

**City Manager's Report**  
*Brian J. Borne, City Manager*  
*Week Ending October 28, 2022*

*Charlotte Monroe Executive Airport*  
*Peter Cevallos, Airport Manager*

|   |   |
|---|---|
|  | <b>OCTOBER 2022</b><br><b>OPERATIONS*</b><br><small>(*Oct 1 – Oct 26)</small> |
| <b>Daily Average Number of Takeoffs or Landings:</b><br><b>99</b>                 | <b>Total Active Flights for Month:</b><br><b>859</b>                          |

| FY2023                  | Jul 2022     | Aug 2022     | Sep 2022     | Oct 2022     | Annual Total  | Monthly Avg  |
|-------------------------|--------------|--------------|--------------|--------------|---------------|--------------|
| <b>TOTAL TAKEOFFS</b>   | 2,836        | 3,098        | 3,014        | 2,603        | <b>11,551</b> | <b>963</b>   |
| <b>TOTAL LANDINGS</b>   | <b>2,742</b> | <b>2,999</b> | <b>2,928</b> | <b>2,553</b> | <b>11,222</b> | <b>935</b>   |
| <b>TOTAL OPERATIONS</b> | <b>5,578</b> | <b>6,097</b> | <b>5,942</b> | <b>5,156</b> | <b>22,773</b> | <b>1,898</b> |



A 3D bar chart comparing monthly operations data. The Y-axis represents the number of operations from 0 to 7,000. The X-axis shows the months July 2022, August 2022, September 2022, and October 2022. Each bar is divided into two segments: a yellow bottom segment and a grey top segment. The total value for each month is labeled on top of each bar. The chart shows a general downward trend from July to October.

| Month    | Total Operations | July (Bottom) | July (Top) | Aug (Bottom) | Aug (Top) | Sep (Bottom) | Sep (Top) | Oct (Bottom) | Oct (Top) |
|----------|------------------|---------------|------------|--------------|-----------|--------------|-----------|--------------|-----------|
| Jul 2022 | 5,578            | 2,742         | 2,836      | 3,099        | 2,999     | 3,014        | 2,928     | 2,553        | 2,603     |

*Energy Services*  
*Rob Miller, Director, Energy Services*

**Engineering/Administration:**

Don Mitchell started as a Power Supply Consultant (Part Time, Temporary Employee) on October 24, 2022.

**Electric Division:**

The Electric division energized the SAF II (super alloy facility) substation for a new industrial facility.

The Electric division replaced the 100 kV bypass disconnect switch and three regulators at the Hal Coan substation.

**Natural Gas Division:**

The Natural Gas Division completed the installation of 2" PE (polyethylene) gas main throughout the newest phase of the Stonebridge subdivision in Mineral Springs.

***Finance***

***Lisa Strickland, Director, Finance***

Please join our Department in welcoming the following new staff members:

Noah Campbell – Noah began working for the City on October 10, 2022 as an Automotive Mechanic I. Noah comes to us with a degree in diesel technology and is from Helms Farm, a family farm where he maintained all of the farming equipment. We are glad to have him on our team!

Sara Tinsley – Sarah began working on October 24, 2022 as a Budget Analyst. Sara comes to us with over 14 years of accounting experience and extensive knowledge of data compilation and analysis and financial reporting. We are excited to have her assistance with compiling the Fiscal Year 2024 Budget!

***Fire***

***Ron Fowler, Chief, Fire Department***

**Fire Prevention Week**

National Fire Prevention Week was October 9 – 15, 2022 and Monroe Firefighters have been busy all month with multiple fire prevention activities. Fire Prevention Week is sponsored by the National Fire Protection Association and is observed each year during the week of October 9<sup>th</sup> in commemoration of the Great Chicago Fire, which began on October 8, 1871. This year's theme was "Fire won't wait. Plan your escape." Among the many fire prevention activities throughout the month, Engine 3 and Fire Marshal 4 shared fire safety information with the kindergarten classes at Shining Light Academy and Monroe Firefighters had a great time with everyone that came out

to Halloween Happenings. Fire prevention week material was shared with hundreds of attendees during the month!



### **Leadership Team Retreat**

Monroe Fire Department's Leadership Team held a three and a half day retreat this past week. The retreat allowed the Fire Department's leaders to focus on a variety of topics that are important to our firefighters and the citizens we serve. In addition to agenda items provided by Chief Officers, various members of the Fire Department provided input at a recent Officers' meeting and a recent strategic planning meeting for items that were discussed during the retreat. Some of the topics included: short and long-term visions; personnel, equipment and facility needs; current and future services; policy updates; and, budget priorities. The retreat was held in town at the City's Old Armory Community Center. Thank you to the Old Armory Staff for their hospitality in allowing us to meet there.

The Department's leadership team consists of all the Department's Chief Officers: Battalion Chief Johnny Blythe; Battalion Chief Rodney Chaney; Battalion Chief Travis Stegall; Division Chief of Training Nick Steffler; Division Chief - Fire Marshal Kevin Philemon; Deputy Chief Bryan Kindley; Deputy Chief Greg Collins; and, Chief Ron Fowler. These Chief Officers represent all areas of service for the Fire Department. The retreat was very productive and will be an annual event for the Leadership Team.



### **Personnel Updates:**

Congratulations to Captain Derrick Carnes, Captain Ben Hinson and Captain Adam Rorie on obtaining their North Carolina State Fire Inspector Level I certification!

Monroe Fire Department welcomes two new firefighter recruits. Recruits Josh Blanton and Timothy Jenkins recently began their service with our Department and join Recruit Class 22. We look forward to getting to know these new recruits and wish them the best in their new career!

### ***Parks and Recreation***

**Ryan Jones, Director, Parks and Recreation**

#### **Active Adults:**

The Ellen Fitzgerald Senior Center (EFSC) Staff were so happy for the opportunity to be a vendor again at this year's Senior Appreciation Lunch at the Agri Civic Center. Over 200 seniors were in attendance and the EFSC Staff had the chance to share information about programming and activities offered as well as exciting news about our new facility.





Master Gardner Lori Shaw provided members with a hands on potting demonstration. Participants enjoyed “getting their hands dirty” and are looking forward to watching these bulbs come to life!



Members of the Ellen Fitzgerald Senior Center had an awesome time at our Thursday night dance! It was a great turn out and we had a few special guests including our Beginner Line Dance instructor, Moka Jewell, who brought the party and got everyone up and moving their feet. Our evening dances are currently offered every Thursday from 6:00 pm -8:00 p.m.

Please click [HERE](#) for our monthly program calendar!

### **Athletics:**

Youth Basketball registration is now open. Late registrations will be accepted until November 4<sup>th</sup> 2022. All late registrations are subject to a \$10 late fee. Practices are tentatively scheduled to begin November 14, 2022. Games will begin December 3, 2022.

The Monroe Parks and Recreation Department's (MPRD) Youth Soccer League had wonderful weather on October 8, 2022 to begin its season! MPRD teamed up with Union Athletic Association (UAA) for a total of 17 teams this year. All games will be played at Parks Williams Athletic Complex on Saturdays until November 12, 2022, weather permitting.

YOUTH BASKETBALL  
REGISTRATION NOW OPEN  
**Deadline: October 31st, 2022**

\$45 City Residents      Co-Ed: 5U, 7U, 9U, 11U, 13U, 15U  
\$90 Non-Residents      Girls: 8U, 10U  
\*age as of 8/31 of current year

**VOLUNTEER COACHES NEEDED!**

For more information contact Rae Moore at 704-282-4663 or rmoore@monroenc.org  
<https://www.monroenc.org/Departments/Parks-Recreation/Athletics>

**City of Monroe**  
Parks & Recreation



## Community Recreation Centers:

Think Pink: Women EmPOWERment Tea



October is Breast Cancer Awareness month and Parks and Recreation teamed up with Atrium Health and Alpha Kappa Alpha Sorority to provide opportunities for women and their families to celebrate survivors, learn about risk factors associated with breast cancer, free mammogram registration and provide women the opportunity to educate themselves on cancer prevention.



## Union County Community Arts Council Drum Circle

Parks and Recreation has fostered an awesome partnership with Union County Community Arts Council. The partnership allows our Department to take advantage of the talented artists associated with the Arts Council and provide our participants with professional exposure to cultural elements. This was the case as the Arts Council provided an awesome drum circle program to our Beyond the Bell participants. The kids had an absolute blast!



## Monroe Aquatics and Fitness Center:

During the month of October, enjoy our specialty smoothie, "Pink Ribbon Delight" made with cranberry-apple juice, strawberries, honey, bananas, and vanilla protein.

Did you know you can put money on account at our smoothie bar? You can apply money on account in \$20 increments so you don't have to carry a card or cash each time you come to work out. We simply deduct each purchase from your balance.





**Thursday, October 27**

REGISTRATION 5:30PM  
CONTEST 6:15PM  
POOCH PARADE 6:45PM

## Prizes

Best Overall  
Most Creative  
Funniest  
Pet/Owner Combo

## Pooch Parade

Pet Trick or Treating  
along the Outdoor  
Track/Greenway

- Registration is required so make sure to get there early.
- This event will be held outside so please dress accordingly.
- There will be prizes for winners in each costume category.
- Walk the green carpet and get your photo taken with your pet.
- Humans are highly encouraged to dress up too!

2325 Hanover Drive, Monroe 704.282.4680  
www.monroeaquaticsandfitnesscenter.com

Registration Form



City of Monroe  
Aquatics & Fitness Center

### Contest Rules:

- Pets must be at least 6 months old.
- Costumes must be safe & comfortable.
- Pets must wear I.D. tags at all times.
- Pets must be on a leash (max of 6 ft.)
- Dogs must be under your control at all times.
- Owners/Handlers are responsible for the actions of their pet.
- Pets must be clean and in good health.
- They must be up-to-date on all shots, including rabies vaccinations.
- No pets in heat.
- Event officials reserve the right to refuse entry or excuse aggressive dogs from the event area.
- Pets must be sociable with other pets, adults, and children. Pets must be well adjusted to crowds & noisy environments. Be prepared to clean up after your pet.

Prizes awarded for each category including treats for your pets and FREE MAFC family memberships! All pets/owners need to check in between 5:30-6:00pm on the day of the event. Save time by using this pre-registration link (click on the flyer to pre-register)

Contest begins at 6:15pm followed by a Pooch Parade and Trick or Treating suitable for pets on the outdoor walking track/Greenway.

## Fitness Goes to School

The MAFC participated in “Fit for Life” at a local elementary school on October 14, 2022. The objective was to teach kindergarteners about the importance of proper hand washing. Leann and Nurse Tracey used the GlitterBug Detector and the magic “germ” lotion to show what is left on your hands when not washed carefully! With the help of the GlitterBug blue light, kids and adults instantly see how well they washed their hands . . . or didn’t. MAFC Membership/Marketing Division Supervisor Leann Yandle and Nurse Tracey took that visual to teach the kids about good and bad germs, when to wash hands and how to get them super clean to stay healthy and well!



## New Hire(s):

Kellie Corcoran-Walters – MAFC Superintendent comes from Springfield, Pennsylvania. She began her career in public service as a Health and Physical Education teacher. While working as a teacher she spent her summer months enjoying her passion, aquatics. She served as a pool manager for local swim clubs before she decided to focus her career solely on swim and fitness club management. Kellie’s first experience with facility management was with the Kennett Area YMCA as the Aquatic Director. After a short year in that role, she was promoted to Executive Aquatic Director for the Community YMCA of Eastern Delaware County Association. There she provided resources to several YMCAs within that region. Kellie has vast experience with public and private aquatics and fitness centers. Kellie’s first day will be October 31, 2022.

## Parks Maintenance:

Seasonal loose leaf collection will be October 17, 2022 – February 24, 2023.

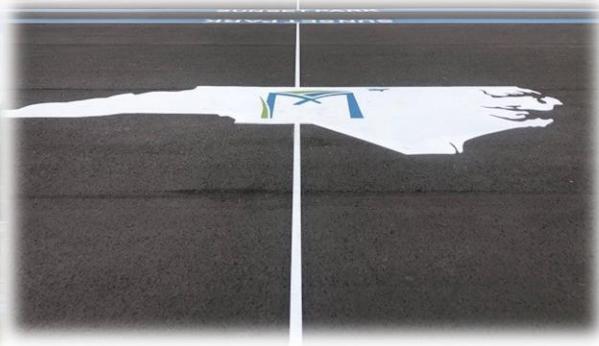
This is a friendly reminder, seasonal loose leaf collection begins October 17, 2022. The City's leaf trucks operate weekdays during this time. City residents can expect their leaf piles vacuumed up at least every 10-14 days, but this cycle can be affected by both weather and the volume of leaves. Residents must place leaf piles at the edge of their yard above the curb, free from foreign debris and away from potential obstructions, while still being within the reach of the leaf trucks. Foreign debris is anything that is not leaves such as limbs, vines, rocks and trash, as these items can damage the vacuum equipment. Obstructions include, but are not limited to parked vehicles, mailboxes, fire hydrants, utility boxes, fences, trees and landscaping. Due to the risk of damage, leaf piles too close to obstructions, or mixed with foreign debris CANNOT be collected. If you have questions about loose leaf collection, please call Parks & Recreation at 704-282-4651.



#### Dickerson Recreation Complex Outdoor Restrooms Renovation



#### Sunset Park Outdoor Basketball Courts Renovation



#### Creft Park Outdoor Basketball Courts Renovation



***Planning and Development***  
***Lisa Stiwinter, Director, Planning and Development***

**Community Development:**

The City of Monroe will conduct the mandatory Outside Agency Application Workshop on November 10, 2022 at 9:00 a.m. at the Old Armory Community Center located at 500 S. Johnson Street in Monroe. If you are a 501C3 agency seeking funding from the City for eligible activities, please sign up here:

<https://doodle.com/meeting/participate/id/bkZpB35a>

**Planning Division:**

**Boards and Commission Open Seats:**

The Board of Adjustment and Historic District Commission have open seats. Please note if you are interested in serving on one of these boards, you must be a City residents and you must attend at least two meetings prior to applying to serve and include a resume. The application is on the City's website (<https://www.monroenc.org/City-Council/Committees/Committee-Vacancies>). If you have any questions, please contact the Planning Department at 704-282-4520.

The Board of Adjustment is a quasi-judicial board. This Board hears and makes decisions on special use permits, variances, and appeals. There is a Board of Adjustment meeting on November 17, 2022 at 6:00 p.m. in the City Hall Council Chambers located at 300 W. Crowell Street in Monroe for those interested in attending.

The Historic District Commission makes quasi-judicial decisions on matters within the Historic District. You must either live in the district or have a demonstrated special interest, experience, or

education in history, architectural, archaeology, or related fields to serve on this Commission. There is a Historic District meeting on November 14, 2022 at 6:30 p.m. in the City Hall Council Chambers located at 300 W. Crowell Street in Monroe for those interested to attend.

***Water Resources***

***Scott E. Clark, Director, Water Resources***

**Construction Division:**

Construction crew employees, Brandon Anderson, Josh Whitley, and Jonathan Helms, are installing a 16" gate valve and tee assembly at Patton Elevated Storage Tank



Our Construction crew is laying 16" Ductile Iron Pipe towards the Patton Elevated Storage Tank



**Wastewater Treatment Division:**

Project to construct 15-million-gallon Wastewater Treatment Plant Equalization (EQ) Basin is in progress to enhance reliability of critical Wastewater Treatment Plant operations during significant rainfall events.

Concrete for overflow structure of new EQ Basin site:



Topsoil is spread as an underlayment for the liner installation:



### **Engineering Division:**

This quarter, Water Resources has implemented new technology that will assist in water systems operation. By pairing Remote Pressure Monitors (RPM) made by American Flow Control and Trimble software, water system pressure data throughout the City of Monroe can now be actively and efficiently monitored. The RPM units are installed on fire hydrants across the city and serve as monitoring sites for data collection. These monitoring sites are strategically chosen near water towers and core water main arteries which serve the citizens of Monroe.

The RPM units will allow Water Resources Staff to monitor system pressure for sudden changes which could indicate operating issues or main breaks which would quickly be identified through pressure readings. Each RPM unit is capable of sampling four times per second with advanced units sampling 256 times per second for capturing severe pressure impulse data. The hydrants with the RPM units installed have security covers and orange “Hydrant out of Service” bags placed over them. RPM units will be placed at additional areas to provide accurate and consistent data readings throughout the City of Monroe.

Overall, through use of the RPM units and software, Water Resources can ensure all parts of the City are being served with high quality drinking water at consistent operating pressures.

