



CITY OF MONROE

Mechanical Permit Application

Address: _____ Lot#: _____

REQUIRED INFORMATION: Duplex: Yes _____ No _____ Historic District: Yes _____ No _____
Residential: Yes _____ No _____ Commercial: Yes _____ No _____

CONTRACTOR INFORMATION:

Contractor Name (as licensed): _____ Phone#: _____
Address: _____ City: _____ State: _____
Zip: _____ License # _____ Fax#: _____
E-mail: _____

OWNER INFORMATION:

Name: _____ Phone#: _____
Address: _____ City: _____ State: _____
Zip: _____ Any Building permit # associated with this permit: _____

UTILITIES: () New () Existing

Provider: () City of Monroe () Piedmont Natural Gas () Propane

SCOPE OF WORK:

_____ Heat Pump _____ Change Out _____ New → →
_____ Apollo Unit
_____ Commercial Range Hood
_____ Furnace with A/C _____ Change Out _____ New
_____ Radiant Heat Systems
_____ Wall Furnace _____ Change Out _____ New
_____ Unit Heater
_____ Fireplace Insert
_____ Gas Pack _____ Change Out _____ New
_____ Gas Logs _____ Gas Grill _____ Gas Light
_____ Gas Water Heater (change out)
_____ Gas Line Only
_____ Mechanical Unit for Mobile Home Only
_____ Gas Pressure Gauge (for utility reconnect inspection) →
_____ Other

****Check the proper gas pressure of intended system.**

0.5 PSI _____ 2PSI _____ 5PSI _____ 10PSI _____ Other _____ →

Total Project Cost:\$ _____

* Heat Pump Rebate Program:

Yes _____ No _____

* SEER Rating: _____

(Must have a SEER rating of 15 or higher to qualify.)

All residential inspections for dwellings covered by the NC Building and Residential Code will include verification of the presence of carbon monoxide alarms as required by City of Monroe Ordinance 150.10 (C)(1).

All gas systems greater than 2 PSI will require a gas piping plan with BTU's of all appliances.

I certify that I am the property owner, am authorized to sign on behalf of the property owner, or am otherwise legally authorized to sign this application. I hereby certify that all information in this application is correct and that all work will comply with the North Carolina State Mechanical Code and all other applicable city ordinances, local laws and regulations of the State of North Carolina regulating such work and the specifications or plans submitted. By signing this application, I am certifying that I, the applicant, have full authority and license from the holder of the copyright to use the sealed plans, drawings, or diagrams submitted with this application, and I agree to indemnify and hold harmless the City of Monroe for any losses or claims incurred by the City arising from review and approval of such plans by the City of Monroe. By signing and submitting this document, I agree that all signatures where required may be Electronically Signed by either party pursuant to NCGS 66-315(b).

APPLICANT'S SIGNATURE: _____ DATE: _____

PRINT APPLICANT'S NAME: _____

Permit Center
P.O. Box 69, Monroe NC 28111
300 W. Crowell Street, Monroe NC 28112
Telephone: (704)282-4524 Fax: (704)282-4735