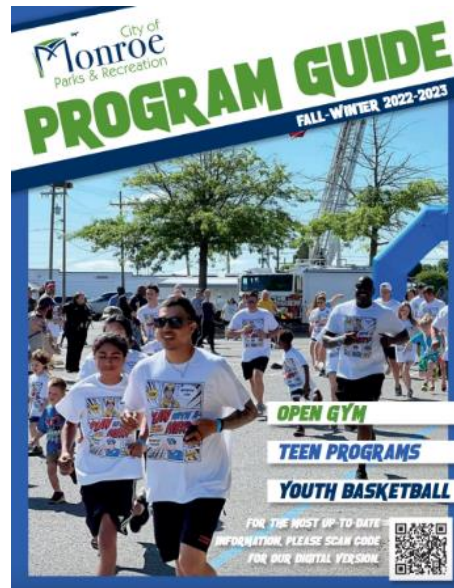


## **Special Events:**

The 2023 Calendar for the Parks and Recreation Department is [here](#).

## **Other:**

All other programs offered throughout the summer can be found in our Program Guide. Click below to learn more:



## ***Planning and Development***

***Lisa Stiwinter, Director, Planning and Development***

### **Community Development**

The City's Outside Agency funding application closes on February 10, 2023. To learn more visit the Community Development webpage: <https://www.monroenc.org/Departments/Planning-Development/Community-Development>

### **Permitting Division**

Permit Revenue- includes Building, Planning, Fire & Engineering

<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b> <b>7/1/2022 – 12/31/2022</b>
\$1,131,453.87	\$2,178,892.99	\$670,741.95

New Single Family Dwelling Permits Issued

<b><i>FY 2021</i></b>	<b><i>FY 2022</i></b>	<b><i>FY 2023</i></b> <b><i>7/1/2022 – 12/31/2022</i></b>
378	707	218

December (Monthly) Total permit counts

<b>2020</b>	<b>2021</b>	<b>2022</b>
601	596	426

### **Planning Division**

#### **Boards and Commission Open Seats**

The Board of Adjustment and Historic District Commission have open seats. Please note if you are interested in serving on one of these boards, you must be a City resident and you must attend at least two meetings prior to applying to serve as well as submit a resume. The application is on the City's website (<https://www.monroenc.org/City-Council/Committees/Committee-Vacancies>). If you have any questions, please contact the Planning Department at 704-282-4520.

The Board of Adjustment is a quasi-judicial board. This Board hears and makes decisions on Special Use Permits, Variances, and Appeals. There is a Board of Adjustment meeting on January 26, 2023 for those interested.

The Historic District Commission makes quasi-judicial decisions on matters within the Historic District. You must either live in the district or have a demonstrated special interest, experience, or education in history, architectural, archaeology, or related fields to serve on this Commission. There is a Historic District meeting on January 17, 2023 for those interested.



## **Residential Projects**

The following residential projects have been submitted for review. These projects are currently being reviewed by City Staff; however, they will go to the Planning Board and City Council at a future date unless withdrawn by the applicant.

- Monroe Meadows - Planned Unit Development (PUD): Proposed single family residential townhome project located along E. Sunset Drive. Submitted August 2022,
- MLK & Lancaster - Planned Unit Development (PUD): Proposed single--amily detached residential project located along Lancaster Avenue and MLK, Jr. Boulevard. Submitted September 2022.
- Clawson - Planned Unit Development (PUD): Proposed single-family detached residential project located along 601 South and White Store Road. Submitted November 2022.
- Morgan Mill Planned Unit Development (PUD): Proposed single-family detached residential project located along Morgan Mill Road near Baucom Deese Road and Deese Road. Submitted December 2022

## **Commercial Projects**

The following commercial projects have been approved with permits issued:

- Take 5 Carwash – 1307 W. Roosevelt Boulevard.
- Aspen Dental – 2858 W. Highway 74.
- My Eyclab – 2850 W. Highway 74.
- Mavis Tire – 404 E. Franklin Street

***Water Resources Department***  
***Scott E. Clark, Director***

## **Maintenance Division**

In photo (A), Maintenance Staff is repairing a water leak at Highway 74 at Fincher Street. In photo (B), Staff is repairing a break on a 12” water main at the Fairley Avenue and Winchester Recreation Complex.

(A)

(B)



### Construction Division

In photo (A), Chris Deese is compacting the trench on South West Street for a recent sewer pipe bursting project. In photo (B), Staff is installing a new 2" water main along Craig Street to enhance the water system reliability for our customers.

(A)



(B)



### Wastewater Treatment Division

The Flow Equalization Basin project is in progress to enhance reliability of critical treatment plant operations during significant rainfall events. In photo (A), the west bank is prepared for the liner installation. In photo (B), the north bank is completed and prepared.

(A)

(B)



### **Advancement**

- Chris Deese was promoted to Crew Leader I.