



**BUILDING STANDARDS DEPARTMENT**  
300 West Crowell Street  
Monroe NC 28112  
Telephone: 704.282.4524 Fax: 704.282.4735  
[permitcenter@monroenc.org](mailto:permitcenter@monroenc.org)

Permit No. \_\_\_\_\_

## CONDITIONAL ELECTRICAL AGREEMENT FOR NEW CONSTRUCTION

I, \_\_\_\_\_ do hereby apply for conditional use of the permanent \_\_\_\_\_ power  
(size of service)  
system to the building at \_\_\_\_\_.  
(Site Address)

We do hereby release and agree to indemnify, save and hold harmless the City of Monroe, and it's employees from any and all liability due or arising from the City of Monroe causing the electrical service to the above mentioned premises being disconnected. Conditional service is issued solely as a courtesy for the completion of construction and **THE BUILDING IS NOT TO BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY** is issued by the City of Monroe Building Standards Department. Any violation of the above will automatically void conditional service.

The use of the system before final inspection is anticipated to be \_\_\_\_\_ days or less. The temporary use of the system is necessary to operate the HVAC and to provide lighting for the completion of the finish work. Only those circuits that are necessary and/or have been inspected and approved by the licensed electrician and City of Monroe electrical inspector will be energized. Any 125v single-phase circuits conditionally energized for construction purposes will be ground fault interrupted protected, with the exception of lighting circuits in metal conduits.

The building will be constantly supervised or will be securely locked when it is not supervised. The electrician, HVAC, and plumbing contractors are ready for the systems to be energized as attested below.

By signing and submitted this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b).

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Owner/General Contractor - Signature

**THE RESPONSIBLE AGENT FOR THE PURPOSE OF SIGNING THIS FORM MAY BE THE GENERAL CONTRACTOR OR OWNER.**

**ELECTRICAL CONTRACTOR:**

As the electrical contractor, I hereby certify that the building at \_\_\_\_\_  
Is ready for the power to the \_\_\_\_\_ amp service. Branch circuits will be energized as stated above.

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Signature

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Witness

**MECHANICAL CONTRACTOR:**

As the mechanical contractor, I hereby certify that the building at \_\_\_\_\_ is  
ready for the power to be turned on, and that both I and my employee(s) am aware that the electrical system will be activated as stated above.

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Signature

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Witness

**PLUMBING CONTRACTOR:**

As the plumbing contractor, I hereby certify that both I and my employee(s) am aware that the electrical system and gas will be activated as stated above.

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Signature

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Witness

**GENERAL CONTRACTOR IS RESPONSIBLE FOR ANY FEES UNLESS OTHERWISE ARRANGED.**

APPROVED FOR _____	_____ DAYS ONLY / APPROVED BY: _____
DISCONNECTION DATE: _____	Service may be extended by a new application.