

6) **Insulation Inspections**: A insulation inspection is required after the approved rough-in inspections and after all insulation and vapor barriers are in place.

Note: This inspection must be completed before the wall or ceiling covering is applied.

7) **Gas/Electric Utility Authorization, Final Building, Electrical, Mechanical, and Plumbing**:

The structure must be complete and ready for occupancy. There must be an active water meter in order to inspect plumbing fixtures. This inspection must be complete prior to the structure being occupied.

8) **Zoning and Driveway Finals**: required after all landscaping and drainage requirements have been met. Driveway must be paved.

CITY OF MONROE
PERMIT CENTER

300 W. CROWELL ST
MONROE, NC 28110

OR

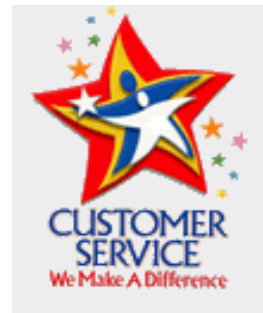
PO BOX 69
MONROE, NC 28111

Please call Permit Center for
inspection requests/ results at

(704)282-4524

or email

PermitCenter@monroenc.org



CITY OF MONROE,
NORTH CAROLINA

Requesting A Residential Building Inspection



Telephone:
704-282-4524

How do I schedule a Residential Building Inspection?



REMEMBER:

No person shall occupy any dwelling prior to a Certificate of Occupancy being issued.

To schedule inspections, contact the
City of Monroe Permit Center at
704-282-4524 or email at
PermitCenter@monroenc.org



Required Inspections

1) **Footing Inspections:** A footing inspection is required after the trenches are excavated, all grade stakes are installed, all reinforced steel and supports are in place and appropriately tied and all necessary forms are in place and braced.

Note: Deck footings may be requested as a separate inspection or with another building trade request.

2) **Foundation Inspections:** A foundation inspection is required after all foundation supports are installed. This inspection is to check foundation supports, vents, crawl space leveling, ground clearances and positive drainage (where required).

3) **Under-Slab Inspections:** An under-slab inspection is required after all forms have been placed; concealed electrical, plumbing, heating and air conditioning facilities have been installed.

4) **Slab:** A slab inspection is required after all crushed stone, insulation, vapor barrier and any reinforced steel supports are in place prior to pouring of concrete.



5) **Rough-In Inspections:**

(**Note:** Foundation Survey must be submitted prior to the request for rough inspections.) The following rough-in inspections are required:

A. **Framing**—a framing inspection is required when the roof, wall, ceiling and floor framing is complete and appropriate blocking, bracing and fire stopping are in place.

B. **Electrical**— all wiring boxes and panel boards must be installed.

C. **Plumbing**— all plumbing parts (except fixtures) must be installed. This includes drainage, water-supply, water test, vent piping and fixture supports.

D. **Mechanical/Gas**— all boots, gas piping, mechanical ventilation and concealed ducts must be approved.

Note: The following items should be in place and visible for inspection:

- A) Pipes;
- B) Chimneys and Vents;
- C) Flashing for Roofs, Chimneys and wall openings;
- D) Insulation Baffles;
- E) Lintels required to be bolted to the framing.

